

YELLOWKNIFE EDUCATION DISTRICT NO. 1
BOARD of TRUSTEES
Regular Board Meeting

AGENDA

February 10, 2026 – 6:30 PM
(In Camera from 6:30 - 7:00 PM)

Google Meet link:

<https://meet.google.com/apx-ogkd-cku>

1. Call to Order
2. Land Acknowledgement

We respectfully acknowledge that we live, work and learn on Chief Drygeese Territory in the Akaitcho region, the traditional territory of the Yellowknives Dene First Nation.

We respect the histories, languages, and cultures of all Indigenous Peoples, including the Tlicho, North Slave Métis, and all First Nations, Métis, and Inuit whose presence continues to enrich our vibrant community.

3. Chairperson's Opening Remarks
4. Declaration of Conflict of Interest
5. Adoption of Agenda
6. Delegations & Presentations
 - 6.1 NWT Music, Susan Shantora
7. Review and Approval of Minutes
 - 7.1 January 13, 2026 - Regular Board Meeting Minutes
8. Business Arising from the Minutes
 - 8.1.0 Action Items
9. Trustee Statements

Per Policy 5 - Board By-Laws: Trustee Statements are individual opinions and are not intended to represent the views of the Board.

Trustee statements are not debatable and there will be no opportunity for rebuttal or questions.

10. Unfinished Business
 - 10.1 Follow-up to NWTMN, Acknowledgement (Chairperson Bell)
 - 10.2 Nursing Supports in Schools Response Letter (Chairperson Bell)
 - 10.3 NWT Art Centre Initiative – Request for Letter of Support (Chairperson Bell)
 - 10.4 Policy 6 - Role of the Board Chairperson (Trustee Drew)
11. New Business
 - 11.1 Joint YK1/YCS Letter - Jordan's Principle (Chairperson Bell)
 - 11.2 Consultation on Amendments to the Student Record Regulations Letter (Chairperson Bell)
 - 11.3 Superintendent - Board Evaluations (Chairperson Bell)

- 12. Reports
 - 12.1 Chairperson’s Report
 - 12.2 Trustee Reports
 - 12.3 Canadian School Board Association Report (Trustee Brookes)
 - 12.4 Superintendent’s Report (Supt. Zouboules)
 - 12.4.1 Assistant Superintendent of Curriculum & Learning Report (Assist. Supt. Arts)
 - 12.4.2 Assistant Superintendent of HR & Learning Report (Assist. Supt. Kowalzik)
 - 12.4.3 Secretary Treasurer Report (Sec. Treas. Vass)
 - 12.4.3.1 Director of Operations Report (Director Martin)

- 13. Standing Committee Reports
 - 13.1 Audit Committee, Chairperson: Trustee Peters
 - 13.2 Committee of the Whole Committee, Chairperson: Trustee Shortt
 - 13.3 Finance Committee, Chairperson: Trustee Brookes
 - 13.4 Facilities Committee, Chairperson: TBD
 - 13.5 NWTTA Teacher-Board Committee, Chairperson: TBD
 - 13.6 Policy & Governance Committee, Chairperson: Trustee Drew
 - 13.7 Public Engagement & Advocacy Committee, Chairperson: Trustee Wasylciw
 - 13.8 USW Board Advisory Committee, Chairperson: TBD

14. Announcements – events calendar attached

15. Date and Time of Next Meetings

March 9, 2026	12:10 PM	Committee of the Whole Meeting
March 10, 2026	6:30 PM	Regular Board Meeting - Executive Session (in camera)
March 10, 2026	7:00 PM	Regular Board Meeting
March 24, 2026	6:00 PM	Board Education Information Session

16. Chairperson’s Closing Remarks

17. Adjournment



BOARD REPORT

Title:	NWT Music Presentation - Susan Shantora
Contact:	Shirley Zouboules, Superintendent
Date Submitted:	February 4th, 2026
Mandate	<ul style="list-style-type: none"> ● Cultivate a culture of holistic wellness ● Honour and celebrate Indigenous Language and Culture for all learners ● Ensure inclusive, equitable and authentic learning experiences ● Foster critical understanding of local, national and global issues
Background	Ms. Shantora has requested the opportunity to present to the Board of Trustees in her role as President of the NWT Music Association.
Recommendations	Accept as information
Attachments	<input checked="" type="checkbox"/> Yes or <input type="checkbox"/> No If yes, list attachments below Slide deck "MTA NWT Music Presentation:

Music Teachers Association - NWT

President: Susan Shantora - Voice, Choir, Band

Secretary: Sue Epp - Classroom music, guitar, choir

Treasurer: Karen Hamre - flute, piano

Directors: Sean Daly, Mona Diab-Boucher, Anita Kuzma, Bernice Westergreen



Ways we support YK1 students and teachers

1. Professional Development and performance opportunities through the Yellowknife Music Festival.
2. Educating private students who then act as leaders in the classroom.
3. Providing expertise and clinics to Band programs.



Musical Things That Are Going Well

1 | Most of the schools in Yellowknife have a dedicated Music teacher.

2 | All of our local private teachers have a full roster of students and most have more inquiries than they can fulfill.

3 | Community Ensembles have a long history of successful and consistent membership.

Why MUSIC education?

1. **Neuroscience** tells us that:
 - Participating in music-making uses all regions of the brain simultaneously and forges strong connections between the hemispheres allowing for more efficient executive functioning.
 - Video: [How playing an instrument benefits your brain](#) - Anita Collins
 - Neural pathways that are built early facilitate music instrument learning later. Every finger has a place in the brain so learning an instrument before age 5 and 12 makes it easier later on.
2. **Psychology** tells us that:
 - participatory music education in the early years supports building relationships, trust, cognitive development, as well as literacy and numeracy enhancement. In the teen years it pulls humans out of their own world and brings them together to continue to build their focus and awareness of others.

Areas That Need Attention

1. Music Specialists in all schools teaching all grades so that ALL children can benefit from a quality music education.
2. Environments where music is taught should be conducive to good health and wellbeing.
3. Being proactive given the current and future impact of the BC curriculum on students and our community.



For Discussion

1. How can the MTA- NWT further assist YK1 teachers and students?
2. What is your vision for music education in the district?
3. The importance and impact on the mental and intellectual health of YK1 students as a result of K-12 music education?





**YELLOWKNIFE EDUCATION DISTRICT NO. 1
BOARD OF TRUSTEES
REGULAR BOARD MEETING
MINUTES**

January 13, 2026 – 6:30 PM
In-person and online via Google Meet
(in camera 6:30 - 7:00 PM)

- Trustees Present: Allan Shortt, David Wasylciw (online), Jason Snaggs (online), Michelle Peters, Terry Brookes (online) and Tina Drew
- Regrets: Barbara Bell
- Administration Present: Shirley Zouboules, Lisa Vass, Landon Kowalzik, Graham Arts, Jordan Martin and Pat Thagard
- Regrets: none
- Guests present: Stephen Dunbar, Chief Electoral Officer, Elections NWT (Presenter)
- Meeting Chairperson: Trustee Allan Shortt
- Meeting Minutes by: Pat Thagard

1. Call to Order

The meeting was called to order at 6:35 PM. Six (6) Trustees were present. Quorum was met.

Motion #: 01/01-13/25-26

I move that the Yellowknife Education District No. 1 (YK1) Board of Trustees move to in camera at 6:36 PM.

Moved by: Trustee Drew Seconded by: Trustee Peters **Carried**

Motion #: 02/01-13/25-26

I move that the YK1 Board of Trustees move out of in camera at 7:01 PM.

Moved by: Trustee Peters Seconded by: Trustee Drew **Carried**

The Board meeting was called back to order at 7:07 PM

2. Land Acknowledgement

Chairperson Shortt respectfully acknowledged that we live, work, and learn on Chief Drygeese Territory in the Akaitcho region, the traditional territory of the Yellowknives Dene First Nation.

3. Chairperson's Opening Remarks

Chairperson Shortt welcomed everyone and then noted that Trustee Bell is not able to attend the meeting this evening; therefore, he will chair the meeting.

4. Declaration of Conflict of Interest

None declared.

5. Adoption of Agenda

Motion #: 03/01-13/25-26

I move that the YK1 Board of Trustees adopt the January 13, 2026, Regular Board Meeting agenda, as presented.

Moved by: Trustee Brookes Seconded by: Trustee Drew **Carried**

6. Delegations & Presentations

6.1. Elections NWT - Stephen Dunbar, Chief Electoral Officer

The presentation is included in the agenda package.

Elections NWT is proposing a joint City and School Boards election for the October 2026 municipal and school Board elections. The primary goal is for YK1, Yellowknife Catholic Schools (YCS), and the City of Yellowknife (the City) to collaborate on election administration.

Voters would use a single ballot for both City Council and School Board Trustees. The use of programmable tabulators would allow for faster, more accurate results compared to manual counting. A central mandate for Elections NWT is removing barriers; a joint election typically increases turnout by simplifying the process for the public.

The transition to a shared model is driven largely by the high costs and the complexity of running independent elections. In 2020, the estimated cost for YK1 to run its own election was \$70,000. Renting a single tabulator costs approximately \$3,000. The tabulator rental fee would remain even if candidates are elected by acclamation.

If a fully joint election is not pursued, Elections NWT can still provide support, including electors' lists, ballot boxes, and training materials.

YCS has already moved toward "concurrent" elections with the City to improve efficiency. A preliminary YK1 meeting with City officials in November was positive.

Next steps would be to collaborate with City officials to ensure a consolidated ballot is implemented, formalizing an agreement with the City and/or Elections NWT (as required) and continuing discussions at the next YK1 Board meeting.

7. Review and Approval of Minutes

7.1. October 31, 2025 - Special Board Meeting Minutes

Motion #: 04/01-13/25-26

I move that the YK1 Board of Trustees approve the October 31, 2025, Special Board Meeting minutes as presented.

Moved by: Trustee Brookes Seconded by: Trustee Peters **Carried**

7.2. December 9, 2025 - Regular Board Meeting Minutes

Motion #: 05/01-13/25-26

I move that the YK1 Board of Trustees approve the December 9, 2025, Special Board Meeting minutes as presented.

Moved by: Trustee Peters Seconded by: Trustee Brookes **Carried**

8. Business Arising from the Minutes

8.1.0. Action Items

Motion #: 06/01-13/25-26

I move that the YK1 Board of Trustees defer the action item list to the next Regular Board meeting.

Moved by: Trustee Snaggs Seconded by: Trustee Peters **Carried**

8.1.1. Draft Letter Bill 32 - An Act to Amend the *Public Service Act* No. 2 (Chairperson Bell)

Chairperson Short called for comments on the draft letter. There were no comments.

Motion #: 07/01-13/25-26

I move that the Yellowknife Education District No. 1 (YK1) Board of Trustees direct the Chair to send the letter as presented.

Moved by: Trustee Drew Seconded by: Trustee Snaggs **Carried**

9. Trustee Statements

Per By-Laws: *Trustee Statements are individual opinions and are not intended to represent the views of the Board.*

Trustee statements are not debatable and there will be no opportunity for rebuttal or questions.

9.1.0. No Trustee statements were received.

10. Unfinished Business

10.1. Deferred Agenda Items - from December 9, 2025 Board Meeting

10.1.1. Committees

10.1.1.1. Finance Committee, Chairperson: Trustee Brookes

Motion #: 08/01-13/25-26

I move that the Yellowknife Education District No. 1 Board of Trustees set a preliminary direction for a balanced budget to Administration in their initial development of the 2026-2027 District Budget, and for Administration to come back to the Board with options to achieve this goal.

Moved by: Trustee Brookes Seconded by: Trustee Drew **Amended**

Trustees expressed a desire to, if possible, keep a bit of a surplus as a contingency in case of emergencies. This resulted in the following amending motion:

Motion #: 09/01-13/25-26

I move that the Yellowknife Education District No. 1 (YK1) Board of Trustees amend the motion that the balanced budget include a contingency fund of a reasonable amount to be determined by Administration.

Moved by: Trustee Wasyliciw Seconded by: Trustee Drew **Carried**

Amended Motion # 08/01-13/25-26 (amended):

I move that the Yellowknife Education District No. 1 Board of Trustees set a preliminary direction to Administration to draft a balanced 2026-2027 budget, which should include a contingency fund of a reasonable amount to be determined by Administration, and for Administration to come back to the Board with options to achieve this goal.

Carried

10.1.1.2. Facilities Committee, Chairperson: TBD

The Committee members are waiting for the finalized Terms of Reference (TOR). The Policy & Governance Committee will bring the TOR to the next Board meeting for formal approval.

10.1.1.3. NWTTA Teacher-Board Committee, Chairperson: TBD

The Committee has not met.

10.1.1.4. Policy & Governance Committee, Chairperson: Trustee Drew

Motion #: 10/01-13/25-26

I move that the Yellowknife Education District No. 1 (YK1) Board of Trustees approve the amended Policy 3 - Role of the Trustee, as presented to the Board.

Moved by: Trustee Drew Seconded by: Trustee Snaggs **Carried**

This policy was presented to the school PACs for feedback. No feedback was received.

An appendix to the policies will be created that will contain the cumulative revisions made to each individual policy. A suggestion was made to have a brief description of the changes included at the end of the policy with reference (link) to the Appendix section. The Committee will put this suggestion into practice.

Motion #: 11/01-13/25-26

I move that the Yellowknife Education District No. 1 (YK1) Board of Trustees approve the amended Policy 7 - Role of the Board Vice-Chairperson, as presented to the Board. No changes recommended to this policy.

Moved by: Trustee Drew Seconded by: Trustee Snaggs **Carried**

Motion #: 12/01-13/25-26

I move that the Yellowknife Education District No. 1 (YK1) Board of Trustees approve the amended Policy 9 - Board Delegation of Authority, as presented to the Board. No changes recommended to this policy.

Moved by: Trustee Drew Seconded by: Trustee Peters **Carried**

Motion #: 13/01-13/25-26

I move that the Yellowknife Education District No. 1 (YK1) Board of Trustees approve the amended Policy 11 - Recruitment, Selection & Recognition of Personnel, as presented to the Board. No changes recommended to this policy.

Moved by: Trustee Drew Seconded by: Trustee Snaggs **Carried**

Motion #: 14/01-13/25-26

I move that the Yellowknife Education District No. 1 (YK1) Board of Trustees approve the amended Policy 12 - Hearings on Teacher Matters, as presented to the Board. No changes recommended to this policy.

Moved by: Trustee Drew Seconded by: Trustee Snaggs **Carried**

Motion #: 15/01-13/25-26

I move that the Yellowknife Education District No. 1 (YK1) Board of Trustees accept Policy 6 - Role of the Chairperson for first reading, with recommended changes from the Committee.

Moved by: Trustee Drew Seconded by: Trustee Snaggs **Carried**

The Committee asked that trustees review *Policy 13 - Teaching Staff Reductions* and provide comments to the Committee by or before January 27th.

10.1.1.5. Public Engagement & Advocacy Committee,
Chairperson: Trustee Wasylciw

The Committee to report at the February meeting.

10.1.1.6. USW Board Advisory Committee, Chairperson: TBD
No meeting has been held.

10.1.2. Ad Hoc Committee Reports

10.1.2.1.Negotiations Committee - NWTTA, Chairperson: Trustee Peters

The collective agreement was finalized. Therefore, the work of

the Committee has now concluded.

- 10.1.2.2. Negotiations Committee - USW, Chairperson: Trustee Shortt
The collective agreement was finalized. Therefore, the work of the Committee has now concluded.

- 10.2 Draft Letter Bill 32 - An Act to Amend the *Public Service Act*, No. 2 (Chairperson Bell)
Copy of letter provided for information purposes.

11. New Business

- 11.1 Letter - Consultation on Amendments to *Education Staff Regulations* - Bill 81 (Chairperson Shortt)

Administration believes these changes will directly benefit students by ensuring transparency. The importance of knowing if a teacher has lost their tenure or had their license suspended or cancelled in another jurisdiction was emphasized. This would help to prevent them from simply moving to a new location. A formal system might prevent confidential agreements that allow problematic issues to go undetected. Trustees noted that many other jurisdictions already publicly disclose when a teacher loses their certification.

Both Trustees and Administration suggested involving the Privacy Commissioner to ensure the recommendations are legally sound. Administration questioned whether the NWTTA (Northwest Territories Teachers' Association) has also been contacted regarding these changes.

Trustees expressed specific concerns regarding individuals who have already served time for a crime, and the potential for individuals to bypass these checks by changing their names.

The Board asked for feedback from the Administration regarding any specific concerns or comments. There is a clear consensus on the need for more information, with a desire to balance that with legal privacy requirements and union consultation.

- 11.2 2026-2027 Auditor (Secretary Treasurer Vass)
Finance has been working to develop an RFP; however, other factors have taken precedence. Therefore, Secretary Treasurer Vass recommends extending the contract with Crowe MacKay LLP by one year.

Motion #: 16/01-13/25-26

I move that the Yellowknife Education District No. 1 (YK1) Board of Trustees approve the appointment of Crowe MacKay as the Auditor for the fiscal year ending June 30, 2026.

