



YELLOWKNIFE EDUCATION DISTRICT NO. 1

BOARD of TRUSTEES

Regular Meeting

AGENDA

December 12, 2023 – 7:00 PM

Google Meet link:

<https://meet.google.com/wbz-fxqn-vec>

- 1.0 Call to Order
- 2.0 Land Acknowledgement
- 3.0 Chairperson's Opening Remarks
- 4.0 Declaration of Conflict of Interest
- 5.0 Adoption of Agenda
- 6.0 Delegations & Presentations - Monique Thomas YK1 Mental Health Framework
- 7.0 Review and Approval of Minutes
 - 7.1 November 15, 2022 Organizational Meeting Minutes
 - 7.2 October 5, 2023 Organizational Meeting Minutes
 - 7.3 November 14, 2023 Board Meeting
 - 7.4 November 28, 2023 Board Meeting
- 8.0 Business Arising from the Minutes
 - 8.1 Action Items (moved to COW agenda)
- 9.0 Trustee Statements

*Per Bylaws: Trustee Statements are individual opinions and are not intended to represent the views of the Board.
Trustee statements are not debatable and there will be no opportunity for rebuttal or questions*
- 10.0 Unfinished Business
 - 10.1 Bussing Update
 - 10.2 Annual Maintenance Department Report
 - 10.3
- 11.0 New Business
 - 11.1 2024-2025 Draft Calendar – for discussion
 - 11.2 CSBA
 - 11.3 Trustee Honorarium 23/24
 - 11.4 Appointment of Auditor
 - 11.5 Community Survey Results 2022/2023
- 12.0 Reports
 - 12.1 Chairperson's Report

- 12.2 Standing Committee Reports
 - 12.2.1 Finance (Chairperson - Trustee Snaggs)
 - 12.2.2 Public Relations
 - 12.2.3 Policy (Chairperson – Trustee Bell/Peters)
 - 12.2.4 Audit Committee (Chairperson - Trustee Brookes)
 - 12.2.5 Committee of the Whole (Chairperson - Trustee Drew)
 - 12.2.6 Facilities Committee
 - 12.2.7 NWTTA Teacher-Board Committee (Reps: Trustees Brookes & Snaggs)
 - 12.2.8 USW-Board Advisory Committee (Reps: Trustees Bell & Peters)
- 12.3 Ad Hoc Committee Reports
 - 12.3.1 Strategic Plan Committee
 - 12.3.2 Negotiations Committee
- 12.4 Superintendent's Report
 - 12.4.1 Assistant Superintendent of Curriculum & Learning Report
 - 12.4.2 Assistant Superintendent of HR & Learning Report
 - 12.4.3 Secretary Treasurer Report
 - 12.4.3.i Director of Operations Report
- 12.5 Trustee Reports (12.5.1 T. Brookes Re ASBA)
- 12.6 Trustee PAC Meeting Reports
 - 12.6.1 École It'ò
 - 12.6.2 Mildred Hall School
 - 12.6.3 N.J. Macpherson School
 - 12.6.4 Range Lake North School
 - 12.6.5 École Sir John Franklin High School
 - 12.6.6 École William McDonald School
- 13.0 Announcements – events calendar attached
- 14.0 Date and Time of Next Meetings:

Jan. 16, 2024	12:00 PM	CoTW Meeting
Jan. 16, 2024	6:30 PM	Executive Session – in camera
Jan. 16, 2024	7:00 PM	Regular Board Meeting
- 15.0 Chairperson's Closing Remarks
- 16.0 Adjournment



Yellowknife Education District No. 1 Organizational Meeting MINUTES

November 15, 2022 @ 6:00PM

District Office Boardroom & Video Conference

Committee Members

Present:

Allan Shortt, Barbara Bell, David Wasylciw,
Jason Snaggs (videoconference), Michelle Peters,
Terry Brookes, Tina Drew

Absent:

none

Administration Present:

Jameel Aziz, Tram Do, Shirley Zouboules, Landon Kowalzik, Jean-Marie Mariez, Mike Gibbins, and Pat Thagard

Guests present:

none

1. Meeting called to order by Superintendent Jameel at 05:39PM. All seven Trustees present.
2. Superintendent Aziz respectfully acknowledged that we live, work and, learn on Chief Drygeese Territory in the Akaitcho region, the traditional territory of the Yellowknives Dene First Nation and the Metis community.
3. Superintendent Aziz thanked all the trustees for putting their name forward to be members of the Yellowknife Education District #1 Board of Trustees.
4. Declaration of Conflict of Interest

Trustee Shortt declared that his cannot be involved in any decisions related to Kindergarten at École It'ò.

5. Superintendent Aziz reviewed the process that would be followed per the Bylaws.

Motion #: 09-6415-22/23

I move to accept the process as indicated.

Moved by: Trustee Wasylciw Seconded by: Trustee Drew

Carried

Director of Corporate Services Tram Do and Assistant Superintendent Zouboules were introduced as the scrutineers for the election of Board Chairperson and Vice Chairperson.

6. Superintendent Aziz called for nominations for Chairperson.
Trustee Drew nominated Trustee Wasylciw
Trustee Snaggs nominated Trustee Brookes
Superintendent Aziz called for nominations two more times. After 60 seconds passed after the third call for nominations no further nominations were made. Superintendent Aziz declared the nominations for Board Chairperson closed.
The trustees nominated were asked if they accept the nomination.
Both Trustees agreed to let their name stand for the position of Board Chairperson.
Director Do went over what the ballot process would be, including that different colours would be used for the election of the two positions. Trustee Snaggs will email his vote to Director Do and Assistant Superintendent Zouboules for inclusion in the tally.

The two nominated trustees were given the opportunity to speak.

Trustee Brookes went over his strengths and what he would like to see the Board of Trustees accomplish. He indicated that he is only one person of a group making decisions. He looks forward to working with the board.

Trustee Wasylciw thanked Trustee Drew for the nomination. He indicated there is a lot the Board members can do to ensure the Board is strong and enforcing direction. He looks forward to working with the Board and hopes to shepherd the Board toward getting a lot of things accomplished.

All the ballots for the position of Chairperson were collected and counted in another room. Director Do gave Superintendent Aziz results. He announced that Trustee Wasylciw received the majority of votes therefore, he is the new Board Chairperson and turned the chair over to Chairperson Wasylciw.

Chairperson Wasylciw called for nominations for the position of Vice Chairperson.

Trustee Bell nominated Trustee Brookes

Trustee Drew nominated Trustee Snaggs

Trustee Snaggs nominated Trustee Peters and Trustee Bell

After two more calls for nominations no more nominations were made. After 60 seconds Chairperson Wasylciw asked each of the nominees if they would accept the nomination. All but Trustee Brookes declined the nomination making Trustee Brookes the Vice Chairperson by acclamation.

7. Chairperson Wasylciw indicated that Committee and PAC assignments would be discussed after the Board Meeting to be held immediately after the Organization Meeting is adjourned.

8. Meeting Adjourned by Chairperson Wasylciw at 5:55 PM

Patrizia Thagard, Secretary

Signed when finalized:

David Wasylciw, Chairperson

Tram Do, Director of Corporate Services



Yellowknife Education District No. 1 Organizational Meeting MINUTES

October 5, 2023 @ 5:30 PM

District Office Boardroom & Video Conference

(this meeting was held late due to the wildfire evacuation of Yellowknife)

Trustees Present: Allan Shortt, Barbara Bell, David Wasylciw, Jason Snaggs, Michelle Peters, Terry Brookes, and Tina Drew

Absent/Regrets: none

Administration Present: Jameel Aziz, Tram Do, Shirley Zouboules, Landon Kowalzik, Jordan Martin, and Pat Thagard

Guests present: none

1. The meeting was called to order by the Superintendent at 5:30 PM. All seven Trustees were present.
2. Superintendent Aziz respectfully acknowledged that we live, work and, learn on Chief Drygeese Territory in the Akaitcho region, the traditional territory of the Yellowknives Dene First Nation and the Metis community.
3. Superintendent Aziz thanked all the trustees for putting their names forward to be members of the Yellowknife Education District #1 Board of Trustees.

4. Declaration of Conflict of Interest

Trustee Shortt declared that he cannot be involved in any decisions related to Kindergarten at École It'ò.

5. Superintendent Aziz reviewed the process that would be followed per the Bylaws.

Motion #: 01/10-05/23-24

I move to accept the process as indicated.

Moved by: Trustee Wasylciw Seconded by: Trustee Drew

Carried

Director of Corporate Services Tram Do and Assistant Superintendent Zouboules were introduced as the scrutineers for the election of Board Chairperson and Vice Chairperson.

6. Superintendent Aziz called for nominations for Chairperson.
Trustee Drew nominated Trustee Wasylciw
Trustee Snaggs nominated Trustee Brookes
Superintendent Aziz called for nominations two more times. After 60 seconds passed after the third call for nominations, no further nominations were made. Superintendent Aziz declared the nominations for Board Chairperson closed.
The trustees nominated were asked if they would accept the nomination.
Both Trustees agreed to let their name stand for the position of Board Chairperson.
Director Do went over what the ballot process would be, including that different colours would be used for the election of the two positions. Trustee Snaggs will email his vote to Director Do and Assistant Superintendent Zouboules for inclusion in the tally.
The two nominated trustees were given the opportunity to speak.

Trustee Brookes went over his strengths and what he would like to see the Board of Trustees accomplish. He indicated that he is only one person in a group making decisions and looks forward to working with the board.

Trustee Wasylciw thanked Trustee Drew for the nomination. He indicated there is a lot the Board members can do to ensure the Board is strong and enforcing direction. He looks forward to working with the Board and hopes to shepherd the Board toward getting a lot of things accomplished.

All the ballots for the position of Chairperson were collected and counted in another room. Director Do gave Superintendent Aziz results. He announced that Trustee Wasylciw received the majority of votes therefore, he is the new Board Chairperson and turned the chair over to Chairperson Wasylciw.

Chairperson Wasylciw called for nominations for the position of Vice Chairperson.

Trustee Bell nominated Trustee Brookes

Trustee Drew nominated Trustee Snaggs

Trustee Snaggs nominated Trustee Peters and Trustee Bell

After two more calls for nominations, no more nominations were made. After 60 seconds Chairperson Wasylciw asked each of the nominees if they would accept the nomination. All but Trustee Brookes declined the nomination making Trustee Brookes the Vice Chairperson by acclamation.

