



**YELLOWKNIFE EDUCATION DISTRICT NO. 1
BOARD of TRUSTEES
Regular Board Meeting
AGENDA**

April 14, 2026 – 6:30 PM

(In Camera from 6:30 - 7:00 PM)

Google Meet link:

<https://meet.google.com/apx-ogkd-cku>

1. Call to Order - 6:30 PM (in camera until 7:00 PM)
2. Land Acknowledgement

We respectfully acknowledge that we live, work and learn on Chief Drygeese Territory in the Akaitcho region, the traditional territory of the Yellowknives Dene First Nation.

3. Chairperson's Opening Remarks
4. Declaration of Conflict of Interest
5. Adoption of Agenda
6. Delegations & Presentations
 - 6.1 Presenter/Topic Antje Rilk: School Clowning
7. Review and Approval of Minutes
 - 7.1 March 10th, 2026
8. Business Arising from the Minutes
9. Trustee Statements

Per Bylaws: Trustee Statements are individual opinions and are not intended to represent the views of the Board. Statements must be submitted in advance of the meeting so that they can be included in the agenda package.

Trustee statements are not debatable and there will be no opportunity for rebuttal or questions

10. Unfinished Business
11. New Business
 - 11.1. Strengthening Trustee Oversight (Chairperson Bell)
 - 11.2. Upcoming Engagement - Yellowknife MLAs - Education Leaders (Chairperson Bell)
 - 11.3. Yellowknife Tradeshow (Chairperson Bell - verbal report)
 - 11.4. Trustee Handover Documents (Chairperson Bell)
 - 11.5. Trustee Finances (Trustee Brooks)
12. Reports
 - 12.1 Chairperson's Report (Trustee Bell - verbal report)
 - 12.2 Trustee Reports
 - 12.3 Canadian School Board Association Report (Trustee Brookes)
 - 12.4 Superintendent's Report (Superintendent Zouboules)
 - 12.4.1 Assistant Superintendent of Curriculum & Learning Report (Assist. Supt. Arts)

12.4.2 Assistant Superintendent of HR & Learning Report (Assist. Supt. Kowalzik)

12.4.3 Secretary Treasurer Report (Secretary Treasurer Vass)

12.4.3.1 Director of Operations Report (Director Martin)

13. Standing Committee Reports

- 13.1 Audit Committee, Chairperson: Trustee Peters
- 13.2 Committee of the Whole Committee, Chairperson: Trustee Shortt
- 13.3 Finance Committee, Chairperson: Trustee Brookes
- 13.4 Facilities Committee, Chairperson: TBD
- 13.5 NWTTA Teacher-Board Committee, Chairperson: TBD
- 13.6 Policy & Governance Committee, Chairperson: Trustee Drew
- 13.7 Public Engagement & Advocacy Committee, Chairperson: Trustee Wasylciw
- 13.8 USW Board Advisory Committee, Chairperson: TBD
- 13.9 Action Items

14. Announcements – events calendar attached

15. Date and Time of Next Meetings

May 11, 2026	12:10 PM	Committee of the Whole (COW) Meeting
May 12, 2026	6:30 PM	Executive Session (In-camera)
May 12, 2026	7:00 PM	Regular Board Meeting
May 23 & 24, 2026	TBD	Board Retreat

16. Chairperson’s Closing Remarks

17. Adjournment



BOARD REPORT

Title:	Delegations and Presentations
Contact:	Shirley Zouboules, Superintendent
Date Submitted:	April 7, 2026
Mandate	<ul style="list-style-type: none"> ● Cultivate a culture of holistic wellness ● Honour and celebrate Indigenous Language and Culture for all learners ● Ensure inclusive, equitable and authentic learning experiences ● Foster critical understanding of local, national and global issues
Background	<p>YK1 welcomes the opportunity to hear from the community. At this meeting we will hear from</p> <p>Antje Rilk: School Clowning</p>
Looking ahead	
Recommendations	Accept as information
Attachments	<p><input checked="" type="checkbox"/> Yes or <input type="checkbox"/> No If yes, list attachments below</p> <p>Hand out</p> <p>Presentation</p>

SCHOOL CLOWNING

The Art of Creating Connection and Safety Through the Power of Humour and Play



Antje Rilk

Qualified School Clown, True!moments gUG - November 2025

Relevant Work Experience:

- Substitute Teacher and Educational Assistant at YK1 - since November 2020
- Summer Camp Counselor, Boreal Forest Program (Kate Gamble) - 2023, 2024
- Swim Instructor and Lifeguard, City of Yellowknife - since April 2024
- Program Assistant, Chickadee NEST - since April 2026



To make children and young people feel lighter, safer, and more connected – through humor, empathy, and a genuine, heartfelt presence.

<https://www.truemoments-clowns.com/true-moments/english/>

WHAT IS SCHOOL CLOWNING

- Thoughtful, emotionally attuned, and respectful improvisation.
- Blending humour, curiosity, and empathy to deeply connect with students.
- A bridge between students and teachers, between fear and courage, between isolation and connection.
- Based on safety, trust, choice, empowerment, and collaboration.
- Emotional, social, and academic support to students and school staff.

WHY SCHOOL CLOWNING

- Urgent need for additional supports due to mental health crisis amongst children and youth, teacher burnout due to classroom complexities.
- Informal, easily accessible, available to any student.
- Regular and reliable presence.
- Circumvents linguistic, cultural, and cognitive barriers.
- Free of judgement and expectations.
- Supports the student(s) in the moment, so that they are able to continue their day in a more relaxed state or seek further help.

BENEFITS OF SCHOOL CLOWNING

- Letting go of physical and mental tension; reaching the social engagement state of the nervous system, where receiving information, learning, and appropriate behaviour is possible.
- Contributes to a climate of empathy, joy, and belonging; increased enjoyment of attending school, i.e. decreased absenteeism.
- Develops emotional resilience, social and creative skills in students.

COST OF SCHOOL CLOWNING

- \$400 per 8hr day, \$250 per 4hr day
- 1 weekly school visit (per school)
- Min. 24 weeks - \$9,600 / \$6,000
- Entire 2026/27 school year (40 weeks) - \$16,000 / \$10,000

CONTACT

- rilkantje@gmail.com
- (867) 446-3012

"A small moment of connection can completely change the emotional course of a school day. And that change ripples through everything."

SCHOOL CLOWNING

The Art of Creating
Connection and Safety Through
the Power of Humour and Play

Antje Rilk







VISION:

To make children and young people feel lighter, safer, and more connected – through humor, empathy, and a genuine, heartfelt presence.



Every child deserves to experience moments of joy, emotional relief, and unconditional acceptance – especially in environments where stress, pressure, and high expectations can feel overwhelming and isolating.

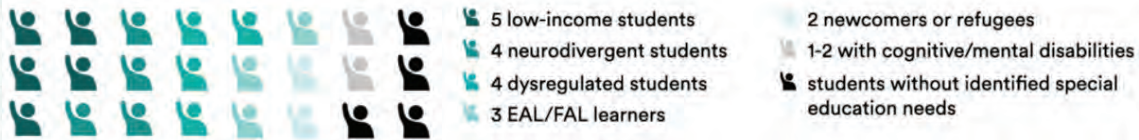
true!mōments®



CTF STUDY HAS SHOWN:

Classroom Complexity Is Driving Teachers to the Breaking Point.

The average, K-6, 22-student classroom might break down as illustrated:

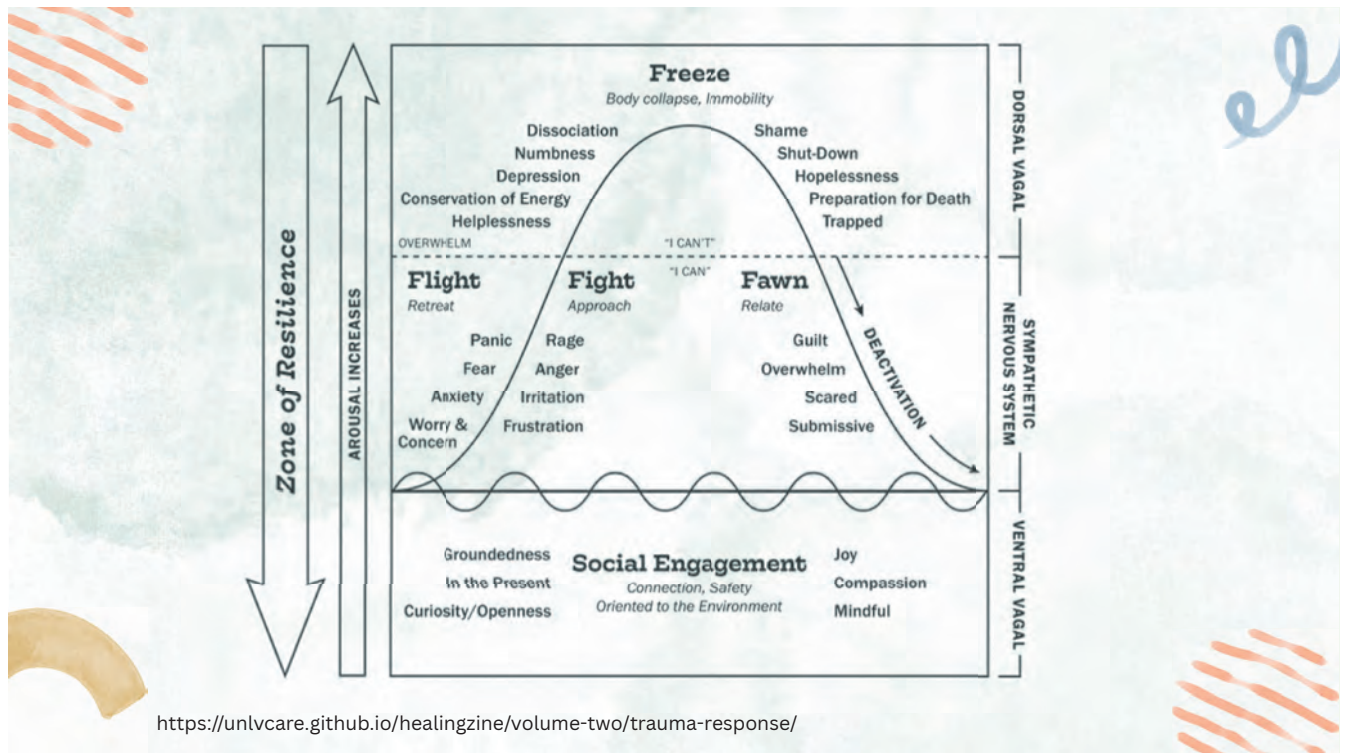


1 in 10 educators across all grades indicate that almost all their students (91–100%) would benefit from additional supports, but do not currently have them.

Canadian Teachers' Federation. Parachute Pan-Canadian Educator Survey Series. Fall 2025. (February 5, 2026) <https://www.ctf-fce.ca/class-size-isnt-the-whole-story/>

- ✔ Learning disabilities
- ✔ Language barriers
- ✔ Autism Spectrum Disorder
- ✔ Puberty
- ✔ Arguments, bullying, exclusion
- ✔ Conflicts between students and teachers
- ✔ School anxiety/school phobia/school refusal
- ✔ Xenophobia and racism
- ✔ Refugee experiences
- ✔ Injuries, accidents
- ✔ Trauma
- ✔ Self-harming behavior
- ✔ Suicidal thoughts
- ✔ Serious illness/death/grief counseling
- ✔ Domestic violence, emotional abuse





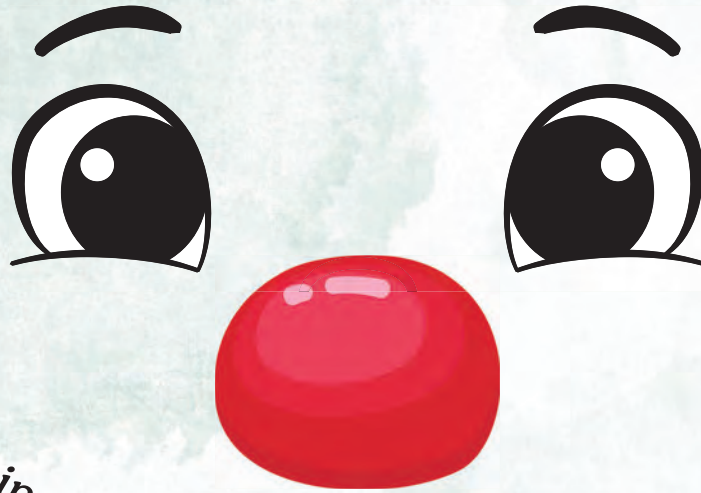
HEALTH EFFECTS OF LAUGHTER

Humour has a multitude of physical and mental health benefits.

Laughter can, amongst much else:

- 😊 Alleviate stress by decreasing stress hormones and increasing feel-good hormones
- 😊 Help to reverse the body's stress response
- 😊 Reduce the symptoms of depression and anxiety
- 😊 Boost self-esteem
- 😊 Improve social skills
- 😊 Help reduce the intensity of mental health conditions
- 😊 Decrease blood pressure
- 😊 Aid muscle relaxation, assist with pain relief, and stimulate circulation.

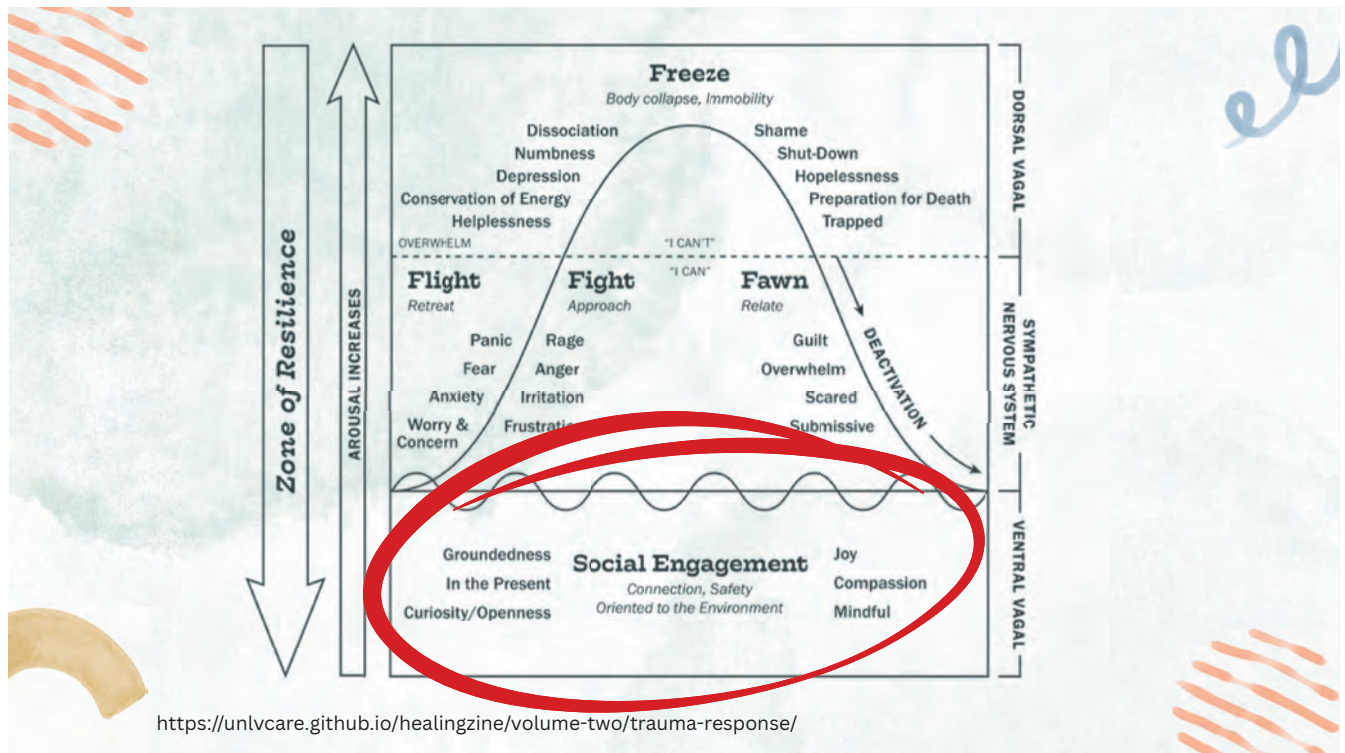
Mayo Foundation for Medical Education and Research. (2024, April 17). The health benefits of humor. Mayo Clinic. <https://mcpress.mayoclinic.org/healthy-aging/the-health-benefits-of-humor/>



Helping to let go of physical and mental tension

AT SCHOOL, CLOWNING IS:

- ✿ Always intentional
- ✿ About being in the present moment
- ✿ Informal and appealing
- ✿ Easily accessible and available to all
- ✿ Giving permission to play, laugh, and feel joy
- ✿ Able to unleash the power of humour and play!



A SCHOOL CLOWN'S DAY

- ❁ Regular & Reliable Presence
- ❁ Emotional Scouting & Connection
- ❁ Collaborating with school support workers
- ❁ Connecting with teachers and staff
- ❁ Observing the mood and responding in real-time to emotional dynamics
- ❁ Adapting presence to what's needed

"The clown sees me. For real."



THE IMPACT IT HAS

2025 True!moments evaluation results:

- 😊 69 questionnaires were received and evaluated
- 😊 89% confirmed that the clown increased the enjoyment of attending school
- 😊 82% confirmed that the clown created a positive, relaxed atmosphere in everyday school life
- 😊 76% of respondents rated the impact of the clowns at the highest level (4 or 5 on a scale 1-5).
- 😊 67% confirmed that the clown reduced stress and anxiety
- 😊 64% confirmed that the clown promoted the students' social skills

True!moments annual report 2025

“A small moment of connection can completely change the emotional course of a school day. And that change ripples through everything.”



COST 2026/2027



	Full Day	Half Day
Hrs/day	8	4
Cost/day	\$ 400	\$ 250
24 weeks	\$ 9,600	\$ 6,000
40 weeks	\$ 16,000	\$ 10,000





**YELLOWKNIFE EDUCATION DISTRICT NO. 1
BOARD OF TRUSTEES
REGULAR BOARD MEETING
MINUTES**

**March 10, 2026 – 6:30 PM
In-person and online via Google Meet
(in camera 6:30 - 7:00 PM)**

- Trustees Present: Allan Shortt, Barbara Bell, Jason Snaggs (online), Michelle Peters and Terry Brookes
- Regrets: David Wasylciw and Tina Drew
- Administration Present: Shirley Zouboules, Lisa Vass, Landon Kowalzik, Graham Arts, Jordan Martin and Pat Thagard
- Regrets: none
- Guests present: none
- Meeting Chairperson: Trustee Barbara Bell
- Meeting Minutes by: Pat Thagard

1. Call to Order

The meeting was called to order at 6:30 PM.
Five (5) Trustees were present. Quorum was met.

Motion #: 01/03-10/25-26

I move that the Yellowknife Education District No. 1 (YK1) Board of Trustees move into in-camera at 6:30 PM.

Moved by: Trustee Shortt Seconded by: Trustee Peters **Carried**

Motion #: 02/03-10/25-26

I move that the YK1 Board of Trustees move out of in camera at 6:48 PM.

Moved by: Trustee Shortt Seconded by: Trustee Brookes **Carried**

The Board meeting was called back to order at 7:00 PM

2. Land Acknowledgement

Chairperson Bell respectfully acknowledged that we live, work and learn on Chief Drygeese Territory in the Akaitcho region, the traditional territory of the Yellowknives Dene First Nation.

3. Chairperson’s Opening Remarks

Chairperson Bell welcomed everyone and noted that the spring sunshine is very nice to see.

4. Declaration of Conflict of Interest

None declared.

5. Adoption of Agenda

Motion #: 03/03-10/25-26

I move that the YK1 Board of Trustees adopt the March 10, 2026, Regular Board Meeting agenda, as presented.

Moved by: Trustee Brookes Seconded by: Trustee Shortt

Carried

Friendly amendment - removal of 2nd paragraph of the land acknowledgement.

6. Delegations & Presentations

none

7. Review and Approval of Minutes

7.1. February 10, 2026 Regular Board Meeting Minutes

Motion #: 04/03-10/25-26

I move that the YK1 Board of Trustees approve the February 10, 2026, Regular Board Meeting minutes, as presented.

Moved by: Trustee Brookes Seconded by: Trustee Shortt

Carried

8. Business Arising from the Minutes

None

9. Trustee Statements

Per By-Laws: Trustee Statements are individual opinions and are not intended to represent the views of the Board.

Trustee statements are not debatable and there will be no opportunity for rebuttal or questions.

9.1 No Trustee statements were received.

10. Unfinished Business

10.1. Deferred Agenda Items - from February 10, 2026 Board Meeting

10.1 Secretary Treasurer Report (Secretary Treasurer Vass)

The highlights of the February report were reviewed, including a summary about work on the upcoming election.

10.2 Director of Operations Report (Director Martin)

The report is in the package. There were no questions.

10.3 Audit Committee (Chairperson Peters)

The first meeting took place after the February Board meeting. Therefore, was no report for the February Board meeting package.

10.4 Committee of the Whole (Chairperson Shortt)

The report is in the package. There were no questions.

10.5 Finance Committee (Chairperson Brookes)

The report is in the package. There were no questions.

10.6 Facilities Committee (Chairperson TBD)

The Committee has not yet met. Chairperson Bell encouraged the committee members to connect soon.

10.7 NWTTA Teacher-Board Committee (Chairperson TBD)

The next meeting is being planned for May. Trustee Shortt attended the meeting held in February. Some comments and issues were addressed. The highest priority concern discussed was Jordan's Principal funding.

10.8 Public Engagement & Advocacy Committee (Trustee Wasylciw)

Trustee Peters noted that at a recent meeting of the Committee, the Sacred Feather Award was discussed, as was the possible resurrection of a public-facing annual report.

10.9 USW Board Advisory Committee (Chairperson TBD)

The Committee has not met.

11. New Business

11.1 Education Leaders - Unified NWT cell phone usage policy (Trustee Bell)

Trustees suggested the Board policy should be high-level, leaving schools to outline expectations and related procedures.

Trustees noted that a recent documentary suggested a link between the distraction caused by personal electronic devices (such as cell phones and iPads) in schools and a decline in overall academic performance, particularly in reading and writing skills. It was suggested that the Board undertake a thorough review of this topic to develop a policy aimed at limiting the distractions these devices cause and ensuring responsible use of technology. Minimizing distraction for students in the younger grades was highlighted as a matter of particular importance.

Chairperson Bell is seeking support for the creation of an NWT-wide policy.

Motion #: 05/03-10/25-26

I move that the YK1 Board of Trustees support exploring greater alignment on cell phone usage policies across the Northwest Territories and direct the Chair to communicate this position at the Education Leaders table.

Moved by: Trustee Snaggs Seconded by: Trustee Brookes **Carried**

11.2 Presentation to Standing Committee on Social Development (Trustee Bell)

Chairperson Bell indicated YK1 has been asked to present to the GNWT Standing Committee on Social Development on the impact of the reduction of Jordan's Principle funding. Administration indicated that the presentation is meant to give a YK1 perspective on the Jordan's Principle funding. Chairperson Bell indicated that YCS has also been asked to present.

Motion #: 06/03-10/25-26

I move that the YK1 Board of Trustees approve the Chair to accept the invitation from the Standing Committee on Social Development and present on the impacts of the reduction in Jordan's Principle funding.

Moved by: Trustee Brookes Seconded by: Trustee Peters **Carried**

11.3 Consideration of Preliminary Reciprocal School Tours (Trustee Bell)

This topic was discussed at the Committee of the Whole (COW) meeting yesterday. Trustee Brookes noted that he is willing to allow the tours and supports the full use of all schools. However, he is not willing to give up a school.

Trustee Peters called a Point of Order, citing that the question before the Board is whether or not to agree to the tours. Chairperson Bell agreed with the Point of Order.

Trustees agreed that all trustees able to do so should take part in the tours so as to be informed for future decisions.

Motion #: 07/03-10/25-26

I move that the YK1 Board of Trustees confirm participation in preliminary reciprocal school tours with the Commission scolaire francophone des Territoires du Nord-Ouest, and authorize the Chair to confirm next steps with the Minister's office.

Moved by: Trustee Snaggs Seconded by: Trustee Peters **Carried**

12. Reports

12.1. Chairperson's Report (Trustee Bell)

The report is included in the agenda package.