Moved by: Trustee Peters Seconded by: Trustee Drew **Carried**

- 11.3 2026-2027 Draft Calendar (Assistant Superintendent Arts)

The draft calendar for JK-Grade 8 and Grades 9-12 were reviewed. The final versions must be submitted to Education, Culture, and Employment (ECE) by February 16th. Overall, the Board reacted very positively.

There was a recommendation to include a half-day civic holiday for efficiency. Administration noted that a 1/2 day civic holiday cannot be included until the City declares it a holiday. However, the 1/2 day is factored into the number of teaching days in case it comes to pass.

Trustees inquired about the number of consecutive short weeks. Administration confirmed there are three 4-day weeks in October, and short weeks in June that

are due to legislated requirements. The school year is set to begin on a Thursday. This is due to a combination of legislative and collective agreement constraints and provide the benefit of allowing students to "ease back in" to school.

Administration noted that parents are primarily interested in four dates: the start date, winter break, spring break, and the final day of school.

Assistant Superintendent Arts credited Kim Lee for her extensive work in gathering the data and pulling the calendar together.

The calendar will be shared on the District and school websites, Facebook and X as well as being sent via email to all staff with a request for feedback by February 1st.

11.4 Approval of International Travel SJF 2027 (Superintendent Zouboules)

A brief overview was given about the trip and a change to the itinerary since the Field Trip Form was submitted. Administration recommended Board approve the trip in principle to allow the documentation to be submitted to ECE for approval.

Motion #: 17/01-13/25-26

I move that the Yellowknife Education District No. 1 (YK1) Board of Trustees approve the trip in principle, with final approval to occur in the fall of 2026.

Moved by: Trustee Snaggs Seconded by: Trustee Brookes

Carried

12. Reports

12.1. Chairperson's Report (Trustee Bell)

The report is included in the agenda package.

Chairperson Shortt had nothing to add, and there were no comments or questions.

12.2. Trustee Reports

12.2.1. No reports were submitted.

12.3 Canadian School Board Association Report (Trustee Brookes)

Trustee Brookes noted that the next CSBA meeting is scheduled for February 3rd & 4th. He will submit a report for the February Board meeting.

12.4 Superintendents Report (Shirley Zouboules)

The report is included in the agenda package.

The Tier 4 Stabilization funding has been approved. A letter from ECE confirming this is to follow. Trustees praised the team and remarked that the Tier 4 Stabilization program seems highly effective.

The core Priorities approved by the Board of Trustees will guide the development of the Strategic Plan. The list of priorities will be provided to trustees. The final document will focus on assessment metrics (where we are vs. where we want to be). The team is currently refining these items to ensure alignment with the priorities. Trustees requested that this topic be added to the February Committee of the Whole (COW) meeting agenda for more in-depth discussion.

12.4.1 Assistant Superintendent of Curriculum & Learning Report (Graham Arts)

The report was shared as a separate document and will be added to the final version of the agenda package.

What is being done in the area of numeracy was reviewed. It was also noted that we are working through a substantial change in the mathematics curriculum. The new Foundation Skills Assessment (FSA) now implemented in

the NWT was reviewed. Data from YK1 was compared to data currently available from BC. The comparison of YK1's results shows a very positive outcome for the district.

Trustee Wasylciw left the meeting 8:58 PM

- 12.4.2 Assistant Superintendent of Human Resources & Learning Report (Landon Kowlazik)
The report is included in the agenda package.

Motion #: 18/01-13/25-26

I move that the YK1 Board of Trustees move to in camera at 8:59 PM.

Moved by: Trustee Drew Seconded by: Trustee Peters **Carried**

Motion #: 19/01-13/25-26

I move that the YK1 Board of Trustees move out of in camera at 9:08 PM.

Moved by: Trustee Peters Seconded by: Trustee Drew **Carried**

There were no questions on the report.

- 12.4.3 Secretary Treasurer Report (Lisa Vass)

The December report and this month's reports are included in the agenda package.

Discussion resulted in the following motion:

Motion #: 20/01-13/25-26

I move that the YK1 Board of Trustees direct Administration to coordinate an election procedure process with the City of Yellowknife and the Yellowknife Catholic School Board for the October 2026 YK1 Board of Trustees election.

Moved by: Trustee Brookes Seconded by: Trustee Peters **Carried**

- The Transdev contract is up soon. The RFP is being worked on, and all three boards are doing their analysis of fees for the next year. The analysis will inform the structure of the RFP. A meeting has been scheduled by the three districts, without Transdev, for January 16th.
- Trustees ask that the Finance Committee bring the variance report forward at the next Board meeting.

- 12.4.4 Director of Operations Report (Jordan Martin)

The report is included in the agenda package.

Trustees asked for a report on projects that have been completed and those still outstanding. It was noted that an RFP may need to be done for some projects if we are not able to use the GNWT Standing Offer list of suppliers.

Trustees asked if ECE has given any indication on a permanent fix for the schools with high lead levels in their water. No permanent fix has been brought forward by ECE as of yet. Trustees suggested adding this topic to the agenda for the next meeting with MLAs.

13. Standing Committee Reports

Committee chairpersons asked to advise Board Chairperson Bell of their meeting dates.

- 13.1. Audit Committee, Chairperson: Trustee Peters

The committee has not met yet. The first meeting will be in February.

- 13.2. Committee of the Whole (COW), Chairperson: Trustee Shortt
The report and minutes are included in the agenda package.
The meeting was held yesterday.
- 13.3. Finance Committee, Chairperson: Trustee Brookes
The Committee last met in December. The next meeting is scheduled for January 27th.
- 13.4. NWTTA Teach-Board Committee, Chairperson: Trustee TBD
The Committee has not met. Administration to confirm the date of the next meeting.
- 13.5. Policy & Governance Committee, Chairperson: Trustee Drew
The Committee will meet again on January 15th and on the 28th.
- 13.6. Public Engagement & Advocacy Committee, Chairperson: Trustee Wasylciw
The committee report was deferred to the February Board meeting. The next meeting is scheduled for January 19th.
- 13.7. USW Board Advisory Committee, Chairperson: Trustee TBD
The Committee has not met.
Chairperson Shortt noted that the Negotiation Committees have concluded their work and will be removed from the agenda until the next negotiation cycle.

14. Announcements - events calendar attached

15. Date and Time of Next Meeting

January 20, 2026	6:00 PM	Board Education Information Session
February 9, 2026	12:10 PM	Committee of the Whole Meeting
February 10, 2026	6:30 PM	Executive Session (In camera)
February 10, 2026	7:00 PM	Regular Board Meeting
February 24, 2026	6:00 PM	Board Education Information Session

16. Chairperson’s Closing Remarks

Chairperson Shortt thanked everyone for attending.

17. Adjournment

Motion #: 21/01-13/25-26

I move that the YK1 Board of Trustees, January 13, 2026, Board meeting be adjourned.

Moved by: Trustee Peters

Seconded by: Trustee Snaggs

Carried

The meeting adjourned at 9:28 PM

Chairperson Bell

Secretary Treasurer Vass

BOARD of TRUSTEES - Action Items - 2025-2026

Status	No.	Meeting Date & Type	Action Item	Assigned to	Due Date (if applic.)	Current Update
In Progress	4	2024-08-20 Board Meeting	Provide an update on the creation of an asset registry	Administration	February 2026	Lisa will provide verbal update
In Progress	9	2024-10-08 Board Meeting	Chair & Administration to contact Minister of ECE regarding application of Financial Administration Act and FAM regarding decision making authority	Chair and Admin	Fall 2025	Trustee David to speak to this
In Progress	15	2024-11-12 Board Meeting	Follow up on 1 Year warranty start date on Ecole Itlo list of rolling completion dates	Administration	January 2026	Jordan will speak to this
In Progress	32	2025-05-20 Board Education Session	An Education presentation on Inclusive Schooling was provided in Spring 2025. It was suggested that we discuss different funding approaches from the GNWT and what an improved model might look like. Consider and recommend alternative approaches to inclusive schooling funding and reporting.	Administration/Board	Spring 2026	On target for Spring 2026

BOARD of TRUSTEES - Action Items - 2025-2026

In progress	37	2025-10-14 Board Meeting	Provide a report comparing current substitute teacher costs to existing salary funding allocations. The report should outline the actual costs of substitutes, identify how these costs have changed over time, and show how they relate to other salary categories within the district.	Administration	January 2026	Landon will provide verbal update
In progress	38	2025-10-14 Board Meeting	Administration to review the current Joint Use Agreement that we have with the City of Yellowknife. Admin will determine whether YK1 will continue with the existing agreement or explore alternative options. A recommendation to be brought forward to the Board following the review.	Administration	Winter 2025-2026	On target for winter 2026
In progress	39	2025-10-14 Board Meeting	On June 13, 2025, the board passed a motion that required the outgoing Chair, Vice Chair and Committee Chairs and CSBA Representative complete a Committee Handoff Document prior to the Organizational Meeting, and that all completed documents be stored in the internal Board DRIVE, accessible to trustees and relevant staff. All of the above are to be emails to the Chair and Administration by the December Board Meeting.	Trustees	December 2025	Committees that have submitted their Handoff documents: Negotiations Committee, Audit Committee, NWTTA Negotiations Committee, Public Engagement & Advocacy Committee
In progress	42	2025-11-12 Board Meeting	Report on work with YCS & Home Base to pursue "Home Base Tier 4 Stabilization Education Partnership"	Administration	Spring 2026	Complete
In progress	44	2025-11-12 Board Meeting	Provide funding information for Immersive Art	Administration	February 2026 Ed. Info Session	Complete

BOARD of TRUSTEES - Action Items - 2025-2026

In progress	45	2025-11-12 Board Meeting	Provide a report on the approach for the condition-based assessments, what will be done, timing, how it will be done and by whom, as well as on the minor capital for SJF and RLN projects to ensure they are done before the end of the fiscal year, noting the SJF boiler project is a multi-year project.	Administration	Spring 2026	Report attached
In progress	46	2025-12-09	Board Chair directed to make a written and the Board to make verbal submission regarding Bill 32.	Board Chair	January 2026	Letter was circulated to Trustees in December 2025. Will send to SC once reviewed.
In progress	47	2025-12-09	Superintendent directed to seek a legal opinion regarding the NWT's 1996 Home School Directive to clarify: The District's obligations and responsibilities under the Directive; The degree of flexibility the Directive grants the District to determine the annual funding allocated to children whose families choose to home school them.	Superintendent	January 2026	Complete

BOARD of TRUSTEES - Action Items - 2025-2026			
Recently Completed Action Items (see tabs below for all completed items)			
No.	Meeting Date	Meeting	Action Item
40	2025-09-26	Board	Administration to look into Schools that have the necessary equipment host Education Session Board Meetings.
41	2025-11-12	Board	Reassemble the Facilities Committee
43	2025-11-12	Board	Board Chair to advocate to the GNWT to fund Jordan's Principle

Assigned to

Administration

Board

Board Chair

BOARD of TRUSTEES - Action Items - 2025-2026

Action Items REFERRED to COMMITTEE - 2024-2025

Status	No.	Meeting Date & Type	Action Item	Assigned to	Due Date (if applic.)	Current Update
In Progress	I	2023-04-11 Board Meeting	Finance Committee to work with Administration to create a risk register	Finance & Facilities Committee & Administration	Spring 2025	
In Progress	II	2024-04-09 Board Meeting	Determine best way to share communications publicly	Public Engagement & Advocacy Committee	Winter 2024/2025	
In progress	III	2024-08-20 Board Meeting	Continue to explore the creation of a Pride version of the YK1 logo	Public Engagement & Advocacy Committee	Winter 2024/2025	
In Progress	IV	2024-11-12 Board Meeting	Explore development of Risk Management Policy	Policy & Governance Committee	Spring 2026	
In Progress	V	2025-05-13 Board Meeting	<i>Policy & Governance Committee review the Trustee honorarium structure with respect to full-day commitments of Trustees.</i>	Policy & Governance Committee	Fall 2025	
In Progress	VI	2025-11-12 Board Meeting	<i>Review 2025-2026 Board work plan and provide feedback at the December Board meeting</i>	All Committees	December 2025	
In progress	VII	2025-11-12 Finance Committee	Administration to bring forward an updated list of position counts outlining where funding sources for the positions comes from for each. (Motion #08/11-12/25-26 - amended)	Administration	TBD	
In Progress	VIII	2025-12-09 Board Meeting	Work on incorporating a way for members of the public to ask questions at the Education Information Sessions to the Board By-Laws.	Policy & Governance Committee	Winter 2025	

Policy 3 - Role of the Trustee

Purpose:

The role of the Trustee is to contribute to the Board as it carries out its mandate and strives to achieve its mission and goals. The oath of office taken or affirmation made by each Trustee when the Trustee assumes office, binds that person to work diligently and faithfully in the cause of public education.

Yellowknife Education District No. 1 is a corporation under Section 82 of the *Education Act*. The decisions of the Board of Trustees, in a properly constituted meeting, are those of the Corporation. A Trustee acting individually has only the authority and status of any other individual in the community. A Trustee that is given authority by the Board to act on its behalf may carry out duties individually but only as an agent of the Board. In such cases, the actions of the Trustee are those of the Board, which is then responsible for those actions.

Trustees are responsible and accountable to Yellowknife Education District No. 1 stakeholders (including, and not limited to, parents, taxpayers and the Minister of Education) for the educational welfare of students.

Specific Responsibilities of Individual Trustees:

1. Trustees advocate for learners, assessing educational policies in terms of what is the best for the whole child.
2. Trustees shall recognize their fiduciary responsibility to the District and the Public, and act in the best interest of the learners understanding that the learner's needs are paramount.
3. The Trustee shall attend all Board and Committee meetings unless unable to do so. Notification should be given to the Chair in advance of the meeting where feasible.
4. The Trustee shall become familiar with Board policies and procedures, particularly the Trustee Code of Conduct (Policy 4), meeting agendas, and reports in order to participate fully in Board business.
5. The Trustee shall support the decisions of the Board, regardless of how they might have voted. Trustees shall refrain from making any statements that are contrary to the decisions of the Board.
6. The Trustee is encouraged to become acquainted with all matters reflecting the operation of the District and the schools within it. However, the Trustee will:
 - i. Refer queries, or problems not already covered by Board policy or procedures, to the Board for discussion and decision;
 - ii. Refer queries, or problems of a purely administrative nature, to the Superintendent for resolution; and
 - iii. Assist the Superintendent with counsel and advice, by providing the benefit of the Trustee's judgment, experience and familiarity with the community.
7. Participate in Board/Trustee development sessions so that the quality of leadership and service to the District can be enhanced.
8. Share the materials and ideas gained from a Trustee development activity with fellow Trustees at the next available opportunity.

Policy 3 - Role of the Trustee

9. Stay current with respect to territorial, national, and international educational trends and issues.
10. Strive to develop a positive learning and working culture both within the Board and the District.
11. When delegated responsibility, will exercise such authority within the defined terms of reference in a responsible and effective way.
12. Attend jurisdiction or school events when possible.
13. The Trustee shall, as a matter of courtesy, advise the Superintendent and the respective principal of their intentions to visit a school.
14. The Trustee shall refer all media inquiries on the Board decisions and policies to the Board Chairperson.

References/Related Documents:

- i. *The Education Act*
- ii. YK1 Administrative Procedures

Policy 3 - Role of the Trustee

Appendix A – Policy 3 – Role of the Trustee ~ Revision History

Revision History			
Version #	Revision Description	Approved Date	Review Date
1-3	Adopted and revised before the revision table was included. Going forward a summary of the changes will be included in this table as they are approved.	May 2008 Sept 2012 Sept 2018	2022-2026 Board
4	<p>Added to Purpose section (additions/changes in blue):</p> <p>In paragraph 1: The oath of office taken or affirmation made by each Trustee when the Trustee assumes office, binds that person to work diligently and faithfully in the cause of public education.</p> <p>and, in paragraph 3:</p> <p>Trustees are responsible and accountable to Yellowknife Education District No. 1 stakeholders (including, and not limited to, parents, taxpayers and the Minister of Education) for the educational welfare of students.</p> <p>In the "Specific Responsibilities" section added: "of Individual Trustees" to heading, added or changed the following items (per numbering in Policy document):</p> <ol style="list-style-type: none"> 1. Trustees advocate for learners, assessing educational policies in terms of what is the best for the whole child. 2. Trustees shall recognize their fiduciary responsibility to the District and the Public, and act in the best interest of the learners understanding that the learner's needs are paramount. 3. The Trustee shall attend all Board and Committee meetings unless unable to do so. Notification should be given to the Chair in advance of the meeting where feasible. 5. The Trustee shall support the decisions of the Board, regardless of how they might have voted. Trustees shall refrain from making any statements that are contrary to the decisions of the Board. 7. Participate in Board/Trustee development sessions so that the quality of leadership and service to the District can be enhanced. 8. Share the materials and ideas gained from a Trustee development activity with fellow Trustees at the next available opportunity. 9. Stay current with respect to territorial, national, and international educational trends and issues. 	Mar 2024	

Policy 3 - Role of the Trustee

	<p>10. Strive to develop a positive learning and working culture both within the Board and the District.</p> <p>11. Each year Trustees will be assigned to different school PAC's on a rotational basis over the term of the Board. The Trustee, or their designate, shall attend Parent Advisory Council meetings as scheduled, unless unavoidable circumstances arise, in which case the Trustee is expected to arrange an alternate attendee.</p> <p>12. When delegated responsibility, will exercise such authority within the defined terms of reference in a responsible and effective way.</p> <p>13. Attend jurisdiction or school events when possible.</p>		
5	<p>Removal of item former 11 (below). "Each year Trustees will be assigned to different school PAC's on a rotational basis over the term of the Board. The Trustee, or their designate, shall attend Parent Advisory Council meetings as scheduled, unless unavoidable circumstances arise, in which case the Trustee is expected to arrange an alternate attendee." and, Updated numbering.</p>	October 2025	
6			

Policy 6 - Role of the Chairperson

Purpose:

In accordance with Board By-Laws (Policy 5), the Board of Trustees will select a chairperson at the annual organizational meeting. The Chairperson's position is at the pleasure of the Board.