7. Chairperson Wasylciw indicated that Committee and PAC assignments would be discussed after the Board Meeting to be held immediately after the Organization Meeting is adjourned.
8. Meeting Adjourned by Chairperson Wasylciw at 5:55 PM

Patrizia Thagard, Secretary

Signed when finalized:

David Wasylciw, Chairperson

Tram Do, Secretary Treasurer



YELLOWKNIFE EDUCATION DISTRICT NO. 1

BOARD of TRUSTEES Regular Board Meeting MINUTES

November 14, 2023 – 7:00 PM

District Office Boardroom & Google Meet

Trustees present: Allan Shortt, Barbara Bell (video conference), David Wasylciw, Jason Snaggs, Michelle Peters, Terry Brookes, Tina Drew

Absent/Regrets: none

Administration Present: Jameel Aziz, Tram Do, Shirley Zouboules, Landon Kowalzik, Jordan Martin, Pat Thagard and Bronwyn McPhail

Others Present: Fred Deschenes (Auditor, Crowe MacKay), Chris Smeaton (Board consultant), and Representatives (2) from YCS

Chairperson: David Wasylciw

Meeting Recorder: Patrizia Thagard

1.0 Meeting called to Order at 7:05 PM. Seven (7) Trustees were present, quorum was met.

2.0 Land Acknowledgement

Chairperson Wasylciw respectfully acknowledged that we live, work, and learn on Chief Drygeese Territory in the Akaitcho region, the traditional territory of the Yellowknives Dene First Nation.

3.0 Chairperson's Opening Remarks

4.0 Declaration of Conflict of Interest - none

5.0 Adoption of Agenda

Motion #: 01/11-14/23-24

I move that Yellowknife Education District No. 1 Board of Trustees adopt the November 14, 2023, Regular Board Meeting agenda as proposed with the following amendments: move 12.4 Standing Committee Reports to 12.2, 12.5 Ad Hoc Committee Reports to 12.3 and inserting a new 12.5 Trustee Reports (making Trustee PAC Meeting Reports 12.6).

Moved by: Trustee Drew; Seconded by: Trustee Bell

Carried

6.0 Delegations & Presentations

Mr. Deschenes presented the 2022/2023 audit. It was a clean audit showing 85% of the expenses were directly related to the classroom.

It was noted that long-time serving Audit Committee member James Wong is retiring and will no longer be serving on the YK1 Audit Committee.

Mr. Deschenes left the meeting.

7.0 Review and Approval of Minutes

- 7.1 June 13, 2023
- 7.2 June 28, 2023
- 7.3 August 16, 2023
- 7.4 August 22, 2023
- 7.5 August 29, 2023
- 7.6 September 5, 2023
- 7.7 September 26, 2023
- 7.8 October 10, 2023

Motion #: 02/11-14/23-24

I move that the Board of Trustees of Yellowknife Education District No. 1 adopt the June 12, 2023, minutes as amended.

Moved by: Trustee Wasylciw Seconded by: Trustee Drew **Carried**

Motion #: 03/11-14/23-24

I move that the Board of Trustees of Yellowknife Education District No. 1 adopt the June 28, 2023, minutes as amended.

Moved by: Trustee Wasylciw Seconded by: Trustee Shortt **Carried**

Motion #: 04/11-14/23-24

I move that the Board of Trustees of Yellowknife Education District No. 1 adopt the August 16, 2023, minutes as amended.

Moved by: Trustee Wasylciw Seconded by: Trustee Brookes **Carried**

Motion #: 05/11-14/23-24

I move that the Board of Trustees of Yellowknife Education District No. 1 adopt the August 22, 2023, minutes as amended.

Moved by: Trustee Wasylciw Seconded by: Trustee Shortt **Carried**

Motion #: 06/11-14/23-24

I move that the Board of Trustees of Yellowknife Education District No. 1 adopt the August 29, 2023, minutes as amended.

Moved by: Trustee Wasylciw Seconded by: Trustee Brookes **Carried**

Motion #: 07/11-14/23-24

I move that the Board of Trustees of Yellowknife Education District No. 1 adopt the September 5, 2023, minutes as amended.

Moved by: Trustee Wasylciw Seconded by: Trustee Drew **Carried**

Motion #: 08/11-14/23-24

I move that the Board of Trustees of Yellowknife Education District No. 1 adopt the September 26, 2023, minutes as presented.

Moved by: Trustee Wasylciw Seconded by: Trustee Peters **Carried**

Motion #: 09/11-14/23-24

I move that the Board of Trustees of Yellowknife Education District No. 1 adopt the September 26, 2023, minutes as presented.

Moved by: Trustee Wasylciw Seconded by: Trustee Brookes **Carried**

8.0 Business Arising from the Minutes

8.1 Action Items

Action: Arrange a meeting with Child and Youth Counselling (CYC) Services within the next month.

Action: Schedule a COW for further discussion about Information Technology (IT).

Action: Move the review of the Action Items list to the COW agenda.

9.0 Trustee Statements - none

10.0 Unfinished Business

10.1 Bussing Update

The appeal process is underway. The bus passes that are granted under this process will be a different colour and only valid for this school year.

10.2 Election Activities

Election forums were held at École William McDonald Middle School (EWMS) and École Sir John Franklin High School (ESJF).

10.3 USW – Board Advisory Committee (Policy #8 & Terms of Reference)

The final version of the approved Policy #8 and Terms of Reference for the new committee is in the agenda package. It will be posted on the website.

11.0 New Business

11.1 Approval of the Audit Report

Motion #: 10/11-14/23-24

I move that the Board of Trustees of Yellowknife Education District No. 1 adopt the audited financial statements for 2022/2023 as presented.

Moved by: Trustee Brookes Seconded by: Trustee Snaggs

Carried

11.2 Approval of 2022/2023 Operating Plan Report

A Committee of the Whole will be the last week of November to approve the report.

11.3 Superintendent – Letter of Agreement

Motion #: 11/11-14/23-24

I move that the Board of Trustees of Yellowknife Education District No. 1 agree to the proposed (confidential) Letter of Agreement as discussed.

Moved by: Trustee Brookes Seconded by: Trustee Shortt

Carried

11.4 Annual Communications Report – deferred

11.5 Annual Maintenance Department Report – deferred

12.0 Reports

12.1 Chairperson's Report – attached to agenda package

12.2 Standing Committee Reports

12.2.1 Finance Committee (Committee Chairperson – Trustee Snaggs)

Action: Procurement Procedure to be completed and provided to Trustees for comments by the end of November.

12.2.2 Public Relations Committee – have not met yet

12.2.3 Policy Committee (Shared Committee Chairperson – Trustees Bell & Peters)

Action: Nutrition Policy to be reviewed and suggestions made to the Board

12.2.4 Audit Committee (Committee Chairperson – Trustee Brookes)

Appreciation was expressed for the work by the auditor and YK1 staff.

12.2.5 Committee of the Whole (Chairperson – Trustee Drew)

Information is in the Agenda Package.

12.2.6 Facilities Committee – have not met yet

12.2.7 NWTTA Teacher – Board Committee (YK1 Reps: Trustees Brookes & Snaggs)

Information is in the Agenda Package.



Yellowknife Education District No. 1 (YK1) Board of Trustees Additional Board Meeting MINUTES

November 28, 2023 @ 12:00 PM

District Office Boardroom & Video Conference

Trustees Present: Allan Shortt, Barbara Bell, David Wasylciw,
Michelle Peters (video conference), and Terry Brookes

Regrets: Jason Snaggs and Tina Drew

Administration Present: Tram Do, Shirley Zouboules, Jordan Martin,
Pat Thagard, and Bronwyn McPhail

Guests present: none

Meeting Chairperson: Chairperson Wasylciw

Meeting Recorder: Patrizia Thagard

1. The meeting was called to order at 12:12 PM. Five (5) Trustees were present, quorum was met.
2. Chairperson Wasylciw respectfully acknowledged that we live, work and, learn on Chief Drygeese Territory in the Akaitcho region, the traditional territory of the Yellowknives Dene First Nation.
3. Chairperson Wasylciw welcomed everyone to the meeting.

4. Declaration of Conflict of Interest

Trustee Peters noted that her husband sits on the Skills Canada Board. It was not felt that this would be an issue with the items on the agenda.

5. Adoption of Agenda

Motion #: 01/11-28/23-24

I move to adopt the agenda as presented.

Moved by: Trustee Brookes; Seconded by: Trustee Shortt

Carried

6. Unfinished Business

6.1. Approval of 2022-2023 Education Accountability Framework Annual Report

Motion #: 02/11-28/23-24

I move that the Yellowknife Education District #1 Board of Trustees approve the 2022-2023 Education Accountability Framework Annual Report as presented.

Moved by: Trustee Brookes; Seconded by: Trustee Shortt

Carried

7. New Business

7.1. Exploring Trades and Skills Training Opportunity

Motion #: 03/11-28/23-24

I move that the Yellowknife Education District #1 Board of Trustees appoint Trustees Peters and Snaggs to work with Yellowknife Catholic Schools' Ad-Hoc Exploring Trades and Skills Training Committee and report back to the Board by March with more information on the opportunity.

Moved by: Trustee Shortt; Seconded by: Trustee Bell

Carried

8. Date and Time of Next Meeting(s) – as indicated on agenda

9. Chairperson Closing Remarks

Chairperson Wasylciw thanked everyone for attending and everyone that was involved with the creation of the Annual Report approved today.

10. Adjournment

Motion #: 04/11-28/23-24

I move that this board meeting of the Yellowknife Education District No.1 Board of Trustees be adjourned

Moved by: Trustee Shortt; Seconded by: Trustee Bell

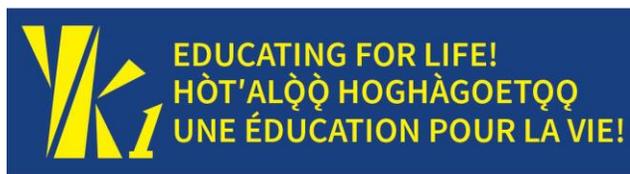
The meeting adjourned at 12:26 PM

Signed after updated, as required and approved:

Chairperson Wasylciw

Secretary Treasurer Do

DRAFT



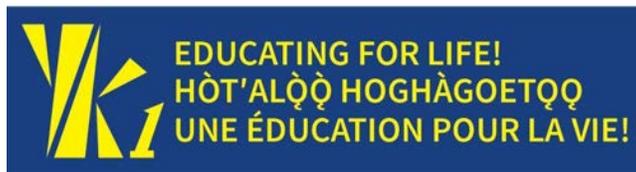
BUSINESS ITEM

Title:	Exploring Trades and Skills Training Opportunity
Contact:	David Wasylciw, Board Chair
Date Submitted:	November 28, 2023
Background:	<p>Yellowknife Catholic Schools (YCS) has struck an Exploring Trades and Skills Training Ad-Hoc Committee to look at funding opportunities related to trades training in Yellowknife for the Giant Mine Site Remediation project.</p> <p>Considering the scale of the opportunity and need for local tradespeople, YCS has invited representatives from YK1 to work with the new ad-hoc committee to consider what would be required to develop an eventual joint funding submission.</p> <p>As presented by YCS representatives, there was a request for YK1 Trustees to work with the ad-hoc committee to consider what an initial plan and funding application would look like from a governance perspective. Based on the presentation, at this time the only resources required for the exploratory discussions are the Trustees' time.</p> <p>Trustees Peters and Snaggs volunteered to work with the committee as they both have experience in related initiatives.</p>
Recommendations:	That the Board appoint Trustees Peters and Snaggs to work with the YCS ad-hoc committee and report back to the Board on the potential opportunity.