Chairperson Bell thanked École William McDonald Middle School (WMS), Mildred Hall School (MHS) and École Sir John Franklin High School (SJF) for welcoming the Board to meet with them. It was a wonderful engagement opportunity. One of the main comments from all the schools was the state of school bathroom facilities. Administration noted that it is a common, ongoing issue in all schools and it points to the age of our buildings and that addressing the issue requires an overhaul of bathroom facilities.

Chairperson Bell will send a thank-you note to each of the schools.

12.2. Trustee Reports

12.2.1. No reports were submitted.

12.3 Canadian School Board Association Report (Trustee Brookes)

The report is in the package.

During the February Canadian School Board Association (CSBA) meeting, Trustee Brookes took in a tour of a Cree school. The school was very impressive. He has requested a copy of the floor plan to share. The meeting included presentations on the evolution of Indigenous education.

Trustee Brookes has been assigned to both the Governance and Health Committees of the CSBA.

Trustees had a discussion on the cost of attending meetings. This topic is an agenda item for the April Board meeting.

12.4 Superintendents Report (Shirley Zouboules)

The report is included in the package.

Discussion included student teachers coming to YK1 to do their practicum, and the new

YK1 Education Assistant (EA) recognition day.

The draft Strategic Plan Working Document was reviewed, including how information will be captured and progress to date. Checklists and surveys will be used to create a public-facing, Board-approved document. The Annual Report is envisioned as a celebratory, positive document which also notes current District challenges.

An overview of the current review of Administrative Procedures (APs) was given. The District has 187 Administrative Procedures. Up to nine new APs are being considered. Forms and appendices are also being sought out, reviewed and updated.

12.4.1 Assistant Superintendent of Curriculum & Learning Report (Graham Arts)

The report is included in the agenda package.

Discussion included APs are now posted individually on the website, alignment between the Strategic Plan and the School Improvement Plans, and work on the Home Schooling AP.

12.4.2 Assistant Superintendent of Human Resources & Learning Report (Landon Kowlazik)

The report is included in the agenda package.

Discussion included information on substitute teachers and the successful use of virtual screening of potential new teachers.

A 4-minute recess was called from 8:21 to 8:25 PM

12.4.3 Secretary Treasurer Report (Lisa Vass)

The report is included in the agenda package.

Discussion included the receipt of information from the City, the upcoming election, meeting with the new Regional Vice President of Transdev, and consideration being given to extending the Transdev contract by 3 years (per current contract).

Trustees asked if the bussing contract includes a service standard agreement section. Secretary Treasurer Vass will review the contract and advise.

12.4.4 Director of Operations Report (Jordan Martin)

The report is included in the agenda package.

Administration noted that Finance is compiling the costs associated with the lead in water to send to Education, Culture and Employment (ECE) for reimbursement.

New equipment purchased has made snow removal more efficient and cost-effective.

13. Standing Committee Reports

13.1 Audit Committee (Chairperson: Trustee Peters)

The committee met on February 12th.

Discussion included a recommendation by the auditor to change materiality from \$850K to \$1.3M to comply with new national auditing standards.

- 13.2 Committee of the Whole (COW) (Chairperson: Trustee Shortt)
The agenda for yesterday's meeting and the February meeting minutes are included in the agenda package. There were no questions.
- 13.3 Finance Committee (Chairperson: Trustee Brookes)
The report for the Feb 24th meeting is in the package.
- 13.4 Facilities Committee (Chairperson: TBD)
The Committee has not met.
- 13.5 NWTTA Teach-Board Committee (Chairperson: Trustee TBD)
A date for the next meeting is to be determined.
- 13.6 Policy & Governance Committee, Chairperson: Trustee Drew
A report is included in the agenda package. Many policies are currently being reviewed.

Motion #: 08/03-10/25-26

I move that the YK1 Board of Trustees table Policy 13 - Staff Reductions for Trustee feedback.

Moved by: Trustee Brookes Seconded by: Trustee Shortt **Carried**

- 13.7 Public Engagement & Advocacy Committee (Chairperson: Trustee Wasylciw)
On behalf of the Committee Trustee Peters highlighted some of the items the committee is currently working on.

Trustees asked to have key messages for the Trade Show added to the agenda for the next Board meeting. The Committee was asked to create a preliminary list of key messages as a starting point for the next Board meeting.
- 13.8 USW Board Advisory Committee, Chairperson: Trustee TBD
The Committee has not met.
- 13.9 Action Items
Discussion included the importance of YK1 having an asset registry, including a shared small asset registry for items that schools can share (e.g. canoes, bicycles, etc).
Chairperson Bell asked Trustee Peters to consider switching to the Facilities Committee, given her expertise in this area.

Trustee Brookes spoke to item VII on the Committee Action Item List, noting that it is difficult to determine where funds for an individual position come from. Administration indicated that during the last Finance Committee meeting, funding, FTEs, etc., were broken down into as much detail as possible. Item VII is to be added to the next Board meeting for further discussion.

Motion #: 09/03-10/25-26

I move that the YK1 Board of Trustees accept the updates to the action items as discussed.

Moved by: Trustee Peters Seconded by: Trustee Snaggs **Carried**

- 14. Announcements - events calendar attached

15. Date and Time of Next Meeting

March 24, 2026	6:00 PM	Board Education Information Session
April 13, 2026	12:10 PM	Committee of the Whole Meeting
April 14, 2026	6:30 PM	Executive Session (In camera)
April 14, 2026	7:00 PM	Regular Board Meeting
April 28, 2026	6:00 PM	Board Education Information Session - Technology

16. Chairperson’s Closing Remarks

Chairperson Bell thanked everyone for attending & DO staff for all their work.

17. Adjournment

Motion #: 10/03-10/25-26

I move that the YK1 Board of Trustees, March 10, 2026, Board meeting be adjourned.

Moved by: Trustee Brookes

Seconded by: Trustee Shortt

Carried

The meeting adjourned at 9:09 PM

Chairperson Bell

Secretary Treasurer Vass



BOARD REPORT

Title:	Strengthening Trustee Oversight
Contact:	Barbara Bell, Chairperson
Date:	April 2026
Mandate	To ensure responsible stewardship of public funds, uphold transparency in Board operations, and align trustee spending with the strategic priorities of Yellowknife Education District No. 1 (YK1). The Board has a responsibility to ensure that trustee professional development and conference attendance are directly connected to governance needs, equitable among trustees, offered to all trustees (where relevant) and compliant with spending limits.
Background	<p>Patterns show that trustees are attending Board-related functions and conferences across Canada without a consistent or centralized approval mechanism. Although trustees have an annual discretionary spending allocation (currently \$2,500), this travel is above and beyond that.</p> <p>This has created:</p> <ul style="list-style-type: none"> • Inconsistency: Different trustees interpreting the travel allowance differently. • Potential inequity: Some trustees access multiple travel/professional development (PD) opportunities while others may not be aware or able. • Accountability gaps: The Board has limited visibility on the nature, cost, and rationale of travel taken individually. • Reputational risk: Public perception concerns around trustees “travelling wherever they want” without oversight. • YK1 currently does not have a standardized Board approval mechanism, which could potentially create negative exposure.
Key Issues:	<p>Key Issues Identified</p> <ul style="list-style-type: none"> • No requirement for Board approval for travel/PD outside of the NWT. • \$2,500 trustee discretionary limit not being followed.

	<ul style="list-style-type: none"> ● Lack of alignment to board priorities — not all travel is directly tied to YK1 governance requirements or strategic priorities. ● Budget pressure — increasing travel costs may place pressure on the operating budget or trustee development budget line. ● No clear definition of Trustee PD - Accounts - Committees - etc.
Recommendations:	<p>I move that the Board approve the implementation of a Trustee Oversight Process whereby:</p> <ol style="list-style-type: none"> 1. All out-of-territory travel requires prior Board approval. 2. Any Trustee spending causing a trustee to exceed the \$2,500 annual trustee spending limit requires Board approval. 3. All requests must demonstrate alignment to at least one of YK1's Strategic Priorities. 4. Forms for travel are outlined, completed and approved by the board Chair, unless the approval is for the Chair in which case the Vice Chair will approve. 5. A summary report is required following approved travel, outlining key learnings and relevance to Board governance and/or YK1 Strategic Priorities.. 6. Individual Trustee budget line statements are brought to each Finance Committee Meeting. 7. All Board expenses for the current term will be itemized and added to the next board meeting as part of the Secretary Treasures Report. 8. Any trustee spending not outlined in the Trustee Oversight Process- will follow the Administrative Procedures and/or Financial best practices for spending.
Attachments?	<ul style="list-style-type: none"> - Trustee Request for Travel Form - Trustee Post Travel Summary Report Template

TRUSTEE TRAVEL REQUEST FORM

Yellowknife Education District No. 1 – Board of Trustees

SECTION 1 – TRAVEL OVERVIEW

Trustee Name: _____

Position: (Trustee / Chair / Vice-Chair) _____

Date of Request: _____

Event / Conference Title: _____

Host Organization: _____

Location (City/Territory/Province): _____

Travel Dates: _____

Is this travel outside Yellowknife required? Yes No

If yes, Board approval will be required.

SECTION 2 – PURPOSE & GOVERNANCE ALIGNMENT

1. Purpose of Travel

Please describe the event and the governance value for YK1:

2. Alignment to YK1 Strategic Priorities

Indicate which Strategic Priority this travel supports (select all that apply), referencing YK1's 2021–2026 Strategic Priorities

- Wellness** — Cultivating a healthy, relationship-centred governance culture
- Learning** — Strengthening governance learning, innovation, and excellence
- Indigenous Language & Education** — Enhancing knowledge of Indigenous education and culturally responsive governance
- Community** — Strengthening understanding of local, national, and global issues relevant to YK1

Explain how this travel advances the selected priority areas:

SECTION 3 – COST ESTIMATES

Registration: \$ _____
Airfare: \$ _____
Accommodations: \$ _____
Meals & Incidentals: \$ _____
Local Transportation: \$ _____
Other Costs (describe): \$ _____
Total Estimated Cost: \$ _____

Does this exceed your annual trustee spending limit (\$2,500)?

- Yes — If yes, requires Board approval
- No

SECTION 4 – RATIONALE FOR TRAVEL REQUIRING BOARD APPROVAL

Select reason(s) that apply and provide rationale for travel request:

- Travel is outside the Northwest Territories
- Travel exceeds annual trustee spending limit
- Travel requires strategic alignment review
- Other (explain): _____

SECTION 5 – EXPECTED GOVERNANCE OUTCOMES

Please describe expected outcomes:

SECTION 6 – POST-TRAVEL REPORTING COMMITMENT

The trustee agrees to submit a brief written report at the next regular Board meeting summarizing:

- Key learnings
- Governance relevance
- Recommendations for YK1
- Alignment to Strategic Priorities

Trustee Initials: _____

SECTION 7 – APPROVALS

Chair (or their designate):

Name: _____

Signature: _____

Date: _____

Board Approval:

Approved

Not Approved

Date of Board Motion: _____

Motion Number: _____

_____ FINANCE to update as needed _____



BOARD REPORT

Title:	Upcoming Engagement - Yellowknife MLAs - Education Leaders
Contact:	Barbara Bell
Date:	April 2025

We have a couple of engagements coming up that we need key topics for.

- Yellowknife MLAs - April 27, 2026
- Education Leaders - April 22, 2026.

Key Challenges & Emerging Issues

- Funding Formula
- Surplus
- Jordan's Principle
- Inclusive Schooling
- Aging Infrastructure
- Schools assets registry. We have been waiting two years for a reply. Lets us request a reply for the request

Celebrating Success (MLA meeting)

- Highlights in Achievement
- Meetings
- Inclusive and Indigenous Education Initiatives
- Community partnerships and student engagement

Recommendation: I move that the YK1 Board accept the recommendations as agreed, for the upcoming MLA meeting and Education Leaders meeting - including _____ for Challenges for both the MLA and Education Leaders Meetings and _____ for successes for the MLA meeting.



BOARD REPORT

Title:	Board Participation in Upcoming Tradeshow
Contact:	Barbara Bell (Chairperson)
Date Submitted:	April 2026
Background	<p>This item is brought forward for Board consideration regarding YK1's potential participation in the upcoming Tradeshow scheduled for May 8–9. Participation had been anticipated; however, preparations originally expected to be completed have not been finalized.</p> <p>Given the proximity of the event, Board direction is required to determine whether participation will proceed and, if so, under what conditions.</p> <ul style="list-style-type: none"> • Readiness and capacity to prepare materials • Staffing and Trustee involvement • Election-period considerations
Recommendations	<p>Trustees are asked to provide direction on:</p> <ul style="list-style-type: none"> • Whether YK1 Trustees will participate in the Tradeshow; • Which Trustee or Committee can assume responsibility for materials and coordination; including providing Trustees with appropriate topics and messaging for engagement. • Who would like to attend and represent YK1; and

BOARD REPORT

Title:	Handover Documents
Contact:	Barbara Bell
Date:	April, 2026
Mandate:	This item aligns with YK1's Strategic Priority of Governance — to ensure strong, transparent, and accountable board operations.
Background:	In June 2025, the Board passed a motion that all committee chairs, the Chair, Vice-Chair, and the Canadian School Boards Association (CSBA) representative, prepare formal handover documents. The purpose of this initiative is to ensure continuity, strengthen institutional memory, and provide incoming trustees and representatives with a clear record of responsibilities, actions, and lessons learned.
Current:	<ul style="list-style-type: none"> The preparation of handover documents is intended to support smoother transitions following trustee elections or role changes. These documents will serve as a practical reference, capturing key contacts, ongoing initiatives, and governance processes within each committee and leadership position.
New Action Item:	<ul style="list-style-type: none"> New Handover documents to be added to the Action Item list until all items are shared with Admin, added to the DRIVE and shared with the incoming Chairs. Due Date - June 2026



BOARD REPORT

Title:	Chairs report
Contact:	Barbara Bell
Meeting:	April 2026

Chair and Superintendent Weekly Meetings

Regular standing meetings continue between the Chair and Superintendent to review ongoing Board priorities, upcoming agenda items, operational updates, and any emerging issues requiring alignment between governance and administration.

Monthly

- Prepare Board section in District Newsletter
- Review Action Items and workplan

Meetings and Events

- March 13, 2026 - Finance Committee Meeting
- March 16, 2026 - AI and me met with DO staff to review Presentation for Standing Committee
- March 26, 2026 - Watched YK1 present to Standing Committee (Amazing job)
- March 11, 2026 - Finance Committee Meeting

Upcoming

- **April 17, 2026 - PAC Chair meeting**
- **April 18, 2026 - Long Term Service Awards**
- **April 22, 2026 - Education Leaders**
- **April 23, 2026 - Roberts Rules training - Aurora College**
- **March 27, 2026 - Spring MLA - YK1 Meeting**
- **March 28, 2026 - Finance Committee Meeting Education Leaders**

Correspondence/Working on

- Signed Engagement letter sent to Chris Smeaton
- I let Minister Cleveland know of the Board's Support for exploring the Cell Phone Policy at the Ed Leaders table
- Trustee etiquette - regarding lack of communication
- Trustee orientation folder - TOC - Other
- Sent thank you to student council/leadership - for their engagement with the board.
- March 30 - sent reminder to trustees to send/forward agenda items
- Sent email to Facilities Committee regarding school tours - 1 response that trustee AI will be out of the office. Still looking into dates. (Requested for the first

week of May for school Tours)

- March 31, 2026 - Asked PEA committee if they will be preparing topics for MLA meetings or Tradeshow. No response.
- Drafted 2 letters and sent to trustees for review - Proposed Public Service Legislation & Consultation on Amendments to the Student Record Regulations
- Received School contribution letter
- Working to update Board Workplan - Many things have shifted and the workplan needs to be updated.

Attachments:

- Letter - Thank you Andrew Gilmore, President, NWT School Sports Association pg. 32)
- Clarification and Guidance Regarding Elevated Lead Levels in School Drinking Water (Received April 8, 2026)
- Submission from Yellowknife Education District No. 1 on the Proposed Public Service Legislation



April 8, 2026

Barbara Bell
Chairperson
Yellowknife Education District No. 1
PO BOX 788
YELLOWKNIFE NT X1A 2N6
Barbara.Bell@yk1.nt.ca

Dear Chair Bell:

Clarification and Guidance Regarding Elevated Lead Levels in School Drinking Water

Thank you for your letter dated October 28, 2025. This has been a fast-moving file, and I have appreciated the collaboration and ongoing dialogue between our teams as these matters were addressed over the past several months. Given the pace of work and correspondence at that time, I am writing to provide a consolidated response to the questions raised and to formally close the loop on this file. I trust you have the information you need at this time, and I remain available should further discussion be necessary.

The Department of Education, Culture and Employment (ECE) collaborated with the Office of the Chief Public Health Officer (OCPHO) to help answer each question. Additionally, previous collaborative efforts with Yellowknife Education District No. 1 (YK1) and Worker's Safety and Compensation Commission (WSCC) are referenced throughout. We've addressed each question directly below.

1. *Can an occupational physician, toxicologist, or environmental health specialist be engaged to review the reported lead levels and provide context-particularly given that children and staff may have been consuming this water for multiple years?*

Occupational Health and Safety (OHS) support for employees is the responsibility of the employer, which in this case is YK1. The WSCC is the body responsible for overseeing workers' safety under the *NWT Safety Act* and Regulations. Any follow-up related to lead exposure for employees or students falls under the shared responsibilities of the employer and the WSCC.

.../2

-2-

Hiring an Occupational Health Care Practitioner or gaining access to one to complete an occupational health assessment for each employee is the responsibility of the employer. If staff or student exposures are confirmed, it is the responsibility of the employer to ensure that staff receive appropriate care and workplace support. The WSCC regulates workplace safety. It's our understanding that YK1 is working with WSCC on this matter and looking to subject matter experts in this area from Alberta to meet their employer obligations.

The OCPHO has taken actions to address the acute exposures in the schools at a population level. The immediate continuing risk of exposure to lead in the affected schools has ended, and repairs and replacement or adding treatment devices to all access points are in progress. It is recommended that YK1, as the employer, conduct/facilitate or contract supports to have workplace occupational health assessments for any employees who require one to be completed, if it has not done so already.

2. *At what threshold should staff or families seek medical advice? Are there clear criteria to help people make informed decisions?*

If staff or families are concerned, they are advised to contact a medical professional. The Department of Health and Social Services established an online callback form specifically for public health orders as a result of the elevated lead levels found in some JK-12 schools to date.

Here is the link to the online callback form:

www.nthssa.ca/en/callback-request-form-demande-de-rappel-téléphonique

Any student or staff member who has had a blood lead test completed would be contacted by a Northwest Territories Health and Social Services Authority (NTHSSA) health care provider for any clinical follow-up that may be needed following the testing. This does not replace an occupational health assessment, as employees' exposures may be for a much longer duration. A specific occupational health assessment should be facilitated for employees who request one. Any findings from an OHS assessment would inform advice or guidance from WSCC as well.

There are national treatment and action levels for blood lead that support clinicians working with the testing of exposed persons. Each person's medical and exposure history will need to be assessed by the principal health care provider, and actions determined based on that assessment.

-3-

3. Is it possible to access an occupational physician or toxicologist through WSCC, or would staff and families need to travel south to undergo appropriate testing?

The WSCC employs medical advisors who help with context and expertise on claims, and advise on entitlements, but there are no practicing health care providers on staff.

While NTHSSA does not provide occupational health resources to other employers or agencies, it does provide clinical care to individuals concerned about lead toxicity.

This may include health counselling, appropriate testing, and consultation or referral as required, but it does not replace the need for an occupational health assessment for employees if requests by employees or directed by WSCC after claims are made. Clinical care can include submitting injury reports to WSCC when requested to do so by individual clients.

4. What does "long-term exposure" mean in this context? How should we understand risk for staff who may have been exposed for six months, 1-5 years, 5-10 years, or over 20 years?

The professionals who complete the risk assessment should be able to assist with interpreting and results from follow-up testing that is done on any employees. The specifics and details of each employee's exposure will need to be considered, including the length of exposure and the specific risk to that individual (i.e. someone who drinks a lot of water at work and has for many years vs someone who rarely drinks water at work).

5. For women who consumed the water while pregnant or breastfeeding, what plan is in place to assess possible impacts on children?

Any person who was exposed needs to be offered a detailed occupational health risk assessment completed and which includes a review of their personal health exposure history and medical profile. (Example: Do they have pre-existing conditions that might exacerbate the exposure, or increase their risk?)

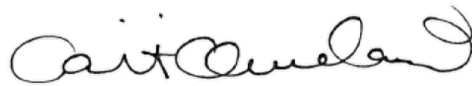
6. Can findings from the HEMP study (or similar studies, such as those at Waterloo) be applied here to provide reassurance, guidance, or comparable baseline data? Is there an opportunity to initiate a new sampling study to better inform families and staff?

-4-

The HEMP study is a third-party research study that has some data that was used to inform the Office of the Chief Public Health Officer's knowledge in response to concerns about lead in drinking water. Adding to this study or requesting further study would have to be addressed to the research team for the HEMP study and would most likely require additional funding.

I would like to thank you for your continued collaboration and firm partnership as we work to test and mitigate water sources in all NWT schools.

Sincerely,

A handwritten signature in black ink, appearing to read "Caitlin Cleveland". The signature is fluid and cursive, with a large initial "C" and a long, sweeping tail.

Caitlin Cleveland
Minister
Education, Culture and Employment

c. Distribution List

Distribution List

Honourable Lesa Semmler
Minister
Health and Social Services

Honourable Vince McKay
Minister
Workers' Safety and Compensation Commission

Kyla Kakfwi-Scott
Chief of Staff

James Fulford
Deputy Minister
Education, Culture and Employment

Alan Doody
Deputy Minister
Health and Social Services

Rick Hunt
President and Chief Executive Officer
Workers' Safety and Compensation Commission

Kami Kandola
Chief Public Health Officer
Office of the Chief Public Health Officer

Shannon Barnett-Aikman
Assistant Deputy Minister, Education and Early Childhood
Education, Culture and Employment

Shirley Zouboules
Superintendent
Yellowknife Education District No.1



Yellowknife Education District No. 1
Commission scolaire publique n°1 de Yellowknife

Phone/Tél (867) 766-5050
Fax/Télec (867) 873-5051
Email/Courriel info@yk1.nt.ca

April 16 , 2026

The Honourable Caitlin Cleveland
Minister of Education, Culture and Employment
Government of the Northwest Territories

Re: Consultation on Amendments to the *Student Record Regulations*

Dear Minister Cleveland,

On behalf of the Yellowknife Education District No. 1 Board of Trustees, thank you for the opportunity to provide feedback on the proposed amendments to the *Student Record Regulations* as part of the implementation of Bill 81, as outlined in your correspondence dated January 27, 2026.

The Board is supportive of the proposed amendments related to the process for obtaining consent for modifications to a student's education program. We recognize the importance of establishing a clear, consistent, and timely process that supports student success while ensuring families are meaningfully informed and engaged in decisions affecting their children's education.

The Board wishes to highlight one key area where we believe the proposed amendments could be strengthened. We respectfully recommend that the term "parent" be explicitly expanded in the *Student Record Regulations* to include guardian, public guardian, and caregiver, where applicable.

In our district, many students are supported by adults who are not their legal parent, but who nevertheless hold primary responsibility for the student's care, decision-making, and educational advocacy. Limiting the language of the regulations to "parent" alone may unintentionally exclude those individuals who are best positioned to provide informed consent and to participate in education planning in the best interests of the student.

Expanding this definition would:

- Better reflect the diverse family and caregiving arrangements present across the Northwest Territories;
- Support equity and inclusivity within the education system;

- Improve clarity and consistency for school administrators when engaging with families; and
- Reduce the risk of delays or uncertainty in obtaining consent for education program modifications.

We believe this clarification would align with the intent of Bill 81 to modernize the education system while ensuring that student-centered decision-making remains responsive to real-world contexts.

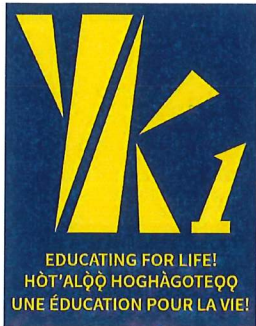
Thank you for the opportunity to contribute to this consultation process. The Board appreciates the ongoing engagement with education authorities and looks forward to continued collaboration as these regulatory amendments are finalized and implemented.