The primary responsibility of the Chairperson is to assist the members of the Board to operate effectively and efficiently as a group. The Chairperson is the main liaison between the Board and the Superintendent. The Chairperson will keep the Board informed of communications between the Chairperson and the Superintendent.

Specific Responsibilities

1. The Chairperson shall be responsible for fulfilling the duties and responsibilities assigned to the position in legislation and the By-Laws of the Board.
2. The Chairperson shall ensure that the Board operates in accordance with its policies.
3. The Chairperson shall, where possible, confer with the Superintendent prior to each Board meeting in order to establish the agenda and become familiar with the items and materials included.
4. The Chairperson or designate shall chair each Board meeting in accordance with Board By-Laws, ensuring that all Trustees have the opportunity to participate in the meeting and make their views known in order that a collective opinion can be developed and a corporate decision reached.
5. At the first Committee of the Whole meeting following the annual organizational meeting, the Chairperson shall, following consultation with the Trustees, select the Trustees to serve on committees of the Board.
6. The Chairperson shall serve as the official spokesperson for the Board and must confine any remarks to existing Board policy or Corporate positions. The Chairperson may delegate this responsibility. The Chairperson will report activities as spokesperson back to the Board.
7. The Chairperson should initiate contact with other elected officials, including Members of the Legislative Assembly, in order to advocate existing Board policy or corporate positions. The Chairperson will report these contacts back to the Board.
8. The Chairperson shall have cheque signing authority for the District.
9. The Chairperson shall:
 - i. Have authorization and or approval of the Superintendent's expenses;
 - ii. Be responsible for the authorization of Professional Development for the Superintendent;
 - iii. Be responsible for authorization and or approval of Superintendent's duty travel;
 - iv. Be responsible for the authorization and or approval of vacation time leave requests by the Superintendent; and,
 - v. Track the above authorization and/or approvals and make it available to Trustees on request.
10. The Chairperson shall organize a review of the Strategic Plan annually and a renewal of the Strategic Plan every 4 years.

Policy 6 - Role of the Chairperson

References/Related Documents:

- *Education Act*
- Administrative Procedures

Revision History			
Version #	Revision Description	Approved Date	Review Date
1-3	Adopted and revised before the revision table was included. Going forward a summary for the changes will be included	May 2008 Sept 2012 Mar 2017	2022-2026 Board
3.1	Reviewed and added item #10: The Chairperson shall organize a review of the Strategic Plan annually and a renewal of the Strategic Plan every 4 years.	TBD	Fall 2025

DRAFT



Yellowknife Education District No. 1
Commission scolaire publique n°1 de Yellowknife

Phone/Tél (867) 766-5050
Fax/Télec (867) 873-5051
Email/Courriel info@yk1.nt.ca

December 10, 2025

Honourable Lesa Semmler
Minister of Health and Social Services
Legislative Assembly, GNWT
PO Box 1320
Yellowknife, NT X1A 2L9

Dear Minister Semmler,

Re: Restoring Nursing Supports in Schools for Better Health Outcomes

On behalf of the Yellowknife Education District No. 1 (YK1) Board of Trustees, I am writing to express our concern about the absence of dedicated nursing services in schools — a gap that is impacting student health, early intervention, and access to critical supports.

Before COVID-19, nurses were an integral part of school life. They provided on-site care, vaccinations, health screenings, and direct referrals to Health and Social Services for students with medical, developmental, and mental health needs. They also played a key role in health education, including reproductive health, prevention of sexually transmitted infections, and other life-skills programming that supported informed decision-making for students.

This presence ensured timely intervention, reduced barriers for families, and strengthened collaboration between health and education.

Today, these services have largely disappeared. Without nurses in schools, students face delays in care, missed screenings, and limited access to preventive health programs. Teachers and educational assistants are doing their best, but they are not trained health professionals. The result is increased risk for students and added strain on school staff.

We believe restoring nursing presence in schools will:

- Improve health outcomes through early detection and intervention.
- Provide direct, efficient referrals to Health and Social Services for medical, mental health, and social needs.
- Support vaccination programs and preventive care within the school setting; and

- Reduce pressure on educators by ensuring health issues are managed by qualified professionals.

While Child and Youth Counsellors (CYCs) and other supports remain important, nurses are uniquely positioned to bridge health and education. Their role is critical for addressing complex needs and ensuring students receive holistic care.

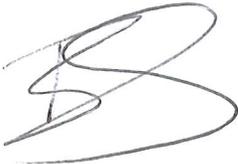
We are asking that the Departments of Health and Social Services as well as Education Culture and Employment work together to:

- Re-establish a consistent nursing presence in YK1 schools.
- Integrate nurses into a coordinated model with CYCs and other health professionals.
- Develop clear pathways for referrals and information-sharing between schools and regional health authorities.

YK1 would welcome a meeting to discuss practical steps toward restoring these vital services. Our goal is simple: to put health back into schools, where it belongs, and ensure every child has access to the care they need to succeed.

Students cannot wait. Every decision should prioritize their well-being. We look forward to collaborating with you to make this a reality.

With respect,



Barbara Bell, Chairperson

Yellowknife Education District No. 1

- cc. Shirley Zouboules, Superintendent/CEO, YK1
Alan Doody, Deputy Minister, Health and Social Services
Ali Simpson, Ministerial Special Advisor to Minister Lesa Semmler
Caitlin Cleveland, Minister of Education, Culture and Employment
James Fulford, Deputy Minister, Education, Culture and Employment
Nigel Wodrich, Ministerial Special Advisor, Education, Culture and Employment



January 22, 2026

Barbara Bell
Chairperson
YELLOWKNIFE EDUCATION DISTRICT NO. 1

Dear Ms. Bell:

Restoring Nursing Supports in Schools

Thank you for reaching out to discuss nursing supports in YK1 schools.

The Northwest Territories Health and Social Services Authority (NTHSSA) does not currently have the resources to provide dedicated, school-based nursing services in any region. Historically, limited onsite nursing support was provided in Yellowknife through the Public Health program as capacity allowed. Since the COVID-19 pandemic, demand for Public Health services has increased significantly, and existing resources are now fully committed to mandated and priority population-based programs. As a result, the NTHSSA is no longer able to provide onsite nursing services to schools with the same regularity as in the past. Any expansion of nursing services within schools would require additional targeted investment in the Public Health program.

The Health and Social Services system does have many services that are provided in the school setting as and where possible.

Public Health provides in-school immunization update clinics with a focus on students in Grade 5, 7 and 12. In addition to Public Health, NTHSSA offers consultative services for a number of rehabilitation program areas in school for students with priority needs. The Department of Health and Social Services (HSS) is also working closely with the Department of Education, Culture, and Employment (ECE) to improve in-school access to Occupational Therapy and Speech Language Pathology.

Child and youth mental health and wellness supports continue to be offered through both the education and health systems with the education system providing prevention and early intervention supports and the health system providing clinical counselling services. HSS and ECE continue to work collaboratively to ensure ongoing communication and clear referral pathways to support wrap around care.

.../2

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Jennifer Torode, Chief Operating Officer for the NTHSSA Yellowknife Region, is available to meet with you and your Superintendent to explore options to enhance student access to health services. Should you be interested in meeting with her please reach out directly to jennifer_torode@gov.nt.ca or (867) 767-9095 ext. 41007.

Sincerely,



Les Semmler
Minister, Health and Social Services
Government of the Northwest Territories

Policy 6 - Role of the Chairperson

Purpose:

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8. The Chairperson shall have cheque signing authority for the District.
9. The Chairperson shall:
 - i. Have authorization and or approval of the Superintendent's expenses;
 - ii. Be responsible for the authorization of Professional Development for the Superintendent;
 - iii. Be responsible for authorization and or approval of Superintendent's duty travel;
 - iv. Be responsible for the authorization and or approval of vacation time leave requests by the Superintendent; and,
 - v. Track the above authorization and/or approvals and make it available to Trustees on request.
10. The Chairperson shall organize a review of the Strategic Plan annually and a renewal of the Strategic Plan every 4 years.

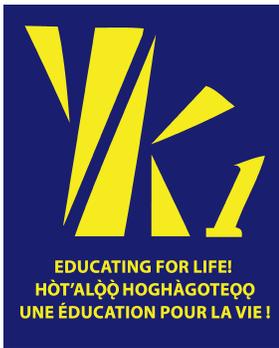
Policy 6 - Role of the Chairperson

References/Related Documents:

- *Education Act*
- Administrative Procedures

Revision History			
Version #	Revision Description	Approved Date	Review Date
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3.1	Reviewed and added item #10: The Chairperson shall organize a review of the Strategic Plan annually and a renewal of the Strategic Plan every 4 years.	TBD	Fall 2025

DRAFT



February 3, 2026

The Honourable Mandy Gull-Masty
 Minister of Indigenous Services
 The Honourable Rebecca Alty
 Minister of Crown-Indigenous Relations
 House of Commons
 Ottawa, Ontario, K1A 1A6

Re: Urgent Funding Request for JK-12 Indigenous Students in Yellowknife Catholic Schools and Yellowknife Education District No. 1

Dear Ministers Gull-Masty and Alty,

We are writing on behalf of the Boards of Trustees for Yellowknife Catholic Schools (YCS) and Yellowknife Education District No. 1 (YK1). Jointly, we are deeply concerned with the changes to how Jordan's Principle funding has effectively been denied to support students in our schools. While YCS has benefited from multi-year funding to this point, it is faced with profound cuts to staffing and support levels for Indigenous students at the end of this year. This promises to be a repeat of the situation faced in YK1 at the end of last year, when 79 support positions were eliminated.

We each operate as independent school districts. However, the impacts of the funding changes are of such magnitude that we feel compelled to jointly bring this to your attention. The federal decision has resulted in profound shifts in the stability and safety of classrooms in YK1, and illustrates what YCS can expect when those reductions take place at the end of this school year.

Critical Shortfall: Beyond “Supplemental” Support

Jordan's Principle funding allowed our districts to address unique inequities faced by Indigenous students in the north. These supports have shown us what's possible when schools are appropriately funded and resourced, and have allowed students the opportunity to be supported much like their counterparts in southern Canada.

The withdrawal of Jordan's Principle funding will continue to create a shortfall that neither district can absorb. We face the permanent loss of hundreds of Student Support Assistants

(SSAs) and specialized staff who are critical to the creation and maintenance of supportive, inclusive learning environments.

The Impact of Funding Withdrawal

The impact of funding withdrawal has already been clearly demonstrated in YK1, as manifested in the staffing reductions they were forced to implement at the end of last school year. This will be duplicated in YCS and these reductions will be catastrophic. Specifically:

- Hundreds of children will continue to lose critical supports. In some cases, these are one-to-one. However, in all instances, they address academic, therapeutic, behavioural, social and safety needs.
- Students who rely on specialized equipment, health services, speech and occupational therapy will lose that access. The impacts of this loss will be life-changing for them.
- Without specialized teachers or SSAs to support classrooms, the learning experiences of all students will suffer. These positions offer key and timely support for learning, but also to intervene and ensure the safety of all staff and students.
- In addition to the pronounced impacts on all students, we expect a corresponding increase in safety incidents, teacher burnout with corresponding higher staff turnover. While Jordan's Principle is meant to specifically support our Indigenous learners, all students and staff benefit when the learning environment is appropriately staffed and resourced.
- The inclusion staff hired through Jordan's Principle provided meaningful employment to Northern residents, many of whom are Indigenous. In addition to being able to provide cultural insights which inform our approaches at school, these positions also previously provided income security in our region. The reductions implemented to date as well as future reductions, will eliminate stability for these Northerners. This will also result in the removal of essential mentors and advocates from our schools.

A Call for Emergent Funding and Partnership

The Government of the Northwest Territories (GNWT) made \$14 million available for a period of one year for the Whole of the Northwest territories. This is interim funding to bridge the gap created by the federal decisions surrounding Jordan's Principle. Our communities and our Indigenous students deserve the support and opportunities available to those in southern Canada. They deserve the stability of a long-term funding framework, allowing long-term growth and success. In serving the needs of the North, our communities and our Indigenous students, we must receive the substantive equality that can only come from predictable funding models. We can no longer rely upon stop-gaps.

We seek the establishment of a proactive system where school districts are recognized as the essential partners they are in helping Indigenous families. This we accomplish by working with families and communities to access funds in a manner that aligns with the original goals of Jordan's Principle and its framework.

We urgently request a joint meeting with you both to develop a strategic path forward. Our focus is on building a collaborative strategy between the GNWT, school districts and the Federal

Government that ensures substantive equality. This will result in the prevention of jurisdictional shifts that create substantial service gaps for children.

We are committed to reconciliation, and believe it is found through the educational journey of our next generation's leaders. We look forward to a meaningful collaboration that ensures every Indigenous child in the NWT grows into a fully-capable person.

DRAFT



January 27, 2026

CHAIRPERSON, COMMISSION SCOLAIRE FRANCOPHONE, TERRITOIRES DU NORD-OUEST
 ACTING CHAIRPERSON, TŁIČHŦ COMMUNITY SERVICES AGENCY
 CHAIRPERSONS, DIVISIONAL EDUCATION COUNCILS
 CHAIRPERSONS, YELLOWKNIFE DISTRICT EDUCATION AUTHORITIES
 CHAIRPERSON, NDILŦ DISTRICT EDUCATION AUTHORITY
 CHAIRPERSON, DETTAH DISTRICT EDUCATION AUTHORITY
 PRESIDENT, NORTHWEST TERRITORIES TEACHER'S ASSOCIATION

Consultation on Amendments to Student Record Regulations

As part of the modernization of the *Education Act* (the "Act"), the Department of Education, Culture and Employment (ECE) introduced amendments focused on making operational improvements to the education system through Bill 81 in the 19th Assembly. ECE is now looking to bring Bill 81 into force in time for the 2026-2027 school year.

ECE began public, partner and stakeholder engagement on modernization of the *Education Act* in the spring of 2021 and Bill 81, *An Act to Amend the Education Act, No. 2*, received assent on October 06, 2023. Bill 81 will come into force through an Order by the Commissioner of the Northwest Territories following the development and amendment of several regulations associated with the Act.

The changes to Bill 81 involved extensive engagement with education bodies and relevant stakeholders, and I appreciate all the work that has been done to date. Recently, amendments to the *Academic Year and Attendance Regulations* and the *Education Staff Regulations* were shared for feedback and are still under development. Previously, ECE engaged in amendments to the *Student Records Regulations*, which are now ready to be brought into force along with Bill 81.

A remaining regulatory amendment required to bring Bill 81 into force is to outline a process for obtaining parental consent for modification to the education program. After review, it was concluded that the process for obtaining parental consent for modification to the education program best fits within the *Student Records Regulations*. As such, we are proposing a second amendment to those Regulations, which I am writing today to seek your feedback upon. The proposed changes regarding parental consent will be a stand-alone section and will not impact previously reviewed amendments to the *Student Records Regulations*.

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-2-

Bill 81 included amendments to sections 8 and 9 of the Act that will require a principal to inform a parent and obtain parental consent prior to implementing modifications to the school program for a student, in accordance with the regulations. Modifications include any modification to the school program made through an education support planning tool, as well as decisions to place or retain a student in a grade rather than promoting them to the next grade level. Amendments do permit the principal to move forward with modifications if a parent fails to respond within a prescribed period of time, to be outlined in regulation.

Process for Obtaining Parental Consent

ECE is seeking to add a new section to the *Student Record Regulations* outlining the process for obtaining parental consent under this new section of the Act. For establishing parental consent, new provisions will require that:

- The principal shall provide the parent of the student, in writing, the proposed modifications to the school program.
- When providing the proposed modifications to the parent, the principal shall inform the parent that they may:
 - Provide their written consent to the proposed modification plan; or
 - Inform the principal that they disagree with the modifications to the school program.
- The notice to the parent must inform the parent that if no response is received within 90 days, the parent is deemed to have consented to the modification of the school plan, after which the principal may implement the plan.
- The notice to the parent will also inform the parent that they are able to revoke consent by providing written notice to the principal at any time.
- Any modification to the school program must be included in the Student's Record.