BOARD of TRUSTEES - Action Items - 2023-2024

Date	Meeting	Action Item	Assigned to	Due Date (if applicable)	Status	COMMENTS/Request for edit
14-Mar-2023	Board Meeting	Feedback on Policy #1 to be requested by Trustee Brookes	Board	?	In Progress	
11-Apr-2023	Board Meeting	Finance Committee to work with Administration to create a risk register for all repairs needed to district infrastructure	Finance Committee & Administration	Operations	In Progress	
11-Apr-2023	Board Meeting	Board asked what can be/is being done to reduce staff burnout	Administration		In Progress	?
11-Apr-2023	Board Meeting	Create a reserve fund for maintenance vehicles	Administration	Operations	In progress	
9-May-2023	CoTW Meeting	Discussion about what to be done with income from Nordic Arms sale	Board & Administration	May 19, 2023	In Progress	Discussion
9-May-2023	CoTW Meeting	Discussion about staff housing concerns	Finance Committee & Administration	May 19, 2023	In Progress	
9-May-2023	CoTW Meeting	Updates on parent and student surevys	Administration		In Progress	
9-May-2023	CoTW Meeting	Discuss creation of a list of triggers and list of people to include in discussions for school name change	Board & Administration	May 19, 2023	In Progress	
9-May-2023	CoTW Meeting	Review current school name change Policy #26	Policy Committee	May 19, 2023	In Progress	
9-May-2023	Board Meeting	Review of current documents related to Communications Plan and finlaize the plan for board approval	PR Committee & Administration	May 19, 2023	In Progress	
13-Jun-2023	Board Meeting	Submission of comments on Policy #3 update	Board & Public	September 2023	In Progress	
13-Jun-2023	Board Meeting	Submission of comments on Terms of Reference for USW-Board Advisory Committee tabled at meeting	Board & Public	August 2023	In Progress	
13-Jun-2023	Board Meeting	Review Trustee Honorarium calculation, review what Legislative Assembly does	Board & Administration	September 2023	In Progress	
13-Jun-2023	Board Meeting	Draft scope for expression of interest on accommodation to Finance Committee due to staff housing concerns; consider using a real estate leasing agent or use information on Military Families YK website. Compile a list of rental agencies to share with staff.	Administration	September 2023	In Progress	
13-Jun-2023	Board Meeting	Meeting with NWTTA regarding TTC and harassment in schools	Administration	September 2023	In Progress	
13-Jun-2023	Board Meeting	Strategic Plan	Strategic Plan Committee	Update Sept 2023	In Progress	
13-Jun-2023	Board Meeting	Monitor GNWT UNW negotiations	Administration & Negotiations Cttee	Update Sept 2023	In Progress	
13-Jun-2023	Board Meeting	Feedback to Board on Assistant Principal mentorship meeting	Administration	Update Sept 2023	In Progress	Included in Assistant Superintendent Kowalzik's September board report
13-Jun-2023	Board Meeting	Report on Joint Use report from the City	Administration	Update Sept 2023	In Progress	
28-Jun-2023	Special Board Mtg	Recommendation to receive budget and future operating plan together so the Board can ensure they are aligned	Administration	spring 2024	In Progress	
28-Jun-2023	Special Board Mtg	Review and make recommendations regarding doing a study to increase enrollment at RLN	Administration	TBD	In Progress	
26-Sept-2023	Board Meeting	Business arising from minutes deferred to Oct meeting to allow Trustees to review minutes	Board	Oct 2023	In progress	
26-Sept-2023	Board Meeting	Hold off on first USW-Board Advisory Committee meeting until current negotiations are complete.	Board	TBD	In Progress	
26-Sept-2023	Board Meeting	Hold an information session about AI in the future	Administration	TBD	In Progress	
26-Sept-2023	Board Meeting	Create an AI framework including benchmarks, standards and objectives for Boards support.	Administration	TDB	In progress	

BOARD of RUSTEES - Action Items - 2023-2024						
Date	Meeting	Action Item	Assigned to	Due Date (if applicable)	Status	COMMENTS/Request for edit
13-Jun-2023	Board Meeting	2023-2023 Budget needs to be approved	Board & Administration		Complete	
13-Jun-2023	Board Meeting	Board Action items to be included in Board Agenda Package	Administration		Complete	
13-Jun-2023	Board Meeting	Remove COVID item topic from future agendas	Administration	end of May	Complete	
13-Jun-2023	Board Meeting	Do critical assessment of impacts of COVID	Administration		Complete	
13-Jun-2023	Board Meeting	Provide clarification to school leadership about Board initiatives	Board & Administration		Complete	
13-Jun-2023	Board Meeting	Submission of comments on Policy #2 update	Board & Public	September 2023	Complete	
13-Jun-2023	Board Meeting	Ensure all projects are included in 5-year Capital Plan even if funds are not currently available (to allow carryover)	Director of Operations	June 2023	Completed	Presented to Facilities Committee in May?
05-Sept-2023	Special Brd Mtg	Create 2 letters, one for staff, one for families & community regarding return from the wildfire evacuation	Administration/Board		Completed	
26-Sept-2023	Board Meeting	Keep action items completed in In Progress tab from one meeting to the next	Administration	ongoing	ongoing	
10-Oct-2023	Board Meeting	Administration to send a communique advising parents Transdev is having staffing issues causing a delay in processing buss pass application	Administration	October 13, 2023	Completed	
10-Oct-2023	Board Meeting	Update Policy 8 with changes indicated	Administration	October 2023	Completed	in November Agenda Package as info
10-Oct-2023	Board Meeting	Administration to modify Sole Source Information to include rationale for each sole source entry.	Administration	October 2023	Completed	



BOARD REPORT

Title:	December Bussing Update
Contact:	Jameel Aziz, Superintendent/CEO
Date Submitted:	Dec 6
Mandate:	Update for Board of Trustees
Background:	To provide update on bussing
Other Headings as appropriate: - Current - Survey Response - Information	Bussing Update, Information
Recommendations:	Accept report as presented

December Bussing Update

As we move to the close for Winter Break we are still working with Transdev on processing bus passes and ensuring that we can assist as many eligible families to receive their bus passes as possible. Please note that being on the waitlist does not guarantee a bus pass will be issued.

Bus passes for waitlist students that are granted a pass will be printed and delivered to the student's school. Bus passes will be issued by Transdev once payment is received for those waitlist students granted a pass.

We recognize this process has taken much longer than anticipated and we thank our YK1 families for their patience as this process is completed.

Capital Projects 2022-23

Pavement Patchwork SJF

Budget: \$70,000 Debit: 0 Variance: \$70,000 Deferred to 2024

This project has been deferred until summer 2024. We put out a tender for this project and received no bids. I contacted Ace Construction to look at the job and quote it out. It is a much larger job than was originally anticipated. If small patch areas were done it would just move the standing water to another spot creating the same hazard in a different place. We may seek additional funds this year to go with the accrued funds previously allocated to fix the issues adequately instead of just doing random patching. Ace was going to start by leveling the ground for the winter but having the city evacuate for the forest fire pushed back their schedule and they didn't have time.

New Deck with Accessible Ramp SJF

Budget: \$70,000 Debit: \$48,400 Variance: \$21,600 Complete

This project is completed. Maintenance staff removed the surface of the old deck and found that the structure was rotting. They removed all the rotten wood and rebuilt the structure adding more support cribbing. New decking was laid down, new stairs were built, aluminum railings were installed and the accessible ramp was installed. I sourced an engineered accessible ramp from a company in Ontario. It is a modular system and our maintenance staff easily installed it. Diamond Glass installed electric door opener. I priced out how much it would cost to pave a drop-off area in front of the ramp. Ace gave me a price of \$11,550.00. This might be a good future addition.

Lon Upgrade (final stage) MHS

Budget: \$70,000 Debit: \$ 53,200 Variance: \$16,800 Nearing completion

This project is nearing completion. The new computer has been imaged with the new software, some minor equipment deficiencies have been repaired and hopefully, we will be operational before the holidays. When the technician from Siemens came to install the software he only had a few hours to work in the building before the evacuation for the forest fires happened. Since then it has been a bit of a struggle to have them complete the work. Jason and Martin from IT have helped to set up remote login for Siemens, they just have a few tweaks to do to the system then training can start for maintenance staff.

Upgrades to Counsellors Area MHS

Budget: \$50,000 Debit: \$ 30,900 Variance: \$19,100 Nearing completion

The flooring and baseboard have been replaced. Diamond Glass and All West Glass were asked for quotes to replace the windows in the three offices. Diamond Glass provided a quote, but All West did not. After waiting an extra month for All West Glass to quote the job, it was awarded to Diamond Glass. The windows have been ordered but still have not arrived. The windows may need to wait until spring depending on when they arrive. The rooms still need to be painted. It has been hard to find a painter. During the summer any that were contacted were unable to quote because they were booked until October. This will try to be done in March during spring break.

Washroom Upgrades WHS

Budget: \$100,000 Debit: \$0 Variance: \$100,000 Cancelled

This project has been postponed for reassessment.

Classroom Upgrades

Budget: \$30,000 Debit: \$ 28,050 Variance: \$1,950 Completed

The carpet was replaced in three classrooms. This project was completed by Elvis.

Basketball Court WMS

Budget: \$75,000 Debit: \$ 67,650 Variance: \$7,350 Completed

Glass backstops were installed on the new basketball courts, Additional glass backboard was needed due to vandalism. Elvis completed this project.

Playground Upgrades NJM

Budget: \$40,000 Debit: \$ 26,400 Variance: \$13,600 Completed

Several landscaping ties that were rotting with exposed nails were replaced. A new gate was installed so students couldn't run into the road. More sand was supposed to be added to the park but there is currently no sand available to be purchased in Yellowknife. The GNWT has restricted access to sand harvesting permits. This project was completed by Elvis.