Should you require any additional information or wish to discuss this feedback further, please do not hesitate to contact me.

Sincerely,

Barbara Bell
Chairperson,
Yellowknife Education District No. 1
Board of Trustees

cc. Shirley Zouboules, Superintendent/CEO, YK1
James Fulford, Deputy Minister, Education, Culture and Employment
Nigel Wodrich, Ministerial Special Advisor, Education, Culture and Employment



Yellowknife Education District No. 1
Commission scolaire publique n°1 de Yellowknife

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Andrew Gilmour
President, NWT School Sports Association

March 13, 2026

Dear Mr. Gilmore,

On behalf of the Yellowknife Education District No. 1 (YK1) Board of Trustees, I'm writing to thank you for your instrumental role in making the Cager Tournament, held from February 26 to March 1, such a success.

We know how much work goes into organizing events this large and we are incredibly grateful for the significant time and effort that you dedicated. From the late evenings and weekends, to ensuring the tournament was not only successful but also a safe and enjoyable environment for all students, staff and coaches. The Cager Tournament is a highlight for many students, and its quality is significantly enhanced by your calm and expert management.

We also want to acknowledge the consistent support you give to all of the various athletic events in our community. Your unwavering dedication to encouraging active engagement among our youth is valued and makes a real positive impact in Yellowknife.

Thank you once again for your hard work and for being such a valued partner to our schools. We look forward to future collaborations.

Sincerely,

The YK1 Board of Trustees
Yellowknife Education District No. 1



BOARD REPORT

Title:	Canadian School Board Association (CSBA)
Contact:	Terry Brookes - CSBA Representative
Date Submitted:	8 th April 2026
Mandate	<ul style="list-style-type: none"> Policy 8 Committees
Background	<ul style="list-style-type: none"> YK1 is a member of the Canadian School Board Association. I am a member of their Governance Committee, and Health & Wellness Committee. The Health & Wellness Committee is a new committee within the CSBA and is a result of the CSBA's strategic plan. At the first meeting on March 27th the main discussions were the development of the Committee's terms of reference, and the potential partnering with other organizations in Canada that deal with child health and wellness. The Governance Committee is scheduled to meet on April 13th. The agenda will deal with some financial policies, communication plans, and membership reach-outs.
Other Headings as appropriate. For Example: <ul style="list-style-type: none"> - Current - Survey Response - Information 	<ul style="list-style-type: none"> In addition, I forwarded the comments I received from Trustees back to the CSBA regarding their Jordan's Principle letter to the federal government. I continue to forward to the YK1 Board any CSBA information I receive.
Recommendations	Accept as information
Attachments?	<input type="checkbox"/> Yes or <input checked="" type="checkbox"/> No If yes, list attachments below

**CSBA | ACCS**

Canadian School Boards Association

L'association canadienne des commissions/conseils scolaires

March 20, 2026

Electronic Mail: [enter address]

Senator Mary Jane McCallum
The Senate of Canada
Ottawa, ON
Canada K1A 0A4

Dear Senator McCallum:

Re: Intervention Required Regarding Jordan's Principle and Public School Support

Please accept this letter as a formal response to our meeting held in October 2025 regarding the application of Jordan's Principle within public schools, based on the criteria outlined by the Canadian Human Rights Tribunal (CHRT).

Per your request of the Canadian School Boards Association, this correspondence provides necessary context regarding how public school divisions apply for and expect supports under Jordan's Principle for all First Nations students, regardless of their place of residence. Given that the federal government has implemented restrictive operational changes as of February 2025—which have significantly limited the scope of educational supports—it is imperative to address the gap between current federal policy and the CHRT's mandate.

We urgently request the intervention of the Indigenous Senators with the Department of Indigenous Services Canada (ISC). We ask for your advocacy to ensure that Jordan's Principle continues to meet the legal criteria and spirit established by the Tribunal, ensuring no child is denied essential services due to jurisdictional or policy shifts.

On behalf of the Canadian School Boards Association, we wish to thank you again for your offer to engage with all Indigenous Senators on this matter with the objective of direct advocacy to the Minister of Indigenous Services.

Please don't hesitate to reach out if you require any further information.

Sincerely,

A handwritten signature in black ink that reads "Alan Campbell".

Alan Campbell, President
Canadian School Boards Association

Attachment – Background Analysis

cc Board of Directors, Canadian School Boards Association

BACKGROUND ANALYSIS – Jordan’s Principle
Canadian School Boards Association
January 2026

Issue or Question:

1. Are all First Nation’s students eligible for Jordan’s principle, regardless of where they reside?
2. Do children have to declare that they are still attached to a reserve for Jordan’s Principle to apply?

Brief answer:

Jordan’s Principle applies equally to all First Nations children. The Canadian Human Rights Tribunal granted a consent order put forward by the parties in November of 2020 which identified “First Nations children” as anyone who meets one of the four criteria below.

- 1) The child is registered or eligible to be registered under the Indian Act, as amended from time to time;
- 2) The child has one parent/guardian who is registered or eligible to be registered under the Indian Act;
- 3) The child is recognized by their Nation for the purposes of Jordan’s Principle; or
- 4) The child is ordinarily resident on reserve.

It is not necessary that a child reside on a reserve or that they have an immediate connection to a reserve if they meet one of the first three criteria.

Background:

Jordan’s Principle is a legal and child first rule in Canada designed to ensure that First Nations children receive the support, services and care they need without delay or denial due to jurisdictional disputes between different levels of government departments.

This principle originated and was established in memory of Jordan River Anderson, a First Nations child from Manitoba who passed in hospital after his discharge was delayed by disagreements over which government should pay for his home care. The principle was created to prevent any First Nation child from facing such delays or denials ever again by mandating that the government of first contact pay for the service immediately and work out the cost sharing later.

Supports covered under Jordan’s Principle can include health, social, education, mental health, medical equipment, special education, and other services required to ensure a child’s well-being. Request types can include individual needs and group requests, with special provisions for urgent cases which must be addressed within a short period.

Analysis:

In 2007 Private Members Motion M-296 was unanimously endorsed by the house of commons stating that “the government should immediately adopt a child first principle, based on Jordan's Principle, to resolve jurisdictional disputes involving the care of First Nations children”.

When Jordan’s Principle began being addressed by the Canadian Human Rights Tribunal in 2016 there were disputes about what constituted a “First Nations child” as referenced in Private Members Motion M-296. In the Canadian Human Rights Tribunal stated at paragraph 117:

117 On the issue of the breadth of INAC's new formulation of Jordan's Principle, the Panel notes that the motion unanimously passed by the House of Commons did not restrict the application of the principle solely to First Nations children on reserve, but to all First Nations children: "the government should immediately adopt a child first principle, based on Jordan's Principle, to resolve jurisdictional disputes involving the care of *First Nations children*"

In several instances there has been clarification made by the Canadian Human Rights Tribunal that Jordan’s Principle applied both on and off reserves. In *First Nations Child & Family Caring Society of Canada et al. v. Attorney General of Canada (representing the Minister of Indigenous and Northern Affairs Canada)*, 2020 CHRT 20 the tribunal stated the following:

99 Jordan's Principle is about ensuring First Nations children receive the services they need when they need them. Jordan's Principle is available to all First Nations children in Canada. Jordan's Principle, as previously ordered by the Panel, applies to all public services, including services that are beyond the normative standard of care to ensure substantive equality, culturally appropriate services, and to safeguard the best interests of the child. In other words, services above the normative provincial and territorial standards account for substantive equality for First Nations children as a result of the entire discrimination found in this case and further clarified in the Panel's rulings especially [2017 CHRT 14](#) (Can. Human Rights Trib.) and 35. Those orders bind Canada on or off-reserves. Moreover, Jordan's Principle provides payment for needed services by the government or department that first receives the request and recovers the funds later. A strict division of powers analysis perpetuates discrimination for First Nations children and is the harm Jordan's Principle aims to remedy.

Part of the basis for allowing claims off reserve is an acknowledgement by the Tribunal of the systemic nature of these service gaps and that the lack of available services on reserve necessitated many people to seek services off reserve. Once the Tribunal made it clear that Jordan’s Principle was applicable off reserve, more serious discussions began between the parties about what constituted a “First Nations child” as referenced in the initial Private Members Motion.

The Canadian Human Rights Tribunal has always favoured a broad interpretation of “First Nations children” for the purposes of interpreting Jordan’s Principle but has been hesitant to define the term acknowledging that First Nations have a right to self-governance that extends to defining their members. The Canadian Human Rights Tribunal did ultimately have this question brought to them for clarification as the parties could not agree on criteria for the definition. In *First Nations Child & Family Caring Society of Canada et al. v. Attorney General of Canada (representing the Minister of Indigenous and Northern Affairs Canada)*, 2020 CHRT 20 the Tribunal provided some guidance on a definition, including the inclusion of non-status children who are considered members by their nation, children who did not have and were not eligible for status but whose parents or guardians had status and were eligible for status, and noted that there may be cases where children have lost connections to their indigenous identity through situations like the 60’s Scoop or Residential Schools, but was less determinative on that point.

In *First Nations Child & Family Caring Society of Canada et al. v. Attorney General of Canada (representing the Minister of Indigenous and Northern Affairs Canada)*, 2020 CRHT 36 the Canadian Human Rights Council adopted the language put forward jointly by the parties in determining who qualifies as a “First Nations child” in accordance with Jordan’s Principle, indicating the following:

[41] Cases meeting any one of four criteria are eligible for consideration under Jordan’s Principle. Those criteria are the following:

1. The child is registered or eligible to be registered under the Indian Act, as amended from time to time;
2. The child has one parent/guardian who is registered or eligible to be registered under the Indian Act;
3. The child is recognized by their Nation for the purposes of Jordan’s Principle; or
4. The child is ordinarily resident on reserve.

[42] The provisions establish a default process to confirm eligibility that is intended to facilitate substantive equality for First Nations children and not create a barrier. Individual First Nations and Provincial-Territorial Organizations are able to agree to a different process.

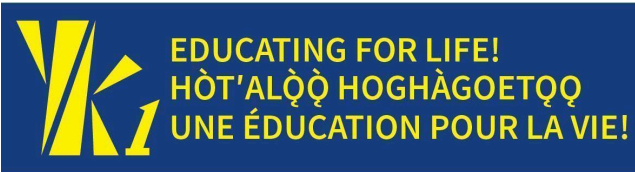
Conclusion:

At the time of writing, the criteria set out in 2020 CHRT 36 is still the prevailing definition for what constitutes a “First Nations child” for the purposes of Jordan’s Principle. This applies to children both on and off reserve, and in the first three criteria could give rise to children who do not have any physical connection to a reserve.



BOARD REPORT

Title:	Superintendent Board Report
Contact:	Shirley Zouboules, Superintendent
Date Submitted:	April 7, 2026
Mandate	<ul style="list-style-type: none"> ● Cultivate a culture of holistic wellness ● Honour and celebrate Indigenous Language and Culture for all learners ● Ensure inclusive, equitable and authentic learning experiences ● Foster critical understanding of local, national and global issues
Background	<p>Update on Strategic Plan</p> <p>Update on Administrative Procedures</p> <p>YK1 Educational Assistant Day - March 30</p>
Looking ahead	<p>2026-27 Operating Plan development</p> <p>Staffing</p> <p>PAC Chair lunch - April 17th</p> <p>Long Term Service Awards - April 18th</p> <p>NWTSA & ECE meetings - April 21st & 23rd</p> <p>Education Leaders meetings - April 22nd</p> <p>Administrative Assistant Day - April 22nd</p>
Recommendations	Accept as information
Attachments	<p><input checked="" type="checkbox"/> Yes or <input type="checkbox"/> No If yes, list attachments below</p> <p>Superintendent Board Report</p>



April 14, 2026

Superintendent Board Report

This report highlights the work being done in educational leadership, fiscal responsibility, human resources, policy & procedures, superintendent & board relationship, strategic priorities & reporting, organizational management, communications and community relations, and leadership practices. Through the lens of our strategic priorities, here are some of the activities reflective of our work in the past month:

Wellness:

Wellness remains a cornerstone of our district's mission. Last month we enjoyed the return of the sun. This month, we will see students getting outside and making the most of Spring in Yellowknife.

Highlights include:

- At the 2024 Arctic Winter Games in Mat-Su, Alaska, the Northwest Territories (Team NT) won a total of 97 ulus (medals), which included 26 gold, 38 silver, and 33 bronze
- Staff and students enjoyed their March Break and have returned ready for spring and the last months of this school year.
- Preparing fiscal report for Federal Food Funding

Indigenous Language & Education:

We are committed to Indigenous education, guided by principles of reconciliation, respect, and understanding. Upon return to school after the Spring Break, our younger learners were scheduled to take part in dog-sledding camps. Due to the weather, some of the planned camps were unable to go ahead, however, the ones that did were amazing! Students and staff enjoyed the sunshine and learning.

Recent efforts include:

- Snowshoeing trip - K'alemi Dene School highschool students
- Traditional Games saw teams teams from MHS, WMS, Itlo, RLN and NJ
- Planning for a mini-handgames tournament for YK1 junior athletes

Learning:

Academic excellence remains a key focus as we strive to provide high-quality learning experiences for all students. Warmer weather brings the opportunity for students to take learning outdoors. While it was still cold, students learned how to work with fish and ptarmigan - noting the anatomy as they prepared the animals.

Notable achievements this month include:

- March - Celebration of Learning - Paren/Teacher/Student meetings
- Leah McShane - Loran Scholarship Winner
- Final calendars for 2026-2027 published
- Graduation Assessments - April 20-24th
- Work on the 2026-2027 Operating Plan is underway

Community:

Strong community partnerships are essential for the success of our district, fostering a sense of belonging and collective responsibility. Now that the weather has changed, we will see more outings and opportunities to engage with the community. Spring means the start of seeds in preparation for outdoor gardens! YK1 has great partnerships with the residents of Northern United Place as well as Northern Roots.

Recent endeavours include:

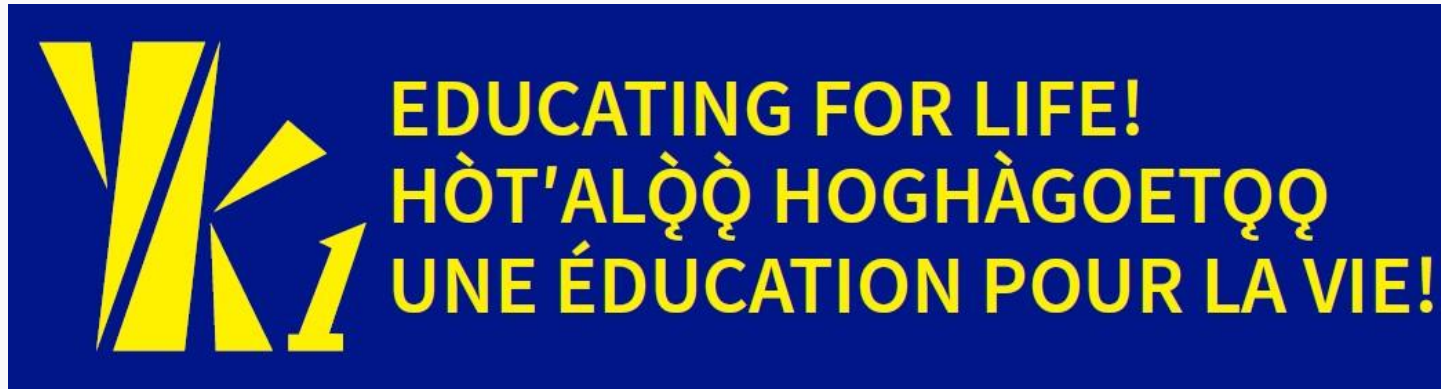
- Traditional Games Tournament
- YKDFN Spring Carnival - It's always fun to get out on the ice regardless of the weather!



BOARD REPORT

Title:	Presentation to Standing Committee on Social Development
Contact:	Shirley Zouboules, Superintendent
Date Submitted:	April 7, 2026
Mandate	<ul style="list-style-type: none"> ● Cultivate a culture of holistic wellness ● Honour and celebrate Indigenous Language and Culture for all learners ● Ensure inclusive, equitable and authentic learning experiences ● Foster critical understanding of local, national and global issues
Background	<p>YK1 was invited to present to the Legislative Assembly's Standing Committee on Social Development on the impacts on schools due to the loss of Jordan's Principle funding.</p> <p>On behalf of the YK1 Board of Trustees, Vice Chair Shortt, RISC Lori Bailey, Assistant Superintendent Landon Kowalzik and Superintendent Zouboules, attended the meeting on Thursday, March 26th, 2026.</p>
Recommendations	Accept as information
Attachments	<p><input checked="" type="checkbox"/> Yes or <input type="checkbox"/> No If yes, list attachments below</p> <p>Presentation: YK1 Impacts from the loss of Jordan's Principle Funding</p>

YK1 Impacts from the loss of Jordan's Principle Funding



Alignment with Inclusive Schooling Directive

The [NWT Ministerial Directive on Inclusive Schooling \(2016\)](#) mandates that all students, regardless of background or ability, have the right to a quality, inclusive education in their local school and classroom.

Key components of the NWT Inclusive Schooling framework include:

- Core Philosophy: A, welcoming, and safe learning environment where every child is valued and supported.
- Educational Programming: Students receive support through regular programs (with accommodations), modified programs, or individualized education programs.
- Implementation & Roles: The directive defines clear roles for education staff and increases the number of Program Support Teachers.
- Support Tools: Use of the [Inclusive Schooling Handbook \(2017\)](#) and Technology for Improving Education Network (TIENET) for managing student plans.
- Accountability: The directive ensures accountability for funding and improves student achievement across the NWT.
- Key Goals: Promoting student and teacher wellness, strengthening cultural programming, and fostering a sense of identity.

Types of Support

1. Academic
2. Social Emotional
3. Mental Health
4. Behaviour
5. Therapeutic services
6. Other

Educational Outcomes

- *Safety* of individual and others, including staff - Self/co regulation
- Inclusive learning opportunities for students with physical, cognitive, behavioural or wellness concerns
- Expressive/receptive language recommended support strategies
- Social/emotional & behaviour supports
- Intimate care
- Improved student focus

Operational Impacts

- Staff wellness - we saw a significant increase in sick leave between September and November 2025, this has stabilized due to the addition of over 40 support staff under ISAI
- Physical well being of staff - we have had no WSCC reports due to student concerns after re-hiring EAs
- Supervision of students with complex needs - staff are already providing 1:2 supervision during recess and non-instructional time
- Ability to offer full programming while a student is dysregulated - classroom evacuations have decreased
- Parents/caregivers' confidence in the system

Community Risks

- Students ability to attend school with support
- Programming and student support at the secondary level to ensure supervision and support for community-based learning opportunities through structured, supervised workplace placements aligned with Individual Education Plan (IEP) goals and individualized transition planning. It is not possible to program this without EAs.
- Families confidence in levels of service for their child
- Maintaining teaching staff

School Yr 23-24

2023-2024

Row Labels	Sum of # of Units	Sum of Total Cost
Academic Support worker	2	\$ 296,714.00
After school care	1	\$ 40,000.00
Art Therapy	1	\$ 19,200.00
Behaviour-Social -Emotional support worker	1	\$ 162,265.00
Communication Device	2	\$ 1,100.00
Educational Assistant	58.81	\$ 5,826,813.28
FastForWord Program	1	\$ 14,535.46
Infercabulary	2	\$ 140.00
Kitchen Manager	1	\$ 57,656.83
Land-based learning & cultural support worker	1	\$ 147,440.00
Occupational Therapy Services (Contract)	1	\$ 3,150.00
Psyc Ed Assessment	7	\$ 19,100.00
School Counsellor	1	\$ 162,265.00
Self Regulation equipment	1	\$ 1,285.37
Speech language services	2	\$ 82,291.00
Grand Total	82.81	\$ 6,833,955.94

2024-2025

School Yr

24-25

Page 057 of 171

Row Labels	Sum of # of Units	Sum of Total Cost
Academic Support	2	\$ 351,414.00
Assistive Technology Support Worker	1	\$ 155,617.00
Behaviour and Restorative Practices Support Worker	1	\$ 155,617.00
Communication Device	4	\$ 6,400.00
Community Liaison Worker	1	\$ 173,685.00
Counsellor	1	\$ 155,617.00
Educational Assistant	67	\$ 5,967,891.00
Educational Psychologist	1	\$ 175,707.00
Indigenous Student Mentor	1	\$ 128,000.00
Kitchen Manager	0.75	\$ 66,804.75
Learning Supplies and Equipment	1	\$ 16,000.00
Literacy and Social Emotional Learning Coach	1	\$ 138,106.00
Literacy Support	1	\$ 155,617.00
Lunch and Break Supervision Assistant	2	\$ 178,146.00
Mental Health and Wellness Service (on Call Total)	1	\$ 600.00
Mental Health and Wellness Services (hourly)	21	\$ 3,675.00
Mental Health and Wellness Team Facilitator	1	\$ 175,707.00
On the Land Cultural Liaison	1	\$ 155,617.00
Psyc Ed Assessment	14	\$ 35,000.00
Social Emotional Learning Support Assistant	1	\$ 103,755.00
Social Emotional Learning Support Worker	1	\$ 155,617.00
Social Emotional Learning Teacher	1	\$ 170,000.00
Speech Language Pathologist	3	\$ 332,565.00
Speech Language Support Assistant	6	\$ 622,530.00
Grand Total	134.75	\$ 9,579,687.75

2025-2026

School Yr	25-26	
Page 058 of 171		
Row Labels	Sum of # of Units	Sum of Total Cost
Academic Intervention Support Worker	2	\$ 242,079.00
Assistive Technology Support Worker	1	\$ 113,848.00
Behaviour and Communication Support Assistant	1	\$ 65,229.00
Behaviour and Literacy Support Assistant	1.5	\$ 97,843.50
Behaviour and Restitution Support Worker	1	\$ 113,848.00
Behaviour Support Assistant	2	\$ 130,458.00
Bus Driver	1	\$ 49,574.04
Educational Assistant	57.5	\$ 3,750,667.50
Kitchen Manager	1	\$ 47,614.00
Literacy Support Assistant	0.5	\$ 32,614.50
Literacy, Language and Communication Support Assistant	0.5	\$ 32,614.50
Lunch Time EA	2	\$ 130,458.00
Mental Health and Wellness Service (on Call Total)	1	\$ 600.00
Mental Health and Wellness Services (hourly)	21	\$ 3,675.00
On the Land Cultural Liaison	2	\$ 227,696.00
Programming Support Teacher	1	\$ 128,604.00
Psyc Ed Assessment	3	\$ 9,517.50
School Counsellor	1	\$ 113,848.00
Social Emotional Learning Teacher	1	\$ 161,622.00
Social-Emotional Learning Support Assistant	1	\$ 72,630.00
Social-Emotional Learning Support Worker	1	\$ 128,604.00
Speech Language Pathologist	1	\$ 91,445.00
Speech Language Pathologist Manager	1	\$ 108,093.00
Speech Language Support Assistant	2	\$ 130,458.00
Speech Pathology Services	1	\$ 5,040.00
Grand Total	108	\$ 5,988,680.54

Benefits Realized

- **Enhanced Safety & Regulation:** Significant reduction in staff injuries and classroom evacuations; increased student regulation through consistent, proactive support.
- **Operational Dignity:** Enabled intensive 1:1 assistance for mobility, feeding, and intimate care, allowing students to access school with dignity.
- **Focus on Learning:** Shifted the school climate from "crisis prevention" to "instructional support," allowing for small-group literacy interventions and IEP-aligned programming.
- **Role Restoration:** Freed Administrators and Program Support Teachers (PSTs) from acting as EAs, allowing them to return to their primary leadership and pedagogical roles.
- **Balanced Caseloads:** Created manageable schedules that avoided "doubling or tripling" students with complex needs under a single staff member.
- **Community Participation:** Improved supervision during high-risk transitions, such as outdoor learning, field trips, and exploratory activities.
- **Staff & Student Wellness:** Measurable decrease in stress and absences as experienced staff were hired to manage physical escalations and specialized care.