These amendments flow directly from previous engagement with education bodies that took place during the development of Bill 81. At that time, education bodies requested a statutory time limit be included so that, in cases where the parent is unable to be contacted after repeated attempts, consent may be deemed in order to move forward with an appropriate education support plan for the student. This amendment, as proposed by education bodies, was reflected in Bill 81 and is further defined in these amendments, through the proposed timeline of 90 days.

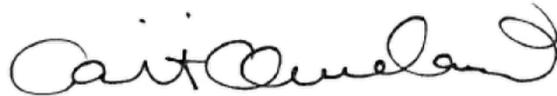
Results of this consultation will inform drafting of the regulations, and a draft of the regulations will be shared once your feedback has been considered. Your feedback is an important part of this process. Please provide comments on the proposed content of these amendments to me by February 20, 2026. ECE officials will also be communicating directly with Superintendents to discuss the proposed amendments.

.../3

-3-

Please do not hesitate to contact me should you require anything further to complete your review. I look forward to getting your input on these proposed changes and appreciate your partnership in helping to bring Bill 81 into force.

Sincerely,



Caitlin Cleveland
Minister
Education, Culture and Employment

c. James Fulford
Deputy Minister
Education, Culture and Employment

Shannon Barnett-Aikman
Assistant Deputy Minister, Education and Early Childhood
Education, Culture and Employment

Superintendents
Divisional Education Councils/Yellowknife District Education Authorities

Kevin Armstrong
Chief Executive Officer
Tłı̨chǫ Community Services Agency

Linsey Hope
Director of Education
Tłı̨chǫ Community Services Agency

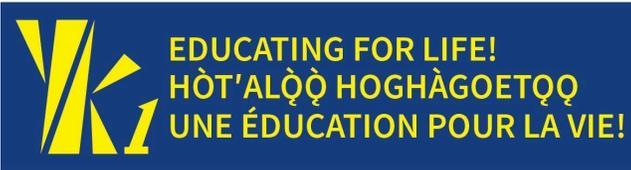
François Rouleau
Directeur Générale
Commission scolaire francophone des Territoires du Nord-Ouest

Matthew Miller
Executive Director
Northwest Territories Teachers' Association



BOARD REPORT

Title:	Superintendent Board Report
Contact:	Shirley Zouboules, Superintendent
Date Submitted:	February 4, 2026
Mandate	<ul style="list-style-type: none"> ● Cultivate a culture of holistic wellness ● Honour and celebrate Indigenous Language and Culture for all learners ● Ensure inclusive, equitable and authentic learning experiences ● Foster critical understanding of local, national and global issues
Background	<p>January to March are important months in teaching and learning and an important time for District planning. Once we know staff intentions, we begin the process of planning for the next year. This is a key aspect of the budget process as staffing makes up approximately 85% of the District budget.</p> <p>This is also an important time for students. The second semester has started at the highschool and students are starting to prepare for post highschool experiences.</p> <p>Many clubs within schools are well established and students look forward to these weekly opportunities.</p>
Looking ahead	<p>Final approval of the 2026-27 school calendars</p> <p>Budget preparation</p> <p>Preliminary staffing discussions</p> <p>TBAC meeting - February 11th</p> <p>Parent/teacher/student conferences</p> <p>March Break - 6th to 22nd</p> <p>Arctic Winter Games March 8-15th</p> <p>Preparing for Long Term Service Awards (April 18th @MHS)</p>
Recommendations	Accept as information
Attachments	<p><input checked="" type="checkbox"/> Yes or <input type="checkbox"/> No If yes, list attachments below</p> <p>Superintendent monthly report</p>



February 10, 2026

Superintendent Board Report

This report highlights the work being done in educational leadership, fiscal responsibility, human resources, policy & procedures, superintendent & board relationship, strategic priorities & reporting, organizational management, communications and community relations, and leadership practices. Through the lens of our strategic priorities, here are some of the activities reflective of our work in the past month:

Wellness:

Wellness remains a cornerstone of our district's mission. We are in the month when the sun is returning making us want to be outside! Outdoor and community activities are an important part of learning and building community connections. School leadership teams have shared the many ways they are fostering student and staff wellness over the past few weeks. Highlights include:

- Student and staff challenges - sports and games
- Wellness Mentors working with all schools
- School clubs are in full swing! There are so many student activities going on it is hard to keep track! Rock band, Skittles Club, Fiddle Club, Dungeons and Dragons!
- Preparing and enjoying shared meals

Indigenous Language & Education:

We are committed to Indigenous education, guided by principles of reconciliation, respect, and understanding. YK1 continues to look for ways to make and strengthen partnerships with the community. Most recently, we had a knowledge keeper in to work with rabbits at the high school. As part of understanding animal anatomy and the benefits of harvesting local animals. We are fortunate to have connections that allow us to bring in different animals and activities that centre Indigenous ways of knowing. Recent efforts include:

- Working with rabbits at SJF
- Reviewing Dene Kede themes and how they are foundational to planning
- School wide language learning
- February is Indigenous Languages Month
- Decolonizing practices in schools through shared cultural teachings
- ILE inquiry projects - school wide focus

Learning:

Academic excellence remains a key focus as we strive to provide high-quality learning experiences for all students. January to March are traditionally sacred months for teachers. This is when student show

tremendous growth. The consolidation of skills and ability to apply these and new knowledge takes hold during this time.

Notable achievements this month include:

- Student Achievement presentation for the Board of Trustees - January 20th
- Mildred Hall Dinosaur Museum travels to the Yellowknife Historical Museum & Prince of Whales Northern Museum February 5th opening
- Exam week at SJF - Term 2 begins January 28th, 2026
- Integrated inquiry projects with Dene Kede as the foundation - examples: Rabbit or Fish, Caribou, trapping
- Planning for Celebration of Learning evenings - for second term report cards

Community:

Strong community partnerships are essential for the success of our district, fostering a sense of belonging and collective responsibility. YK1 has developed and maintained strong partnerships within and beyond our community. Recently, students from WMS welcomed their 'twin' from La Pocatière, Quebec. Students enjoyed time out on the land building quinzees and taking part in cultural activities. These student exchanges give both groups opportunity to learn more about Canada.

Recent endeavours include:

- AWG Trials - estimates put YK1 student involvement in the dozens.
- Calendar preparation
- Partnering with the NWTTA to sponsor lunch for the Conference presenters (NWTSA)
- Meeting with Education, Culture and employment partners on behalf of the NWT Superintendents Association; topics included Teacher Qualification timing, the homeschool directive and communicating student results for Graduation Assessments.



BOARD REPORT

Title:	Monthly Board Report
Contact:	Graham Arts, Assistant Superintendent
Date Submitted:	February 4, 2026
Mandate	<ul style="list-style-type: none"> • Cultivate a culture of holistic wellness • Honour and celebrate Indigenous Language and Culture for all learners • Ensure inclusive, equitable and authentic learning experiences • Foster critical understanding of local, national and global issues
Background	<ul style="list-style-type: none"> • This month's report on Education Services focuses on our Indigenous Education and Inclusive Schooling initiatives. Our French Language Supervisor has been traveling to recruit new staff, and we have had other staffing shortages due to illness within the department over the months of January and into early February
Information	<ul style="list-style-type: none"> • Phone Project – Work continues to update the phone systems throughout the district. To date, the following facilities have had their systems updated: School District Office, William McDonald School, NJ Macpherson. The conversions for Range Lake North and Mildred Hall are still on track for completion by the end of Spring Break. We will provide an update to the Board at its meeting in May, including the final costing of the installations with regard to the amount foreseen in the RFP for the project. • Principals and assistant principals worked with Adelee Penner on February 4th and 5th to review their school improvement plans with an emphasis on data collection, and alignment to the district's Strategic Plan
Recommendations	Accept for information
Attachments?	<input checked="" type="checkbox"/> Yes Monthly Education Services Report

Assistant Superintendent for Curriculum and Learning Report					
	Wellness	Indigenous Language & Education	Learning	Community	
Education Services Updates	<p>Cultivate a culture of holistic wellness</p> <p>1.1 Recognize the importance of relationships in learning</p> <p>1.2 Foster and promote personal wellness</p> <p>1.3 Create healthy, safe and caring learning environments</p>	<p>Honour and celebrate Indigenous Language and Culture for all learners</p> <p>2.1 Create a welcoming environment for all learners</p> <p>2.2 Integrate an Indigenous approach to education</p> <p>2.3 Strengthen Indigenous Language Instruction</p>	<p>Ensure inclusive, equitable and authentic learning</p> <p>Experiences</p> <p>3.1 Engage learners through meaningful and innovative teaching and learning practices</p> <p>3.2 Strive for excellence</p> <p>3.3 Celebrate diversity of all learners</p>	<p>Foster critical understanding of local, national and global issues</p> <p>4.1 Inspire critical thinking through innovation and pursue sustainable practices</p> <p>4.2 Embrace diversity and encourage empathy to promote global citizenship</p> <p>4.3 Model and encourage ethical leadership and engage in opportunities for service learning</p>	<p>Page 045 of 89</p>
	<p>January 7: SBMHW team meeting focused on reviewing processes, procedures, materials, and resources.</p> <p>1:1 RISC/Wellness Mentor check-ins focused on reflective mentoring, role clarity, celebration of effective practices, identification of challenges, and alignment on next steps.</p> <p>January 13: SBMHW providers participated in a virtual ECE Community of Practice on Life-Promoting Caring Conversations.</p>	<p>Artist John Sabourin worked with students in SJF's Northern Studies worked with students at SJF to teach them soapstone carving</p> <p>Cailey Mercredi worked with students at Ecole Itlo to teach them fish scale art in the Goh program</p> <p>John Crapeau worked in the language class at MHS to share his language and prepare rabbits with the students</p> <p>Titan Klengenber, AJ Lafferty, and Aurora Kotokak met several times with students at NJM to prepare them for the</p>	<p>January 12–22: RISC/SBST meetings across all schools focused on reviewing processes and procedures, strengthening inclusive practices, providing guidance to school teams, and identifying next steps to support student success.</p> <p>January 14 AM: Modified Education Program cohort meeting focused on reviewing best practices and developing exemplar resources for staff.</p> <p>January 16 AM: IEP cohort working group focused on IEP procedures and strengthening</p>	<p>Indigenous Language</p> <p>Instructors met together for a full day to connect, share experiences, knowledge and resources.</p>	

<p>upcoming traditional games championships</p> <p>Dr. Shelley Stagg Peterson from the “Now Play” project (U of T), visited 4 staff at YK1 to prepare their presentations for their upcoming conference in Winnipeg where they will be presenting their research.</p> <p>Cailey Mercredi worked with students in the kitchen (foods classes) at SJF to prepare harvested rabbits.</p> <p>Titan Klengenber and Wilfred Crapeau worked with students at EI teaching them how to play handgames.</p> <p>Darrel Chocolate shared his gifts as an artist in residence at WMS working with students to paint.</p> <p>Alexa Lizotte worked with students at EI to share Jigging and traditional metis dot painting with students</p> <p>Darrel Chocolate shared his skills, gifts and talents with students at EI</p> <p>RLN has begun the beginning stages of planning a student led signage project for Indigenous Languages Month. Signs are</p>	<p>evidence-of-learning and assessment practices.</p> <p>January 27: SJF Educational Assistant training — LivingWorks safeTALK, a full-day workshop building staff capacity to recognize suicide risk and connect individuals to appropriate supports.</p> <p>January 31 AM: RBST meeting focused on grade transitions, contractor procedures, and data collection.</p> <p>January 31 PM: PST KTEA Assessment Training with Merril Dean</p> <p>Mary Joan Lafferty and the RILE met for a translation day to prepare documents for Indigenous Languages Month</p> <p>NJM staff participated in “The Whole School Approach” PD with ECE for a full day. The afternoon staff paired together with staff from EI to work toward inquiry projects rooted in Dene Kede.</p>	
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			<p>being translated for their natural space, as well as indoors, and will feature student artwork.</p> <p>Students in the language class at SJF finished sewing projects (seal slippers, beaver mittens).</p>		
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BOARD REPORT

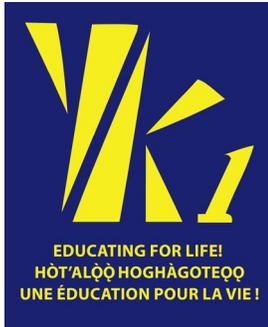
Title:	Assistant Superintendent of HR and Learning Report
Contact:	Landon Kowalzik, Assistant Superintendent
Date Submitted:	February 5, 2026
Mandate	<ul style="list-style-type: none"> • HR: To recruit, support and retain staff in order to provide students with the best possible opportunities and educating for life. • Learning: Providing students with the best possible opportunities and educating for life.
Background	<ul style="list-style-type: none"> • As of January 9, we have 140 active substitute teachers, 25 applications currently being processed, with new applications coming in on a weekly basis. • Update on enrollment, as of February 4, 2026 complete. See attachment. • We are currently looking to fill three teaching positions (1 immediately, 1 for the beginning of March and 1 for after March break). • We are currently in the process of finalizing the hiring of the remaining EA positions funded through the Interim Support Assistant Initiative. • The Assistant Superintendent of Human Resources and Learning, along with the Supervisor of Instruction (French Programs) attended career fairs at Mount St. Vincent University, the University of Lethbridge and the University of Alberta, adding 97 soon to be teachers to our recruitment list for job postings.
Looking forward:	<ul style="list-style-type: none"> • Budget and staffing planning for the 2026/27 School Year will begin imminently.
Recommendations	Accept as information
Attachments?	<input checked="" type="checkbox"/> Yes or <input type="checkbox"/> No Enrolment report February 4, 2026

Yellowknife Education District No. 1
Enrolment Report as of: February 4, 2026

School	JK	K	1	2	3	4	5	6	7	8	9	10	11	12	Totals		
															Feb-26	Feb-25	Change
Mildred Hall	28	19	26	33	28	25	31	31	24	36					281	276	5
Ecole Itlo (French)	69	46	65	43	58	45	40								366	342	24
William McDonald (All)								132	96	102					330	320	10
N.J. Macpherson	45	41	47	46	46	41	61								327	348	-21
Range Lake North (All)	19	22	18	30	20	29	22	14	19	12					205	222	-17
Ecole Sir John Franklin											157	257	152	123	689	663	26
Totals	161	128	156	152	152	140	154	177	139	150	157	257	152	123	2198	2171	27

Yellowknife Education District No. 1
Monthly Enrolment Tracking

School	FTE Totals											
	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26		
Mildred Hall	301.00	286	283	284	281	281						
Ecole Itlo	366.00	368	366	367	366	366						
William McDonald	329.00	327	328	328	330	330						
N.J. Macpherson	334.00	331	332	333	333	327						
Range Lake North	206.00	209	209	208	202	205						
Ecole Sir John Franklin	679.00	686	691	679	675	689						
Totals	2215.00	2207.00	2209	2199	2187	2198						



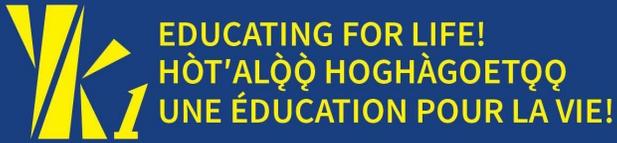
BOARD REPORT

Title:	February 10, 2026, Secretary Treasurer Report
Contact:	Lisa Vass, Secretary Treasurer
Date Submitted:	February 10, 2026
Mandate	<ul style="list-style-type: none"> • Cultivate a culture of holistic wellness • Honour and celebrate Indigenous Language and Culture for all learners • Ensure inclusive, equitable and authentic learning experiences • Foster critical understanding of local, national and global issues
Background	<ul style="list-style-type: none"> • Occupational Health & Safety Update: <ul style="list-style-type: none"> • Phases 1 & 2 are complete. • Phase 3 will begin in late February. Please see the attached summary for more details. • Confined Space Assessments at all schools are complete and the report will be provided to the Senior Leadership Team in late February or early March. • Confined space training will be undertaken in late spring. • JOHSC member training will be scheduled for early April and the first JOHSC meetings will be held in late April. • Other training is required which will be scheduled over the next 12 – 18 months based on a risk priority. • YK1 is in compliance because we are taking reasonable incremental steps to meet the minimum requirement standards for WSCC. • 2026 BOT Election Process: The Secretary Treasurer confirmed with the City Clerk that the Yellowknife Education District No. 1

	<p>supports partnering with YCS and the City of Yellowknife to undertake the 2026 Elections in October.</p> <ul style="list-style-type: none"> ● Finance Committee: <ul style="list-style-type: none"> • The minutes, budget approvals and financial reports were submitted separately from this report. ● Upcoming Finance Committee meetings: <ul style="list-style-type: none"> • February 24, 2026 • March 13, 2026 • March 24, 2026 ● Audit Committee meetings: <ul style="list-style-type: none"> • Thursday, February 12, 2026
<p>Recommendations</p>	<p>Received as information.</p>
<p>Attachments?</p>	<p><input type="checkbox"/> Yes or <input type="checkbox"/> No If yes, list attachments below</p> <ul style="list-style-type: none"> • YK1 WSCC Audit Program Summary Report

Yellowknife Education District No. 1 WSCC Program Audit Summary to Date

Phase	Description	Completed Date	Amount	Notes
1	This phase included: first aid and hazard assessments of all eight schools. A review of all district WSCC related forms was completed and updated drafts provided for review.	June 30, 2025	14,000.00	Complete.
2	Phase 2 is looking at: leadership accountability (defining roles and responsibilities); hazard management; training awareness; worker participation in WSCC program, and performance evaluations. In addition, a key piece of phase 2 is the establishment of Joint Health and Safety Committees at each of the schools.	January 2026	12,534.38	Complete. Under budget
2	Supervisor Training for all Principals, Assistant Principals and Senior Leadership	January 2026	5,400.00	Complete. Part of training budget approved using surplus funds.
2	Confined Space Assessment at all six schools are complete. The report is now being compiled and should be ready by late February or early March.	Late February	43,600.00	Quoted price. Budget approved using surplus funds.
3	Inventory controlled products, installation of safety boards, creation of site specific forms, review and implement of program documents, respiratory equipment requirements and FIT testing, PPE review and inventory, administrative control review and signage, training and implementation of JOHSC meetings and minutes at each school/site.	Underway	16,000.00	Estimated costs.
	WSCC Training: Workplace Hazardous Materials; Fire Extinguisher Operations; Fall Protection; Confined Space Training, Asbestos Hazard Awareness; Air Purifying Respirator; Spill Response.	Ongoing into 2027	30,300.00	Supervisor training completed. JOHSC member training - April Training budget approved using surplus.
			121,834.38	



BOARD REPORT

Title:	Director of Operations Board Report
Contact:	Jordan Martin
Date Submitted:	February 05, 2026
Mandate:	<ul style="list-style-type: none"> • Ensure fitness, health and cleanliness of district facilities • Provide a safe learning environment for students and safe workplace for teaching staff
Updates:	<ul style="list-style-type: none"> • Lead remediation in WMS, MHS • New snow removal equipment • Broken glass window replacement •
Looking forward	<ul style="list-style-type: none"> • Sir John Franklin preventative installation of water filters • Mildred Hall water filters
Recommendations:	Accept report as presented



Our new snow removal equipment is now fully operational. With all the new snowfall it has been a great opportunity for staff to start learning all the new ins and outs of the equipment.