Divider Fence NJM

Budget: \$25,000 Debit: \$ 10,540 Variance: \$14,460 Completed

Maintenance staff removed the old parking barriers. A modular rail was sourced and purchased due to the cost and limitations of the site. The ground was very uneven and a concrete median would have been required to support a welded rail. The modular rail was installed by maintenance staff with asphalt ground anchors and can be moved if the ground shifts. A section can be replaced if it becomes damaged instead of having to replace the whole rail.

Common Area Flooring RLN

Budget: \$80,000 Debit: \$ 89,550 Variance: -\$9,550 Completed

A tender competition was held to replace the common area flooring at RLN. Elite Commercial Flooring was awarded the job. This work was held up over the summer due to the wildfires. Shipping of the new flooring was interrupted and installation was halted due to the wildfires. The new rubber flooring is now installed and complete.

Gypsum Wall Board Repair RLN

Budget: \$30,000 Debit: \$ 74,850 Variance: -\$44,850 Nearing Completion

A tender competition was held to replace the vinyl wallpaper with Bulletin Board wall treatment in the two downstairs hallways. The cost of this was higher than was budgeted but the surplus from some of the other projects would be able to cover it. Elite Commercial Flooring was awarded the job. Due to supply chain issues, the wall-covering product didn't arrive until November 20, 2023. The work has been started and should be completed over the December break.

Capital Projects Report 2023-24

Maintenance vehicles

Budget: \$80,000

Debit: \$87,500

Variance: -\$7,500

The intent of this project was to purchase two new Ford Maverick gas/electric hybrid compact trucks to replace the two oldest Ford F-150 trucks (2000 and 2001 model year). I ordered the two Mavericks from Ford and the wait time for them to be built was 6-12 months. Four months after ordering the order was canceled by Ford because they would not be able to build them in the 2023 model year. The notice of cancellation came one month after the new order bank opened for the 2024 Maverick. As it is a popular vehicle the 2024 order bank was full and my order would have to be placed behind all the new orders. No allowance was given for the previous order so the wait time would be another 6-12 months and there would be a \$3000 price adjustment for the new model year. In an effort to move forward, I started looking at other truck models. I found that Aurora Dodge had a new base model 2022 Ram 1500 Etorque gas/electric hybrid with \$5300 of dealer rebates. Although a little more expensive than the Ford Maverick, this met the criteria of being a gas/electric hybrid truck. Instead of purchasing another truck the 2018 Ford 150 that was the "Maintenance Manager's truck" was given to the maintenance staff.

The Director of Operations rarely needs a truck so in an effort to not overextend the budget for this project, a small car was decided to be adequate. I contacted the Arctic Energy Alliance to see if YK1 could access their electric vehicle rebate program. It took some time but they approved YK1 to access the rebate for zero-emission vehicles. They had leftover funding due to the low availability of qualified vehicles to purchase in the north. The only caveat is that the vehicle will need to be purchased and registered before the end of the fiscal year. A request for tender was put out and submissions were received from all three local dealerships. The accepted submission is a 2023 Chevrolet Bolt EUV dealer demo model. We are on track to meet the timelines of the Federal Government and Arctic Energy Alliance rebates totalling \$12,500. I look forward to adding YK1's first zero-emissions vehicle to our fleet.

New Man Lift

Budget: \$50,000

In an effort to look at more options that are offered in Yellowknife, I have learned much about areal work platforms and the safety that surrounds them. I have quotes on the same and comparable equipment from Ron's Auto and a few dealers in Alberta. There is not much difference in retail pricing. I have looked at used options and none have been reasonable enough to pursue. The best option for YK1 seems to be the purchase of an electric/hydraulic scissor lift that extends to 26 feet. This would cover 90% of our elevated work requirements. For anything over that height, it will be more beneficial to rent a larger unit as it rarely happens. All Staff that operate the lift will need to have certification to use the new lift and a trailer to move the lift around the district will need to be purchased from this budget. An RFT for this project should go out in the next few weeks.

Day Tank Replacement SJF

Budget: \$30,000

Request for tender documents are being prepared. This will be in progress before the end of the school year.

Day Tank Replacement NJM

Budget \$20,000

Request for tender documents are being prepared. This will be in progress before the end of the school year.

Sky Light Replacement NJM

Budget: \$30,000

Request for tender documents are being prepared. With the wait time for glass/window orders, this should be complete in the spring after the snow melts.

Bleacher Replacement RLN

Budget: \$80,000

Request for tender documents are being prepared. This will be in progress before the end of the school year.

Stage Door RLN

Budget: \$45,000

After assessing the condition of the stage doors, they may only require a through service. CN Doors will be contacted for an inspection report and repair quote.

Additional playground fence RLN

Budget: \$20,000

It's been hard to find a contractor to quote this job. One came to do a site visit and said they would submit a quote but I never received one. A temporary fence is being worked on. Alternative options for a fence are being considered. As soon as the snow melts in the spring this project should be ready to go.

Stage Door WMS

Budget: \$45,000

Request for tender documents are being prepared. This will be in progress before the end of the school year.

Roof Deterrents MHS/WMS

Budget: \$26,000

In discussions with GNWT Infrastructure. They questioned how it would look if someone was injured trying to access one of our roofs and ended up falling because we put a deterrent in place that caused the fall. This has led to reconsideration of the previous course of action. In the spring some of the sheds and sea cans that are close to the maintenance shop will be moved so they can not be used to access the roof. Roller deterrents will be ordered for the lower roof points that are regularly used to access the roof so as not to create a potential high fall. This is in progress and will be done by May.

Teepee Updates MHS

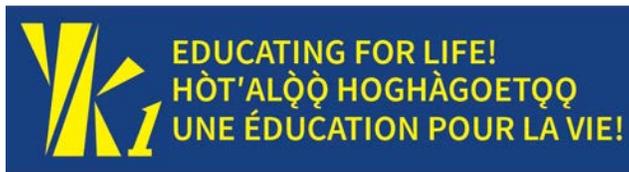
Budget: \$70,000

A scope of work is being developed. Primary goals are to fill in the sunken floor so the room is one level, troubleshoot the water drains, replace the back door and update the lighting

Main Electrical Breaker (critical spare)

Budget: \$30,000

Waiting on quotes and availability to see if this needs to be and RFT. Will be on order early in the New Year.



BOARD REPORT

Title:	Title
Contact:	Michelle Peters, Trustee
Date Submitted:	06 December 2003
Mandate:	<p>Indicate Priorities & Strategy linkages:</p> <ul style="list-style-type: none"> • Policy 16 – Parent Advisory Councils • Policy 5 – Board By-laws
Background:	<p>Trustee Attendance of Mildred Hall PAC meeting Professional Development, attending of meetings</p>
Other Headings as appropriate: <ul style="list-style-type: none"> - Current - Survey Response - Information 	Not Applicable
Recommendations:	<ul style="list-style-type: none"> - Accept for Information



BOARD REPORT

Title:	Policy 8 Committees of the Board - Audit Committee
Contact:	Barbara Bell and Terry Brookes
Date Submitted:	5 th December 2023
Mandate:	<p>Policy 8 - Committees of the Board – Audit Committee</p> <ul style="list-style-type: none"> Replacement of a public member to the Audit Committee to meet the terms of reference for the Committee.
Background:	<ul style="list-style-type: none"> The Audit Committee is made up of two Board Members and three members from the public. The Committee recently had one of the long-standing public members withdraw from the Committee. The Committee will advertise for a replacement public member early in the new year.
Other Headings as appropriate: <ul style="list-style-type: none"> - Current - Survey Response - Information 	<ul style="list-style-type: none"> N/A
Recommendations	<ul style="list-style-type: none"> Accept as Information
Proposed Motion (if applicable)	<ul style="list-style-type: none"> N/A



Yellowknife Education District No.1

Committee of the Whole

December 12, 2023

12:10 PM

YK1 District Office Boardroom & Video Conference

Google Meet joining info: <https://meet.google.com/wbz-fxqn-vec>

1. **Call to Order**
2. **Land Acknowledgment**
3. **Approval of Agenda**
 - a. Committee of the Whole: December 16, 2023
4. **Approval of Minutes**
 - a. Committee of the Whole: November 14, 2023
 - b. Committee of the Whole: November 23, 2023
5. Review of Action Items List
6. Review of Budget Process
7. MLA Advocacy
8. Annual Report Follow-up
9. PAC Chairs
10. CSBA
11. Standing Committees
12. Student Council Meetings
13. Ndilo and Dettah Contracts
14. Board Workshop
15. Strategic Plan
16. Childcare
17. Motion to Adjourn



Commission scolaire publique n° 1 de Yellowknife
Réunion du Comité plénier 16 décembre 2023 - À midi
Salle de réunion du bureau de district de YK1 et vidéoconférence
Présidente de réunion : l'administrateur Drew
Google Meet joining info: <https://meet.google.com/wbz-fxqn-vec>

1. Ouverture de la séance
2. Reconnaissance territorial
3. Adoption de l'ordre du jour
4. Approbation du procès-verbal
 - a. Réunion du Comité plénier du 14 novembre 2023
 - b. Réunion du Comité plénier du 23 novembre 2023
5. Examen de la liste des suites à donner.
6. Examen du processus budgétaire
7. Plaidoyer des députés territoriaux
8. Suivi du rapport annuel
9. Président.e.s des Comités aviseurs de parents (PAC)
10. CSBA
11. Comités permanents
12. Réunions du Conseil étudiant
13. Contrats de Ndilo et de Dettah
14. Atelier pour les commissaires
15. Plan stratégique
16. Garderie
17. Levée de la séance



**Yellowknife Education District No. 1
BOARD of TRUSTEES
Committee of the Whole (COW) Meeting
MINUTES**

November 14, 2023 @ 12:00 PM

District Office Boardroom & Video Conference

Trustees Present: Allan Shortt, Barbara Bell (video conference), David Wasylciw, Jason Snaggs (video conference) Michelle Peters, Terry Brookes, and Tina Drew

Regrets: none

Administration Present: Jameel Aziz, Shirley Zouboules, Landon Kowalzik, Tram Do, Jordan Martin, Bronwyn McPhail and Pat Thagard

Guests present: names(s)/none

Meeting Chairperson: Chairperson Drew

Meeting Recorder: Pat Thagard

1. The meeting was called to order at 12:11 PM. Six (6) Trustees were present, quorum was met.

2. Chairperson Drew respectfully acknowledged that we live, work and learn on Chief Drygeese Territory in the Akaitcho region, the traditional territory of the Yellowknives Dene First Nation.