Challenges Following Funding Disruption

- Loss of Qualified EAs: Delayed funding announcements caused the school to lose well trained, effective EAs to other positions before the year began.
- Fragmented Continuity: A "rocky start" delayed relationship building; neurodiverse students experienced increased dysregulation due to a lack of routine in the early months.
- Hiring & Administrative Bottlenecks: The gap between funding approval and actual hiring was too long, leaving schools dependent on an unprepared sub list for weeks.
- Initial Staff Burnout: Because classes were built based on original (lower) numbers, early-year classrooms were overloaded, leading to physical and mental exhaustion.
- Decreased Program Support: PST support allocations became unreasonable as they were constantly pulled away to manage escalating safety situations.
- Administrative Strain: The admin team spent significant time functioning as front-line EAs, preventing them from completing essential leadership duties.
- Capacity Building Lag: The time required to train new hires further delayed the point at which programming could move beyond basic safety

Anticipated Losses for 2026-27

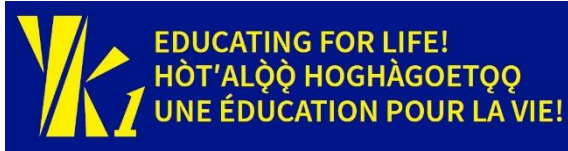
- Educational Assistant Support for minimum 44 students who require 1:1 support/supervision
- Continued short fall for services such as Psycho-educational assessments, SLP, social-emotional support, behaviour supports
- Confidence in our system
- Staff wellbeing

Implications Long-term

- Uncertainty for students, families and staff
- Loss of direct support for students with physical, learning, social/emotional and mental health needs
- Dysregulated students in classrooms - safety concerns for the individual, classmates and staff
- Expectation of spending District surplus in order to take part in the ISAI

<h2 style="color: blue; margin: 0;">Inclusive School Directives:</h2>	<h2 style="color: blue; margin: 0;">What we need to ensure success</h2>
<ul style="list-style-type: none"> ● A, welcoming, and safe learning environment where every child is valued and supported ● Accountability: The directive ensures accountability for funding and improves student achievement across the NWT. 	<ul style="list-style-type: none"> ● Equitable distribution of supports - RISCs, PSTs, EAs ● Increased consistent therapeutic health services ● Targeted supports and resources to provide proactive needs-based regulation and behaviour supports that preserve student dignity and maintain a safe, productive learning environment for all ● In spite of reduced supports and increased student complexity, schools are going over and above their capacity and expertise to ensure safety and wellbeing of their students and staff
<ul style="list-style-type: none"> ● Students receive support through regular programs (with accommodations), modified programs, or individualized education programs 	<ul style="list-style-type: none"> ● Appropriate staffing levels to support teacher led planning for all students ● A coordinated approach to supporting schools in their programming - funding that allows for appropriate RISC hiring
<ul style="list-style-type: none"> ● Promoting student and teacher wellness, strengthening cultural programming, and fostering a sense of identity. 	<ul style="list-style-type: none"> ● Support and services that families, students and staff feel confident will continue to be available

Thank you.



BOARD REPORT

Title:	Monthly Report – Assistant Superintendent for Curriculum and Learning
Contact:	Graham Arts – Assistant Superintendent
Date Submitted:	April 9, 2026
Mandate	<ul style="list-style-type: none"> • Cultivate a culture of holistic wellness • Honour and celebrate Indigenous Language and Culture for all learners • Ensure inclusive, equitable and authentic learning experiences • Foster critical understanding of local, national and global issues
Highlights	<p>Highlights of activities undertaken by the staff of the Education Services department is attached to this report.</p> <p>The installation of replacement handsets and telephone connections in the district are now completed. The only remaining work is to monitor the system for performance, and do some final configurations on the system as a whole. We are working with the vendor to replicate some of the functions of a PA system for use in an emergency, and seeing about the feasibility of some available options.</p> <p>The remaining funds for menstrual products for the fiscal year ending in March, 2026, have been rolled forward for another year. Schools were asked for their proposals to access the funding. A total of \$22,000 remained available, and was distributed as follows:</p> <ul style="list-style-type: none"> • Range Lake North \$5,000 • NJ MacPherson \$5,000 • William McDonald School \$7,000 • Mildred Hall School \$5,000 <p>Work has begun on the Operating Plan for 2026-2027. Draft will be shared at the May Board Meeting. Can't be finalized until the board passes its budget.</p> <p>Meetings with schools are currently underway to review the data collected so far for school improvement plans, and to prepare for reporting to the Board of Trustees on the School Improvement Plan work at the regular June meeting.</p>

	<p>Updates to the following administrative procedures have been sent out to the school leadership and feedback has been gathered. Final drafts of these procedures will be shared with the Board of Trustees at the May regular meeting for information. The procedures are:</p> <ul style="list-style-type: none"> • 270 – Home Schooling • 390 – Resolution of Parent and Student Concerns and Appeals • 410 – Employee Conduct, Investigations, and Progressive Discipline • 413 – Staff Reductions <p>Additional drafts of administrative procedures will be brought forward as they undergo final revisions at future board meetings. These include procedures for IT Governance and Artificial Intelligence.</p>
Recommendations	Accept for information
Proposed Motion (if applicable)	None recommended
Attachments?	Monthly Education Services Activity Report

Assistant Superintendent for Curriculum and Learning Report - Educational Services Report

	<p>Wellness Cultivate a culture of holistic wellness <i>1.1 Recognize the importance of relationships in learning</i> <i>1.2 Foster and promote personal wellness</i> <i>1.3 Create healthy, safe and caring learning environments</i></p>	<p>Indigenous Language & Education Honour and celebrate Indigenous Language and Culture for all learners <i>2.1 Create a welcoming environment for all learners</i> <i>2.2 Integrate an Indigenous approach to education</i> <i>2.3 Strengthen Indigenous Language Instruction</i></p>	<p>Learning Ensure inclusive, equitable and authentic learning Experiences <i>3.1 Engage learners through meaningful and innovative teaching and learning practices</i> <i>3.2 Strive for excellence</i> <i>3.3 Celebrate diversity of all learners</i></p>	<p>Community Foster critical understanding of local, national and global issues <i>4.1 Inspire critical thinking through innovation and pursue sustainable practices</i> <i>4.2 Embrace diversity and encourage empathy to promote global citizenship</i> <i>4.3 Model and encourage ethical leadership and engage in opportunities for service learning</i></p>
<p>Education Services Updates</p>	<p>SJF spring carnival April 28-30</p> <p>EA appreciation events held at the schools</p> <p>Self-Injury Information Session by Monique Thomas: RLN Wellness Mentor, PST and two Teachers -April 1</p> <p>Self-Injury Information Session by Brittany Whitman (ECE): WMS Welleness Mentor, Admin and PST team</p>	<p>NJM- Metis Jigging and Dot Art Workshops March 30-Apr. 2</p> <p>All grade 7 students attended Fish camp at B Dene Adventures where they had the opportunity to pull fish nets</p> <p>All grade 4 students attended Trapping camp at B Dene Adventures where they had the opportunity to pull fish nets and check traps.</p> <p>All Kindergarten students began dog sledding camp at Beck's Kennels</p>	<p>JK-8 are working on whole school inquiries with Dene Kede integration.</p> <p>SJF is preparing for the administration of Grade 10 graduation assessments starting Apr. 23</p> <p>4 student teachers, all from the north, are completing practicums at RLN, NJM, and WMS</p> <p>Meetings with ECE and YCS to organize DELF assessments for Grade 12 students in French programs. The written portion of the evaluation is set for May 11, and the oral interviews will take</p>	<p>Mildred Hall School is hosting the National Ballet of Canada with a full day of creative movement workshops.</p> <p>Ecology North will visit Range Lake on April. 10 for whole class sessions on Earth appreciation and gardening.</p> <p>Quarterly meeting with YWCA afterschool program leads.</p> <p>Interviews for the first round of French immersion positions (for 2026-2027 school year) at WMS and Itlo</p>

		<p>YK1 had 6 teams compete in the Traditional Games Championships at SJF</p> <p>Donovan Boucher worked with students at EI to begin processing a wolverine</p> <p>Aurora and Lydell worked with students at NJM to refine their skills for the Traditional games championships</p> <p>Aurora worked with students at MHS to get ready for the traditional games championships</p> <p>RLN held a 2 days winter camp for ages 8-12 on an application basis at Beck's. Students checked nets, snowshoed, went dog sledding and built fires.</p> <p>Darrel Chocolate worked with students at WMS on their caribou inquiry, painting caribou</p> <p>Archie Liske and John Crapeau worked at Mildred Hall school for one week teaching students about trapping</p> <p>Aurora College students began their first week of "On the land" learning at NJM.</p> <p>Snookie Catholique and Reanna Brownlee worked with</p>	<p>place in the two weeks following.</p> <p>Feb 16: ECE Training for SBMHWT-Data Collection</p> <p>Feb 16- 19: NWT RISC Collaborative Sessions on Individual Education Plan (IEP) Standards and Special Programming</p> <p>March 25- IEP Cohort Working Session-Learning Evidence Collection Process Review</p> <p>April 1 PM:Classroom Support Plan Process with RLN Teachers and PST</p> <p>April 2: RBST Meeting, Contractor Review and Recommendation sharing.</p> <p>April 7- SBMHW Bi-Monthly Regional Lead Meeting: Data collection review and next steps</p>	<p>Final planning for WMS Grade 8 PIF trip to Montreal and Quebec (May 3-8)</p>
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		<p>students at RLN to harvest fish and gather their scales</p> <p>Carl Yakelaya Jr and Tiffany shared their knowledge re: muskrat for one day each at MHS and EI</p> <p>Several classes enjoyed dogsledding excursions from across the district as part of ILM prizes.</p>		
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BOARD REPORT

Title:	Assistant Superintendent of HR and Learning Report
Contact:	Landon Kowalzik, Assistant Superintendent
Date Submitted:	April 9, 2026
Mandate	<ul style="list-style-type: none"> • HR: To recruit, support and retain staff in order to provide students with the best possible opportunities and educating for life. • Learning: Providing students with the best possible opportunities and educating for life.
Background	<ul style="list-style-type: none"> • As of April 9, we have 168 active substitute teachers, 38 applications currently being processed, with new applications coming in on a weekly basis. • Update on enrollment, as of April 9, 2026 complete. See attachment. • We have filled all open teaching positions for this school year. • We are currently in the process of filling one admin position and 6 teaching positions for the 2026/2027 school year. • The rest of our hiring for the 2026/2027 school year will take place in May and June.
Looking forward:	<ul style="list-style-type: none"> • Budget and staffing planning for the 2026/27 School Year is ongoing.
Recommendations	Accept as information
Attachments?	<input checked="" type="checkbox"/> Yes or <input type="checkbox"/> No Enrolment report April 9, 2026

Yellowknife Education District No. 1
Enrolment Report as of: April 9, 2026

School	JK	K	1	2	3	4	5	6	7	8	9	10	11	12	Totals		
															Apr-26	Apr-25	Change
Mildred Hall	30	19	26	34	29	26	32	31	23	36					286	274	12
Ecole Itlo (French)	70	46	66	43	58	45	40								368	344	24
William McDonald (All)								130	96	101					327	318	9
N.J. Macpherson	44	41	46	47	47	41	62								328	348	-20
Range Lake North (All)	19	22	18	30	20	29	22	16	19	12					207	225	-18
Ecole Sir John Franklin											155	247	132	153	687	651	36
Totals	163	128	156	154	154	141	156	177	138	149	155	247	132	153	2203	2160	43

Yellowknife Education District No. 1
Monthly Enrolment Tracking

School	FTE Totals									
	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26
Mildred Hall	301.00	286	283	284	281	281	283	286		
Ecole Itlo	366.00	368	366	367	366	366	366	368		
William McDonald	329.00	327	328	328	330	330	328	327		
N.J. Macpherson	334.00	331	332	333	333	327	327	328		
Range Lake North	206.00	209	209	208	202	205	207	207		
Ecole Sir John Franklin	679.00	686	691	679	675	689	688	687		
Totals	2215.00	2207.00	2209	2199	2187	2198	2199	2203		



BOARD REPORT

Title:	April 14, 2026, Secretary Treasurer Report
Contact:	Lisa Vass, Secretary Treasurer
Date Submitted:	April 9, 2026
Mandate	<ul style="list-style-type: none"> ● Cultivate a culture of holistic wellness ● Honour and celebrate Indigenous Language and Culture for all learners ● Ensure inclusive, equitable and authentic learning experiences ● Foster critical understanding of local, national and global issues
Background	<ul style="list-style-type: none"> ● Occupational Health & Safety Update: <ul style="list-style-type: none"> ● JOHSC member training will be scheduled for April 21 and 23 and the first JOHSC meetings will be held in late April or early May ● Other training is required which will be scheduled over the next 12 – 18 months based on a risk priority. ● YK1 is in compliance because we are taking reasonable incremental steps to meet the minimum requirement standards for WSCC. ● 2026 BOT Election Process: <ul style="list-style-type: none"> ● The City Clerk is still working with Elections NWT to finalize a budget. Elections NWT is trying to determine if the School Boards can utilize the vote counting machines under the existing legislation and are collaborating with the appropriate authorities to hopefully allow for this. ● Communications between the Chairpersons of YK1, YCS and ECE occurred regarding the "Consultation on Draft

	<p>Regulations Enabling Mail-in Ballots for Education Body Elections". Please see the attached letter.</p> <ul style="list-style-type: none"> ● Finance Committee: <ul style="list-style-type: none"> ● The minutes for the March 13 and 31, 2026 meets were submitted separately from this report. ● 2026-2027 School Contribution Letter <ul style="list-style-type: none"> ● The above letter is attached and indicates the 2026-27 school year contributions are \$36,047,580. ECE staff met with the YK1 staff on April 8. It was noted that 100% or \$406,056 of the Homebase funding was included in the original YK1 contribution amount. The funding is to be split 50/50 with YCS. The correct funding contribution amount is \$35,844,552. A new letter will be issued. ● Interim Audit <ul style="list-style-type: none"> ● The interim audit was completed between March 23 – 26, 2026. Results from the interim audit and the final audit plan will be presented to the Audit Committee in June. A meeting date will be determined soon. ● Upcoming Finance Committee meetings: <ul style="list-style-type: none"> ● To be determined.
Recommendations	Received as information.
Attachments?	<p><input type="checkbox"/> Yes or <input type="checkbox"/> No If yes, list attachments below</p> <ul style="list-style-type: none"> ● 2026-04-07 YK1 & YCS Consultation on Draft Regulations Enabling Mail-in Ballots ● 2026-04-02 LTR YK1 2026-2027 School Contribution



April 7, 2026

Barbara Bell
Chairperson
Yellowknife Education District No. 1
BOX 788
YELLOWKNIFE NT X1A 2N6
Barbara.Bell@yk1.ca

Tina Schauerte
Chairperson
Yellowknife Catholic Schools
BOX 1830
YELLOWKNIFE NT X1A 2P4
Tina.Schauerte@ycs.nt.ca

Dear Chairperson Bell and Chairperson Schauerte:

Consultation on Draft Regulations Enabling Mail-in Ballots for Education Body Elections

In follow-up to our recent communications on this matter and the support expressed by both Boards in pursuit of these regulatory changes, the Department of Education, Culture and Employment (ECE) is continuing to take steps to permit the use of mail-in ballots during Yellowknife District Education Authority (DEA) elections.

Attached for your review are copies of the proposed amendments to your respective draft regulations: the *Yellowknife Education District No. 1 and Yellowknife District No. 1 Education Authority Regulations* and the *Yellowknife Education District No. 2 and Yellowknife Public Denominational District Education Authority Regulations*.

As you are aware, the *Local Authorities Election Act* applies to elections for District Education Authorities. Under s. 52.1(2) of the *Local Authorities Election Act*, when a municipality uses mail-in ballots, their bylaws must meet certain conditions; for instance, the mail-in ballots must be received on or before voting day. In line with these standards, the draft regulations propose a requirement that similar conditions must apply to a bylaw passed by YK1 or YCS that enables mail-in ballots.

Practically speaking, as the intention is to use the same process as the City of Yellowknife, the easiest way to accomplish this would be for your respective Boards to pass a bylaw stating that the use of mail-in ballots in the DEA's election shall be conducted in accordance with the process set out in the City of Yellowknife's Elections By-law.

I would also encourage you, if you have not done so already, to engage with the City of Yellowknife to start making election arrangements to ensure the mail-in process is conducted efficiently.

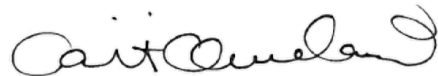
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-2-

Please advise me in writing of any comments or questions you have in relation to the attached regulations by **April 24, 2026**.

Thank you again for your partnership as we work together to refine our legislative framework to better support our education system.

Sincerely,

A handwritten signature in black ink, appearing to read "Caitlin Cleveland". The signature is fluid and cursive, with a large initial "C" and a long, sweeping tail.

Caitlin Cleveland
Minister
Education, Culture and Employment

Attachments

c. James Fulford
Deputy Minister
Education, Culture and Employment

Shirley Zouboules
Superintendent
Yellowknife Education District No. 1

Adam Murray
Superintendent
Yellowknife Catholic Schools

EDUCATION ACT

**YELLOWKNIFE EDUCATION DISTRICT
NO. 1 AND YELLOWKNIFE DISTRICT NO. 1
EDUCATION AUTHORITY REGULATIONS,
amendment**

The Minister, under section 151 of the *Education Act* and every enabling power, orders as follows:

1. The *Yellowknife Education District No. 1 and Yellowknife District No. 1 Education Authority Regulations*, established by regulation numbered R-080-96, are amended by these regulations.

2. Section 5 is repealed and the following is substituted:

5. (1) Seven members may be elected to the District Education Authority.

(2) Election of members to the District Education Authority must be undertaken by casting ballots at a polling location or by mail-in ballots.

(3) If the District Education Authority allows election by mail-in ballots, its bylaws under subsection 96(2) of the Act must prescribe procedures in accordance with subsection 52.1(2) of the *Local Authorities Elections Act*, with such modifications as the circumstances require.

LOI SUR L'ÉDUCATION

**RÈGLEMENT SUR LE DISTRICT SCOLAIRE
N° 1 DE YELLOWKNIFE ET
L'ADMINISTRATION SCOLAIRE DE
DISTRICT N° 1 DE
YELLOWKNIFE—Modification**

Le ministre, en vertu de l'article 151 de la *Loi sur l'éducation* et de tout pouvoir habilitant, ordonne ce qui suit :

1. Le *Règlement sur le district scolaire n° 1 de Yellowknife et l'administration scolaire de district n° 1 de Yellowknife*, pris par le règlement n° R-080-96, est modifié par le présent règlement.

2. L'article 5 est abrogé et remplacé par ce qui suit :

5. (1) L'administration scolaire de district peut compter sept membres élus.

(2) L'élection des membres à l'administration scolaire de district doit se faire en déposant un bulletin de vote à un bureau de scrutin ou par bulletin de vote postal.

(3) Si l'administration scolaire de district permet l'élection par bulletin de vote postal, ses règlements administratifs en vertu du paragraphe 96(2) de la loi doivent prévoir des procédures en application du paragraphe 52.1(2) de la *Loi sur les élections des administrations locales*, avec les adaptations nécessaires.

3. These regulations come into force on the day on which subsection 19(2) of *An Act to Amend the Education Act, No. 2*, SNWT 2023 c.26, comes into force.

3. Le présent règlement entre en vigueur à la date d'entrée en vigueur du paragraphe 19(2) de la *Loi n° 2 modifiant la Loi sur l'éducation*, LTNO 2023, ch. 26.

Dated _____, 2026.

Fait le _____ 2026.

Gerald W. Kisoun
Commissioner of the Northwest Territories
Commissaire des Territoires du Nord-Ouest

DRAFT

EDUCATION ACT

**YELLOWKNIFE EDUCATION DISTRICT
NO. 2 AND YELLOWKNIFE PUBLIC
DENOMINATIONAL DISTRICT EDUCATION
AUTHORITY REGULATIONS, amendment**

The Minister, under section 151 of the *Education Act* and every enabling power, orders as follows:

1. The *Yellowknife Education District No. 2 and Yellowknife Public Denominational District Education Authority Regulations*, established by regulation numbered R-098-96, are amended by these regulations.

2. Section 5 is repealed and the following is substituted:

5. (1) Seven members may be elected to the District Education Authority.

(2) Election of members to the District Education Authority must be undertaken by casting ballots at a polling location or by mail-in ballots.

(3) If the District Education Authority allows election by mail-in ballots, its bylaws under subsection 96(2) of the Act must prescribe procedures in accordance with subsection 52.1(2) of the *Local Authorities Elections Act*, with such modifications as the circumstances require.

LOI SUR L'ÉDUCATION

**RÈGLEMENT SUR LE DISTRICT
SCOLAIRE N° 2 DE YELLOWKNIFE ET
L'ADMINISTRATION SCOLAIRE
CONFESIONNELLE PUBLIQUE DE
DISTRICT DE YELLOWKNIFE—Modification**

Le ministre, en vertu de l'article 151 de la *Loi sur l'éducation* et de tout pouvoir habilitant, ordonne ce qui suit :

1. Le *Règlement sur le district scolaire n° 2 de Yellowknife et l'administration scolaire confessionnelle publique de district de Yellowknife*, pris par le règlement n° R-098-96, est modifié par le présent règlement.

2. L'article 5 est abrogé et remplacé par ce qui suit :

5. (1) L'administration scolaire de district peut compter sept membres élus.

(2) L'élection des membres à l'administration scolaire de district doit se faire en déposant un bulletin de vote à un bureau de scrutin ou par bulletin de vote postal.

(3) Si l'administration scolaire de district permet l'élection par bulletin de vote postal, ses règlements administratifs en vertu du paragraphe 96(2) de la loi doivent prévoir des procédures en application du paragraphe 52.1(2) de la *Loi sur les élections des administrations locales*, avec les adaptations nécessaires.

3. These regulations come into force on the day on which subsection 19(2) of *An Act to Amend the Education Act, No. 2*, SNWT 2023 c.26, comes into force.

3. Le présent règlement entre en vigueur à la date d'entrée en vigueur du paragraphe 19(2) de la *Loi n° 2 modifiant la Loi sur l'éducation*, LTNO 2023, ch. 26.

Dated _____, 2026.

Fait le _____ 2026.

Gerald W. Kisoun
Commissioner of the Northwest Territories
Commissaire des Territoires du Nord-Ouest

DRAFT



April 2, 2026

Barbara Bell
Chairperson
Yellowknife Education District No. 1
PO BOX 788
YELLOWKNIFE NT X1A 2N6
barbara.bell@yk1.nt.ca

Dear Chairperson Bell:

2026-2027 School Contribution

Please consider this letter confirmation of the 2026-2027 school year contributions for the Yellowknife Education District No. 1 (YK1) in the amount of \$36,047,580. The contribution amount of \$36,047,580 is before adjustments for termination benefits and extraordinary enrolment.

The total contribution amount was calculated using the 2026-2027 School Funding Framework. The adjustments for employee termination costs and extraordinary enrolment will be calculated and added to your contributions during the year as follows:

1. Termination benefits will be calculated and paid after the Department of Education, Culture and Employment (ECE) fully reviews the required expenditure information.
2. Extraordinary enrolment funding will be allocated based on the official September 2026 enrolments and extraordinary enrolment funding criteria.

Attached to this letter is a copy of the 2026-2027 Summary of Contributions schedule.

Department officials have made arrangements to provide a comprehensive walkthrough of the contribution amounts as well as the year over year changes with Education Body senior management for a two-week period commencing on April 7, 2026. Further details supporting these amounts will be provided at that time.


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-2-

In addition to the approved investments in the 2026-27 Main Estimates, Cabinet committed to at least another \$30 million in additional funding for inclusive schooling. I have asked ECE to share as much information as possible, as early as possible, on an ongoing basis on the funding allocations education bodies can expect for 2026-27.

I wish the Council and its students a very successful school year.