Mildred Hall:

The front door has been repaired. It was thought the whole assembly would need to be repaired/replaced. Fortunately, only the door was the cause of the trouble. It is back to being a functional door. We will investigate possibly replacing the door in the summer.

Filters work potable water sources have been identified and filters have been ordered. Hopefully they will arrive in time to be installed over the March break.

Several pieces of broken glass were replaced with new units.

A temporary wall was constructed around the play area of the junior kindergarten making it a closed space to facilitate an additional JK class.

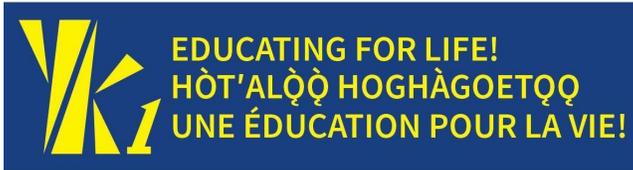
William McDonald:

The water fountains have been turned back on and the do not consume public health order has been lifted. Janitorial staff are performing daily flushing of the fixtures located in the food science room.

Back in the fall we had water back up in room 106, an old science room. The water came up through the old service trench that were used for plumbing in the science workstations. It was assumed at the time there was a water leak in one of the old lines that was stopped when we isolated the line. The service trench backed up again. The main from the hallway to the trench was clogged. Water from the janitor sink upstairs filled the trench and that's where the water was coming from. The drain was steamed clear and shouldn't be an issue. We are currently looking into flooring replacement and what to do with the service trench incase this happens again.

NJ:

The public health order has been lifted and fountains have been turned back on.



SJF:

The sewer line at the top of the school froze over the December break and pushed water back through an old floor drain in one of the French classes. The floor over the area was removed and the surrounding area was disinfected. We are in the process of finding a contractor to investigate what has failed in the floor. As soon as that is fixed, we will make plans to replace the flooring.

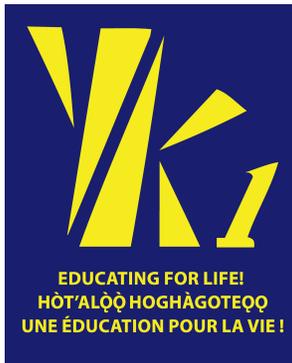
Some of the glass panels in the library were replaced due to the break-ins that happened over the summer. There are still a few more to install but they will need to wait until spring.

One of the fuel pumps from the main fuel tank to the day tank has failed. We have had a contractor

order the new pump and it will be installed when it arrives.

Itlo:

We finally have a reasonable solution for the security gate in the main foyer, isolating the stairs for after-hours access. Plexi glass was installed on top of the trophy case eliminating a possible climbing access point and a removable Plexi glass extensions piece has been made for the folding door. Soon we will be able to offer community access to the gymnasium.



YELLOWKNIFE EDUCATION DISTRICT NO. 1
BOARD of TRUSTEES
COMMITTEE OF THE WHOLE
MEETING AGENDA

February 9, 2026 – 12:10 PM

Meeting Link: <https://meet.google.com/muz-rzvb-aiu>

1. Call to Order

2. Land Acknowledgement

We respectfully acknowledge that we live, work and learn on Chief Drygeese Territory in the Akaitcho region, the traditional territory of the Yellowknives Dene First Nation.

3. Adoption of Agenda

4. Approval of Minutes

4.1 January 12, 2026 Committee of the Whole (COW) Meeting Minutes

5. Student Data Presentation follow-up (Assist. Supt. Arts)

6. Tradeshow - Trustee attendance (Trustee Wasylciw)

7. Date and Time of Next Committee of the Whole Meeting

March 9, 2026 12:10 PM	Committee of the Whole Meeting
------------------------	--------------------------------

8. Adjournment



**YELLOWKNIFE EDUCATION DISTRICT NO. 1
BOARD of TRUSTEES
COMMITTEE OF THE WHOLE (COW)
MINUTES**

**January 12, 2026 – 12:10 PM
In-person and online via Google Meet**

Trustees Present: Allan Shortt, Barbara Bell, David Wasylciw (online), Jason Snaggs (online), Michelle Peters (online), Terry Brookes (online) and Tina Drew

Regrets: none

Administration

Present: Shirley Zouboules, Lisa Vass, Landon Kowalzik, Graham Arts, Jordan Martin, Pat Thagard and Annie Lagomasino

Regrets: none

Meeting Chairperson: Trustee Shortt

Meeting Recorder: Pat Thagard

1. Call to Order

The meeting was called to order at 12:10 PM

2. Land Acknowledgement

We respectfully acknowledge that we live, work, and learn on Chief Drygeese Territory in the Akaitcho region, the traditional territory of the Yellowknives Dene First Nation.

3. Adoption of Agenda

Motion #: 01/01-12/25-26

I move that the Yellowknife Education District No. 1 Board of Trustees adopt the January 12, 2026 Committee of the Whole Meeting agenda, as amended.

Moved by: Trustee Brookes Seconded by: Trustee Bell **Carried**

4. Approval of Minutes

Motion #: 02/01-12/25-26

I move that the Yellowknife Education District No. 1 Board of Trustees approve the December 8, 2025, Committee of the Whole Meeting minutes as presented.

Moved by: Trustee Bell Seconded by: Trustee Brookes **Carried**

5. Homeschooling (Assist. Supt. Arts)

Trustee Drew arrived at 12:14 PM

Administration reported that for the past decade, homeschooling reimbursement costs have consistently exceeded the budget, despite a steady population of 65 to 75 students. While the District receives half-funding for these students compared to full-time enrollment, the Department of Education, Culture & Employment (ECE) has not provided a definitive

per-child rate. This year, the per-student allocation was increased from an initial \$1,379 to \$4,000 following a budget amendment in October. Preliminary calculations suggest future rates may sit between \$2,200 for K-9 and \$3,028 for Grades 10-12, though these figures are subject to change.

Legal counsel has provided an opinion regarding the program, and Administration will meet with them to ensure the YK1 approach is compliant and transparent. A comprehensive review is underway to modernize the program's 30-year-old directive, specifically addressing accountability measures, special needs funding, and the significant administrative workload currently required. Administration noted that integrating homeschooled students into regular classes does not reduce Operations & Maintenance costs, and only one student is currently utilizing this option.

Trustees requested that existing directives and regulations be redistributed and that a three-year enrollment projection be provided. They recommended adding a homeschooling update to the Board Action Plan with clear milestones, a funding matrix, and a defined scope of work. Regarding resources, the District is considering providing Chromebooks to students to mitigate costs, though Trustees cautioned about the IT support implications and noted that full-time students do not typically receive take-home devices.

Finalized information for the 2026-2027 school year will be prepared well in advance, and a dedicated information page will be added to the YK1 website. Financial data will be brought back to the Finance Committee or the next Committee of the Whole.

Trustees asked if regular students get computers to take home. Administration indicated this is not common practice.

6. Date and Time of Next COW Meeting

February 9, 2026, at 12:10 PM

7. Adjournment

Motion #: 03/01-12/25-26

I move that the Yellowknife Education District No. 1 Board of Trustees adjourn the January 12, 2026 COW Meeting.

Moved by: Trustee Drew

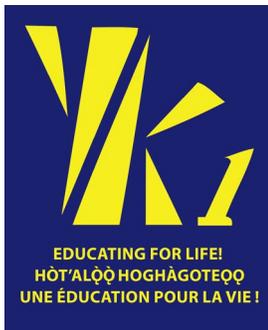
Seconded by: Trustee Peters

Carried

Meeting adjourned at 12:58 PM

Chairperson Shortt

Lisa Vass, Secretary Treasurer



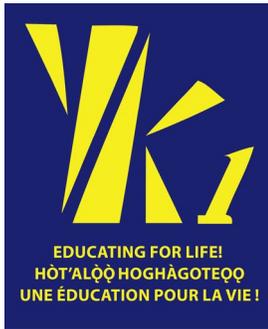
BOARD REPORT

Title:	February 10, 2026, YK1 Budget and Financial Reports
Contact:	Lisa Vass, Secretary Treasurer
Date Submitted:	February 4, 2026
Mandate	<ul style="list-style-type: none"> ● Cultivate a culture of holistic wellness ● Honour and celebrate Indigenous Language and Culture for all learners ● Ensure inclusive, equitable and authentic learning experiences ● Foster critical understanding of local, national and global issues
Background	<ul style="list-style-type: none"> ● Budget Amendments and Financial reports are presented quarterly to the Finance Committee for review and recommendation to the Board of Trustees as information.
	<ul style="list-style-type: none"> ● On November 25, 2025, the Finance & Facilities Committee reviewed and recommended that the Board of Trustees receive the Budget Amendment and Finance Report as of October 31, 2025. ● On January 27, 2026, the Finance Committee reviewed and recommended that the Board of Trustees receive the Finance Report as of December 31, 2025.
Recommendations	Received as information.

Attachments?

Y Yes or ___No If yes, list attachments below

- 2025-11-25 Finance Committee Financial Report as of October 31, 2026
- 2026-01-23 Finance Committee Financial Report as of December 31, 2026



FINANCE COMMITTEE

Title:	November 25, 2025, Budget Amendment and Finance Report
Contact:	Lisa Vass, Secretary Treasurer
Date Submitted:	November 24, 2025
Mandate	<ul style="list-style-type: none"> ● Cultivate a culture of holistic wellness ● Honour and celebrate Indigenous Language and Culture for all learners ● Ensure inclusive, equitable and authentic learning experiences ● Foster critical understanding of local, national and global issues
Background	<ul style="list-style-type: none"> ● As the school year progresses, budget amendments need to be approved by the Board for new funding received and unexpected expenditures. The Board's approval formally authorizes the administration to implement the new programs and services. The quarterly financial reports will continue to be presented using the original approved budget which is required for the audited financial statements. ● The financial report provides the actuals, commitments and estimated forecast for the end of October. Variance explanations are provided in the first comment column following the percentage remaining column. <ul style="list-style-type: none"> ○ The Financial Report Format includes the following information: <ul style="list-style-type: none"> ○ Annual Budget ○ Actuals to date ○ Commitments ○ Total ATD and Commitments ○ Authorized Revenue/Expenses (Budget Amendments)

	<ul style="list-style-type: none"> ○ Forecast to Year End ○ Remaining ○ Percentage Remaining ○ Comments on what makes up the variance ○ Prior Month Forecasted Actuals ○ Month Over Month Change ● Capital Project Highlights Report
<p>Updates:</p>	<ul style="list-style-type: none"> ● Expenditure amendments will be brought forward to Finance Committee as new funding is received. ● The second quarter financial report will be presented in late January.
<p>Recommendations</p>	<ol style="list-style-type: none"> 1. That the Finance Committee recommend the budget amendments to the Board of Trustees for approval at the December board meeting. 2. That the Finance Committee recommend the Finance Committee receive the Yellowknife Education District No. 1 Operating Financial Report as of October 31, 2025 as information.
<p>Attachments?</p>	<p><input checked="" type="checkbox"/> Yes or <input type="checkbox"/> No If yes, list attachments below</p>

Yellowknife Education District No. 1
 2025-2026 Budget Amendments Schedule - November 25, 2025

Month	Funding Source	Operating/Capital	Program	Details	Program	Revenue	Expense	Reserve/Surplus	Net Change
25-Nov-25	Grant	Operating	National School Food Program,	Food program	School Programs	609,932	330,013	-	279,919
25-Nov-25	Grant	Operating	GNWT ECE Healthy Choices	Active After School	School Programs	146,920.00	146,920.00	-	-
25-Nov-25	Grant	Operating	GNWT ECE Youth Contribution	Youth Contribution	School Programs	32,450.00	32,450.00	-	-
25-Nov-25	Grant	Operating	GNWT EC - Take a Kid Trapping	Take a Kid Trapping	School Programs	56,000.00	56,000.00	-	-
25-Nov-25	GRant	Operating	GNWT HSS - School Health Program	School Health Program	School Programs	10,000.00	10,000.00	-	-
						855,302	575,383	-	279,919
Program Summary - Expenses									
Administration						-	-	-	-
School Programs						855,302	575,383	-	279,919
Operations and maintenance						-	-	-	-
Inclusive Schooling						-	-	-	-
Indigenous Languages and Education						-	-	-	-
Other - Jordan's Principle						-	-	-	-
Amortization						-	-	-	-
Totals						855,302	575,383	-	279,919

Yellowknife Education District No. 1
Operating Financial Report at October 31, 2025

		2025-2026 Budget				Actuals To Date	Commitments	Total ATD & Commitments	Authorized Revenue/Expense	Forecasted Expenditure to Year - End	Remaining (Based on Forecast)	Remaining % (Based on Forecast)	Comment	Prior Month Forecasted Actuals	Month-over-month change
OPERATING FUND															
REVENUES															
Government of the NWT															
ECE Regular Contributions	34,221,610	6,126,277	-	6,126,277	-	6,126,277	-	34,221,610	-	0.0%	0.0%		-	34,221,610	
SSI	34,000	-	-	-	-	-	-	34,000	-	0.0%	0.0%		-	34,000	
Northern Distance Learning	-	-	-	-	-	-	-	-	-	0.0%	0.0%		-	-	
Minority Language	580,000	79,067	-	79,067	-	79,067	-	580,000	-	0.0%	0.0%		-	580,000	
Education Renewal Initiative	-	-	-	-	-	-	-	-	-	0.0%	0.0%		-	-	
ECE Other Contributions	1,283,763	57,419	-	57,419	-	57,419	-	7,254,930	(5,971,168)	-465.1%	-	- Interim Support Assistants \$5.2M - National Food Program \$609K	-	7,254,930	
Sub-Total ECE	36,119,373	6,262,763	-	6,262,763	-	6,262,763	-	42,090,540	(5,971,168)	-16.5%	-		-	42,090,540	
GNWT Other Contributions	-	-	-	-	-	-	-	66,000	(66,000)	0.0%	0.0%	- HSS - School Health Program \$10K - E&C - Take a Kid Trapping \$56K	-	66,000	
Total GNWT	36,119,373	6,262,763	-	6,262,763	-	6,262,763	-	42,156,540	(6,037,168)	-16.7%	-		-	42,156,540	
Federal Government Jordan's Principle															
Federal Government Other															
Property Tax Requisitioned	8,038,923	2,066,516	-	2,066,516	-	2,066,516	-	8,038,923	-	0.0%	0.0%		-	8,038,923	
Other Education Bodies	316,693	15,300	-	15,300	-	15,300	-	316,693	-	0.0%	0.0%		-	316,693	
Education Body Generated Funds															
Rentals	-	-	-	-	-	-	-	-	-	0.0%	0.0%		-	-	
School Fees	-	-	-	-	-	-	-	-	-	0.0%	0.0%		-	-	
Investment Income	400,000	247,480	-	247,480	-	247,480	-	400,000	-	0.0%	0.0%		-	400,000	
Donations	-	-	-	-	-	-	-	-	-	0.0%	0.0%		-	-	
School Generated Funds	-	-	-	-	-	-	-	-	-	0.0%	0.0%		-	-	
Other	19,562	31,820	-	31,820	-	31,820	-	19,562	-	0.0%	0.0%		-	19,562	
Total Education Generated Funds	419,562	279,300	-	279,300	-	279,300	-	419,562	-	0.0%	0.0%		-	419,562	
TOTAL REVENUES	44,894,550	8,623,879	-	8,623,879	-	8,623,879	-	50,931,718	(6,037,168)	-13.4%	-		-	50,931,718	
EXPENSES															
Administration	2,207,335	527,542	-	527,542	-	527,542	-	2,207,335	-	0.0%	0.0%		-	2,207,335	
School Programs	29,724,015	5,428,710	144,705	5,573,415	144,705	5,573,415	854,683	30,578,699	(854,683)	-2.9%	-	- National School Food Program - \$330K - Home Schooling - \$200K - Take A Kid Trapping - \$56K - Youth Contribution - \$32K - Healthy Choices - \$147K - School Health Program - \$10K	-	30,578,699	
Operations and maintenance	3,799,425	959,662	23,012	982,674	23,012	982,674	346,417	4,145,841	(346,417)	-9.1%	-	- USW Contract \$58K - Accessibility Study - \$61K - MHS Haily Flooring - \$88K - Securing Play Spaces/Playgrounds - \$150K	-	4,145,841	
Inclusive Schooling	8,902,160	1,496,544	-	1,496,544	-	1,496,544	5,342,814	14,244,973	(5,342,814)	-60.0%	-	- Interim Support Assistants \$5.2M - Training \$50K	-	14,244,973	
Indigenous Languages and Education	1,448,249	211,422	-	211,422	-	211,422	-	1,448,249	-	0.0%	0.0%		-	1,448,249	
Other	-	-	-	-	-	-	-	-	-	0.0%	0.0%		-	-	
School Generated Funds	-	-	-	-	-	-	-	-	-	0.0%	0.0%		-	-	