3. Approval of Agenda

Motion #: 01/11-14/23

I move to accept the agenda as presented.

Moved by: Trustee Peters; Seconded by: Trustee Brookes

Carried

4. Approval of Minutes

Motion #: 03/10-10/23

I move that the YK1 Board of Trustees accept the Committee of the Whole minutes of October 10, 2023, with the addition of "A Personnel Matter" to the title of item #13.

Moved by: Trustee Snaggs Seconded by: Trustee Shortt

Carried

Trustee Wasylciw arrived at 12:15 PM.

5. **Historical Document Storage**

Storage of historical documents and photographs was discussed. The creation of a public central district library and related policy are to be investigated.

Action: Administration is to provide the Policy Committee with information from similar-sized districts.

6. **Advocacy Plan**

The board will begin working on an advocacy plan in the near future in preparation for a meeting with seven Yellowknife (YK) Members of the Legislative Assembly (MLA) early in the new year.

Action – Board Chair Wasylciw to send an email to MLA Caitlin Cleveland (as the former 7 YK MLAs representative) indicating the Board would like to meet with them early in the new year.

Action – The board is to send a congratulatory email to all YK MLAs after they are sworn in.

7. Board/Admin Check-in

This item will be included in the COW agenda bi-monthly to discuss Board admin support items.

8. Adjournment

Motion #: 06-10-10/23

I move this Committee of the Whole meeting of the YK1 Board of Trustees to be adjourned.

Moved by: Trustee Brookes; Seconded by: Trustee Shortt

Carried

The meeting adjourned at **12:32 PM**

Signed after updated (as required) and Board approval:

Committee Chairperson Drew

Tram Do, Secretary Treasurer

DRAFT



Yellowknife Education District No. 1 (YK1) Board of Trustees Committee of the Whole Meeting Minutes

November 23, 2023 @ 12:00 PM

District Office Boardroom & Video Conference

Trustees Present: Allan Shortt, Barbara Bell, David Wasylciw, Michelle Peters, Terry Brookes and Tina Drew (video conference)

Absent: none

Regrets: Jason Snaggs

Administration Present: Shirley Zouboules, Landon Kowalzik, Jordan Martin

Guests present: none

Meeting Chairperson: Chairperson Wasylciw

Meeting Recorder: Patrizia Thagard

1. The meeting was called to order at 12:09 PM.
Six (6) Trustees were present, quorum was met.

2. Adoption of Agenda

Motion #: 01/23-11/23-24

I move to accept the agenda as presented.

Moved by: Trustee Brookes; Seconded by: Trustee Peters

Carried

Administration provided a review of the 2022-2023 Education Accountability Framework document which included the processes and challenges with the document provided by the Department of Education, Culture and Employment (ECE).

Discussions held about:

- The board advocating to the Department and Minister of ECE to stop downloading work to districts,
- the need to address the decrease in student numeracy understanding and recall post-COVID-19,
- the pillars used and the reason for the annual report which is accountability,

Action: administration to provide trustees with more information about 'Knowledge Keepers' at a future date.

3. Adjournment

Motion #: 02/23-11/23-24

I move that this board meeting of the Yellowknife Education District No.1 Board of Trustees be adjourned

Moved by: Trustee Shortt; Seconded by: Trustee Bell

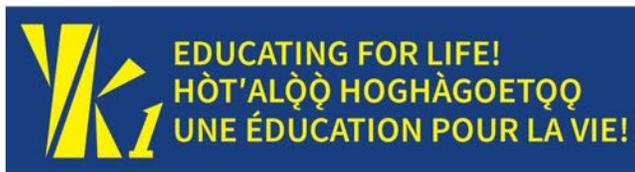
The meeting adjourned at 12:58 PM

Signed after approval:

Chairperson Wasylciw

Secretary Treasurer Do

DRAFT



BOARD REPORT

Title:	Superintendent Report
Contact:	Jameel Aziz, Superintendent/CEO
Date Submitted:	Dec 5
Mandate:	Update for Board of Trustees
Background:	To provide background on current events
Other Headings as appropriate: <ul style="list-style-type: none"> - Current - Survey Response - Information 	Appreciation of all staff efforts, Professional Development, curriculum shift, school events, food/toy drives, winter break
Recommendations:	Accept report as presented

Superintendent Report - December 2023

Once again the end of another year has come more quickly than it feels like it should. The fall of 2023 started, as no one would have hoped for or would have expected, with a city-wide evacuation. However, once again the resiliency of our community shone through and now with schools back in the winter and holiday mode, hopefully, the evacuation feels like a distant memory.

The past month I had the pleasure of engaging in some professional conference learning with District Office colleagues and attending a meeting of the Alberta School Boards Association with the YK1 Board of Trustees. These items are not part of our typical monthly activities however, they once again display the commitment of YK1's Board and educators to ensure that we are engaged in topical and up-to-date promising practices to impact our systems.

Our staff continue to engage with their students in areas within and beyond the curriculum and exemplify regularly the competency-based knowledge highlighted in our BC curriculum shift. The most positive part of this is that this is work we have already been doing and continue to do to ensure that our students have genuine, hands-on learning experiences that go beyond rote memorization.



YK1 events continue to be a highlight. Over the past few weeks we have had the Challenge Cup, many sporting activities, band concerts, school performances and many outdoor and on the land activities focused on Indigenous knowledge.





We are also focused on the philanthropic side of the season with schools doing hamper collections, toy drives and ensuring that as much goodwill as possible is spread throughout the community.

This past calendar year has once again illustrated that things won't always go as planned, yet the energy and compassion of those in our systems extend further to provide as much assistance as can be mustered.

To our students, staff and families, I wish you a restful break with a renewed focus on the value of connection, family and friends and a hope for health and prosperity for everyone in 2024.

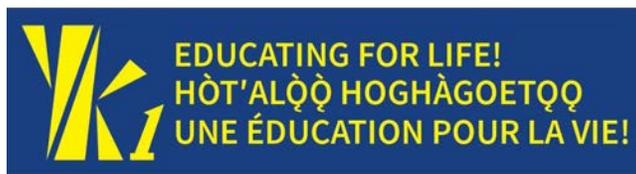
Season's Greetings!

Highlights and Activities of the Past Month

Nov 15 BC School Superintendent Association (BCSSA) Conference
 Nov 19 Alberta School Boards Association
 Nov 21 Halbert & Kaser virtual session #2
 Nov 22 SJF Winter concert (7: 30pm)
 Dec 1 Sara Florence Davidson (working with Admin) meeting

Upcoming

Dec 13 RLN Winter Concert (6:00 pm)
 Dec 13 MHS Winter Concert (6:30 pm)
 Dec 14 Itlo Winter Concert (6:30 pm)
 Dec 15 Dehcho board meeting on-site at YK1
 Last day of school Dec 19
 District Office open Dec 20 (closed Dec 21-Jan 1)
 School is back in session on January 4, 2024



BOARD REPORT

Title:	Assistant Superintendent Report
Contact:	Shirley Zouboules Assistant Superintendent
Date Submitted:	December 7, 2023
Mandate:	<p>Indicate Priorities & Strategy linkages:</p> <ul style="list-style-type: none"> ● e.g. Vision: We strive to ensure all members of our educational community contribute to a thriving and inclusive culture of student achievement and well-being. ●
Background:	Regular monthly report on education based on Board priorities
Other Headings as appropriate: - Information	
Recommendations:	Accept as is

Board Report
 December 12, 2023

Assistant Superintendent Report

<p>Wellness Cultivate a culture of holistic wellness</p> <p><i>1.1 Recognize the importance of relationships in learning</i> <i>1.2 Foster and promote personal wellness</i> <i>1.3 Create healthy, safe and caring learning environments</i></p>	<p>Indigenous Language & Education Honour and celebrate Indigenous Language and Culture for all learners</p> <p><i>2.1 Create a welcoming environment for all learners</i> <i>2.2 Integrate an Indigenous approach to education</i> <i>2.3 Strengthen Indigenous Language instruction</i></p>	<p>Learning Ensure inclusive, equitable and authentic learning Experiences</p> <p><i>3.1 Engage learners through meaningful and innovative teaching and learning practices</i> <i>3.2 Strive for excellence</i> <i>3.3 Celebrate diversity of all learners</i></p>	<p>Community Foster critical understanding of local, national and global issues</p> <p><i>4.1 Inspire critical thinking through innovation and pursue sustainable practices</i> <i>4.2 Embrace diversity and encourage empathy to promote global citizenship</i> <i>4.3 Model and encourage ethical leadership and engage in opportunities for service learning</i></p>
<p>Challenge Cup 2023</p> <p>SJF Concert "Our Favourite Things"</p> <p>Updating YK1 emergency information with RCMP</p> <p>District GSA meeting: partnering with Mosaic Network to support our GSA leads</p> <p>School check-ins - Ed. Services visited each school</p> <p>Students at RLN have been busy beginning to bead christmas ornaments in the students options</p> <p>RLN hosted a school wide drum dance in recognition of Rock your Mocs and several student drummers joined Wilfred and Mr. Ty.</p>	<div data-bbox="674 729 949 1027" data-label="Image"> </div> <p>Listen to Elder Paul Andrew talking about the importance of teachers in the North. (ILE Handbook, Page 19).</p> <p>?Ori Program at NJM learned how to make bannock!</p> <p>Drummers led a community drum dance at NJM to celebrate Rock your Mocs! Bannock and tea were also served!</p>	<p>Development of the 2024-2025 calendar</p> <p>Adrienne Gear - Dec.5 Working on Writing with younger years</p> <div data-bbox="1266 883 1539 1130" data-label="Image"> </div> <p>Sara Florence Davidson - Working with school teams and Ed. Services December 1st - Decolonizing and Indigenizing Learning</p> <p>Leadership session 'Spirals of Inquiry' with Linda Kaser and Judy Halbert.</p> <p>Teacher evaluations are ongoing</p>	<p>Winter Concerts at MHS, RLN, NJM, and Itlo</p> <p>Food Drives at schools</p> <p>Aurora College ECE students wrapped up their first 5 week rotation with JK/K students at RLN/MHS with a celebratory feast of traditional foods, fire feeding ceremony, and a drum dance!</p> <p>Several YK1 staff met in person with Dr. Shelley Stagg Peterson to discuss their Now Play, Action Research projects (Indigenous language use through play)</p> <p>WMS welcomed Indigenous Veteran, Floyd Powder, to share his story with classes</p>

Students at WMS received drum dance instruction/lessons from Johnathan Lafferty



Students at WMS participated in a school wide drum dance to mark the beginning of December

“Santa” visits to YK1 schools starting December 11th



Messy Book Program welcomed artists Leela Gilday and Carla Rae Taylor to Mildred Hall School to deliver after school programming for 1 week



Students at EI learned how to drum dance in language classes, then practiced their skills at a school wide drum dance with Dene Drummers



Big buddy/little buddy classes at NJM worked together to make fish scale poppies for Remembrance Day.