Sincerely,



Caitlin Cleveland
Minister
Education, Culture and Employment

Attachment

c. Jamie Fulford
Deputy Minister
Education, Culture and Employment

Shannon Barnett-Aikman
Assistant Deputy Minister, Education and Early Childhood
Education, Culture and Employment

Terri-Lynn Locke-Setter
Assistant Deputy Minister, Corporate Services
Education, Culture and Employment

Colton Moran
A/Director, Finance and Capital Planning
Education, Culture and Employment

Shirley Zouboules
Superintendent
Yellowknife Education District No. 1

Lisa Vass
Secretary-Treasurer
Yellowknife Education District No. 1

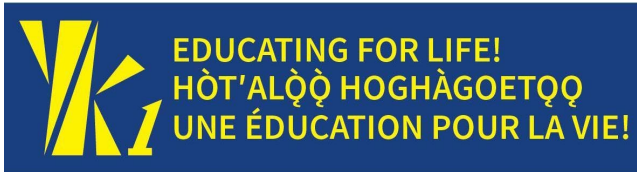
**Dept of Education, Culture & Employment
2026-27 School Year
Summary of Contributions**

FUNDING CATEGORIES	YK #1 25-26 PY	YK #1 25-26 SY	YK #1 26-27 PY	YK #1 26-27 SY	YK #1 Diff. PY	YK #1 Diff. SY
ADMINISTRATION AND SCHOOL SERVICES						
Administration Staffing						
Superintendent	1.00	190,325	1.00	190,601	-	276
Comptroller	1.00	137,985	1.00	138,182	-	197
Assistant superintendents	1.00	171,331	1.00	171,580	-	249
Technology Consultants	1.00	131,758	1.00	131,950	-	192
Administration officers	1.00	96,720	1.00	96,873	-	153
Clerical	3.50	284,676	3.50	285,101	-	425
Administration O&M	-	114,917	-	113,966	-	(951)
District Education Authorities	-	150,386	-	151,109	-	723
Office Leases	-	108,902	-	109,060	-	158
Adjustments/Allocations	-	(101,025)	-	(101,025)	-	-
One Time Adjustments (July to March)	-	-	-	-	-	-
One Time Adjustments (April to June)	-	-	-	-	-	-
	8.50	1,285,975	8.50	1,287,397	-	1,422
TERRITORIAL SCHOOLS						
School Staffing						
Teachers JK-9	93.56	13,182,540	96.79	13,770,547	3.23	588,007
Teachers 10-12	30.43	4,287,567	31.43	4,471,622	1.00	184,055
Principals and VP Allowances	-	-	-	-	-	-
School Support Consultants	3.00	457,549	3.00	463,065	-	5,516
School Counselling	-	-	-	-	-	-
School Secretaries	5.67	466,755	5.69	469,099	0.02	2,344
Custodians	20.28	1,436,185	20.36	1,444,223	0.08	8,038
Casual Wages	-	337,886	-	343,009	-	5,123
School Operation and Maintenance (O&M)						
Materials/supplies/minor projects/F&E/student travel	-	771,460	-	783,156	-	11,696
Student Transportation (busing)	-	374,227	-	379,900	-	5,673
Healthy Food for Learning	-	78,040	-	78,040	-	-
Healthy Choices Initiative - Healthy Snacks	-	18,000	-	18,000	-	-
Healthy Choices Initiative - Base	-	128,920	-	128,920	-	-
Youth Contributions Program	-	23,680	-	23,680	-	-
Senior Secondary Education						
One-time Start-up Costs	-	-	-	-	-	-
Senior Secondary Materials and Distance Learning	-	168,462	-	173,535	-	5,073
Small Schools Senior Secondary	-	-	-	-	-	-
Literacy Coaches	0.50	76,258	0.50	77,178	-	919
Termination Benefits	-	418,673	-	-	-	(418,673)
Yellowknife District Education Authority Support	-	2,817,844	-	3,220,495	-	402,651
Rae Edzo School Society	-	-	-	-	-	-
Adjustments/Allocations	-	146,120	-	92,000	-	(54,120)
One Time Adjustments (July to March)	-	-	-	230,045	-	230,045
One Time Adjustments (April to June)	-	-	-	-	-	-
	153.44	25,190,166	157.77	26,166,514	4.33	976,348
INCLUSIVE SCHOOLING						
Staffing						
Regional Coordinators	1.00	152,516	1.00	154,355	-	1,839
Program Support Teachers	15.59	2,196,076	15.76	2,242,584	0.18	46,508
School Based Mental Health and Wellness Funding	-	731,352	-	731,352	-	-
Support Assistants	32.77	2,697,663	33.54	2,765,520	0.77	67,857
Magnet Facilities	5.00	764,474	5.00	1,174,868	-	410,394
Staff Development	-	89,331	-	90,647	-	1,316
Specialized Learning Material/Assistive Technology	-	118,698	-	120,264	-	1,566
Staff Development Travel	-	20,298	-	20,358	-	60
Counselling/Healing	-	113,526	-	115,052	-	1,526
Adjustments/Allocations	-	-	-	-	-	-
One Time Adjustments (July to March)	-	-	-	-	-	-
One Time Adjustments (April to June)	-	-	-	-	-	-
	54.36	6,883,934	55.31	7,415,000	0.95	531,066
INDIGENOUS LANGUAGE AND EDUCATION						
Regional ILE Coordinator	1.00	152,516	1.00	154,355	-	1,839
Indigenous Language Instruction Staff	6.59	729,130	6.69	741,268	0.10	12,138
Indigenizing Education	-	174,874	-	173,427	-	(1,447)
Resource Development: OLC & ILE Handbook	-	48,265	-	47,963	-	(302)
Community Support	-	60,927	-	61,656	-	729
Adjustments/Allocations	-	-	-	-	-	-
One Time Adjustments (July to March)	-	-	-	-	-	-
One Time Adjustments (April to June)	-	-	-	-	-	-
	7.59	1,165,712	7.69	1,178,669	0.10	12,957
TOTALS	223.89	34,525,787	229.27	36,047,580	5.38	1,521,793



BOARD REPORT

Title:	Director of Operations Board Report
Contact:	Jordan Martin
Date Submitted:	April 08, 2026
Mandate:	<ul style="list-style-type: none"> • Ensure fitness, health and cleanliness of district facilities • Provide a safe learning environment for students and safe workplace for teaching staff
Updates:	<ul style="list-style-type: none"> • Lead remediation in MHS • Snow removal • Water testing at SJF
Looking forward	<ul style="list-style-type: none"> • Random water testing at Itlo • Budget planning • Capital Projects
Recommendations:	Accept report as presented



March break came and went fast. Having warmer weather in the forecast is a welcome thing. Long periods of cold temperatures mixed with a large amount of snow made it a busy winter. With deep frost in the ground, we are starting to see a few of the smaller buildings freeze up. Especially with nobody in them over the break. Hopefully spring melt is fast and warm. Maintenance staff have been keeping on top of making sure slippery areas are being graveled and any large piles of mushy snow are being taken care of.

Mildred Hall:

The filters and new fixtures for reducing lead concentration in the drinking water were installed over the break. We are coordinating with the GNWT to do a re-test of the building.

William McDonald:

There was a lot of compacted snow at William McDonald. Maintenance staff spent a week clearing the buildup and learning how to work strategically with the new snow removal equipment.

NJ:

The contracted work for the food prep room was completed over the break. The flooring was replaced and electrical work was done. New equipment has arrived and has been installed.

SJF:

Much like William McDonald, Sir John had a large buildup of compacted snow in their parking lots. Maintenance spent the first week clearing the buildup at Sir John and the next at William McDonald.

Contractors worked the first week of the break repairing the damaged water supply line to the back of the school. It was not an easy job that had a lot of hurdles. The water was back on by the end of the first week.

Water testing was completed at the front of the school during the first week. The back of the school was tested early the next week due to the repairs on the water line. The Sir John tests came back with some positive lead results. We will be ordering filters and fixtures soon.



YELLOWKNIFE EDUCATION DISTRICT NO. 1

BOARD of TRUSTEES

COMMITTEE OF THE WHOLE

MEETING AGENDA

April 13, 2026 – 12:10 PM

Meeting Link: <https://meet.google.com/muz-rzvb-aiu>

1. Call to Order
2. Land Acknowledgement

We respectfully acknowledge that we live, work and learn on Chief Drygeese Territory in the Akaitcho region, the traditional territory of the Yellowknives Dene First Nation.
3. Adoption of Agenda
4. Approval of Minutes

4.1 March 9, 2026 Committee of the Whole (COW) Meeting Minutes
5. Strengthening Trustee Oversight (Trustee Bell)
6. Financial Administration Act and Financial Administration Manual (Trustee Wasylciw)
7. Date and Time of Next Committee of the Whole Meeting

May 11, 2026	12:10 PM	Committee of the Whole Meeting
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8. Adjournment



**YELLOWKNIFE EDUCATION DISTRICT NO. 1
BOARD of TRUSTEES
COMMITTEE OF THE WHOLE (COW)
MINUTES**

**March 9, 2026 – 12:10 PM
In-person and online via Google Meet**

Trustees Present: Allan Shortt, Barbara Bell, Jason Snaggs (online), Michelle Peters (online) and Terry Brookes

Regrets: Trustees Wasylciw and Drew were absent, excused

Administration

Present: Shirley Zouboules, Lisa Vass, Landon Kowalzik, Graham Arts, Jordan Martin and Pat Thagard

Regrets: none

Meeting Chairperson: Trustee Shortt

Meeting Recorder: Pat Thagard

1. Call to Order

The meeting was called to order at 12:10 PM

2. Land Acknowledgement

We respectfully acknowledge that we live, work, and learn on Chief Drygeese Territory in the Akaitcho region, the traditional territory of the Yellowknives Dene First Nation.

3. Adoption of Agenda

Motion #: 01/03-09/25-26

I move that the Yellowknife Education District No. 1 Board of Trustees adopt the March 9, 2026 Committee of the Whole Meeting agenda, as amended.

Moved by: Trustee Brookes Seconded by: Trustee Bell **Carried**
(amendment: removal of item 6, it will be added to the April COW agenda.)

4. Approval of Minutes

Motion #: 02/03-09/25-26

I move that the Yellowknife Education District No. 1 Board of Trustees approve the February 9, 2026, Committee of the Whole Meeting minutes as presented.

Moved by: Trustee Bell Seconded by: Trustee Brookes **Carried**

5. Consideration of Preliminary Reciprocal School Tours (Trustee Bell)

Trustee Bell introduced this item for discussion ahead of the next day's Board meeting, noting that she has requested an extension for the tour date. Trustees expressed concern regarding the rationale behind the tour request. Consequently, it was determined that further discussion will take place once the Board receives more information regarding the

reason(s) for the request. Additionally, trustees requested clarification on what "reciprocal tours" entails for YK1.

6. Date and Time of Next COW Meeting

April 13, 2026, at 12:10 PM

7. Adjournment

Motion #: 03/03-09/25-26

I move that the Yellowknife Education District No. 1 Board of Trustees adjourn the March 09, 2026 COW Meeting.

Moved by: Trustee Brookes

Seconded by: Trustee Snaggs

Carried

Meeting adjourned at 12:25 PM

Chairperson Shortt

Lisa Vass, Secretary Treasurer



BOARD REPORT

Title:	Finance Committee
Contact:	Terry Brookes – Committee Chair
Date Submitted:	8 th April 2026
Mandate	<ul style="list-style-type: none"> • Policy 8 Committees of the Board
Background	<ul style="list-style-type: none"> • The Finance Committee had a meeting on the 13th and 31st of March. • In summary agenda items for the meetings included the current financial statement for the 2025/26 fiscal year, and the continuing development of 2026/27 budget. • The next Finance Committee Meeting is the 28th of April.
Other Headings as appropriate. For Example: <ul style="list-style-type: none"> - Current - Survey Response - Information 	
Recommendations	Accept as information
Attachments?	<input checked="" type="checkbox"/> Yes or <input type="checkbox"/> No If yes, list attachments below Attached is the March 31 st agenda, which includes the March 13 th minutes, and the draft March 31 st minutes.



FINANCE COMMITTEE AGENDA

March 31, 2026

12:10 – 12:55

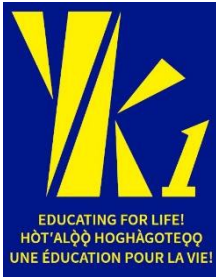
GoTo Meeting

Meeting Link: [https:// https://meet.google.com/oci-hyij-vet](https://meet.google.com/oci-hyij-vet)

- 1) Call to Order – Finance Committee Chairperson
- 2) Land Acknowledgement – Finance Committee Chairperson

We respectfully acknowledge that we live, work, and learn on Chief Drygeese Territory in the Akaitcho region, the traditional territory of the Yellowknives Dene First Nation.

- 3) Declaration of Conflict of Interest – Finance Committee Chairperson
- 4) Adoption of Agenda
- 5) Approval of the Minutes
 - a) Finance Committee Meeting Minutes March 13, 2026
- 6) Budget
 - a) Budget Status Update – Presentation
- 7) Financial Report
 - a) DRAFT Financial Report for March 31, 2026
- 8) Adjournment



Yellowknife Education District No. 1 Finance Committee Meeting MINUTES

March 13, 2026 @ 12:10 PM

District Office Boardroom & Video Conference

Committee Members Present: Trustee Brookes, Trustee Shortt, Trustee Drew (online), Trustee Bell (online) & Trustee Snaggs

Regrets: Trustee Wasylciw

Absent: Trustee Peters

Administration Present: Lisa Vass, Shirley Zouboules, Graham Arts, Landon Kowalzik, Pat Thagard & Annie Lagomasino

Guests present: none

Meeting Chairperson: Trustee Brookes

Meeting Recorder: Annie Lagomasino

1. The meeting was called to order at 12:13 PM. 6 committee members present.

2. Land Acknowledgement

We respectfully acknowledge that we live, work, and learn on Chief Drygeese Territory in the Akaitcho region, the traditional territory of the Yellowknives Dene First Nation.

3. Declaration of Conflict of Interest

None declared

4. Adoption of Agenda

Motion #: 01/03-13/25-26

I move that the Finance Committee adopt the agenda as presented.

Moved by: Trustee Shortt; Seconded by: Trustee Bell

Carried

5. Approval of Minutes

Motion #: 02/03-13/25-26

I move that the Finance Committee accept the committee minutes of February 24, 2026, as circulated.

Moved by: Trustee Bell; Seconded by: Trustee Shortt

Carried

Friendly amendment: Remove "Facilities" from Committee name

6. Budget

a. Notional Contribution Letter

The Minister of Education, Culture and Employment (ECE) has issued the notional contribution letter outlining formula funding for the upcoming fiscal year. Preliminary calculations indicate the funding amount is approximately 4% higher than the previous year.

Trustees asked whether the figures in the letter were used in the District's budget evaluation calculations. Administration confirmed that the current notional figures were used.

Trustees also asked about the change in enrolment and full-time equivalent (FTE) formula funding compared to the previous year. Administration advised that this analysis has not yet been completed and will be provided at the next meeting.

b. Budget Development

Administration reported that the notional letter aligns closely with the pro-forma budget amount previously calculated.

Staff are currently finalizing forecasts and will focus on building the salary and wage budget, which represents the largest portion of District expenditures. Administration anticipates completing the staffing component by the March 24 meeting, with non-staffing costs to follow.

Trustees inquired about potential operational impacts and staffing reductions. Administration advised that it is too early to determine the extent of any reductions. Administration also noted that a preliminary property tax estimate from the City has not yet been received.

Trustees expressed appreciation for the work underway to prepare the budget.

7. Adjournment

Motion #: 03/03-13/25-26

I move that this Committee meeting be adjourned.

Moved by: Trustee Shortt; Seconded by: Trustee Snaggs

Carried

Meeting adjourned at 12:26 PM

Next Finance Committee meeting date: March 24, 2026

**Yellowknife Education District No. 1
Operating Financial Report at March 31, 2026**

	2025-2026 Budget	Actuals To Date	Commitments	Total ATD & Commitments	Authorized Revenue/Expense	Forecasted Expenditure to Year - End	Remaining \$ (Based on Forecast)	Remaining % (Based on Forecast)	Comment
EXPENSES									
Administration	2,207,335	1,232,316	-	1,232,316	-	2,207,335	-	0.0%	
School Programs	29,723,295	15,814,636	93,397	15,908,033	596,052	30,319,347	(596,052)	-2.0%	- National School Food Program - \$330K - Home Schooling - \$200K - Take A Kid Trapping - \$56K - Youth Contribution - \$32K - Healthy Choices - \$147K - School Health Program - \$10K
Operations and maintenance	3,799,425	2,479,798	63	2,479,861	356,500	4,155,925	(356,500)	-9.4%	- USW Contract \$58K - Accessibility Study - \$61K - MHS Hally Flooting - \$88K - Securing Play Spaces/Playgrounds - \$150K
Inclusive Schooling	8,902,160	5,322,957	-	5,322,957	5,028,707	13,930,867	(5,028,707)	-56.5%	- Interim Support Assistants \$5.2M - Training \$50K
Indigenous Languages and Education Other	1,448,969	620,350	-	620,350	-	1,448,969	-	0.0%	
School Generated Funds	-	41,294	-	41,294	-	-	-	0.0%	
Sub-Total Expenses Before Amortization	46,081,183	25,511,352	93,460	25,604,811	5,981,259	52,062,442	(5,981,259)	-13.0%	
Amortization	1,000,000	-	-	-	-	1,000,000	-	0.0%	
TOTAL EXPENSES	47,081,183	25,511,352	93,460	25,604,811	5,981,259	53,062,442	(5,981,259)	-12.7%	
ANNUAL OPERATING SURPLUS (DEFICIT)	(2,186,633)	-	(93,460)	(93,460)	(399,303)	(2,585,936)			
ACCUMULATED OPERATING SURPLUS (DEFICIT) OPEN *	2,904,947					2,904,947			
ACCUMULATED OPERATING SURPLUS (DEFICIT) CLOSE *	718,314	-	(93,460)	(93,460)	(399,303)	319,011			

**Yellowknife Education District No. 1 - Finance Committee
Financial Report: Consolidated Expenses at March 31, 2025**

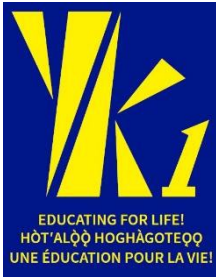
Program	Object	2025-2026 Budget	Actuals To Date	Commitments	Total A/T/D & Commitments	Authorized Expenses	Forecasted Expenditure to Year - End	Forecasted Remaining \$	Remaining %	
Administration	Salaries	1,534,432	882,371	-	882,371	-	1,534,432	-	0.0%	
	Benefits	311,903	141,295	-	141,295	-	311,903	-	0.0%	
	Advertising and Printing	33,000	30,790	-	30,790	-	33,000	-	0.0%	
	Communication	45,500	35,312	-	35,312	-	45,500	-	0.0%	
	Contracted Services	-	-	-	-	-	-	-	0.0%	
	Maintenance and Repairs	5,000	787	-	787	-	5,000	-	0.0%	
	Other	156,000	98,351	-	98,351	-	156,000	-	0.0%	
	Professional and Technical	70,500	19,508	-	19,508	-	70,500	-	0.0%	
	Rentals and Leases	6,000	4,586	-	4,586	-	6,000	-	0.0%	
	Student Travel	-	-	-	-	-	-	-	0.0%	
	Travel	-	-	-	-	-	-	-	0.0%	
	Electricity	-	-	-	-	-	-	-	0.0%	
	Heating	-	-	-	-	-	-	-	0.0%	
	Water/Sewerage	-	-	-	-	-	-	-	0.0%	
	Awards and Student Events	8,000	2,814	-	2,814	-	8,000	-	0.0%	
	Freight	1,000	12	-	12	-	1,000	-	0.0%	
	Assistive Technology	-	-	-	-	-	-	-	0.0%	
	Materials & Supplies	36,000	16,490	-	16,490	-	36,000	-	0.0%	
	Subtotal Administration		2,207,335	1,232,316	-	1,232,316	-	2,207,335	-	0.0%
	School Programs	Salaries	21,983,081	11,629,334	-	11,629,334	50,677	22,033,757	(50,677)	-0.2% - National School Food Program \$266K
		Benefits	4,463,238	2,077,418	-	2,077,418	28,151	4,491,389	(28,151)	-0.6% - National School Food Program \$266K
		Advertising and Printing	-	-	-	-	-	-	-	0.0%
		Communication	111,825	70,936	-	70,936	-	111,825	-	0.0%
Contracted Services		439,063	324,821	-	324,821	200,000	639,063	(200,000)	-45.6% - Homeschooling \$200K	
Maintenance and Repairs		43,475	54,571	10,960	65,530	-	43,475	-	0.0%	
Other		-	-	-	-	-	-	-	0.0%	
Professional and Technical		346,797	251,409	23,490	274,900	227,370	574,167	(227,370)	-65.6% - Take a Kid Trapping \$56K - Youth Contributions - \$32K - Healthy Choices \$147K - School Health Program - \$10K	
Rentals and Leases		160,378	72,079	3,870	75,950	-	160,378	-	0.0%	
Student Travel		560,000	448,696	-	448,696	-	560,000	-	0.0%	
Travel		230,825	153,513	-	153,513	-	230,825	-	0.0%	
Electricity		-	-	-	-	-	-	-	0.0%	
Heating		-	-	-	-	-	-	-	0.0%	
Water/Sewerage	-	-	-	-	-	-	-	0.0%		
Awards and Student Events	8,442	1,550	-	1,550	-	8,442	-	0.0%		
Freight	7,292	455	-	455	-	7,292	-	0.0%		
Assistive Technology	-	-	-	-	-	-	-	0.0%		
Materials & Supplies	1,368,877	729,854	55,077	784,931	89,854	1,458,731	(89,854)	-6.6% - National School Food Program \$63K - OHS Assessments and Training \$79K		
Subtotal School Programs		29,723,295	15,814,636	93,397	15,908,033	596,052	30,319,347	(596,052)	-2.0%	

**Yellowknife Education District No. 1 - Finance Committee
Financial Report: Consolidated Expenses at March 31, 2025**

Program	Object	2025-2026 Budget	Actuals To Date	Commitments	Total ATD & Commitments	Authorized Expenses	Forecasted Expenditure to Year - End	Forecasted Remaining \$	Remaining %
Operations and Maintenance	Salaries	679,722	432,183	-	432,183	58,000	737,722	(58,000)	-8.5% - USW - Signing bonus \$1500 per employee
	Benefits	141,855	74,225	-	74,225	-	141,855	-	0.0%
	Advertising and Printing	-	-	-	-	-	-	-	0.0%
	Communication	8,000	5,987	-	5,987	-	8,000	-	0.0%
	Contracted Services	190,000	169,763	-	169,763	-	190,000	-	0.0%
	Maintenance and Repairs	733,704	446,244	63	446,307	298,500	1,032,204	(298,500)	-40.7% - Accessibility Study - \$61K - MHS Hally Flooring - \$88K - Securing Play Spaces/Playgrounds - \$150K
	Other	-	-	-	-	-	-	-	0.0%
	Professional and Technical	5,000	4,572	-	4,572	-	5,000	-	0.0%
	Rentals and Leases	-	-	-	-	-	-	-	0.0%
	Student Travel	-	-	-	-	-	-	-	0.0%
	Travel	-	-	-	-	-	-	-	0.0%
	Electricity	1,055,000	707,148	-	707,148	-	1,055,000	-	0.0%
	Heating	753,000	490,620	-	490,620	-	753,000	-	0.0%
	Water/Sewerage	228,143	149,033	-	149,033	-	228,143	-	0.0%
	Awards and Student Events	-	-	-	-	-	-	-	0.0%
	Freight	5,000	23	-	23	-	5,000	-	0.0%
Assistive Technology	-	-	-	-	-	-	-	0.0%	
Materials & Supplies	-	-	-	-	-	-	-	0.0%	
Subtotal Operations & Maintenance		3,799,425	2,479,798	63	2,479,861	356,500	4,155,925	(356,500)	-9.4%
Inclusive Schooling	Salaries	7,045,171	4,369,496	-	4,369,496	3,956,940	11,002,111	(3,956,940)	-56.2% - Interim Support Assistants Sep - Dec \$288K
	Benefits	1,549,989	816,629	-	816,629	1,020,819	2,570,808	(1,020,819)	-65.9% - Interim Support Assistants Sep - Dec \$26K
	Advertising and Printing	-	-	-	-	-	-	-	0.0%
	Communication	2,000	1,194	-	1,194	-	2,000	-	0.0%
	Contracted Services	75,000	17,304	-	17,304	-	75,000	-	0.0%
	Maintenance and Repairs	5,000	634	-	634	-	5,000	-	0.0%
	Other	-	-	-	-	-	-	-	0.0%
	Professional and Technical	110,000	78,116	-	78,116	50,948	160,948	(50,948)	-46.3% - Safe Management Group Training \$51K
	Rentals and Leases	15,000	6,684	-	6,684	-	15,000	-	0.0%
	Student Travel	-	-	-	-	-	-	-	0.0%
	Travel	-	-	-	-	-	-	-	0.0%
	Electricity	-	-	-	-	-	-	-	0.0%
	Heating	-	-	-	-	-	-	-	0.0%
	Water/Sewerage	-	-	-	-	-	-	-	0.0%
	Awards and Student Events	-	-	-	-	-	-	-	0.0%
	Freight	60,000	10,975	-	10,975	-	60,000	-	0.0%
Assistive Technology	40,000	21,927	-	21,927	-	40,000	-	0.0%	
Materials & Supplies	-	-	-	-	-	-	-	0.0%	
Subtotal Inclusive Schooling		8,902,160	5,322,957	-	5,322,957	5,028,707	13,930,867	(5,028,707)	-56.5%