Yellowknife Education District No. 1
Operating Financial Report at October 31, 2025

	2025-2026 Budget	Actuals To Date	Commitments	Total ATD & Commitments	Authorized Revenue/Expense	Forecasted Expenditure to Year - End	Remaining \$ (Based on Forecast)	Remaining % (Based on Forecast)	Comment	Prior Month Forecasted Actuals	Month-over-month change
Sub-Total Expenses Before Amortization	46,081,183	8,623,879	167,717	8,791,596	6,543,914	52,625,097	(6,543,914)	-14.2%		-	52,625,097
	1,000,000	-	-	-	-	1,000,000	-	0.0%		-	1,000,000
TOTAL EXPENSES	47,081,183	8,623,879	167,717	8,791,596	6,543,914	53,625,097	(6,543,914)	-13.9%		-	53,625,097
ANNUAL OPERATING SURPLUS (DEFICIT)	(2,186,633)	-	(167,717)	(167,717)	(506,746)	(2,693,379)					
ACCUMULATED OPERATING SURPLUS (DEFICIT) OPEN *	2,904,947					2,904,947					
ACCUMULATED OPERATING SURPLUS (DEFICIT) CLOSE *	718,314	-	(167,717)	(167,717)	(506,746)	211,568					

Yellowknife Education District No. 1 - Finance Committee
 Financial Report: Consolidated Expenses at October 31, 2025

Program	Object	2025-2026 Budget	Actuals To Date	Commitments	Total A/T/D & Commitments	Authorized Expenses	Forecasted Expenditure to Year - End	Forecasted Remaining \$	Remainin g %	Prior Month Forecasted Actuals	Month-over-month change	Comment	
Administration	Salaries	1,534,432	400,557	-	400,557	-	1,534,432	-	0.0%	-	1,534,432		
	Benefits	311,903	63,088	-	63,088	-	311,903	-	0.0%	-	311,903		
	Advertising and Printing	33,000	25,169	-	25,169	-	33,000	-	0.0%	-	33,000		
	Communication	45,500	17,609	-	17,609	-	45,500	-	0.0%	-	45,500		
	Contracted Services	-	-	-	-	-	-	-	0.0%	-	-	-	
	Maintenance and Repairs	5,000	787	-	787	-	5,000	-	0.0%	-	5,000		
	Other	156,000	(0)	-	(0)	-	156,000	-	0.0%	-	156,000		
	Professional and Technical	70,500	4,949	-	4,949	-	70,500	-	0.0%	-	70,500		
	Renals and Leases	6,000	1,119	-	1,119	-	6,000	-	0.0%	-	6,000		
	Student Travel	-	-	-	-	-	-	-	0.0%	-	-	-	
	Travel	-	-	-	-	-	-	-	0.0%	-	-	-	
	Electricity	-	-	-	-	-	-	-	0.0%	-	-	-	
	Heating	-	-	-	-	-	-	-	0.0%	-	-	-	
	Water/Sewerage	-	-	-	-	-	-	-	0.0%	-	-	-	
	Awards and Student Events	8,000	1,421	-	1,421	-	8,000	-	0.0%	-	8,000		
	Freight	1,000	-	-	-	-	1,000	-	0.0%	-	1,000		
	Assistive Technology	-	-	-	-	-	-	-	0.0%	-	-	-	
Materials & Supplies	36,000	12,843	-	12,843	-	36,000	-	0.0%	-	36,000			
Subtotal Administration		2,207,335	527,542	-	527,542	-	2,207,335	(212,664)	0.0%	-	2,207,335		
School Programs	Salaries	21,983,081	4,052,393	-	4,052,393	212,664	22,195,745	(212,664)	-1.0%	-	22,195,745	- National School Food Program \$266K	
	Benefits	4,463,958	693,732	-	693,732	61,708	4,525,666	(61,708)	-1.4%	-	4,525,666	- National School Food Program \$266K	
	Advertising and Printing	-	-	-	-	-	-	-	0.0%	-	-	-	
	Communication	111,825	31,324	-	31,324	-	111,825	-	0.0%	-	111,825		
	Contracted Services	439,063	59,010	74,631	133,640	200,000	639,063	(200,000)	-45.6%	-	639,063	- Homeschooling \$200K	
	Maintenance and Repairs	43,475	21,356	-	21,356	-	43,475	-	0.0%	-	43,475		
	Other	-	15,000	-	15,000	-	-	-	0.0%	-	-	-	
	Professional and Technical	346,797	17,657	-	17,657	237,370	584,167	(237,370)	-68.4%	-	584,167	- Take a Kid Trapping \$56K - Youth Contributions - \$32K - Healthy Choices \$147K - School Health Program - \$10K	
	Renals and Leases	160,378	47,435	3,870	51,305	-	160,378	-	0.0%	-	160,378		
	Student Travel	560,000	150,290	-	150,290	-	560,000	-	0.0%	-	560,000		
	Travel	230,825	60,695	-	60,695	-	230,825	-	0.0%	-	230,825		
Electricity	-	-	-	-	-	-	-	0.0%	-	-	-		
Heating	-	-	-	-	-	-	-	0.0%	-	-	-		
Water/Sewerage	-	-	-	-	-	-	-	0.0%	-	-	-		
Awards and Student Events	8,442	1,486	-	1,486	-	8,442	-	0.0%	-	8,442			
Freight	7,292	(0)	-	(0)	-	7,292	-	0.0%	-	7,292			
Assistive Technology	-	-	-	-	-	-	-	0.0%	-	-	-		
Materials & Supplies	1,568,877	278,333	66,204	344,538	142,942	1,511,819	(142,942)	-10.4%	-	1,511,819	- National School Food Program \$63K - OHS Assessments and Training \$79K		
Subtotal School Programs		29,724,015	5,428,710	144,705	5,573,415	854,683	30,578,699	(854,683)	-2.9%	-	30,578,699		

Yellowknife Education District No. 1 - Finance Committee
 Financial Report: Consolidated Expenses at October 31, 2025

Program	Object	2025-2026 Budget	Actuals To Date	Commitments	Total ATD & Commitments	Authorized Expenses	Forecasted Expenditure to Year - End	Forecasted Remaining \$	Remaining %	Prior Month Forecasted Actuals	Month-over-month change	Comment	
Operations and Maintenance	Salaries	679,722	216,845	-	216,845	58,000	737,722	(58,000)	-8.5%	-	737,722	- USW - Signing bonus \$1500 per employee	
	Benefits	141,855	35,395	-	35,395	-	141,855	-	0.0%	-	141,855	-	
	Advertising and Printing	-	-	-	-	-	-	-	0.0%	-	-	-	-
	Communication	8,000	3,031	-	3,031	-	8,000	-	0.0%	-	8,000	-	
	Contracted Services	190,000	113,322	-	113,322	-	190,000	-	0.0%	-	190,000	-	
	Maintenance and Repairs	733,704	148,242	23,012	171,254	288,417	1,022,121	(288,417)	-39.3%	-	1,022,121	- Accessibility Study - \$61K - MHS Hally Flooring - \$88K - Securing Play Spaces/Playgrounds - \$150K	
	Other	-	-	-	-	-	-	-	0.0%	-	-	-	-
	Professional and Technical	5,000	-	-	-	-	5,000	-	0.0%	-	-	5,000	-
	Rentals and Leases	-	-	-	-	-	-	-	0.0%	-	-	-	-
	Student Travel	-	-	-	-	-	-	-	0.0%	-	-	-	-
	Travel	-	-	-	-	-	-	-	0.0%	-	-	-	-
	Electricity	1,055,000	307,037	-	307,037	-	1,055,000	-	0.0%	-	1,055,000	-	
	Heating	753,000	56,480	-	56,480	-	753,000	-	0.0%	-	753,000	-	
	Water/Sewerage	228,143	79,308	-	79,308	-	228,143	-	0.0%	-	228,143	-	
	Awards and Student Events	-	-	-	-	-	-	-	0.0%	-	-	-	-
Freight	5,000	-	-	-	-	5,000	-	0.0%	-	-	5,000	-	
Assistive Technology	-	-	-	-	-	-	-	0.0%	-	-	-	-	
Materials & Supplies	-	-	-	-	-	-	-	0.0%	-	-	-	-	
Subtotal Operations & Maintenance		3,799,425	959,662	23,012	982,674	346,417	4,145,841	(346,417)	-9.1%	-	4,145,841		
Inclusive Schooling	Salaries	7,045,171	1,211,900	-	1,211,900	4,245,047	11,290,218	(4,245,047)	-60.3%	-	11,290,218	- Interim Support Assistants \$5.2M	
	Benefits	1,549,989	232,095	-	232,095	1,046,819	2,596,808	(1,046,819)	-67.5%	-	2,596,808	- Interim Support Assistants \$5.2M	
	Advertising and Printing	-	-	-	-	-	-	-	0.0%	-	-	-	-
	Communication	2,000	709	-	709	-	2,000	-	0.0%	-	2,000	-	
	Contracted Services	75,000	4,577	-	4,577	-	75,000	-	0.0%	-	75,000	-	
	Maintenance and Repairs	5,000	536	-	536	-	5,000	-	0.0%	-	5,000	-	
	Other	-	-	-	-	-	-	-	0.0%	-	-	-	-
	Professional and Technical	110,000	36,310	-	36,310	50,948	160,948	(50,948)	-46.3%	-	160,948	- Safe Management Group Training \$51K	
	Rentals and Leases	-	-	-	-	-	-	-	0.0%	-	-	-	-
	Student Travel	15,000	2,547	-	2,547	-	15,000	-	0.0%	-	15,000	-	
	Travel	-	-	-	-	-	-	-	0.0%	-	-	-	-
	Electricity	-	-	-	-	-	-	-	0.0%	-	-	-	-
	Heating	-	-	-	-	-	-	-	0.0%	-	-	-	-
	Water/Sewerage	-	-	-	-	-	-	-	0.0%	-	-	-	-
	Awards and Student Events	-	-	-	-	-	-	-	0.0%	-	-	-	-
Freight	-	-	-	-	-	-	-	0.0%	-	-	-	-	
Assistive Technology	60,000	1,635	-	1,635	-	60,000	-	0.0%	-	60,000	-		
Materials & Supplies	40,000	6,235	-	6,235	-	40,000	-	0.0%	-	40,000	-		
Subtotal Inclusive Schooling	8,902,160	1,496,544	-	1,496,544	5,342,814	(5,342,814)	14,244,973	(5,342,814)	-60.0%	-	14,244,973		
Indigenous Languages and Education	Salaries	983,116	148,119	-	148,119	-	983,116	-	0.0%	-	983,116	-	
	Benefits	200,917	20,574	-	20,574	-	200,917	-	0.0%	-	200,917	-	
	Advertising and Printing	-	-	-	-	-	-	-	0.0%	-	-	-	
	Communication	-	-	-	-	-	-	-	0.0%	-	-	-	
	Contracted Services	-	-	-	-	-	-	-	0.0%	-	-	-	
	Maintenance and Repairs	-	-	-	-	-	-	-	0.0%	-	-	-	
	Other	-	-	-	-	-	-	-	0.0%	-	-	-	
	Professional and Technical	2,000	-	-	-	-	2,000	-	0.0%	-	2,000	-	
	Rentals and Leases	-	-	-	-	-	-	-	0.0%	-	-	-	
	Student Travel	24,000	-	-	-	-	24,000	-	0.0%	-	24,000	-	

Yellowknife Education District No. 1 - Finance Committee
 Financial Report: Consolidated Expenses at October 31, 2025

Program	Object	2025-2026 Budget	Actuals To Date	Commitments	Total ATD & Commitments	Authorized Expenses	Forecasted Expenditure to Year - End	Forecasted Remaining \$	Remaining %	Prior Month Forecasted Actuals	Month-over-month change	Comment
	Travel	-	-	-	-	-	-	-	0.0%	-	-	-
	Electricity	-	-	-	-	-	-	-	0.0%	-	-	-
	Heating	-	-	-	-	-	-	-	0.0%	-	-	-
	Water/Sewerage	-	-	-	-	-	-	-	0.0%	-	-	-
	Awards and Student Events	-	-	-	-	-	-	-	0.0%	-	-	-
	Freight	-	-	-	-	-	-	-	0.0%	-	-	-
	Assistive Technology	-	-	-	-	-	-	-	0.0%	-	-	-
	Materials & Supplies	238,215	42,729	-	42,729	-	238,215	-	0.0%	-	238,215	-
	Subtotal Indigenous Languages and Education	1,448,249	211,422	-	211,422	-	1,448,249	-	0.0%	-	1,448,249	-
	Salaries	-	-	-	-	-	-	-	0.0%	-	-	-
	Benefits	-	-	-	-	-	-	-	0.0%	-	-	-
	Advertising and Printing	-	-	-	-	-	-	-	0.0%	-	-	-
	Communication	-	-	-	-	-	-	-	0.0%	-	-	-
	Contracted Services	-	-	-	-	-	-	-	0.0%	-	-	-
	Maintenance and Repairs	-	-	-	-	-	-	-	0.0%	-	-	-
	Other	-	-	-	-	-	-	-	0.0%	-	-	-
	Professional and Technical	-	-	-	-	-	-	-	0.0%	-	-	-
	Rentals and Leases	-	-	-	-	-	-	-	0.0%	-	-	-
	Student Travel	-	-	-	-	-	-	-	0.0%	-	-	-
	Travel	-	-	-	-	-	-	-	0.0%	-	-	-
	Electricity	-	-	-	-	-	-	-	0.0%	-	-	-
	Heating	-	-	-	-	-	-	-	0.0%	-	-	-
	Water/Sewerage	-	-	-	-	-	-	-	0.0%	-	-	-
	Awards and Student Events	-	-	-	-	-	-	-	0.0%	-	-	-
	Freight	-	-	-	-	-	-	-	0.0%	-	-	-
	Assistive Technology	-	-	-	-	-	-	-	0.0%	-	-	-
	Materials & Supplies	-	-	-	-	-	-	-	0.0%	-	-	-
	Subtotal Other - Jordan's Principle	46,081,183	8,623,879	167,717	8,791,596	6,543,914	52,625,097	(6,543,914)	-14.2%	-	52,625,097	-
	Total Expenses before Amortization	1,000,000	-	-	-	-	1,000,000	-	0.0%	-	1,000,000	-
	Amortization	1,000,000	-	-	-	-	1,000,000	-	0.0%	-	1,000,000	-
	Subtotal Amortization	1,000,000	-	-	-	-	1,000,000	-	0.0%	-	1,000,000	-
	Total Expenses	47,081,183	8,623,879	167,717	8,791,596	6,543,914	53,625,097	(6,543,914)	-13.9%	-	53,625,097	-