Students at École 111'q used the fish scales harvested during the Goh program, to create a large fish scale poppy that every student contributed to!

ECE delivering .5 day PD “Introduction to the ILE handbook” to all admin. December 5th

NJ’s whole school inquiry into “Fire” is taking off!



Ms. Madelaine attended SJF language classes as a guest language speaker during oral evaluations



Renée Michaud - numeracy workshops for Fr immersion teachers on financial literacy (Nov 28) and language development through math instruction (Nov 30)

Completion of performance-based reading assessments for French Immersion at WMS

Annual City of Yellowknife Santa Parade

Meeting to support Sahtu DEC Core French teacher with best practices in Core French

Ongoing support for SSDEC French teachers: resource sharing with Ft Smith teachers, Instructional Coordinator visited Hay River on Nov 24 to give PD and support for evaluation in secondary-level PIF programs

National Table of French Second Language - YK1 was represented at Dec 6 meeting. Topics discussed include French teacher recruitment and French teacher training programs at faculties of education across the country

Ongoing support provided by Rochdi Independent and Canadian Tire

Updating translations for French portions on websites

Bi-annual meeting with YWCA partners

Partnering with South Slave Divisional Council for French student exchange trip taking place in May

Messy book program welcomed artist Rachel Marin to Mildred hall School to deliver after school programming for 1 week

Safe and Caring Schools Regional meeting

4 new traditional drums were purchased to support cultural programming at École 1t'ò

School-Based Mental Health and Wellness funding has been received. Looking to fund a manager position to plan programming to start for the next school year. Will also look to hire 2 FTEs to begin supporting schools for the remainder of this school year.



Donovan Boucher taught students about fish at the ?Ori program (NJM).



The Goh program at École 1t'ò learned how to prepare rabbits with knowledge keeper Donovan Boucher.

Training and in-class modeling/co-teaching for replacement teacher in 7PIF at WMS



Cathy Modeste-Short worked with Science classes at SJF to discuss traditional uses of plants and plant medicine



Artist Carla Rae Taylor ran half day workshops at NJM, MHS and RLN, and a full day art class with grade 11/12 students at SJF

Completion of term 1 report cards and family conferences for JK-Grade 8 students. SJF held their mid-semester meetings November 7 & 8th from 4-7:00 p.m.

Meeting with CPF and YCS to plan territorial *Concours d'art oratoire* (to be held spring 2024) and French for the Future NWT conference (for high school and middle school students enrolled in French programs) for May/June 2024

Helen Wong and Sheila Stewart sold Fish Chowder (fish prepared by students), and beef stew along with bannock as an ?ori fundraiser during 3 way conferences.



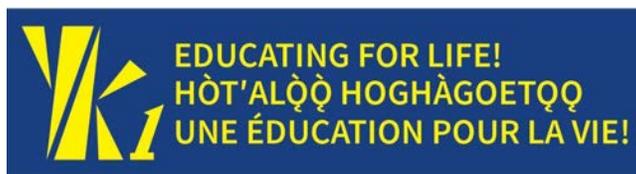


Students at MHS worked with Mr. Ty to butcher a bison leg into meat portions. Students learned how to butcher the meat, grind the meat, and how to make dry meat.

Aurora College “on the land” portfolio students began their second round with JK/K classes at MHS and RLN. The focus with this group for the next 5 weeks will be trapping and fur bearing animals

French program teachers from WMS and SJF participated in workshops to learn about CBC/Radio Canada’s *Mauril* program, which aims to “promote linguistic and cultural immersion” in both formal and informal contexts

All Educational Assistants (EAs) participated in a training focused on speech and language acquisition. This will be a focus going forward for many of the EAs.



BOARD REPORT

Title:	Title
Contact:	Landon Kowalzik, Assistant Superintendent Human Resources & Learning
Date Submitted:	Dec 6, 2023
Mandate:	Update for the Board of Trustees
Background:	To provide information about Evaluations, Recruitment and Hiring, Mentorship and Enrollment Report
Other Headings as appropriate: - Current - Survey Response - Information	Information
Recommendations:	Accept report as presented

Assistant Superintendent Kowalzik's Report December 12, 2023

Evaluations

The evaluation process is well underway across the district. As the new evaluation tool is still in the trial phase, the majority of staff will be evaluated using the current evaluation tool. For those staff being evaluated with the current evaluation tool, initial meetings have taken place and in most cases, one or more formal observations have also occurred. For those participating in the trial of the new growth and evaluation process, initial meetings are in progress. This initial meeting involves a discussion of the new evaluation process, the teacher standards and the accompanying rubric and introduction to the self evaluation tool, which is used to help teachers determine which area(s) they want to focus on for the school year. Participating principals and assistant principals will meet to discuss the new growth and evaluation tool (and process) at various times through the trial period.

Recruitment and Hiring

Hiring for the 2023/24 school year is almost complete. As of December 6, 2023, we have hired 53 new staff to work in our schools. 18 of those new staff are teachers and 35 are education assistants. Since the last board meeting, we have added 14 more substitute teachers bringing our total to 110. This is still a reduction from the end of the last year, but we are making positive progress. We will continue to try to recruit substitute teachers through the course of the year.

Recruitment for the 2024/2025 school year is underway. On Friday, December 8, Assistant Superintendent Kowalzik attended the University of Lethbridge's Professional Semester III Walk-About. This specialized career fair, was open to U of L education students who have just completed their final practicum for the Bachelor of Education degree. The students were broken up into three groups and each group received 1 hour to visit whichever of the 23 school districts they wanted to visit.

Mentorship

Assistant Superintendent Kowalzik continues to meet with members of the New Vice Principal Cohort from last year on an "as needed" basis. In the last month, topics discussed in these meetings included Powerschool and report cards, student discipline, YK1 Administrative Procedures, and the new curriculum. The cohort will meet as a whole before the Christmas Break.

Follow Up from Last Meeting

Response to the question about the relative age of our teaching staff. We currently have 143 teachers working in our schools (this includes K to 12 teachers, specialty teachers, program support teachers, assistant principals and principals but does not include Jordan's Principle funded positions). Of these 143 teachers, 34 are in the first 5 five years of their teaching careers (23.8%), 39 are in years 6 to 10 of their teaching careers (27.3%), and 70 have already completed at least 10 years of teaching (48.9%). Just over half of our teaching staff have less than 10 years experience. 14 of our teachers (9.8%) have been employed by YK1 for at least 25 years.

Yellowknife Education District No. 1
Enrolment Report as of: December 31, 2023

School	JK	K	1	2	3	4	5	6	7	8	9	10	11	12	Totals			
															Dec.23	Dec-22	Change	
Mildred Hall	24	36	32	24	33	32	24	42	18	21					286	285	1	
Ecole Itlo (French)	49	36	49	41	42	54	30								301	288	13	
William McDonald (All)								91	105	74					270	261	9	
N.J. Macpherson	43	59	52	41	65	64	41								365	358	7	
Range Lake North (All)	21	27	24	30	24	22	35	10	26	30					249	262	-13	
Ecole Sir John Franklin												142	274	116	141	673	705	-32
Totals	137	158	157	136	164	172	130	143	149	125	142	274	116	141	2144	2159	-15	

Yellowknife Education District No. 1
Monthly Enrolment Tracking

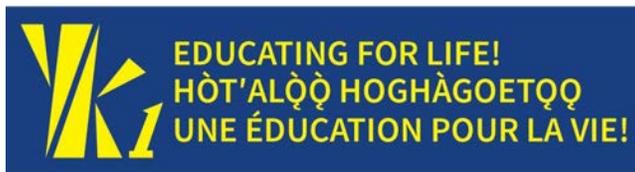
School	FTE Totals									
	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24
Mildred Hall	277.00	289	280	286						
Ecole J.H. Sissons	299.00	300	301	301						
William McDonald	272.00	274	275	270						
N.J. Macpherson	357.00	365	365	365						
Range Lake North	247.00	251	250	249						
Ecole Sir John Franklin	714.00	674	673	673						
Totals	2166.00	2153.00	2144.00	2144						

**Yellowknife Education District No. 1
Enrolment Report as of: December 31, 2023**

School	JK	K	1	2	3	4	5	6	7	8	9	10	11	12	Totals		
															2023	2022	Change
Mildred Hall	21	31	32	24	32.5	28.5	25	39.5	20	22					275	285.5	-10.5
Ecole Itlo (French)	49	35	48	51	43	54	30								300	284.5	15.5
William McDonald (All)								91	104.5	74					269.5	257.5	12
N.J. Macpherson	43	58.5	50	41.5	63.5	64.5	40.5								361.5	350.5	11
Range Lake North (All)	21	26	24	30	24	22	33	10	25	28.5					242.5	260	-17.5
Ecole Sir John Franklin											140	282	128.5	99	649.5	657.5	-8
Totals	134	150.5	154	146.5	163	169	128.5	140.5	149.5	124.5	140	282	128.5	99	2098	2095.5	2.5

**Yellowknife Education District No. 1
Monthly Enrolment Tracking**

School	FTE Totals									
	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24
Mildred Hall	277.00	289	280	286						
Ecole J.H. Sissons	299.00	300	301	301						
William McDonald	272.00	274	275	270						
N.J. Macpherson	357.00	365	365	365						
Range Lake North	247.00	251	250	249						
Ecole Sir John Franklin	714.00	674	673	673						
Totals	2166.00	2153.00	2144.00	2144						



BOARD REPORT

Title:	Secretary Treasurer Board Report
Contact:	Tram Do, Secretary Treasurer
Date Submitted:	December 12, 2023
Mandate:	Corporate Services update for December Board Meeting
Background:	
Other Headings as appropriate: <ul style="list-style-type: none"> - Current - Survey Response - Information 	
Recommendations:	Accept for Information



Yellowknife Education District No. 1

Secretary Treasurer Report

Board Meeting – December 12, 2023

Bussing

We had a meeting with Transdev on Friday December 1, 2023. We met the Vice President Tom Jezersek and Nancy Marchiori, General Manager. Christian Fure from CSFTNO was in attendance. Transdev team will work to reshuffle bus routes to help accommodate student on the waitlist to receive a bus pass as there are seats available.