**Yellowknife Education District No. 1 - Finance Committee
Financial Report: Consolidated Expenses at March 31, 2025**

Program	Object	2025-2026 Budget	Actuals To Date	Commitments	Total ATD & Commitments	Authorized Expenses	Forecasted Expenditure to Year - End	Forecasted Remaining \$	Remaining %
Indigenous Languages and Education									
	Salaries	983,116	468,366	-	468,366	-	983,116	-	0.0%
	Benefits	201,637	65,451	-	65,451	-	201,637	-	0.0%
	Advertising and Printing	-	-	-	-	-	-	-	0.0%
	Communication	-	-	-	-	-	-	-	0.0%
	Contracted Services	-	200	-	200	-	-	-	0.0%
	Maintenance and Repairs	-	-	-	-	-	-	-	0.0%
	Other	-	-	-	-	-	-	-	0.0%
	Professional and Technical	2,000	351	-	351	-	2,000	-	0.0%
	Rentals and Leases	-	-	-	-	-	-	-	0.0%
	Student Travel	24,000	-	-	-	-	24,000	-	0.0%
	Travel	-	-	-	-	-	-	-	0.0%
	Electricity	-	-	-	-	-	-	-	0.0%
	Heating	-	-	-	-	-	-	-	0.0%
	Water/Sewerage	-	-	-	-	-	-	-	0.0%
	Awards and Student Events	-	-	-	-	-	-	-	0.0%
	Freight	-	-	-	-	-	-	-	0.0%
	Assistive Technology	-	-	-	-	-	-	-	0.0%
	Materials & Supplies	238,215	85,983	-	85,983	-	238,215	-	0.0%
	Subtotal Indigenous Languages and Education	1,448,969	620,350	-	620,350	-	1,448,969	-	0.0%
Other - Jordan's Principle									
	Salaries	-	32,030	-	32,030	-	-	-	0.0% - JP transfer from Behchoko to cover 0.50 EA at RLN
	Benefits	-	9,020	-	9,020	-	-	-	0.0%
	Advertising and Printing	-	-	-	-	-	-	-	0.0%
	Communication	-	-	-	-	-	-	-	0.0%
	Contracted Services	-	-	-	-	-	-	-	0.0%
	Maintenance and Repairs	-	-	-	-	-	-	-	0.0%
	Other	-	-	-	-	-	-	-	0.0%
	Professional and Technical	-	-	-	-	-	-	-	0.0%
	Rentals and Leases	-	-	-	-	-	-	-	0.0%
	Student Travel	-	-	-	-	-	-	-	0.0%
	Travel	-	-	-	-	-	-	-	0.0%
	Electricity	-	-	-	-	-	-	-	0.0%
	Heating	-	-	-	-	-	-	-	0.0%
	Water/Sewerage	-	-	-	-	-	-	-	0.0%
	Awards and Student Events	-	-	-	-	-	-	-	0.0%
	Freight	-	-	-	-	-	-	-	0.0%
	Assistive Technology	-	-	-	-	-	-	-	0.0%
	Materials & Supplies	-	244	-	244	-	-	-	0.0%
	Subtotal Other - Jordan's Principle	-	41,294	-	41,294	-	-	-	#DIV/0!
	Total Expenses before Amortization	46,081,183	25,511,352	93,460	25,604,811	5,981,259	52,062,442	(5,981,259)	-13.0%
Subtotal Amortization									
	Amortization	1,000,000	-	-	-	-	1,000,000	-	0.0%
	Subtotal Amortization	1,000,000	-	-	-	-	1,000,000	-	0.0%
	Total Expenses	47,081,183	25,511,352	93,460	25,604,811	5,981,259	53,062,442	(5,981,259)	-12.7%



Yellowknife Education District No. 1 Finance Committee Meeting MINUTES

March 13, 2026 @ 12:10 PM

District Office Boardroom & Video Conference

Committee Members Present: Trustee Brookes, Trustee Shortt, Trustee Drew (online), Trustee Bell (online) & Trustee Snaggs

Regrets: Trustee Wasylciw

Absent: Trustee Peters

Administration Present: Lisa Vass, Shirley Zouboules, Graham Arts, Landon Kowalzik, Pat Thagard & Annie Lagomasino

Guests present: none

Meeting Chairperson: Trustee Brookes

Meeting Recorder: Annie Lagomasino

1. The meeting was called to order at 12:13 PM. 6 committee members present.

2. Land Acknowledgement

We respectfully acknowledge that we live, work, and learn on Chief Drygeese Territory in the Akaitcho region, the traditional territory of the Yellowknives Dene First Nation.

3. Declaration of Conflict of Interest

None declared

4. Adoption of Agenda

Motion #: 01/03-13/25-26

I move that the Finance Committee adopt the agenda as presented.

Moved by: Trustee Shortt; Seconded by: Trustee Bell

Carried

5. Approval of Minutes

Motion #: 02/03-13/25-26

I move that the Finance Committee accept the committee minutes of February 24, 2026, as circulated.

Moved by: Trustee Bell; Seconded by: Trustee Shortt

Carried

Friendly amendment: Remove "Facilities" from Committee name

6. Budget

a. Notional Contribution Letter

The Minister of Education, Culture and Employment (ECE) has issued the notional contribution letter outlining formula funding for the upcoming fiscal year. Preliminary calculations indicate the funding amount is approximately 4% higher than the previous year.

Trustees asked whether the figures in the letter were used in the District's budget evaluation calculations. Administration confirmed that the current notional figures were used.

Trustees also asked about the change in enrolment and full-time equivalent (FTE) formula funding compared to the previous year. Administration advised that this analysis has not yet been completed and will be provided at the next meeting.

b. Budget Development

Administration reported that the notional letter aligns closely with the pro-forma budget amount previously calculated.

Staff are currently finalizing forecasts and will focus on building the salary and wage budget, which represents the largest portion of District expenditures. Administration anticipates completing the staffing component by the March 24 meeting, with non-staffing costs to follow.

Trustees inquired about potential operational impacts and staffing reductions. Administration advised that it is too early to determine the extent of any reductions. Administration also noted that a preliminary property tax estimate from the City has not yet been received.

Trustees expressed appreciation for the work underway to prepare the budget.

7. Adjournment

Motion #: 03/03-13/25-26

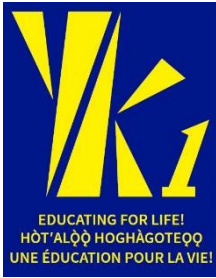
I move that this Committee meeting be adjourned.

Moved by: Trustee Shortt; Seconded by: Trustee Snaggs

Carried

Meeting adjourned at 12:26 PM

Next Finance Committee meeting date: March 24, 2026



Yellowknife Education District No. 1 Finance Committee Meeting MINUTES

March 31, 2026 @ 12:10 PM

District Office Boardroom & Video Conference

Committee Members Present: Trustee Brookes (online), Trustee Peters (online), Trustee Shortt, Trustee Bell (online), Trustee Snaggs (online), & Trustee Wasylciw

Absent: Trustee Drew

Administration Present: Lisa Vass, Graham Arts, Landon Kowalzik, Jordan Martin, & Annie Lagomasino

Guests present: none

Meeting Chairperson: Trustee Brookes

Meeting Recorder: Annie Lagomasino

1. The meeting was called to order at 12:11 PM. 6 committee members present.

2. Land Acknowledgement

We respectfully acknowledge that we live, work, and learn on Chief Drygeese Territory in the Akaitcho region, the traditional territory of the Yellowknives Dene First Nation.

3. Declaration of Conflict of Interest

None declared

4. Adoption of Agenda

Motion #: 01/03-31/25-26

I move that the Finance Committee adopt the agenda as presented.

Moved by: Trustee Shortt; Seconded by: Trustee Bell

Carried

5. Approval of Minutes

Motion #: 02/03-31/25-26

I move that the Finance Committee accept the committee minutes of March 13, 2026, as circulated.

Moved by: Trustee Snaggs; Seconded by: Trustee Peters

Carried

6. Budget

a. Budget Status Update - Presentation

Secretary-Treasurer Vass presented a draft budget status update, noting projected salaries comprise 82% of the budget. Highlights included a decrease in FTE positions (258.1 to 251.94), the Mental Health Team Coordinator position moving from the

District Office to schools, and a new joint STEP program position with Yellowknife Catholic Schools yet to be added. Additionally, the tax notional amount exceeds \$9 million and will be incorporated into the next budget update.

Administration confirmed salary projections are based on actual staff grid placement with step increases. Staffing projections remain pending the April 26 resignation deadline, with potential cost savings if local hires reduce relocation expenses.

Trustees inquired about the previously referenced \$30 million in funding related to Jordan's Principle. Administration advised no further details are available at this time, with updates expected in May as Education, Culture and Employment determines allocation parameters.

It was noted the pro-forma budget remains in development due to additional funding, and a request was made for a five-year financial forecast beyond the draft budget. Additionally, Trustee Bell will contact the Facilities Committee regarding upcoming school tours and confirm current goals and meeting coordination.

7. Budget

a. DRAFT Financial Report for March 31, 2026

Secretary Treasurer Vass presented the March 31 financial report, noting it is a draft while Quarter 3 is being finalized and reflects actuals only, with final figures and an updated forecast expected within one to two weeks. Trustees were advised to interpret the report with caution.

Trustees inquired about the \$720,000 budgeted surplus (as approved in June 2025) and whether Education, Culture and Employment would recover the actual surplus funds at year-end. Administration indicated a surplus is still anticipated and referenced Board-approved projects (e.g., fencing and flooring) to be funded from it, confirming ECE had been informed without concern. Trustees expressed uncertainty regarding whether all remaining surplus must be returned and concern that current wording implies a zero balance, while Administration noted ECE's 5–7% policy may support retaining funds and that this could be challenged if necessary. Trustees emphasized the need to maintain a contingency reserve, discussed seeking clarification and potential next steps, and agreed to include surplus retention in upcoming MLA discussions, with Administration to prepare supporting estimates.

8. Adjournment

Motion #: 03/03-31/25-26

I move that this Committee meeting be adjourned.

Moved by: Trustee Shortt; Seconded by: Trustee Snaggs

Carried

Meeting adjourned at 12:46 PM

Next Finance Committee meeting date: April 28, 2026




Yellowknife Education District No.1

Educating for Life!

YK1 Finance Committee 2026-2027

Budget Introduction
February 24, 2026

1



Yellowknife Education District No.1

Educating for Life!

Presentation Overview

- 2025-2026 Funding
- Enrolment
- 2026-2027 Proforma Funding
- Average Salary
- Assumptions
- Question and Answer Session

2

2



Yellowknife Education District No.1

Educating for Life!

2025-2026 Approved Budget

Funding

- ECE - \$34.5M
- City of YK - \$8.038M (Prior Year)
- Heritage Canada - \$580K
- ECE Other - \$1.084M
- Other - \$736K
- Total Revenue - \$44.895M

3

3



Yellowknife Education District No.1

Educating for Life!

2025-2026 Approved Budget

Funding

- Total Expenses - \$47.081M
- Deficit - \$2.186M (Operating Funds this)

4

4



Yellowknife Education District No.1

Educating for Life!

2025-2026 Approved Budget

FTE

- ECE Funding Formula – 223.89 FTE
- Budget – 258.35
- Difference – (34.46)

5

5



Yellowknife Education District No.1

Educating for Life!

Enrolment

- Sep 30 – 2025 – 2,155.3
- Sep 30, 2024 – 2,105.5
- Sep 30, 2023 – 2,098.0

6

6



Yellowknife Education District No.1

Educating for Life!

2026-27 Proforma ECE Funding

- Total Estimated Funding - \$35.665M
- FTEs – 229.27

7

7



Yellowknife Education District No.1


Educating for Life!

Average Salary

- Teachers - \$175,721
- Program Consultants - \$190,644
- GNWT – Use mid-grids for all others

8

8



Educating for Life!


Yellowknife Education District No.1

Average Salary

- **Employer Share 21.75%**
 - 12.5% - CPP/EI/Disability
 - 2.25% - PD
 - 1.70% - Medical Travel Assistance
 - 2.0% - Removals
 - 0.90% - WSCC
 - 0.90% - Dental
 - 1.50% - Increased Benefit Costs

9

9



Educating for Life!

Yellowknife Education District No.1

Known Assumptions

- Balanced budget with contingency if possible
- Consider Interim Support Assistant impact on YK1 Operating Surplus
- USW – 3%
- NWTTA – 5%

10

10



Yellowknife Education District No.1

Educating for Life!

Thank you

Questions & Answers



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Row Labels	Audit Object Segment Header	Details	SFF ECE Funding	City YK	Total SFF ECE & City YK	Total Heritage Canada	Total Other ECE Revenue	Total	Sum of Total Funding	Sum of Budget Expenses	Sum of Variance	SFF ECE FTE	Budget FTE	FTE Variance	
60. School Programs															
	ECE Other	(blank)					1,084,045.48	1,084,045.48	1,084,045.48	-	1,084,045.48			0.00	
	ECE Other Total				78,040	78,040	1,084,045.48	1,084,045.48	1,084,045.48	-	1,084,045.48			0.00	
	Materials	Healthy Food for Learning	78,040		78,040				78,040.00	78,040	0.01			0.00	
	Materials	Heritage Canada				354,000			354,000.00	161,000	193,000.00			0.00	
	Materials	National Food Program								279,919	- 279,918.65			0.00	
	Materials Total				78,040	354,000			432,040.00	518,959	- 86,918.64			0.00	
	Other Education Bodies	Other	63,120	14,955	78,075		316,693	316,693	316,693.00	-	316,693.00			0.00	
	Other Education Bodies	Other Education Bodies												0.00	
	Other Education Bodies Total		63,120	14,955	78,075		316,693	316,693	316,693.00	-	316,693.00			0.00	
	Salary & Benefits	FRENCH EA							76,000.00	55,928	- 20,071.64			-0.50	
	Salary & Benefits	HEAD JANITOR	424,907	100,657	525,564				525,563.91	580,367	- 64,803.23	6.00	6.00	0.00	
	Salary & Benefits	JANITOR	869,643	206,012	1,075,654				1,075,653.13	897,790	- 217,863.68	12.28	9.13	3.15	
	Salary & Benefits	JANITOR SUPERVISOR	70,818	16,776	87,594				87,593.98	118,503	- 30,908.59	1.00	1.00	0.00	
	Salary & Benefits	JK EDUCATION ASSISTANT	247,983	58,745	306,728				306,727.97	581,237	- 274,508.78	1.76	6.00	-4.24	
	Salary & Benefits	JUNIOR KINDERGARTEN INSTRUCTOR	1,127,194	267,024	1,394,218				1,394,218.03	897,802	- 456,416.39	8.00	8.00	0.00	
	Salary & Benefits	LEAD/FLOATER JANITOR	70,818	16,776	87,594				87,593.98	105,990	- 18,396.45	1.00	1.00	0.00	
	Salary & Benefits	LIBRARIANS								356,198	- 356,198.47			-3.50	
	Salary & Benefits	Literacy Coordinator (Program Coordinator)	76,258	18,065	94,323				94,323.10		94,323.10	0.50	0.50	0.00	
	Salary & Benefits	MANAGER, TECHNOLOGY SERVICES	131,758	31,213	162,971				162,971.00	174,835	- 11,863.52	1.00	1.00	0.00	
	Salary & Benefits	NETWORK TECH								261,895	- 261,895.31		2.00	-2.00	
	Salary & Benefits	Parental/Maternity/Paternity								244,959	- 244,959.32			0.00	
	Salary & Benefits	PRINCIPALS 10 - 12	140,699	33,378	174,277				174,277.26	227,989	- 53,711.71	1.00	1.00	0.00	
	Salary & Benefits	PRINCIPALS K-9	704,497	166,890	871,386				871,386.22	1,042,617	- 171,231.13	5.00	5.00	0.00	
	Salary & Benefits	PROGRAM COORDINATORS	152,516	36,130	188,646				188,646.33	168,919	19,727.50	1.00	0.50	0.50	
	Salary & Benefits	PROGRAM COORDINATORS FRENCH	395,033	72,260	467,293	120,000			497,292.67	386,089	101,203.87	2.00	2.00	0.00	
	Salary & Benefits	SCHOOL ADMIN ASSISTANT 7.5HRS								50,789	- 50,788.84	0.50	0.50	-0.50	
	Salary & Benefits	SCHOOL FINANCE & ADM ASST 7.5HRS	302,115	71,568	373,683				373,683.02	538,898	- 165,214.73	3.67	5.00	-1.33	
	Salary & Benefits	SCHOOL FINANCE & ADM ASST 7HRS	82,320	19,501	101,821				101,820.99	105,110	- 3,289.03	1.00	1.00	0.00	
	Salary & Benefits	SCHOOL FINANCE OFFICER 7.5HRS	82,320	19,501	101,821				101,820.99	120,197	- 18,375.69	1.00	1.00	0.00	
	Salary & Benefits	SUBS	337,886	80,043	417,929				417,929.00	696,447	- 278,518.10	1.00	0.00	0.00	
	Salary & Benefits	TEACHER FRENCH				30,000			30,000.00	338,800	- 308,800.29	2.25	2.25	-2.25	
	Salary & Benefits	TEACHER PIPE								27,864	- 27,863.55	0.25	0.25	-0.25	
	Salary & Benefits	Teachers 10-12	3,864,869	915,556	4,780,425				4,780,425.22	4,037,060	743,365.00	27.43	23.97	3.46	
	Salary & Benefits	TEACHERS K-9	10,398,370	2,463,291	12,861,661				12,861,660.57	13,533,065	- 671,403.96	73.80	79.60	-5.80	
	Salary & Benefits	VICE PRINCIPALS 10-12	281,799	66,756	348,555				348,554.52	389,142	- 40,587.86	2.00	2.00	0.00	
	Salary & Benefits	VICE PRINCIPALS K-9	704,497	166,890	871,386				871,386.22	1,042,617	- 171,231.13	5.00	5.00	0.00	
	Salary & Benefits Total		20,376,498	4,827,031	25,203,529	226,000			25,429,529.10	26,648,144	- 1,218,614.82	154.44	167.70	-13.26	
	Services	Heritage Canada								37,000	- 37,000.00			0.00	
	Services	Homeschooling								100,000	- 100,000.00			0.00	
	Services	School Operating Budgets								460,000	- 460,000.00			0.00	
	Services	Student Transportation (Bussing)	374,227	88,651	462,878				462,877.80	560,000	- 97,122.20	0.00	0.00	0.00	
	Services Total		374,227	88,651	462,878				462,877.80	1,157,000	- 694,122.20	0.00	0.00	0.00	
	YK1 Generated Funds	YK1 Generated Funds					419,562	419,562	419,562.00	-	419,562.00			0.00	
	YK1 Generated Funds Total						419,562	419,562	419,562.00	-	419,562.00			0.00	
	(blank) Total	(blank)												0.00	
	Revenue	Bellamy	49,000	11,610	60,610				60,610.00		60,610.00			0.00	
	Revenue	Healthy Choices Initiatives Healthy Snacks	18,000		18,000				18,000.00		18,000.00			0.00	
	Revenue	Healthy Choices Initiatives Healthy Snacks Base	128,920		128,920				128,920.00		128,920.00			0.00	
	Revenue	Ongoing: St Sec Small School Pgm	168,462	39,907	208,369				208,369.00		208,369.00			0.00	
	Revenue	SSI	34,000	8,054	42,054				42,054.00		42,054.00			0.00	
	Revenue	Termination Benefits	348,216		348,216				348,216.00		348,216.00			0.00	
	Revenue	Youth Contributions	23,680		23,680				23,680.00		23,680.00			0.00	
	Revenue Total		770,278	59,571	829,849				829,849.00		829,849.00			0.00	
	Other	School Operations & Maintenance Funding	771,460	162,753	934,213				934,213.00	1,249,913	- 295,699.75	0.00	0.00	0.00	
	Other	Medical Travel								150,000	- 150,000.00			0.00	
	Other Total		771,460	162,753	934,213				934,213.00	1,399,913	- 465,699.75		154.44	-13.26	
	60. School Programs Total		22,433,623	5,172,961	27,606,584	580,000	1,084,045.48	7,36,255	30,006,884.31	29,724,015	282,869.20	154.44	167.70	-13.26	
	61. Inclusive Schooling														
	Materials	Magnet OAM	38,000		38,000				38,000.00	38,000				0.00	
	Materials	Specialized Learning (Assistive Tech)	118,698	28,119	146,817				146,817.00	60,000	86,817.00			0.00	
	Materials Total		156,698	28,119	184,817				184,817.00	98,000	86,817.00			0.00	
	Salary & Benefits	Education Assistants	2,697,663	639,047	3,336,710				3,336,709.65	3,661,517	- 324,807.43	32.77	38.00	-6.23	
	Salary & Benefits	Magnet Education Assistants	203,642		203,642				203,642.00	181,830	21,812.21	2.00	1.00	1.00	
	Salary & Benefits	Magnet Teacher	522,832		522,832				522,831.82	555,043	- 32,210.93	3.00	3.00	0.00	
	Salary & Benefits	Program Coordinator	152,516	36,130	188,646				188,646.00	387,509	- 198,862.62	1.00	2.00	-1.00	
	Salary & Benefits	PST	2,196,076	520,233	2,716,309				2,716,309.01	2,752,892	- 46,583.17	15.59	16.00	-0.41	
	Salary & Benefits	SRM&H - MHW Team Coordinator	112,036	26,540	138,576				138,576.35	138,576		1.00	1.00	0.00	