**Yellowknife Education District No. 1
Capital Highlights @ October 31, 2025**

Project Type	Project	2026 Budget	Estimated	Actuals	Remaining	Notes
Capital	Phone system replacement	350,000.00			350,000.00	Project was awarded to NWTel and phone installations are set to begin at the DO the week of November 24.
Capital	Sub-compact tractor with blade and spreader	52,800			52,800.00	Equipment ordered and expected arrive late November or early December. Vendor will train maintenance team.
Capital	Diesel Utility vehicle with v-plow and spreader	63,800			63,800.00	Equipment ordered and expected arrive late November or early December. Vendor will train maintenance team.
Capital	MHS - Multipurpose Room Roof Replacement		400,000		400,000.00	YK1 is waiting for a memorandum of understanding from ECE. All capital reserve projects have been suspended until the estimated costs for this project are completed.
		466,600	400,000	-	866,600	



FINANCE COMMITTEE

Title:	January 27, 2026, Finance Report at December 31, 2025
Contact:	Lisa Vass, Secretary Treasurer
Date Submitted:	January 23, 2026,
Mandate	<ul style="list-style-type: none"> ● Cultivate a culture of holistic wellness ● Honour and celebrate Indigenous Language and Culture for all learners ● Ensure inclusive, equitable and authentic learning experiences ● Foster critical understanding of local, national and global issues
Background	<ul style="list-style-type: none"> ● The financial report provides the actuals, commitments and estimated forecast for the end of October. Variance explanations are provided in the first comment column following the percentage remaining column. <ul style="list-style-type: none"> ○ The Financial Report Format includes the following information: <ul style="list-style-type: none"> ○ Annual Budget ○ Actuals to date ○ Commitments ○ Total ATD and Commitments ○ Authorized Revenue/Expenses (Budget Amendments) ○ Forecast to Year End ○ Remaining ○ Percentage Remaining ○ Comments on what makes up the variance ● Capital Project Highlights Report

<p>Updates:</p>	<ul style="list-style-type: none"> ● Expenditure amendments will be brought forward to Finance Committee as new funding is received. ● The third quarter financial report will be presented in late April.
<p>Recommendations</p>	<p>1. That the Finance Committee recommend THAT the Board of Trustees receive the Yellowknife Education District No. 1 Operating Financial Report as of December 31, 2025 as information.</p>
<p>Attachments?</p>	<p><input checked="" type="checkbox"/> Yes or <input type="checkbox"/> No If yes, list attachments below</p>

**Yellowknife Education District No. 1
Operating Financial Report at December 31, 2025**

	2025-2026 Budget	Actuals To Date	Commitments	Total ATD & Commitments	Authorized Revenue/Expense	Forecasted Expenditure to Year - End	Remaining \$ (Based on Forecast)	Remaining % (Based on Forecast)	Comment
OPERATING FUND									
REVENUES									
Government of the NWT									
ECE Regular Contributions	34,221,610	12,399,522	-	12,399,522	-	34,221,610	-	0.0%	
SSI	34,000	-	-	-	-	34,000	-	0.0%	
Northern Distance Learning	-	-	-	-	-	-	-	0.0%	
Minority Language	580,000	214,400	-	214,400	-	580,000	-	0.0%	
Education Renewal Initiative	-	-	-	-	-	-	-	0.0%	
ECE Other Contributions	1,283,763	236,565	-	236,565	5,525,956	6,809,719	(5,525,956)	-430.4%	- Interim Support Assistants \$314K (Sep-Dec) - National Food Program \$131K (Sep - Dec)
Sub-Total ECE	36,119,373	12,850,487	-	12,850,487	5,525,956	41,645,329	(5,525,956)	-15.3%	
GNWT Other Contributions	-	10,000	-	10,000	56,000	56,000	(56,000)	0.0%	- HSS - School Health Program \$10K - E&C - Take a Kid Trapping \$56K
Total GNWT	36,119,373	12,860,487	-	12,860,487	5,581,956	41,701,329	(5,581,956)	-15.5%	
Federal Government Jordan's Principle	-	-	-	-	-	-	-	0.0%	
Federal Government Other	-	-	-	-	-	-	-	0.0%	
Property Tax Requisitioned	8,038,923	3,682,573	-	3,682,573	-	8,038,923	-	0.0%	
Other Education Bodies	316,693	30,600	-	30,600	-	316,693	-	0.0%	
Education Body Generated Funds									
Rentals	-	-	-	-	-	-	-	0.0%	
School Fees	-	-	-	-	-	-	-	0.0%	
Investment Income	400,000	373,511	-	373,511	-	400,000	-	0.0%	
Donations	-	-	-	-	-	-	-	0.0%	
School Generated Funds	-	-	-	-	-	-	-	0.0%	
Other	19,562	37,261	-	37,261	-	19,562	-	0.0%	
Total Education Generated Funds	419,562	410,772	-	410,772	-	419,562	-	0.0%	
TOTAL REVENUES	44,894,550	16,984,432	-	16,984,432	5,581,956	50,476,507	(5,581,956)	-12.4%	

**Yellowknife Education District No. 1
Operating Financial Report at December 31, 2025**

	2025-2026 Budget	Actuals To Date	Commitments	Total ATD & Commitments	Authorized Revenue/Expense	Forecasted Expenditure to Year - End	Remaining \$ (Based on Forecast)	Remaining % (Based on Forecast)	Comment
EXPENSES									
Administration	2,207,335	932,993	-	932,993	-	2,207,335	-	0.0%	
School Programs	29,724,015	10,732,663	56,174	10,788,837	623,370	30,347,385	(623,370)	-2.1%	- National School Food Program - \$330K - Home Schooling - \$200K - Take A Kid Trapping - \$56K - Youth Contribution - \$32K - Healthy Choices - \$147K - School Health Program - \$10K
Operations and maintenance	3,799,425	1,558,259	-	1,558,259	356,500	4,155,925	(356,500)	-9.4%	- USW Contract \$58K - Accessibility Study - \$61K - MHS Hally Flooting - \$88K - Securing Play Spaces/Playgrounds - \$150K
Inclusive Schooling	8,902,160	3,370,616	-	3,370,616	5,028,707	13,930,867	(5,028,707)	-56.5%	- Interim Support Assistants \$5.2M - Training \$50K
Indigenous Languages and Education Other	1,448,249	389,902	-	389,902	-	1,448,249	-	0.0%	
School Generated Funds	-	-	-	-	-	-	-	0.0%	
Sub-Total Expenses Before Amortization	46,081,183	16,984,432	56,174	17,040,606	6,008,578	52,089,761	(6,008,578)	-13.0%	
Amortization	1,000,000	-	-	-	-	1,000,000	-	0.0%	
TOTAL EXPENSES	47,081,183	16,984,432	56,174	17,040,606	6,008,578	53,089,761	(6,008,578)	-12.8%	
ANNUAL OPERATING SURPLUS (DEFICIT)	(2,186,633)	-	(56,174)	(56,174)	(426,621)	(2,613,254)			
ACCUMULATED OPERATING SURPLUS (DEFICIT) OPEN *	2,904,947					2,904,947			
ACCUMULATED OPERATING SURPLUS (DEFICIT) CLOSE *	718,314	-	(56,174)	(56,174)	(426,621)	291,693			

**Yellowknife Education District No. 1 - Finance Committee
Financial Report: Consolidated Expenses at December 31, 2025**

Program	Object	2025-2026 Budget	Actuals To Date	Commitments	Total ATD & Commitments	Authorized Expenses	Forecasted Expenditure to Year - End	Forecasted Remaining \$	Remaining %	
Administration	Salaries	1,534,432	685,179	-	685,179	-	1,534,432	-	0.0%	
	Benefits	311,903	96,611	-	96,611	-	311,903	-	0.0%	
	Advertising and Printing	33,000	28,282	-	28,282	-	33,000	-	0.0%	
	Communication	45,500	26,386	-	26,386	-	45,500	-	0.0%	
	Contracted Services	-	-	-	-	-	-	-	0.0%	
	Maintenance and Repairs	5,000	787	-	787	-	5,000	-	0.0%	
	Other	156,000	58,039	-	58,039	-	156,000	-	0.0%	
	Professional and Technical	70,500	18,161	-	18,161	-	70,500	-	0.0%	
	Rentals and Leases	6,000	2,183	-	2,183	-	6,000	-	0.0%	
	Student Travel	-	-	-	-	-	-	-	0.0%	
	Travel	-	-	-	-	-	-	-	0.0%	
	Electricity	-	-	-	-	-	-	-	0.0%	
	Heating	-	-	-	-	-	-	-	0.0%	
	Water/Sewerage	-	-	-	-	-	-	-	0.0%	
	Awards and Student Events	8,000	2,183	-	2,183	-	8,000	-	0.0%	
	Freight	1,000	-	-	-	-	1,000	-	0.0%	
	Assistive Technology	-	-	-	-	-	-	-	0.0%	
	Materials & Supplies	36,000	15,181	-	15,181	-	36,000	-	0.0%	
	Subtotal Administration		2,207,335	932,993	-	932,993	-	2,207,335	(63,189)	0.0%
	School Programs	Salaries	21,983,081	7,993,144	-	7,993,144	63,189	22,046,269	(63,189)	-0.3% - National School Food Program \$266K
Benefits		4,463,958	1,268,802	-	1,268,802	30,767	4,494,725	(30,767)	-0.7% - National School Food Program \$266K	
Advertising and Printing		-	-	-	-	-	-	-	0.0%	
Communication		111,825	48,077	-	48,077	-	111,825	-	0.0%	
Contracted Services		439,063	232,488	15,877	248,364	200,000	639,063	(200,000)	-45.6% - Homeschooling \$200K	
Maintenance and Repairs		43,475	28,919	-	28,919	-	43,475	-	0.0%	
Other		-	13,000	-	13,000	-	-	-	0.0%	
Professional and Technical		346,797	212,544	-	212,544	227,370	574,167	(227,370)	-65.6% - Take a Kid Trapping \$56K - Youth Contributions - \$32K - Healthy Choices \$147K - School Health Program - \$10K	
Rentals and Leases		160,378	55,430	3,870	59,300	-	160,378	-	0.0%	
Student Travel		560,000	297,421	-	297,421	-	560,000	-	0.0%	
Travel	230,825	102,036	-	102,036	-	230,825	-	0.0%		
Electricity	-	-	-	-	-	-	-	0.0%		
Heating	-	-	-	-	-	-	-	0.0%		
Water/Sewerage	-	-	-	-	-	-	-	0.0%		
Awards and Student Events	8,442	1,550	-	1,550	-	8,442	-	0.0%		
Freight	7,292	191	-	191	-	7,292	-	0.0%		
Assistive Technology	-	-	-	-	-	-	-	0.0%		
Materials & Supplies	1,368,877	479,062	36,427	515,489	102,044	1,470,921	(102,044)	-7.5% - National School Food Program \$63K - OHS Assessments and Training \$79K		
Subtotal School Programs		29,724,015	10,732,663	56,174	10,788,837	623,370	30,347,385	(623,370)	-2.1%	

**Yellowknife Education District No. 1 - Finance Committee
Financial Report: Consolidated Expenses at December 31, 2025**

Program	Object	2025-2026 Budget	Actuals To Date	Commitments	Total ATD & Commitments	Authorized Expenses	Forecasted Expenditure to Year - End	Forecasted Remaining \$	Remaining %
Operations and Maintenance	Salaries	679,722	328,728	-	328,728	58,000	737,722	(58,000)	-8.5% - USW - Signing bonus \$1500 per employee
	Benefits	141,855	50,170	-	50,170	-	141,855	-	0.0%
	Advertising and Printing	-	-	-	-	-	-	-	0.0%
	Communication	8,000	4,509	-	4,509	-	8,000	-	0.0%
	Contracted Services	190,000	130,740	-	130,740	-	190,000	-	0.0%
	Maintenance and Repairs	733,704	234,558	-	234,558	298,500	1,032,204	(298,500)	-40.7% - Accessibility Study - \$61K - MHS Hally Flooring - \$88K - Securing Play Spaces/Playgrounds - \$150K
	Other	-	-	-	-	-	-	-	0.0%
	Professional and Technical	5,000	-	-	-	-	5,000	-	0.0%
	Rentals and Leases	-	-	-	-	-	-	-	0.0%
	Student Travel	-	-	-	-	-	-	-	0.0%
	Travel	-	-	-	-	-	-	-	0.0%
	Electricity	1,055,000	492,941	-	492,941	-	1,055,000	-	0.0%
	Heating	753,000	205,820	-	205,820	-	753,000	-	0.0%
	Water/Sewerage	228,143	110,794	-	110,794	-	228,143	-	0.0%
	Awards and Student Events	-	-	-	-	-	-	-	0.0%
Freight	5,000	-	-	-	-	5,000	-	0.0%	
Assistive Technology	-	-	-	-	-	-	-	0.0%	
Materials & Supplies	-	-	-	-	-	-	-	0.0%	
Subtotal Operations & Maintenance		3,799,425	1,558,259	-	1,558,259	356,500	4,155,925	(356,500)	-9.4%
Inclusive Schooling	Salaries	7,045,171	2,781,401	-	2,781,401	3,956,940	11,002,111	(3,956,940)	-56.2% - Interim Support Assistants Sep - Dec \$288K
	Benefits	1,549,989	480,198	-	480,198	1,020,819	2,570,808	(1,020,819)	-65.9% - Interim Support Assistants Sep - Dec \$26K
	Advertising and Printing	-	-	-	-	-	-	-	0.0%
	Communication	2,000	1,016	-	1,016	-	2,000	-	0.0%
	Contracted Services	75,000	14,416	-	14,416	-	75,000	-	0.0%
	Maintenance and Repairs	5,000	634	-	634	-	5,000	-	0.0%
	Other	-	-	-	-	-	-	-	0.0%
	Professional and Technical	110,000	68,073	-	68,073	50,948	160,948	(50,948)	-46.3% - Safe Management Group Training \$51K
	Rentals and Leases	-	-	-	-	-	-	-	0.0%
	Student Travel	15,000	5,420	-	5,420	-	15,000	-	0.0%
	Travel	-	-	-	-	-	-	-	0.0%
	Electricity	-	-	-	-	-	-	-	0.0%
	Heating	-	-	-	-	-	-	-	0.0%
	Water/Sewerage	-	-	-	-	-	-	-	0.0%
	Awards and Student Events	-	-	-	-	-	-	-	0.0%
Freight	-	2,213	-	2,213	-	60,000	-	0.0%	
Assistive Technology	40,000	17,246	-	17,246	-	40,000	-	0.0%	
Materials & Supplies	-	-	-	-	-	-	-	0.0%	
Subtotal Inclusive Schooling		8,902,160	3,370,616	-	3,370,616	5,028,707	13,930,867	(5,028,707)	-56.5%

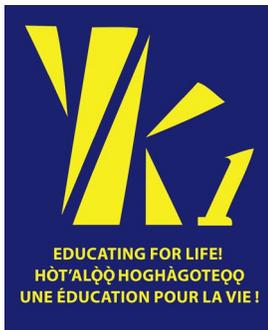
Yellowknife Education District No. 1 - Finance Committee
 Financial Report: Consolidated Expenses at December 31, 2025

Program	Object	2025-2026 Budget	Actuals To Date	Commitments	Total ATD & Commitments	Authorized Expenses	Forecasted Expenditure to Year - End	Forecasted Remaining \$	Remaining %
Indigenous Languages and Education									
Salaries		983,116	296,687	-	296,687	-	983,116	-	0.0%
Benefits		200,917	36,404	-	36,404	-	200,917	-	0.0%
Advertising and Printing		-	-	-	-	-	-	-	0.0%
Communication		-	-	-	-	-	-	-	0.0%
Contracted Services		-	-	-	-	-	-	-	0.0%
Maintenance and Repairs		-	-	-	-	-	-	-	0.0%
Other		-	-	-	-	-	-	-	0.0%
Professional and Technical		2,000	-	-	-	-	2,000	-	0.0%
Rentals and Leases		-	-	-	-	-	-	-	0.0%
Student Travel		24,000	-	-	-	-	24,000	-	0.0%
Travel		-	-	-	-	-	-	-	0.0%
Electricity		-	-	-	-	-	-	-	0.0%
Heating		-	-	-	-	-	-	-	0.0%
Water/Sewerage		-	-	-	-	-	-	-	0.0%
Awards and Student Events		-	-	-	-	-	-	-	0.0%
Freight		-	-	-	-	-	-	-	0.0%
Assistive Technology		-	-	-	-	-	-	-	0.0%
Materials & Supplies		238,215	56,811	-	56,811	-	238,215	-	0.0%
Subtotal Indigenous Languages and Education		1,448,249	389,902	-	389,902	-	1,448,249	-	0.0%
Other - Jordan's Principle									
Salaries		-	-	-	-	-	-	-	0.0%
Benefits		-	-	-	-	-	-	-	0.0%
Advertising and Printing		-	-	-	-	-	-	-	0.0%
Communication		-	-	-	-	-	-	-	0.0%
Contracted Services		-	-	-	-	-	-	-	0.0%
Maintenance and Repairs		-	-	-	-	-	-	-	0.0%
Other		-	-	-	-	-	-	-	0.0%
Professional and Technical		-	-	-	-	-	-	-	0.0%
Rentals and Leases		-	-	-	-	-	-	-	0.0%
Student Travel		-	-	-	-	-	-	-	0.0%
Travel		-	-	-	-	-	-	-	0.0%
Electricity		-	-	-	-	-	-	-	0.0%
Heating		-	-	-	-	-	-	-	0.0%
Water/Sewerage		-	-	-	-	-	-	-	0.0%
Awards and Student Events		-	-	-	-	-	-	-	0.0%
Freight		-	-	-	-	-	-	-	0.0%
Assistive Technology		-	-	-	-	-	-	-	0.0%
Materials & Supplies		-	-	-	-	-	-	-	0.0%
Subtotal Other - Jordan's Principle		46,081,183	16,984,432	56,174	17,040,606	6,008,578	52,089,761	(6,008,578)	-13.0%
Total Expenses before Amortization		1,000,000	-	-	-	-	1,000,000	-	0.0%
Subtotal Amortization		1,000,000	-	-	-	-	1,000,000	-	0.0%
Total Expenses		47,081,183	16,984,432	56,174	17,040,606	6,008,578	53,089,761	(6,008,578)	-12.8%