We discussed Transdev using Twitter and Facebook as a way of communicating with parents if there are disruptions in bus routes. Transdev will also look into an APP used for tracking students on the buses used in other Cities.

Currently, there are 4 people taking the training to drive School Bus.

We will be reviewing the bus pass sales structure and schedule for bus pass sales in January.

BC Association of School Board Officials (BCASBO)

Attended the conference in Vancouver highlights of the topics:

- Navigating Strategic Corporate Communications in K-12 school sector
- Anti-Soji protests – the parameters of permissible activism and effective responses to protests.
- Sexual Violence and Sexual Abuse: Recognition, prevention/mitigation and appropriate management.
- Enrolment growth in BC is mainly due to immigration
- Strategies for engaging and retaining top talent
- Professional Boundaries for support staff in public education

I can share PowerPoint presentations if anyone is interested.

Procurement

GNWT Procurement policy requires that purchases for materials and supplies should be publicly posted for public tender for amounts over \$25,000, and for professional services over \$50,000. The Deputy Head (Superintendent) has the authority to sole source.

Financial Administration Manual Policy – Interpretation Bulletin

Title:	Sole Source Authorization Form for Procurement of \$25,000 or Greater	705.03
Applicable FAM Policies:	705 – Procurement 710 – Contract Registry and Reporting	Updated: April 1, 2016
Applicability:	GNWT Departments and Public Agencies	

- ◆ This Authorization form must be completed prior to contract initiation and in accordance with departmental/agency signing authorities.
- ◆ The signed Authorization must be attached to the owner's contract file copy (in electronic or hard copy).

Name of Contractor:		
Contract Number: (SC/RS/PO)	Contract Value:	Contract Start Date:
Description of Good(s) or Service(s) Required:		

Identify criteria met: (in accordance with the Government Contract Regulations subsection 1(1), 4(1)(c) and subsection 8(1)):

- Performance of the contract is **urgently required** and delay would be injurious to the public interest.
(Typically, this means an emergency and the consequences of delay have significant cost implications. The inability to plan or organize ahead of time is insufficient justification for a sole-source contract.)
- Only one party** is available and capable of performing the contract.
(Typically this suggests one or more of the following reasons. Indicate applicable reason and/or provide justification):
 - the work is quite unusual
 - prototype, experiment or original development
 - a legal cooperative agreement exists with the contractor
 - statutory monopoly
 - geographic limits on the availability of materials and supplies used (e.g. construction/repair of roads)
 - an absence of competition (only one business available and capable)
 - to maintain security or order or to protect human, animal, or plant life or health
 - compatibility, copyright and patent rights, or to maintain manufacturer's warranty)
- Professional services** for \$25,000 and greater, but under \$50,000.
(Explanation as requested below is not necessary)
- Architectural or Engineering** services for \$25,000 and greater, but under \$100,000.
(Explanation as requested below is not necessary)
- Only one manufacturer of an Approved NWT Manufactured Product**
(Explanation as requested below is not necessary)

Sept. 20-Nov 30, 2023					
Vendor Name	Date	Amount	Description	Reason for sole source	Approved by
Microserve	2023/10/16	\$31,526.82	Extreme networks licenses		Martin Male
Learning A-Z LLC	2023/09/26	\$14,587.24	Annual RAZ plus licenses		Martin Male
IXL Learning	2023/11/22	\$10,800.00	Annual IXL licenses		Martin Male
Accomplished Learning Centres	2023/10/12	\$14,400.00	Fast Forward Learning Programs	Specifically funded for this program through Jordan's Principle	Elizabeth Brace
Arctic Appliance Ltd	2023/10/05	\$11,283.30	Fridge/stove for food program		Yasemin Heyck
Northern Integration Ltd	2023/09/28	\$20,602.53	SJF - CCTC system upgrade		Martin Male
Total		\$103,200			

Financial Variance Report as of November 30, 2023

The Board of Trustees approved a deficit budget of \$807,969. As of November 30, 2023 there are some positive variances;

- Interest Income due to higher return on investments \$185,000
- Administration salaries due to vacant positions \$40,000

Yellowknife Education District No. 1				
Jordan's Principle Financial Summary Report				
For the month ended Nov 2023	Approved Funding	Approved Budget	YTD Actual	% Spent
REVENUES				
Jordan's Principle	6,334,863	4,403,370	1,319,636	20.8%
Administration Fee Revenue	633,486	440,337	131,964	20.8%
Total Revenues	6,968,348	4,843,707	1,451,599	20.8%
EXPENDITURES				
Salaries & Benefits:				
Mildred Hall School	2,472,099	1,766,622	555,833	22.5%
NJ Macpherson School	1,194,556	780,659	245,429	20.5%
Range Lake North School	1,357,752	1,015,646	248,774	18.3%
William McDonald School	574,440	75,375	127,295	22.2%
Ecole Sir John Franklin High School	608,646	636,147	121,688	20.0%
District Office	633,486	440,337	0	0.0%
Total Salaries & Benefits	6,840,978	4,714,786	1,299,018	19.0%
O & M				
Mildred Hall School	84,692	83,000	17,093	20.2%
NJ Macpherson School	24,211	0	2,266	9.4%
William McDonald School	18,467	45,921	1,258	6.8%
Total O&M	127,370	128,921	20,617	16.2%
Total Expenditures	6,968,348	4,843,707	1,319,636	18.9%

Yellowknife Education District No. 1					
Financial Summary Report					
For the month ended Nov 2023					
	Total	YTD	%	Estimate	
	Budget	Actual	Spent	Variances	
REVENUES					
GNWT Base Funding	30,458,543	7,919,981	26.0%		
GNWT SSI & Carryover	174,240	15,968	9.2%		
GNWT French	580,000	150,814	26.0%		
Other School Board	15,000	0	0.0%		
City of Yellowknife	6,880,000	1,788,972	26.0%		
Interest Income	400,000	352,937	88.2%	186,000	Return on Investments higher by \$185k to date
Superintendent Services	76,500	22,950	30.0%		
Dettah Enrolment Transfer	147,000	38,224	26.0%		
Misc (Parking, ILC)	19,562	28,034	143.3%		
Jordan's Principle	4,843,707	1,451,599	30.0%		
Total Revenues	43,594,552	11,769,479	27.0%	186,000	
EXPENDITURES					
Salaries & Benefits:					
School Programs:					
<i>Schools & District & JK</i>	21,964,208	5,522,302	25.1%		
<i>French</i>	627,033	135,428	21.6%		
<i>Technology</i>	403,196	154,317	38.3%		
Administration	1,488,062	521,579	35.1%	40,000	Salary Savings Vacant position
Board	86,850	42,517	49.0%		
Inclusive Schooling	6,774,256	1,609,654	23.8%		
Maintenance	717,560	272,295	37.9%		
Indigenous Language & Culture	1,007,808	211,582	21.0%		
Elders in Schools	82,000	7,069	8.6%		
Student Success Initiatives	33,000	5,122	15.5%		
Jordan's Principle	4,274,449	1,299,018	30.4%		
Total Salaries & Benefits	37,458,422	9,780,883	26.1%	40,000	
Operations & Maintenance					
School Programs:					
<i>Schools & District</i>	1,459,000	316,807	21.7%		
<i>MHS O&M & Subs</i>	145,421	42,401	29.2%		
<i>ITL'O O&M & Subs</i>	129,559	38,984	30.1%		
<i>NJM O&M & Subs</i>	158,011	17,998	11.4%		
<i>RLN O&M & Subs</i>	129,105	44,477	34.5%		
<i>WMS O&M & Subs</i>	139,440	29,223	21.0%		
<i>SJF O&M & Subs</i>	360,591	117,783	32.7%		
<i>French</i>	200,000	52,707	26.4%		
<i>Technology</i>	355,710	154,379	43.4%		
Inclusive Schooling	295,346	38,486	13.0%		
Utilities	1,837,572	556,022	30.3%		
Maintenance	373,970	141,868	37.9%		
Maintenance Capital projects	526,000	55,293	10.5%		
Administration	223,006	60,869	27.3%		
Board	81,480	10,841	13.3%		
Indigenous Language & Culture	259,727	11,957	4.6%		
Student Success Initiatives	141,240	10,846	7.7%		
Jordan's Principle	128,921	20,617	16.0%		
Total O&M	6,944,099	1,721,559	100%	0	
Total Expenditures	44,402,521	11,502,442	25.9%	40,000	
Surplus (Deficit)	(807,969)	267,037			

Yellowknife Education District No. 1			
School Additional Expenditures			
For the month ended Nov 2023			
	Total	YTD	%
	Funding	Actual	Spent
REVENUES			
Menstrual Products	239,554	15,652	6.5%
Active After School	108,867	8,669	8.0%
Food First/Taste Makers	44,699	12,199	27.3%
Birchbark - MHS	3,789	4,049	106.9%
Breakfast Club	11,100	5,194	46.8%
Food Program - Misc Donations MHS	100	62	62.2%
Music/Art Donations MHS	200	0	0.0%
Drop the Pop	3,843	38	1.0%
Youth Corp - Gardening	2,500	0	0.0%
On the Land Program RLN	10,467	3,792	36.2%
Take a Kid Trapping	16,015	0	0.0%
Community Foundation Grant WMS	175	0	0.0%
Tides - On the Land Pursuits WMS	7,273	0	0.0%
PC Charity Food Program	8,525	0	0.0%
MACA - Youth Corp Winter Camp RLN	662	0	0.0%
Total Revenues	457,769	49,655	10.8%

Director of Operations Board Report – December 2023

The snow just keeps on coming. We are starting to settle into a winter routine. We have some new equipment that should make snow removal more efficient and safer for staff. Our Bobcat is currently in for repairs but should be fixed and back to work before the winter break.

I have been working on setting up a new Computerized Maintenance Management System (CMMS) called MaintainX. This program will replace the former CMMS MRI Angus. The CMMS generates/keeps track of preventative work orders, check lists, sign off sheets and school work orders for all of our assets. There is a lot of information that can be entered and captured with this system. We are starting small and hope to add to the program over time. In our MOU with the GNWT for insurance, we have been asked to start following their preventative maintenance schedules. This is a step in meeting that request. Our former CMMS was limiting in some aspects as it was more of a property management tool. With MaintainX we will be able to include all work sites and assets. We are heading into the third week of a three week roll out for the program. Maintenance staff and school administration will soon be accessing the program for training.

Mildred Hall

The DDC system upgrades are still ongoing. With the help of Martin and Jason from IT Siemens is working to have us up and running soon.