Yellowknife Education District No.1
2025-2026 Approved Budget

Row Labels	Audit Object Segment Header		Details		SFF ECE Funding	City YK	Total SFF ECE & City YK	Total Heritage Canada	Total Other ECE Revenue	Total	Sum of Total Funding	Sum of Budget Expenses	Sum of Variance	SFFECE FTE	Budget FTE	FTE Variance
61. Inclusive Schooling	Salary & Benefits	SBM&HW - Wellness Mentor	611,094	117,638	494,056	117,638	611,094	-	-	611,094.37	611,094	296,689	-	5,000	5,000	-5,000
	Salary & Benefits Total	SUBS	611,094	117,638	494,056	117,638	611,094	-	-	611,094.37	611,094	296,689	-	5,000	5,000	-5,000
	Services	Counselling	6,379,821	1,338,988	7,717,809	7,717,809	7,717,809	-	-	7,717,809.21	8,595,160	877,350.74	54.36	67.00	67.00	-12.64
	Services	Professional Development	113,526	26,694	140,420	140,420	140,420	-	-	140,420.00	28,281	112,139.50	0.00	0.00	0.00	0.00
	Services	SBM&HW - O&M	89,331	21,162	110,493	110,493	110,493	-	-	110,493.00	28,281	82,212.50	0.00	0.00	0.00	0.00
	Services	Staff Dev/Travel	125,260	27,180	152,439	152,439	152,439	-	-	152,439.27	152,439	25,106.00	0.00	0.00	0.00	0.00
	Services Total	348,415	80,044	428,458	428,458	428,458	428,458	-	-	428,458.27	209,000	219,458.00	0.00	0.00	0.00	0.00
61. Inclusive Schooling Total			6,883,934	1,447,151	8,331,084	8,331,084	8,331,084	-	-	8,331,084.49	8,994,160	571,075.74	54.36	67.00	67.00	-12.64
62. Operations & Maintenance	Materials	Operations & Maintenance Freight	-	-	-	-	-	-	-	-	5,000	-	5,000.00	-	0.00	0.00
	Materials Total		-	-	-	-	-	-	-	-	5,000	-	5,000.00	-	0.00	0.00
	Salary & Benefits	Mtce - Director	160,871	38,133	199,104	199,104	199,104	-	-	199,103.68	199,104	1,000	-	1.00	1.00	-1.00
	Salary & Benefits	Mtce - Mtce Operators	39,558	9,371	48,930	48,930	48,930	-	-	48,929.50	573,544	524,614.96	4.00	4.00	4.00	-4.00
	Salary & Benefits	Mtce - Summer Grounds	463,698	109,846	573,544	573,544	573,544	-	-	573,544.47	48,930	524,614.96	0.25	0.25	0.25	-0.25
	Salary & Benefits Total	664,227	157,350	821,576	821,576	821,576	821,576	-	-	821,577.65	821,578	425,901.65	5.25	5.25	5.25	-5.25
	Services	Operations & Maintenance Materials	181,623	43,025	224,648	224,648	224,648	-	-	224,648.35	650,550	425,901.65	0.00	0.00	0.00	0.00
	Services	Small Capital	325,817	77,183	403,000	403,000	403,000	-	-	403,000.00	286,154	116,846.00	0.00	0.00	0.00	0.00
	Services	Utilities	1,646,177	389,986	2,036,143	2,036,143	2,036,143	-	-	2,036,143.00	2,036,143	-	0.00	0.00	0.00	0.00
	Services Total	2,817,644	667,825	3,485,369	3,485,369	3,485,369	3,485,369	-	-	3,485,369.35	3,799,425	309,055.65	5.25	5.25	5.25	-5.25
62. Operations & Maintenance Total			2,817,644	667,825	3,485,369	3,485,369	3,485,369	-	-	3,485,369.35	3,799,425	309,055.65	5.25	5.25	5.25	-5.25
63. Administration	Material	Admin O&M Clerical	114,917	27,223	142,140	142,140	142,140	-	-	142,140.00	142,140	8,000	-	8,000	-	0.00
	Material Total	BOT - DEA Council O&M	114,917	27,223	142,140	142,140	142,140	-	-	142,140.00	142,140	8,000	-	8,000	-	0.00
	Salary & Benefits	AP/FINANCE ASSISTANT	81,336	19,268	100,604	100,604	100,604	-	-	100,604.00	100,604	78,27	1.00	1.00	1.00	0.00
	Salary & Benefits	ASSIST SUPERINTENDENT CURRICULUM & LEARNING	171,331	40,587	211,918	211,918	211,918	-	-	211,918.00	242,358	30,440.18	1.00	1.00	1.00	0.00
	Salary & Benefits	ASSISTANT SUPERINTENDENT HR & LEARNING	13,239	3,136	16,375	16,375	16,375	-	-	16,375.16	16,375	0.00	0.00	0.00	0.00	0.00
	Salary & Benefits	BOT - Chairperson	49,436	11,711	61,147	61,147	61,147	-	-	61,147.00	61,147	0.45	0.00	0.00	0.00	0.00
	Salary & Benefits	BOT - Trustee	11,228	2,660	13,888	13,888	13,888	-	-	13,888.64	13,888	0.00	0.00	0.00	0.00	0.00
	Salary & Benefits	BOT - Vice Chair	96,720	22,912	119,632	119,632	119,632	-	-	119,632.00	227,150	107,517.79	1.00	2.00	2.00	-1.00
	Salary & Benefits	EXECUTIVE ASSISTANT	81,336	19,268	100,604	100,604	100,604	-	-	100,604.00	141,834	41,230.41	1.00	1.00	1.00	0.00
	Salary & Benefits	FINANCE COORDINATOR	81,336	19,268	100,604	100,604	100,604	-	-	100,604.00	118,801	18,000.63	1.00	1.00	1.00	-1.00
	Salary & Benefits	PAYROLL/BENEFITS OFFICER	81,336	19,268	100,604	100,604	100,604	-	-	100,604.00	113,653	13,049.22	1.00	1.00	1.00	0.00
	Salary & Benefits	RECEPTION	40,668	9,634	50,302	50,302	50,302	-	-	50,302.00	37,061.37	0.50	1.00	1.00	0.00	-0.50
	Salary & Benefits	SECRETARY/TREASURER	137,985	32,688	170,673	170,673	170,673	-	-	170,673.00	224,556	53,882.56	1.00	1.00	1.00	0.00
	Salary & Benefits	SUPERINTENDENT	190,325	45,085	235,411	235,411	235,411	-	-	235,411.00	327,990	92,579.07	1.00	1.00	1.00	0.00
	Salary & Benefits Total	954,940	226,218	1,181,158	1,181,158	1,181,158	1,181,158	-	-	1,181,157.80	1,846,335	665,177.16	7.50	11.00	11.00	-3.50
	Services	Administration 2017-2018 Adjustment	101,025	171,767	272,792	272,792	272,792	-	-	272,792.00	70,741.77	-	0.00	0.00	0.00	0.00
	Services	BOT - DEA Council O&M	76,483	18,118	94,601	94,601	94,601	-	-	94,601.20	100,500	5,898.80	0.00	0.00	0.00	0.00
	Services	Office Leases	108,902	31,813	140,715	140,715	140,715	-	-	140,715.00	140,715	-	0.00	0.00	0.00	0.00
	Services Total	84,360	221,698	306,058	306,058	306,058	306,058	-	-	306,057.97	316,000	9,942.03	0.00	0.00	0.00	0.00
63. Administration Total			1,154,217	475,139	1,629,356	1,629,356	1,629,356	-	-	1,629,355.77	2,207,335	577,979.19	7.50	11.00	11.00	-3.50
64. Indigenous Language and Education	Materials	Community support	60,927	14,433	75,360	75,360	75,360	-	-	75,359.95	75,360	102,438.07	0.00	0.00	0.00	0.00
	Materials	Indigenous Ed: OLC & ILE Handbook	48,265	11,434	59,699	59,699	59,699	-	-	59,698.80	59,699	102,438.07	0.00	0.00	0.00	0.00
	Materials Total	109,192	25,867	135,059	135,059	135,059	135,059	-	-	135,058.75	237,497	102,438.07	0.00	0.00	0.00	0.00
	Salary & Benefits	Dene Kede Facilitors	110,642	26,210	136,852	136,852	136,852	-	-	136,852.05	170,514	33,662.10	1.00	1.00	1.00	0.00
	Salary & Benefits	ILC EA	221,284	52,420	273,704	273,704	273,704	-	-	273,704.10	197,139	76,565.16	2.00	2.00	2.00	0.00
	Salary & Benefits	ILC Regional Indigenous Coordinator	152,513	36,130	188,643	188,643	188,643	-	-	188,643.00	194,783	6,140.41	1.00	1.00	1.00	0.00
	Salary & Benefits	ILC TEACHER	286,562	67,884	354,447	354,447	354,447	-	-	354,446.81	377,912	23,465.49	2.59	2.40	2.40	0.19
	Salary & Benefits	Indigenous Ed: Honouraria	110,642	26,210	136,852	136,852	136,852	-	-	136,852.05	160,403	23,550.87	1.00	1.00	1.00	0.00
	Salary & Benefits	TEACHERS	881,649	208,655	1,090,498	1,090,498	1,090,498	-	-	1,090,498.00	1,148,752	58,254.00	7.59	7.40	7.40	0.19
	Salary & Benefits Total	174,874	41,426	216,300	216,300	216,300	216,300	-	-	216,300.00	26,000	190,300.00	0.00	0.00	0.00	0.00
	Services	Indigenous Ed: Travel	174,874	41,426	216,300	216,300	216,300	-	-	216,300.00	26,000	190,300.00	0.00	0.00	0.00	0.00
	Services Total	1,165,709	276,148	1,441,857	1,441,857	1,441,857	1,441,857	-	-	1,441,856.75	1,448,249	6,391.78	7.59	7.40	7.40	0.19
64. Indigenous Language and Education Total			1,165,709	276,148	1,441,857	1,441,857	1,441,857	-	-	1,441,856.75	1,448,249	6,391.78	7.59	7.40	7.40	0.19
66. Amortization	Amortization	Amortization	-	-	-	-	-	-	-	-	1,000,000	-	1,000,000	-	0.00	0.00
	Amortization Total		-	-	-	-	-	-	-	-	1,000,000	-	1,000,000	-	0.00	0.00
66. Amortization Total			-	-	-	-	-	-	-	-	1,000,000	-	1,000,000	-	0.00	0.00
Grand Total			34,465,327	8,038,923	42,494,250	42,494,250	42,494,250	580,000	1,084,045.48	786,285	44,894,550.31	47,091,183	2,386,633.33	223.89	288.35	-34.46

Enrolments - Detail By School

Dept of Education, Culture & Employment
2026-27 Proforma School Year

Region		JK	All Students												All Students	
Community	School Name		K	1.0	2.0	3.0	4.0	5.0	6.0	7.0	8.0	9.0	10.0	11.0	12.0	Total FTE
Yellowknife District No. 1																
Yellowknife	École It'ô	68.5	44.0	63.5	44.5	56.0	46.0	41.0	-	-	-	-	-	-	-	363.5
Yellowknife	Mildred Hall	28.5	16.5	24.0	34.0	29.0	25.0	29.5	32.5	26.0	34.5	-	-	-	-	279.5
Yellowknife	N.J. MacPherson	44.0	39.5	45.0	45.5	46.5	41.5	60.0	-	-	-	-	-	-	-	322.0
Yellowknife	Range Lake North	18.5	21.5	18.0	29.0	21.0	28.5	23.0	12.5	16.0	11.0	-	-	-	-	199.0
Yellowknife	École Sir John Franklin	-	-	-	-	-	-	-	-	-	-	152.0	253.0	150.0	111.3	666.3
Yellowknife	William MacDonald	-	-	-	-	-	-	-	129.0	93.5	102.5	-	-	-	-	325.0
Total Yellowknife District No. 1		159.50	121.5	150.5	153.0	152.5	141.0	153.5	174.0	135.5	148.0	152.0	253.0	150.0	111.3	2,155.3

Dept of Education, Culture & Employment
2025-26 School Year

Region		JK	All Students												All Students	
Community	School Name		K	1.0	2.0	3.0	4.0	5.0	6.0	7.0	8.0	9.0	10.0	11.0	12.0	Total FTE
Yellowknife District No. 1																
Yellowknife	École It'ô	42.5	58.0	42.5	53.0	44.0	41.5	53.5	-	-	-	-	-	-	-	335.0
Yellowknife	Mildred Hall	14.0	23.5	31.5	30.5	20.0	31.0	31.5	25.0	37.0	16.0	-	-	-	-	260.0
Yellowknife	N.J. MacPherson	40.5	43.5	54.5	47.5	39.5	65.5	63.5	-	-	-	-	-	-	-	354.5
Yellowknife	Range Lake North	20.0	17.0	25.0	22.0	28.5	18.5	21.0	19.0	9.5	24.0	-	-	-	-	204.5
Yellowknife	École Sir John Franklin	-	-	-	-	-	-	-	-	-	-	145.0	254.5	143.0	95.0	637.5
Yellowknife	William MacDonald	-	-	-	-	-	-	100.5	103.0	110.5	-	-	-	-	-	314.0
Total Yellowknife District No. 1		117.00	142.0	153.5	153.0	132.0	156.5	169.5	144.5	149.5	150.5	145.0	254.5	143.0	95.0	2,105.5

Dept of Education, Culture & Employment
2024-25 School Year

Region		JK	All Students												All Students	
Community	School Name		K	1.0	2.0	3.0	4.0	5.0	6.0	7.0	8.0	9.0	10.0	11.0	12.0	Total FTE
Yellowknife District No. 1																
Yellowknife	École It'ô	49.0	35.0	48.0	41.0	43.0	54.0	30.0	-	-	-	-	-	-	-	300.0
Yellowknife	Mildred Hall	20.5	31.0	32.0	24.0	32.5	28.5	25.0	39.5	20.0	22.0	-	-	-	-	275.0
Yellowknife	N.J. MacPherson	43.0	58.5	50.0	41.5	63.5	64.5	40.5	-	-	-	-	-	-	-	361.5
Yellowknife	Range Lake North	21.0	26.0	24.0	30.0	24.0	21.0	33.0	10.0	25.0	28.5	-	-	-	-	242.5
Yellowknife	École Sir John Franklin	-	-	-	-	-	-	-	-	-	-	140.0	282.0	128.5	99.0	649.5
Yellowknife	William MacDonald	-	-	-	-	-	-	91.0	104.5	74.0	-	-	-	-	-	269.5
Total Yellowknife District No. 1		133.50	150.5	154.0	136.5	163.0	168.0	128.5	140.5	149.5	124.5	140.0	282.0	128.5	99.0	2,098.0

Dept of Education, Culture & Employment
 2026-27 Proforma School Year
 Summary of Contributions

CATEGORIES	YK #1	YK #1	YK #1	YK #1	YK #1	YK #1
	25-26	25-26	26-27	26-27	Diff.	Diff.
	PY	SY	PY	SY	PY	SY
ADMINISTRATION AND SCHOOL SERVICES						
Administration Staffing						
Superintendent	1.00	190,325.00	1.00	190,601.00	-	276.00
Comptroller	1.00	137,985.00	1.00	138,186.00	-	201.00
Assistant superintendents	1.00	171,331.00	1.00	171,580.00	-	249.00
Technology Consultants	1.00	131,758.00	1.00	131,950.00	-	192.00
Administration officers	1.00	96,720.00	1.00	96,860.00	-	140.00
Clerical	3.50	284,676.00	3.50	285,089.00	-	413.00
Administration O&M	-	114,917.00	-	115,084.00	-	167.00
District Education Authorities	-	150,386.00	-	151,109.00	-	723.00
Office Leases	-	108,902.00	-	109,060.00	-	158.00
Adjustments/Allocations	-	(101,025.00)	-	(101,025.00)	-	-
One Time Adjustments (July to March)	-	-	-	-	-	-
One Time Adjustments (April to June)	-	-	-	-	-	-
	8.50	1,285,975.00	8.50	1,288,494.00	-	2,519.00
TERRITORIAL SCHOOLS						
School Staffing						
Teachers JK-9	93.56	13,182,540.00	96.79	13,770,548.00	3.23	588,008.00
Teachers 10-12	30.43	4,287,567.00	31.43	4,471,622.00	1.00	184,055.00
Principals and VP Allowances	-	-	-	-	-	-
School Support Consultants	3.00	457,549.00	3.00	463,065.00	-	5,516.00
School Counselling	-	-	-	-	-	-
School Secretaries	5.67	466,755.00	5.69	469,080.00	0.02	2,325.00
Custodians	20.28	1,436,185.00	20.36	1,443,943.00	0.08	7,758.00
Casual Wages	-	337,886.00	-	346,372.00	-	8,486.00
School Operation and Maintenance (O&M)						
Materials/supplies/minor projects/F&E/student travel	-	771,460.00	-	790,834.00	-	19,374.00
Student Transportation (busing)	-	374,227.00	-	383,625.00	-	9,398.00
Healthy Food for Learning	-	78,040.00	-	78,040.00	-	-
Healthy Choices Initiative - Healthy Snacks	-	18,000.00	-	18,000.00	-	-
Healthy Choices Initiative - Base	-	128,920.00	-	128,920.00	-	-
Youth Contributions Program	-	23,680.00	-	23,680.00	-	-
Senior Secondary Education						
One-time Start-up Costs	-	-	-	-	-	-
Senior Secondary Materials and Distance Learning	-	168,462.00	-	175,236.00	-	6,774.00
Small Schools Senior Secondary	-	-	-	-	-	-
Literacy Coaches	0.50	76,258.07	0.50	77,177.55	-	919.48
Termination Benefits	-	418,673.00	-	-	-	(418,673.00)
Yellowknife District Education Authority Support	-	2,817,844.00	-	3,220,495.00	-	402,651.00
Rae Edzo School Society	-	-	-	-	-	-
Adjustments/Allocations	-	146,120.00	-	92,000.00	-	(54,120.00)
One Time Adjustments (July to March)	-	-	-	230,000.00	-	230,000.00
One Time Adjustments (April to June)	-	-	-	-	-	-
	153.44	25,190,166.07	157.77	26,182,637.55	4.33	992,471.48
INCLUSIVE SCHOOLING						
Staffing						
Regional Coordinators	1.00	152,516.00	1.00	154,355.00	-	1,839.00
Program Support Teachers	15.59	2,196,076.00	15.76	2,242,584.00	0.18	46,508.00
School Based Mental Health and Wellness Funding	-	731,352.00	-	731,352.00	-	-
Support Assistants	32.77	2,697,663.00	33.54	2,765,412.00	0.77	67,749.00
Magnet Facilities	5.00	764,474.00	5.00	768,804.00	-	4,330.00
Staff Development	-	89,331.00	-	91,535.00	-	2,204.00
Specialized Learning Material/Assistive Technology	-	118,698.00	-	121,443.00	-	2,745.00
Staff Development Travel	-	20,298.00	-	20,557.00	-	259.00
Counselling/Healing	-	113,526.00	-	116,180.00	-	2,654.00
Adjustments/Allocations	-	-	-	-	-	-
One Time Adjustments (July to March)	-	-	-	-	-	-
One Time Adjustments (April to June)	-	-	-	-	-	-
	54.36	6,883,934.00	55.31	7,012,222.00	0.95	128,288.00
INDIGENOUS LANGUAGE AND EDUCATION						
Regional ILE Coordinator	1.00	152,516.00	1.00	154,355.00	-	1,839.00
Indigenous Language Instruction Staff	6.59	729,130.00	6.69	741,268.00	0.10	12,138.00
Indigenizing Education	-	174,874.00	-	175,128.00	-	254.00
Resource Development: OLC & ILE Handbook	-	48,265.00	-	48,434.00	-	169.00
Community Support	-	60,927.00	-	62,260.00	-	1,333.00
Adjustments/Allocations	-	-	-	-	-	-
One Time Adjustments (July to March)	-	-	-	-	-	-
One Time Adjustments (April to June)	-	-	-	-	-	-
	7.59	1,165,712.00	7.69	1,181,445.00	0.10	15,733.00
TOTALS	223.89	34,525,787.07	229.27	35,664,798.55	5.38	1,139,011.48
				35,641,524.00		(23,274.55)



BOARD REPORT

Title:	Policy & Governance Committee
Contact:	Tina Drew – Committee Chair
Submitted:	2026-April-10
Mandate	<ul style="list-style-type: none"> As outlined in Policy 8 - <i>Committees of the Board</i>
Background	<ul style="list-style-type: none"> The Policy & Governance Committee met on April 8th A variety of Policies were discussed. The following Policies are being brought forward to this meeting: <ol style="list-style-type: none"> Policy 29 – <i>Visual Identity</i>: tabled for trustee review by May 3rd Policy 30 – <i>Information Technology</i>: tabled for trustee review by May 3rd Policy 8 – <i>Committees of the Board</i>: for Approval Policy 13 – <i>Teaching Staff Reductions</i>: for Approval Policy 21 – <i>Duty to Report</i>: for Reinstatement Policy 26 – <i>Naming and Renaming of School Buildings & School Areas</i>: for Approval – no changes Policy 27 – <i>Student Engagement with the Board</i>: Approval The next Policy & Governance Committee Meeting is scheduled for April 16th
Actions	<p>I move that the YK1 Board of Trustees table policies 29 and 30 for review trustees to provide feedback no later than May 3rd, 2026.</p> <p>I move that the YK1 Board of Trustees approve Policy 8 – Committees of the Board, as presented.</p> <p>I move that the YK1 Board of Trustees approve Policy 13 – Teaching Staff Reductions, as presented.</p> <p>I move that the YK1 Board of Trustees reinstate Policy 21 – Duty to Report, as presented.</p> <p>I move that the YK1 Board of Trustees re-approve Policy 26 – Naming and Renaming of School Buildings and School Areas, as is following the Policy & Governance Committee’s review.</p> <p>I move that the YK1 Board of Trustees approve Policy 27 – Student Engagement with the Board, as presented.</p>
Attachments	<p><input checked="" type="checkbox"/> Yes or <input type="checkbox"/> No</p> <p>Policies, as noted above in Background section</p>

Policy 8: Committees of the Board

Purpose:

The Board establishes committees to assist in the governance of the District and to assist the Board in achieving its goals.

Responsibilities:

- To conduct a comprehensive discussion of, and to advise, investigate, and prepare recommendations to the Board on items identified within its mandate and any matters referred to it by the Board;
- All committees of the Board are under the control of the Board, serve at the pleasure of the Board, and may be disbanded at any time by a decision of the Board;
- All committees have no powers other than those granted to them by the Board;
- All committees report to the Board;
- All committee appointments will carry a term of one year.

Types of committees:

1. **Standing Committees** - are those that the Board has identified as being necessary to assist in the proper governance of the District or on which the Board is requested to provide or requires representation. These committees may be initially formed by the Board or external organizations.
2. **Ad Hoc Committees** - Committees established by the Board to complete a specific task for the Board. As soon as that task has been completed, the Ad Hoc Committee shall be disbanded. The terms of reference for the Ad Hoc Committee will be set by the Board when formed.

Except where noted in the Committee's Terms of Reference, each Committee shall:

1. Consist of Board representation as appointed by the Chairperson with no more than three Trustees appointed and in addition:
 - **Standing Committees** - If the committee was formed by an external organization, the Board will adhere to the membership requirements as per that organization's request/policies.
 - **Ad Hoc Committees** - Committee members and/or other support committee members may be appointed as required by the committee's terms of reference.
2. Have access to the Superintendent or designate(s) as resource

person(s). Each Committee Chairperson shall:

- Be selected by the members of the Committee;
- Take leadership in the activities of the Committee;
- Call meetings and provide notification of the place, date, time, and advise the Board of the schedule;
- Act as the contact person for the Committee;
- Ensure that all matters referred to the Committee are pursued;

Policy 8: Committees of the Board

- Ensure that all deadlines are met;
- Ensure that written highlights from committees are submitted for the agenda packages. If additional information, such as background information or minutes are required for Trustees to make decisions during a board meeting, the Committee Chairperson will make this information available before the Board meeting to the Trustees.

The following is the standard list of Standing Committees:

- Audit Committee
- Committee of the Whole
- ~~Finance & Facilities~~ Committee
- **Finance Committee**
- Policy & Governance Committee
- Public Engagement & Advocacy Committee
- Teacher-Board Advisory Committee
- USW-Board Advisory Committee

The following is the Ad Hoc Committees:

- Negotiations Committee

Support Services:

The Superintendent will identify District staff to provide support and expertise as required for the respective Committees. The Committees will identify needs for consultant services and seek approvals for costs, if those services are required. Support staff are mandatory for all Committee meetings.

References/Related Documents:

- *Education Act*
- Administrative Procedures
- Terms of Reference for Standing and Ad Hoc Committees (attached as Appendix)

Revision History			
Revision	Revision Description	Approved Date	Review Date
1-2	Adopted and revised before the revision table was included. Going forward a summary of the changes will be included	May 2008 November 2021	N/A
3	Removed the external committee type; Committee will have up to 3 members; Change reporting structure so committee chair are required to submit written reports; Finance Committee mentions Superintendent and Director of Corporate Services; Policy Committee requires all policies to be review each term, to develop a review schedule and there will be a minimum of one month between tabling and approving policies; Public Relations Committee develops a Board Advocacy and Engagement Plan, coordinates updates to the Visual Identity guideline, develops the Trustee PAC speaking points and provides feedback on the Trustee Orientation Handbook; Audit Committee cannot contain members from the Finance Committee and members from the general public are compensated based on GNWT per diem rate; Negotiations Committee has preparatory meeting , reviews the proposals from the Union, recommend approval of the agreement to the Board, arranges a post negotiations meeting and is composed of up to 2 trustees; Teachers- Board Advisory Committee is now a Standing Committee, updated to reflect wording in collective agreement; Facilities Committee has been added to this policy.	October 2022	2022-2026 Board
4	Addition of APPENDIX I for the USW-Board Advisory Committee Terms of Reference. Change "Director of Corporate Services" to the new title of "Secretary Treasurer"		June - October 2023
5	Renaming Policy Committee to Policy & Governance Committee, Public Relations Committee to Public Engagement & Advocacy, and combined Finance & Facilities Committee.	January 2024	

Policy 8: Committees of the Board

Policy 8 - APPENDIX A

Committee Name: Audit Committee

Purpose:

To assist the Board of Trustees and the Superintendent in fulfilling its oversight responsibilities for the financial reporting process, the system of internal control over financial reporting, the audit process (including GAAP compliance), and monitoring the District's compliance with laws and regulations pertaining to District financial operations.