Yellowknife Education District No. 1

Capital Highlights @ December 31, 2025

Project Type	Project	2025-2026 Budget	Actuals	Remaining	Notes
Capital	Phone system replacement	350,000.00		350,000.00	Project was awarded to NWTel and phone installations have begun. The District Office system is complete and substantially complete at WMS. Installations are underway at NJM. Installations are scheduled at MHS during the spring break.
Capital	Sub-compact tractor with blade and spreader	52,800.00	54,270.95	(1,470.95)	The equipment is now onsite and training has been completed. The maintenance staff began using the equipment January 23, 2026.
Capital	Diesel Utility vehicle with v-plow and spreader	63,800.00	62,421.48	1,378.52	The equipment is now onsite and training has been completed. The maintenance staff began using the equipment January 23, 2026.
Capital	MHS - Multipurpose Room Roof Replacement	400,000.00		400,000.00	The MOU is now with the Department of Infrastructure (INF) and has been reviewed by the policy teams. The MOU is expected to be sent over before the end of January. ECE is following up with INF regarding cost estimates.
		866,600.00	116,692.43	749,907.57	



BOARD REPORT

Title:	February 10, 2026, Finance Committee Minutes
Contact:	Lisa Vass, Secretary Treasurer
Date Submitted:	February 4, 2026
Mandate	<ul style="list-style-type: none"> • Cultivate a culture of holistic wellness • Honour and celebrate Indigenous Language and Culture for all learners • Ensure inclusive, equitable and authentic learning experiences • Foster critical understanding of local, national and global issues
Background	<ul style="list-style-type: none"> • The Finance and Facilities Committee met on November 4 and 25, 2025.
	<ul style="list-style-type: none"> • The following minutes were approved by the Finance Committee at the January 27, 2026 meeting. <ul style="list-style-type: none"> • Finance & Facilities Committee Minutes November 4, 2025 • Finance & Facilities Committee Minutes November 26, 2025
Recommendations	Received as information.
Attachments?	<u>Y</u> Yes or <u> </u> No If yes, list attachments below <ul style="list-style-type: none"> • 2025-11-04 Finance & Facilities Committee Meeting Minutes • 2025-11-25 Finance & Facilities Committee Meeting Minutes



Yellowknife Education District No. 1 Finance & Facilities Committee Meeting MINUTES

November 04, 2025 @ 12:10 PM

District Office Boardroom & Video Conference

Committee Members Present: Trustee Bell (online), Trustee Brookes, Trustee Drew (online), and Trustee Snaggs (online)

Regrets: Trustee Peters, Trustee Shortt and Trustee Wasylciw

Administration Present: Acting Superintendent Kowalzik, Secretary Treasurer Vass, Director of Operations Martin, Assistant Superintendent Arts, and Executive Assistant Pat Thagard

Guests present: Superintendent Zouboules

Meeting Chairperson: Trustee Bell followed by Trustee Brookes

Meeting Recorder: Pat Thagard

1. Meeting called to order at **12:13 PM. Four (4)** committee members present.

2. Land Acknowledgement

Chairperson Bell respectfully acknowledge that we live, work, and learn on Chief Drygeese Territory in the Akaitcho region, the traditional territory of the Yellowknives Dene First Nation.

3. Appointment of Finance & Facilities Committee Chairperson

Trustee Snaggs nominated Trustee Brookes, nomination seconded by Trustee Bell

No other nominations were made. Trustee Brookes accepted the nomination. Therefore, Trustee Brookes is the 2025-2026 Chairperson for the Finance & Facilities Committee.

4. Declaration of Conflict of Interest

none declared

5. Approval of Agenda

Motion #: 01/11-04/24-25

I move that the Finance and Facilities Committee accept the agenda for the November 4, 2025, Finance and Facilities Committee meeting, as presented.

Moved by: Trustee Snaggs Seconded by: Trustee Bell

Carried

6. Approval of Minutes

Motion #: 02/11-04/24-25

I move that the Finance and Facilities Committee accept the Finance and Facilities Committee meeting minutes of June 24, 2025, as circulated.

Moved by: Trustee Snaggs Seconded by: Trustee Drew

Carried



Yellowknife Education District No. 1 Finance Committee Meeting MINUTES

November 25, 2025 @ 12:10 PM

District Office Boardroom & Video Conference

Committee Members Present: Trustee Bell (online), Trustee Brookes(online), Trustee Drew (online), Trustee Snaggs (online), Trustee Peters (online), and Trustee Shortt

Regrets: Trustee Wasylciw

Administration Present: Superintendent Zouboules, Secretary Treasurer Vass, Assistant Superintendent Arts, Director of Operations Martin, and Executive Assistant Pat Thagard

Regrets: Assistant Superintendent Kowlazik

Meeting Chairperson: Trustee Brookes

Meeting Recorder: Pat Thagard

1. Call to Order

The meeting was called to order at 12:10 PM. Six (6) committee members present.

2. Land Acknowledgement

Chairperson Brookes respectfully acknowledged that we live, work, and learn on Chief Drygeese Territory in the Akaitcho region, the traditional territory of the Yellowknives Dene First Nation.

3. Approval of Agenda

Motion #: 01/11-25/24-25

I move that the Finance and Facilities Committee approve the agenda for the November 11, 2025, Finance and Facilities Committee meeting, as presented.

Moved by: Trustee Snaggs Seconded by: Trustee Bell

Carried

4. Current 2025-26 Budget Status

The information provided shows an on-budget projection. More detailed information will be provided in January. Of note: the funds for the multi-purpose/small gym room at Mildred Hall School have not all been spent as yet because the project is still underway, and the cost of bussing is expected to be higher than originally expected. The four new phone systems being installed are different from the systems installed at İtł'ò and SJF due to manufacturer considerations. Bussing fees are to be discussed in more detail at a later date.

5. Board Budget Directions & Program Priorities for the 2026-27 Budget

Trustees asked that areas where any overspending is occurring be identified, along with the reason for the overspending and any actions being taken to remain in budget. Trustees would also like a 5-year forecast to be developed. They suggest the forecast be reviewed every few months to determine next steps. Trustees also asked that cost drivers where the Board has influence or can advocate be identified. Administration was also asked to highlight priority budget items that should be protected.

Administration asked if trustees would be open to directing Administration by providing guidelines for budget overages/shortfalls, which Administration would then use to develop and return with budget suggestions for how to achieve the Board's budget direction. Trustees would like to receive information about which areas can be controlled, what needs to continue, and what can be cut.

Trustees suggested holding longer, dedicated sessions early in the new year (January) to work on the 5-year plan and the budget process. More information on plans for future Education Assistant funding will also be required for the budget process.

6. Tentative Schedule for Development of the 2026-27 Budget

Trustees were asked to provide feedback on the schedule provided.

7. Status of the "EA Agreement" with ECE

The first installment of the funding has been received, and hiring of Education Assistants (EA) has begun. The funding agreement goes to the end of June 2026. Reports on each installment of funding will be required before the next installment is sent.

A motion from the Board regarding funding will be made at the December Board meeting so that Administration can begin working on the tasks required. Administration was also asked to provide information on the consequences of putting forward a balanced budget. Finance will be working towards a balanced budget until the Board makes a firm decision on the direction of the budget process.

8. Adjournment

Motion #: 02/11-04/24-25

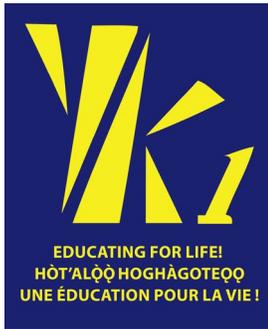
I move that this Finance and Facilities Committee meeting be adjourned.

Moved by: Trustee Bell Seconded by: Trustee Snaggs

Carried

The meeting adjourned at 1:14 PM

Next Finance Committee is scheduled for: January 27, 2026



BOARD REPORT

Title:	Finance Committee
Contact:	Terry Brookes – Committee Chair
Date Submitted:	4 th February 2026
Mandate	<ul style="list-style-type: none"> • Policy 8 Standing Committees
Background	<ul style="list-style-type: none"> • The Finance Committee had a meeting on the 27th of January. Attached are the draft Minutes from the meeting. • Of particular importance is the information on the updated Budget Schedule for the development and approval of the District's 2026/27 Budget. This information has been previously forwarded Trustees.
Other Headings as appropriate. For Example: <ul style="list-style-type: none"> - Current - Survey Response - Information 	
Recommendations	Accept as information
Attachments?	<input checked="" type="checkbox"/> Yes or <input type="checkbox"/> No If yes, list attachments below <u>Draft Minutes from the 27th of January Finance Committee Meeting.</u>



Yellowknife Education District No. 1 Finance Committee Meeting MINUTES

January 27, 2026 @ 12:10 PM

District Office Boardroom & Video Conference

Committee Members Present: Trustee Brookes (online), Trustee Shortt, Trustee Drew (online) & Trustee Bell (online)

Regrets: Trustee Wasylciw

Absent: Trustee Peters, Trustee Snaggs

Administration Present: Lisa Vass, Graham Arts, Pat Thagard & Annie Lagomasino (online)

Guests present: none

Meeting Chairperson: Trustee Brookes

Meeting Recorder: Annie Lagomasino

1. Meeting called to order at **12:13 PM**. **4** committee members present.
2. Land Acknowledgement
We respectfully acknowledge that we live, work, and learn on Chief Drygeese Territory in the Akaitcho region, the traditional territory of the Yellowknives Dene First Nation.
3. Declaration of Conflict of Interest
none declared
4. Approval of Minutes
Prior to approval, Chairperson Brookes clarified the minutes were written while Finance and Facilities were still one committee. Hereafter, Finance and Facilities are separate committees.

Motion #: 01/01-27/25-26

I move that the Finance and Facilities Committee accept the committee minutes of November 4, 2025, as circulated.

Moved by: Trustee Shortt; Seconded by: Trustee Drew

Carried

Motion #: 02/01-27/25-26

I move that the Finance and Facilities Committee accept the committee minutes of November 26, 2025, as circulated.

Moved by: Trustee Drew; Seconded by: Trustee Shortt

Carried

5. Updated Budget Schedule (To be provided on Monday, January 26, 2026)
Secretary Treasurer Vass reviewed the updated Finance Committee budget schedule, including the revised City of Yellowknife assessment and property tax timeline. Administration

advised that timelines may be impacted by delays in City assessment processes and the release of ECE funding information.

Key milestones were highlighted, including the City's March 2 deadline for assessment complaints and anticipated Board consideration of the tax requisition and final budget in May. Trustees raised concerns regarding the variability of ECE funding timelines and requested that contingency planning be considered, including the possibility of a contingency ratepayer meeting.

Administration clarified that a formal tax requisition must be submitted to the City regardless of whether a tax increase is requested, with further clarity expected following the May 1 ratepayer meeting and Board consideration on May 7.

6. Financial Report

Secretary Treasurer Vass presented the Financial Report as of December 31, 2025.

Administration reported a projected annual operating deficit of approximately \$2.6 million and advised that forecasting work is ongoing.

It was noted that the accumulated surplus is expected to be largely depleted, with a small balance remaining related to approved capital projects communicated to ECE. Administration confirmed that variances are well documented, compliant with funding agreements, and that the District is not in breach of contractual requirements. Variance reporting is conducted monthly and presented quarterly, with no significant financial outliers identified.

Concerns were raised regarding the cost of conducting the upcoming election and the availability of external funding. Administration advised that no specific ECE funding has been identified and that discussions with the City regarding cost management and potential cost-sharing are ongoing.

Trustees noted that a previously requested staffing update was not included in the current agenda. Administration advised that staffing figures and projections are still being finalized and that an update will be brought forward to the February Finance Committee meeting.

7. Transdev Bus Contract – One Year Extension - Superintendent

Administration provided an update on the student transportation contract with Transdev, noting that the agreement is approaching expiry. Administration advised that all three school boards are aligned in recommending a one-year contract extension to maintain service continuity while further review is undertaken. The importance of staying in sync with the other school boards was emphasized, and a quick timeline for approval in March or April was recommended.

Administration noted that CSFTNO has indicated the current contract is not sustainable long-term and is seeking changes to the pricing structure. Trustees inquired about a 2021 amendment related to rate increases and fuel surcharges, which the administration confirmed exists.

8. Adjournment

Motion #: 03/01-27/25-26

I move that this Committee meeting be adjourned.

Moved by: Trustee Shortt; Seconded by: Trustee Drew

Carried

Meeting adjourned at 12:56 pm

Next Finance and Facilities Committee meeting date: February 24, 2026



**YELLOWKNIFE EDUCATION DISTRICT NO. 1
Policy & Governance Committee
MINUTES**

**December 18, 2025 – 12:10 PM
In-person and online via Google Meet**

Trustees Present: Terry Brookes (online) and Tina Drew (online)

Regrets: Jason Snaggs

Administration

Present: Shirley Zouboules, Graham Arts, and Pat Thagard

Meeting Chairperson: Trustee Drew

Meeting Recorder: Pat Thagard

Agenda

1. Policy 4 - Feedback from committee members.
2. Policy 13 - Feedback from committee members, trustees and senior administration. Tina to lead
3. Policy 11 - Changes need to be made to the same/. Pat to lead discussion.
4. Policy 8 - Terry to lead
5. Policy 16 - Terry to lead
6. New policies Jason and Graham - IT/IM and Risk Management policies.
7. Policy 21 - Tina to lead

1. Call to Order

The meeting was called to order at 12:10 PM

2. Policy 4

Comments provided were reviewed and changes were made to the policy using track changes. Trustee Drew to request addition of this policy to the January Board meeting agenda and will also ask all trustees to provide feedback by commenting in the document by December 31st.

3. Policy 13

Policy 13 to be added to the Work in Progress (WiP) policies folder for review.

4. Policy 11

Superintendent Zouboules to provide the correct numbers and titles of the Administrative Procedures related to this policy. Changes were suggested. Trustee Drew will ask Trustees to provide feedback by December 31st.

5. Policy 8

Work to be continued, led by Trustee Brookes.

6. Policy 16

Work to be continued, led by Trustee Brookes.

7. IT/IM and Risk Management policies

Work to continue led by Trustee Snaggs and A/Superintendent Arts on these policies.

Committee members asked to review and provide feedback on the WiP file included in the IN PROGRESS folder

8. Policy 21

Trustee Drew asked Committee members to review the documents that were shared. Some questions were raised about the purpose of this policy and what legislation, if any, applies to the policy. Committee members to provide feedback.

9. Adjournment

The meeting adjourned at 1:00 PM



Upcoming Events:
 February & March 2026

PE & A = Public Engagement & Advocacy

February 2026							Indigenous Languages Month							
							Black History Month, LGBT History Month							
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	
	Groundhog Day		Rosa Parks Day											
	COW Meeting 12:10 PM	Board Meeting 7 PM	JK-K Info Night at Ìt'ò	JK-K Info Night at RLN		Valentine's Day								
15	16	17	18	19	20	21	15	16	17	18	19	20	21	
National Canada Flag Day  Day	PE & A Committee Meeting 12:10 PM	Lunar New Year JK-K Info Night at NJM	NWT Educators' Conference				International Mother Language Day				Policy & Gov. Committee Meeting 12:10 PM			
22	23	24	25	26	27	28	22	23	24	25	26	27	28	
		Finance Committee Meeting 12:10 PM Board Education Session 6 PM Parent Info Night WMS	PINK Shirt Day Policy & Gov. Committee Meeting 12:10 PM JK-K Info Night at MHS											



Upcoming Events:
 February & March 2026

March 2026			Francophonie Month			
			Nutrition Month, Irish Heritage Month			
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
8	9	10	11	12	13	14
International Women's Day	SPRING BREAK (DO open)					
	COW Meeting 12:10 PM	Board Meeting 7 PM				
15	16	17	18	19	20	21
	SPRING BREAK (DO open)					World Poetry Day
	Neurodiversity Celebration week begins	St. Patrick's Day			(YKDFN Spring Carnival 20 th – 22 nd) First Day of Spring	
22	23	24	25	26	27	28
29	30	31	1	2	3	4
	YK1 Education Assistant Appreciation Day	National Indigenous Languages Day				