Air handling unit #1 is out of service due to equipment failure. We are actively trying to fix the problem and are waiting on parts. Fortunately the weather has been warm and this hasn't created too much of a problem.

Itlò

Clark Builders are still working on deficiencies. Infrastructure has asked to meet and discuss the remaining issues. Over Christmas break Clark will be working to close in on completing the project.

Range Lake

Elite Commercial flooring has received the materials for the wall covering replacement project in the lower hallways. They have started and will continue to work on the weekends and over the December break to complete the work. They are hoping to have this project complete by January 3rd.

Electrical work has been completed in the food lab (previously science lab) for the stoves.

William McDonald

The temporary portables that were installed behind the school to house Itlo students displaced for the building of the new school will remain on site until the summer of 2024. In meetings with ECE and INF it was decided YK1 would continue to maintain the building until it can be moved in summer 2024.

During the meeting with ECE and INF we also discussed the temporary bus lane constructed by the roadway. The city has asked us for a remediation plan for this area now that Itlò has

been operational. We will be putting forth a proposal to the city to make the extended drop off lane permanent. With an increase to the number of people dropping/picking their children up at William McDonald and École Allain St- Cyr, this has become a valuable addition.

Sir John

The old portable on the former Akaitcho Hall site is moving through the GNWT disposal process by ECE an INF. Currently we are monitoring the building for fire/security alarms until the disposal process is complete.

City of Yellowknife completed the repair to the water main that was started last spring. Due to the fire evacuations over the summer their schedule got pushed back. Fortunately, the warm weather helped with them being able to dig up the waterline and repair it quickly with no disruption in service to the school.



BOARD REPORT

Title:	Policy 3 – Role of Trustee
Contact:	Terry Brookes
Date Submitted:	5 th December 2023
Mandate:	<ul style="list-style-type: none"> Submitting report as per Policy 3.
Background:	<ul style="list-style-type: none"> I attended the Fall AGM of ASBA on the 20th and 21st of November 2023, in Edmonton. Report is attached.
Other Headings as appropriate: <ul style="list-style-type: none"> - Current - Survey Response - Information 	<ul style="list-style-type: none"> N/A
Recommendations	<ul style="list-style-type: none"> Accept as Information.
Proposed Motion (if applicable)	<ul style="list-style-type: none"> N/A



BOARD DEVELOPMENT WORKSHOP And ALBERTA SCHOOL BOARD ASSOCIATION FALL ANNUAL GENERAL MEETING

Edmonton Alberta
November 19th, 20th and 21st, 2023

Submitted by: T. Brookes

General

The Board travelled to Edmonton to participate in the 2013 Fall Annual General Meeting of the Alberta School Board Association (ASBA). On Sunday, November 19th, prior to the ASBA meetings the Board met with Chris Smeaton, a retired superintendent, who has been helping the Board develop good practices in its governance role.

The Board attended the business and PD sections of the ASBA AGM on Monday November 20th and Tuesday November 21st. The AGM and workshops were well organized and provided some excellent speakers. Overall there was a good balance of education business, education politics, workshops, ASBA elections and social exchange.

It was particularly interesting that many of the issues we experience as a Board are not unique to us. Many Boards in Alberta are also going through, or have been through, financial strains, school re-configurations, changing enrolments, bussing concerns, and socio-economic and multi-cultural issues.

Also attending some of the ASBA sessions were the Alberta Minister of Education, the Honourable Demetrios Nicolaides, and the Premier of Alberta, the Honourable Daneille Smith. It appears both seem to be, in generally, in the good favour with ASBA and Alberta School Boards, but obviously there are some issues that are pending that have yet to be addressed such as capital funding for school infrastructure, and various supports for student achievement.

The following is a summary of the sessions I attended:

Monday November 20th @ 8:00am AGM Business Sessions

The opening of the ASBA Fall General Meeting started with a singing of O' Canada, with part of the singing in a local indigenous language. Marilyn Dennis, ASBA President, was the chair for the meeting.

The President of the Canadian School Board Association, Alan Campbell, gave a short address. He noted:

- There is a trend of education in Canada to become more of a national theme beyond simply a provincial responsibility.
- The issue of elimination of school boards in some provinces, and the impact of provincial legislation on school board governance.

Marilyn Dennis, ASBA President, had some opening comments:

- She welcomed all to this meeting.
- Stated that ASBA needs to focus on its strategic plan.
- Gave a summary of the issues impacting school boards, along with challenges and achievements.

ASBA's Advocacy Committee was introduced to the entire assembly. The Committee's role was explained and their recent work:

- Summary of the Committee's focus areas and some of the work completed in the last year, plus work for the upcoming year.
- Revisions of the current position statements.

Vivian Abbound, ASBA CEO, also had some opening comments:

- Admin team is here to support the initiatives of ASBA.
- We measure our results and maintain our values.
- ASBA is inclusive of indigenous cultural perspectives.

The remainder of this session dealt with the democratic business of the ASBA organization. There were many motions that had been put forward by ASBA members for consideration, and some motions that rose from the floor on emergent issues. These sessions can be long-winded and confusing if you don't appreciate procedures, electronic voting, amended motions and Robert's Rules of Order, but its democratic policy-making in action. Listening to the debates and talking to other trustees gives you an understanding of the forefront and struggles of educational politics.

There were also speeches by the Alberta Minister of Education and the Premier of Alberta.

In addition, the election of the President and Vice-President occurred. These occur every two years at ASBA. Marilyn Dennis was re-elected as President, and Shali Baziuk was re-elected as Vice-President.

Tuesday November 21st @ 8:30am **PD with Key-Note Speakers**

The first keynote speaker was Mr. Todd Hirsch. He gave a very informative talk titled, '*Drivers of Disruption*', (with a touch of humour) on the state of world economic conditions and where we might be heading, while using basketball team selection at his high school gym class as an analogy.

- Economics is made up of five things; Choices, Efficiency, Relationships, Disappointment and Showing Up.
- Current economics are volatile, and that is not likely to change.
- Future Drivers; Geo-Politics, Inflation, Extreme Weather Events, Labour Trends, and a host of Wild Cards Events

The second keynote speaker was Dr. Jodie Lobana. She gave a futuristic talk titled, '*The GPT Horizon: Fostering Innovation while Navigating Risks in Alberta's School Boards*'. This talk dealt with the rise of Artificial Intelligence (AI) in today's world, and how it can/is used in learning.

- She went over the types, sub-sets, and the spectrum of AI definitions.
- How AI has an ability to transform how we can learn.
- Reviewed the opportunities and cautions to be aware of as we progress in the areas of AI.
- New models of governance to address AI need to be explored.

Later both key-note speakers gave short breakout sessions:

Todd Hirsch - *Adapting to Sudden Unwanted Change: Lessons from Spiders in Space*

- With the challenges bearing down on us, adapting to new realities seems daunting. Drawing on lesson shared in his book *Spiders in Space*, Todd Hirsch shared Inspiring stories about adaptability and resilience, both in humans and in nature.
- A better understanding of how sudden, unwanted change is both inevitable, but also manageable when we prepare.
- A list of traits to develop that will prepare us for inevitable unwanted changes in the future.

Dr. Jodie Lobana - *Informed AI Policy: Understanding and Mitigating Implications for Alberta's School Boards*

- The workshop focused on the critical aspects of developing AI policies for school boards, with an emphasis on ethical use, data security, and balancing technological progress with human oversight.
- It delved into Generative Pre-trained Transformers (GPT) specific considerations, such as privacy related concerns, bias mitigation, and overreliance on AI causing potential skill deterioration. And on the importance of a collaborative policy-making approach involving various stakeholders.
- The workshop included case studies and practical examples from other organizations that are ahead on the GPT deployment curve.

YK1 BOARD MEMBER REPORT- December 2023

Michelle Peters- Trustee

PAC meeting Attendance

École Mildred Hall Elementary School Date:

29 November 2023; 6:30 pm

Provided Board updates as per PR committee speaking points

Professional Development

ASBA Conference; Edmonton; 19-21 November 2023



BOARD REPORT

Title:	November 2023
Contact:	Trustee Bell
Date Submitted:	December 4, 2023
Mandate:	To provide an update to the board of Trustees
Information	PAC
Recommendations:	<ul style="list-style-type: none"> • To accept the report as presented

PAC Meeting November , 2023

Bussing

- The school bus system has been running this fall with 12 of our previous 13 routes available without issue.
- Trustees were told that parents who had requested exceptions to the walk limits should be hearing back from administration shortly.
 - There was a question raised about when parents can expect to hear back about bus passes.
 - Emailed admin, and will follow up with the Chair for response.
 - Will provide feedback to the PAC Chair once I hear back.

Also discussed the Annual report, Trading and Skills Development and the Santa Claus parade.



Upcoming Events: December 2023 & January 2024

December						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	30	1	2
					Photo Day NJM	
3	4	5	6	7	8	9
International Day of Persons with Disabilities			Board Mtg Reports Due 3:00 PM Policy Committee Mtg 12 PM National Day of Remembrance and Action on Violence Against Women	NJM Winter Concert 6:30 PM		
10	11	12	13	14	15	16
Human Rights Day		COW & Board Meetings MHS Winter Concert 6:30 PM (JK – Gr.2)	NJM PAC Mtg 7 PM RLN Winter Concert 6:30 PM MHS Winter Concert 6:30 PM (Gr. 3-8)	It's Winter Concert 6:30 PM		
17	18	19	20	21	22	23
			First Day of Winter Break		Winter solstice	
24	25	26	27	28	29	30
31	January 1	2	3	4	5	6
	Happy 2024!!	District Office Open		Classes begin		



Upcoming Events: December 2023 & January 2024

January 2024 – Tamil Heritage Month						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
31	1	2	3	4	5	6
	Happy New Year!!	District Office Open		All schools back in session		
7	8	9	10	11	12	13
			Policy Cttee Mtg NJM PAC Meeting Board Reports Due at 3:00 PM			
14	15	16	17	18	19	20
		COW & Board Meetings Leadership Council	VTRA II PD	VTRA II PD David Macfarlane PD > (Jan 18-19)	STIP DAY – ECE Key Messaging Curriculum Renewal and School PD	
21	22	23	24	25	26	27
	Fullerton PD begins		World Day for African and Afrodescendant Culture Policy Cttee Mtg Fullerton PD ends			International Holocaust Remembrance Day
28	29	30	31	1	2	3
	National Day of Remembrance of the Quebec City Mosque Attack and Action Against Islamophobia Grade 1 Rabbit Camp	<Renee Michaud PD > (Jan 29 -31)	MHS PAC at 6:30 PM			