Composition:

The Audit Committee will consist of the following members:

- Up to two Trustees from the Board (excluding the Chairperson and members of the Finance Committee), one of whom shall act as chair of the Audit Committee; and,
- At least three members of the general public (one must be a Certified Accountant, CGA, CMA, or CA), who are independent of the District and have no relationship to the audit firm.

Term of General Public Members:

The term for members from the general public will be two years, which is renewable.

Compensation:

The Audit Committee members from the general public shall be compensated based on a GNWT per diem rate.

Resources:

- The Secretary-Treasurer will provide assistance to the committee, as required.
- The Audit Committee may have access to other third-party expertise as deemed necessary.

Meetings:

The Audit Committee will meet at least twice a year. All Audit Committee members are expected to attend each meeting. The Audit Committee will invite members of management, auditors, or others to attend meetings and provide pertinent information, as necessary. Private meetings may be held with auditors and executive officers. Minutes of the meetings will be prepared. Audit Committee reports shall be provided at a meeting of the Board of Trustees.

Authority:

The Audit Committee has the authority to conduct or authorize investigations into any matters within its scope of responsibility. It is empowered to:

- With the consent of the Board of Trustees, retain outside counsel, accountants, or others to advise the committee or assist in the conduct of an investigation;

Policy 8: Committees of the Board

- Seek any information it requires from employees – all of whom are directed to cooperate with the committee’s requests – or external parties; and
- Meet with the Superintendent or designate, external auditors, or outside counsel, as necessary.

Responsibility:

The Audit Committee is responsible for carrying out the following:

Financial Statements:

- Review significant accounting and reporting issues, including complex or unusual transactions;
- Review the results of the audit, including any difficulties encountered;
- Review the annual financial statements, and consider whether they are complete, consistent with information known to committee members, and reflect appropriate accounting principles; and,
- Review all matters required to be communicated to the Board of Trustees.

Internal Control:

- Consider the effectiveness of the District’s internal controls over annual reporting, including information technology security and control; and
- Understand the scope of the auditor’s review of internal control over financial reporting, and obtain reports on significant findings and recommendations, together with management’s responses.

Audit:

- Review the auditor’s proposed audit scope and approach
- Review the performance of the auditors, and provide a recommendation to the Board regarding the final approval on the appointment or discharge of the auditors;
- Review and confirm the independence of the auditors by obtaining statements from the auditors on relationships between the auditors and the District, including non- audit services, and discussing the relationship with the auditors; and,
- On a needs basis, meet separately with the auditors to discuss any matters that the Audit Committee or auditors believe should be discussed privately.

Compliance:

- Review the findings of any examinations by regulatory agencies, and any audit observations; and
- Obtain regular updates from management and company legal counsel regarding compliance matters.



Policy 8: Committees of the Board

Policy 8 - APPENDIX B

Committee Name: Committee of the Whole

Purpose

The purpose of Committee of the Whole is to provide:

- a) An informal forum to engage in generative discussions;
- b) Sessions related to planning on topics such as finance, facilities, special projects, and strategic initiatives;
- c) Sessions for governance professional development; and
- d) Sessions for evaluation of Board and Superintendent performance.

Note, during a regular Board Meeting the Trustees can Motion to refer and convene a Committee of the Whole meeting to allow Trustees to explore matters to much greater depth than can be accomplished within a regular Board Meeting.

Composition:

Committee of the Whole is a committee composed of all Trustees. A quorum of the Board numbers is required and meetings are public unless the topic for discussion meets the In-Camera criteria noted in Policy #5: Board By-Laws.

Procedures

Meetings of the Committee of the Whole are at the request of the Board Chairperson, or at the request of a majority of the Trustees. The agendas for the Committee of the Whole meetings are organized by the Board Chairperson. They shall request if there are any additional agenda items that Trustees would like to discuss.

The Chairperson of the Committee of the Whole is the Vice Chairperson of the Board. However, the Chairperson can pass their chair duties to another trustee if the topic up for discussion is from their committee.

Policy 8: Committees of the Board

Policy 8 - APPENDIX CD

Committee Name: ~~Finance &~~ Facilities Committee

Purpose

The ~~Finance~~ Facilities Committee's mandate is to act as an overseer in an advisory capacity with respect to planning, maintenance and operation of the District's assets ~~all financial matters of the Board,~~ as defined by the following activities:

- ~~• Work with the Superintendent and Secretary-Treasurer, as required to evaluate, approve, and present the draft budgets, both operating and capital, to the Board for consideration and approval;~~
- ~~• Oversee the District's budget over the fiscal year;~~
- ~~• Consider and make recommendations regarding any expenditure outside of the approved budget for consideration by the Board;~~
- ~~• Analyze and review funding and expenditures for funds received from the GNWT and the City of Yellowknife, and make recommendations as required;~~
- ~~• Actively research other sources of funding, such as, but limited to, federal programs and grants;~~ Act as an overseer and in an advisory capacity with respect to the capital planning, maintenance, and operation of all land, buildings, facilities, and equipment owned by the District;
- To submit to the Board annually (by February of each year) a five-year capital improvement plan;
- To advise the Board on building-related issues, ongoing maintenance, and planning for long-term improvements;
- Prepare a plan, schedule, and proposal for maintenance and replacement of buildings and grounds;
- Review plans for new construction, major renovations, or major improvements of school buildings and grounds;
- Amend the five year plan as required to support the needs of school programs
- Provide ongoing project status to the Board;
- Identify other areas for future actions related to facilities.

Policy 8: Committees of the Board

Policy 8 - APPENDIX D

Committee Name: Finance Committee

Purpose

The Finance Committee's mandate is to act as an overseer in an advisory capacity with respect to all financial matters of the Board, as defined by the following activities:

- Work with the Superintendent and Secretary-Treasurer, as required to evaluate, approve, and present operating and capital draft budgets, both operating and capital, to the Board for consideration and approval;
- Oversee the District's budget over the fiscal year;
- Consider and make recommendations regarding any expenditure outside of the approved budget for consideration by the Board;
- Analyze and review funding and expenditures for funds received from the GNWT and the City of Yellowknife, and make recommendations as required;
- Actively research other sources of funding, such as, but not limited to, federal programs and grants;

The Chair of the Finance Committee works with the Secretary-Treasurer and Superintendent to prepare and present at public engagements (e.g. Annual Ratepayers Meeting).

Policy 8: Committees of the Board

Policy 8 - APPENDIX E

Committee Name: Negotiations Committee Purpose

The Negotiations Committee be formed by the will of the Board. is formed prior to the commencement of negotiations of each collective agreement in order to It will provide Board representation at bargaining sessions. The Negotiation Committee will be disbanded when that specific collective agreement has been ratified.

The Committee conducts the following activities:

- Hold a preparatory meeting of the Trustees, the Superintendent, and the Negotiation team so that they can review the collective agreement together
- Work with the Superintendent, and/or designate to prepare the Board's proposals.
- Retain and consult with a professional negotiator for bargaining sessions.
- Review the proposals from the Union and decide on the direction the negotiating team will take.
- Perform at-table negotiations with the professional negotiator.
- Recommend approval of the tentative Collective Agreement to the Board.
- Post negotiations, the negotiating team meets and discusses the lessons learned from this round of negotiations and creates a report as a record for future negotiating teams.

Composition:

The Negotiations Committee will consist of:

- Up to three Trustees from the Board with the Superintendent, Secretary-Treasurer, and designates as Superintendent deems required

Reporting:

Please note that discussions during negotiations take place in-camera and therefore reporting to the board may be limited to meeting schedules or expected completion date etc.

Policy 8: Committees of the Board

Policy 8 - APPENDIX F

Committee Name: Policy & Governance Committee Purpose

The Policy & Governance Committee has a mandate to review, revise and develop all existing policies, once per board term. The Committee will conduct the following activities for recommendation to the Board for approval:

- Review and make suggestions to the Board for revision or deletion of existing policies;
- Develop and draft new policies for the Board to address governance issues, as required;
- Review and make recommendations to the Board regarding new policies that are submitted by Administration or other committees of the Board;
- Review any concern and make recommendations on issues that are related to legislative matters;
- Develop and maintain a review schedule of all policies
- Make recommendations to the Board for approval in the following manner:
 - Draft policies are tabled at a regular Board Meeting.
 - A review at a Committee of the Whole is convened (if requested) where Trustees and administration can provide comments and ask the Policy Committee the reasons for the policy's intent, content, and/or changes.
 - The draft policy is forwarded to all stakeholders (as deemed appropriate), and added to the District's website, requesting comment by a set date.
 - The Policy Committee reconvenes, reviews the comments received from the trustees and stakeholders, and develops a final draft policy.
 - A final review is carried out at a Committee of the Whole (if requested).
 - The final draft policy is submitted as an agenda item at a regular Board Meeting under a motion recommending approval of the policy

Note: There will be a minimum of one month from the date of Tabling of a draft policy to submission of the final draft at a Board Meeting for approval.

Note: Instances where a policy proposal may impact upon any of the collective agreements under negotiations, any actions on such proposals will be deferred until completion of the negotiations.

Policy 8: Committees of the Board

Policy 8 - APPENDIX G

Committee Name: Public Engagement & Advocacy Committee Purpose

The Public Engagement & Advocacy Committee has a mandate to coordinate strategic advocacy efforts and community engagement activities to ensure effective communication between the Board and the public. The Committee will focus on conducting the following activity processes:

- Develop an annual Board Advocacy and Engagement Plan for approval by the Board and provide regular updates. This plan will include key advocacy points for a variety of activities including Education Leaders Meeting, regular MLA meetings, letters to the Minister, etc.
- Oversee the implementation of the Board Advocacy and Engagement Plan and report progress to the Board.
- Monitor the effectiveness of the Board Advocacy and Engagement Plan and make recommendations for revision to the Board
- Coordinate and monitor engagement activities including those based on the Education Act and focus on key stakeholder groups including students, families, staff, and the general community.
- Provide input into overall communication efforts by the District.
- Coordinate updates to the District's Visual Identity Guidelines with the Superintendent and Communications Officer
- Meet at least quarterly with the Communications Officer to review the progress of communications initiatives
- Develop Trustee PAC speaking points after each board meeting.
- Review and provide feedback on the Trustee Orientation Handbook.



Policy 8: Committees of the Board

Policy 8 - APPENDIX H

Committee Name: Teacher-Board Advisory Committee Purpose

The creation of the Teacher-Board Advisory Committee is referenced in the NWTTA Collective Agreement. If this section of the Collective Agreement changes then this policy will be changed to reflect the changes. The Board and the NWTTA recognize the mutual benefits of effective communication between trustees, teachers, and administrators. The matters discussed include concerns relating to school affairs, proposed educational policy changes, changes in conditions of professional services, and communication views of the respective parties.

As outlined in the Collective Agreement, this committee will not deal with interpretation/grievance matters, or discuss modification of the collective agreement or any other matter properly left to the normal collective bargaining process. No agreement, decision, or action of the committee will be construed as an interpretation or modification of the Collective agreement.

Composition:

The committee will consist of up to three trustees with a member of senior management and three members of the NWTTA, of which two shall be employees of the Board. This Committee is to meet at a minimum of three times per year, meeting initially within the first two months of the school year.



Policy 8: Committees of the Board

Policy 8 - APPENDIX I

Committee Name: USW – Board Advisory

Committee Purpose

The creation of the USW- Board Advisory Committee is referenced in the USW Collective Agreement. If this section of the Collective Agreement changes, then this policy will be changed to reflect the changes. The Board and the USW recognize the mutual benefits of effective communication between trustees, USW members, and administrators. The matters discussed include, but are not limited to concerns relating to school affairs, proposed administrative changes, technology changes, etc.

As outlined in the Collective Agreement, this committee will not deal with interpretation/grievance matters or discuss modification of the collective agreement or any other matter properly left to the normal collective bargaining process. No agreement, decision, or action of the committee will be construed as an interpretation or modification of the Collective agreement.

Composition:

The Committee will consist of two trustees with a member of senior management and two members of the USW, of which one shall be an employee of the Board.

This Committee is to meet at a minimum of two times per year, meeting initially within the first two months of the school year.

Policy 8: Committees of the Board

Purpose:

The Board establishes committees to assist in the governance of the District and to assist the Board in achieving its goals.

Responsibilities:

- To conduct a comprehensive discussion of, and to advise, investigate, and prepare recommendations to the Board on items identified within its mandate and any matters referred to it by the Board;
- All committees of the Board are under the control of the Board, serve at the pleasure of the Board, and may be disbanded at any time by a decision of the Board;
- All committees have no powers other than those granted to them by the Board;
- All committees report to the Board;
- All committee appointments will carry a term of one year.

Types of committees:

1. **Standing Committees** - are those that the Board has identified as being necessary to assist in the proper governance of the District or on which the Board is requested to provide or requires representation. These committees may be initially formed by the Board or external organizations.
2. **Ad Hoc Committees** - Committees established by the Board to complete a specific task for the Board. As soon as that task has been completed, the Ad Hoc Committee shall be disbanded. The terms of reference for the Ad Hoc Committee will be set by the Board when formed.

Except where noted in the Committee's Terms of Reference, each Committee shall:

1. Consist of Board representation as appointed by the Chairperson with no more than three Trustees appointed and in addition:
 - **Standing Committees** - If the committee was formed by an external organization, the Board will adhere to the membership requirements as per that organization's request/policies.
 - **Ad Hoc Committees** - Committee members and/or other support committee members may be appointed as required by the committee's terms of reference.
2. Have access to the Superintendent or designate(s) as resource

person(s). Each Committee Chairperson shall:

- Be selected by the members of the Committee;
- Take leadership in the activities of the Committee;
- Call meetings and provide notification of the place, date, time, and advise the Board of the schedule;
- Act as the contact person for the Committee;
- Ensure that all matters referred to the Committee are pursued;

Policy 8: Committees of the Board

- Ensure that all deadlines are met;
- Ensure that written highlights from committees are submitted for the agenda packages. If additional information, such as background information or minutes are required for Trustees to make decisions during a board meeting, the Committee Chairperson will make this information available before the Board meeting to the Trustees.

The following is the standard list of Standing Committees:

- Audit Committee
- Committee of the Whole
- Facilities Committee
- Finance Committee
- Policy & Governance Committee
- Public Engagement & Advocacy Committee
- Teacher-Board Advisory Committee
- USW-Board Advisory Committee

The following is the Ad Hoc Committee:

- Negotiations Committee

Support Services:

The Superintendent will identify District staff to provide support and expertise as required for the respective Committees. The Committees will identify needs for consultant services and seek approvals for costs, if those services are required. Support staff are mandatory for all Committee meetings.

References/Related Documents:

- *Education Act*
- YK1 Administrative Procedures
- Terms of Reference for Standing and Ad Hoc Committees (attached as Appendix)

Revision History			
Revision	Revision Description	Approved Date	Review Date
1-2	Adopted and revised before the revision table was included. Going forward a summary of the changes will be included	May 2008 November 2021	N/A
3	Removed the external committee type; Committee will have up to 3 members; Change reporting structure so committee chair are required to submit written reports; Finance Committee mentions Superintendent and Director of Corporate Services; Policy Committee requires all policies to be review each term, to develop a review schedule and there will be a minimum of one month between tabling and approving policies; Public Relations Committee develops a Board Advocacy and Engagement Plan, coordinates updates to the Visual Identity guideline, develops the Trustee PAC speaking points and provides feedback on the Trustee Orientation Handbook; Audit Committee cannot contain members from the Finance Committee and members from the general public are compensated based on GNWT per diem rate; Negotiations Committee has preparatory meeting , reviews the proposals from the Union, recommend approval of the agreement to the Board, arranges a post negotiations meeting and is composed of up to 2 trustees; Teachers- Board Advisory Committee is now a Standing Committee, updated to reflect wording in collective agreement; Facilities Committee has been added to this policy.	October 2022	2022-2026 Board
4	Addition of APPENDIX I for the USW-Board Advisory Committee Terms of Reference. Change "Director of Corporate Services" to the new title of "Secretary Treasurer"		June – October 2023
5	Renaming Policy Committee to Policy & Governance Committee, Public Relations Committee to Public Engagement & Advocacy, and combined Finance & Facilities Committee.	January 2024	

Policy 8: Committees of the Board

Policy 8 - APPENDIX A

Committee Name: Audit Committee

Purpose:

To assist the Board of Trustees and the Superintendent in fulfilling its oversight responsibilities for the financial reporting process, the system of internal control over financial reporting, the audit process (including GAAP compliance), and monitoring the District's compliance with laws and regulations pertaining to District financial operations.

Composition:

The Audit Committee will consist of the following members:

- Up to two Trustees from the Board (excluding the Chairperson and members of the Finance Committee), one of whom shall act as chair of the Audit Committee; and,
- At least three members of the general public (one must be a Certified Accountant, CGA, CMA, or CA), who are independent of the District and have no relationship to the audit firm.

Term of General Public Members:

The term for members from the general public will be two years, which is renewable.

Compensation:

The Audit Committee members from the general public shall be compensated based on a GNWT per diem rate.

Resources:

- The Secretary-Treasurer will provide assistance to the committee, as required.
- The Audit Committee may have access to other third-party expertise as deemed necessary.

Meetings:

The Audit Committee will meet at least twice a year. All Audit Committee members are expected to attend each meeting. The Audit Committee will invite members of management, auditors, or others to attend meetings and provide pertinent information, as necessary. Private meetings may be held with auditors and executive officers. Minutes of the meetings will be prepared. Audit Committee reports shall be provided at a meeting of the Board of Trustees.

Authority:

The Audit Committee has the authority to conduct or authorize investigations into any matters within its scope of responsibility. It is empowered to:

- With the consent of the Board of Trustees, retain outside counsel, accountants, or others to advise the committee or assist in the conduct of an investigation;

Policy 8: Committees of the Board

- Seek any information it requires from employees – all of whom are directed to cooperate with the committee’s requests – or external parties; and
- Meet with the Superintendent or designate, external auditors, or outside counsel, as necessary.

Responsibility:

The Audit Committee is responsible for carrying out the following:

Financial Statements:

- Review significant accounting and reporting issues, including complex or unusual transactions;
- Review the results of the audit, including any difficulties encountered;
- Review the annual financial statements, and consider whether they are complete, consistent with information known to committee members, and reflect appropriate accounting principles; and,
- Review all matters required to be communicated to the Board of Trustees.

Internal Control:

- Consider the effectiveness of the District’s internal controls over annual reporting, including information technology security and control; and
- Understand the scope of the auditor’s review of internal control over financial reporting, and obtain reports on significant findings and recommendations, together with management’s responses.

Audit:

- Review the auditor’s proposed audit scope and approach
- Review the performance of the auditors, and provide a recommendation to the Board regarding the final approval on the appointment or discharge of the auditors;
- Review and confirm the independence of the auditors by obtaining statements from the auditors on relationships between the auditors and the District, including non- audit services, and discussing the relationship with the auditors; and,
- On a needs basis, meet separately with the auditors to discuss any matters that the Audit Committee or auditors believe should be discussed privately.

Compliance:

- Review the findings of any examinations by regulatory agencies, and any audit observations; and
- Obtain regular updates from management and company legal counsel regarding compliance matters.



Policy 8: Committees of the Board

Policy 8 - APPENDIX B

Committee Name: Committee of the Whole

Purpose

The purpose of Committee of the Whole is to provide:

- a) An informal forum to engage in generative discussions;
- b) Sessions related to planning on topics such as finance, facilities, special projects, and strategic initiatives;
- c) Sessions for governance professional development; and
- d) Sessions for evaluation of Board and Superintendent performance.

Note, during a regular Board Meeting the Trustees can Motion to refer and convene a Committee of the Whole meeting to allow Trustees to explore matters to much greater depth than can be accomplished within a regular Board Meeting.

Composition:

Committee of the Whole is a committee composed of all Trustees. A quorum of the Board numbers is required and meetings are public unless the topic for discussion meets the In-Camera criteria noted in Policy #5: Board By-Laws.

Procedures

Meetings of the Committee of the Whole are at the request of the Board Chairperson, or at the request of a majority of the Trustees. The agendas for the Committee of the Whole meetings are organized by the Board Chairperson. They shall request if there are any additional agenda items that Trustees would like to discuss.

The Chairperson of the Committee of the Whole is the Vice Chairperson of the Board. However, the Chairperson can pass their chair duties to another trustee if the topic up for discussion is from their committee.

Policy 8: Committees of the Board

Policy 8 - APPENDIX C

Committee Name: Facilities Committee

Purpose

The Facilities Committee's mandate is to act as an overseer in an advisory capacity with respect to planning, maintenance and operation of the District's assets, as defined by the following activities:

- Act as an overseer and in an advisory capacity with respect to the capital planning, maintenance, and operation of all land, buildings, facilities, and equipment owned by the District;
- To submit to the Board annually (by February of each year) a five-year capital improvement plan;
- To advise the Board on building-related issues, ongoing maintenance, and planning for long-term improvements;
- Prepare a plan, schedule, and proposal for maintenance and replacement of buildings and grounds;
- Review plans for new construction, major renovations, or major improvements of school buildings and grounds;
- Amend the five-year plan as required to support the needs of school programs
- Provide ongoing project status to the Board;
- Identify other areas for future actions related to facilities.

Policy 8: Committees of the Board

Policy 8 - APPENDIX D

Committee Name: Finance Committee

Purpose

The Finance Committee's mandate is to act as an overseer in an advisory capacity with respect to all financial matters of the Board, as defined by the following activities:

- Work with the Superintendent and Secretary-Treasurer, as required to evaluate, approve, and present operating and capital draft budgets, both operating and capital, to the Board for consideration and approval;
- Oversee the District's budget over the fiscal year;
- Consider and make recommendations regarding any expenditure outside of the approved budget for consideration by the Board;
- Analyze and review funding and expenditures for funds received from the GNWT and the City of Yellowknife, and make recommendations as required;
- Actively research other sources of funding, such as, but not limited to, federal programs and grants;

The Chair of the Finance Committee works with the Secretary-Treasurer and Superintendent to prepare and present at public engagements (e.g. Annual Ratepayers Meeting).

Policy 8: Committees of the Board

Policy 8 - APPENDIX E

Committee Name: Negotiations Committee Purpose

The Negotiations Committee be formed by the will of the Board. is formed prior to the commencement of negotiations of each collective agreement in order to provide Board representation at bargaining sessions. The Negotiation Committee will be disbanded when that specific collective agreement has been ratified.

The Committee conducts the following activities:

- Hold a preparatory meeting of the Trustees, the Superintendent, and the Negotiation team so that they can review the collective agreement together
- Work with the Superintendent, and/or designate to prepare the Board's proposals.
- Retain and consult with a professional negotiator for bargaining sessions.
- Review the proposals from the Union and decide on the direction the negotiating team will take.
- Perform at-table negotiations with the professional negotiator.
- Recommend approval of the tentative Collective Agreement to the Board.
- Post negotiations, the negotiating team meets and discusses the lessons learned from this round of negotiations and creates a report as a record for future negotiating teams.

Composition:

The Negotiations Committee will consist of:

- Up to three Trustees from the Board with the Superintendent, Secretary-Treasurer, and designates as Superintendent deems required.

Reporting:

Please note that discussions during negotiations take place in-camera and therefore reporting to the board may be limited to meeting schedules or expected completion date etc.

Policy 8: Committees of the Board

Policy 8 - APPENDIX F

Committee Name: Policy & Governance Committee Purpose

The Policy & Governance Committee has a mandate to review, revise and develop all existing policies, once per board term. The Committee will conduct the following activities for recommendation to the Board for approval:

- Review and make suggestions to the Board for revision or deletion of existing policies;
- Develop and draft new policies for the Board to address governance issues, as required;
- Review and make recommendations to the Board regarding new policies that are submitted by Administration or other committees of the Board;
- Review any concern and make recommendations on issues that are related to legislative matters;
- Develop and maintain a review schedule of all policies
- Make recommendations to the Board for approval in the following manner:
 - Draft policies are tabled at a regular Board Meeting.
 - A review at a Committee of the Whole is convened (if requested) where Trustees and administration can provide comments and ask the Policy Committee the reasons for the policy's intent, content, and/or changes.
 - The draft policy is forwarded to all stakeholders (as deemed appropriate), and added to the District's website, requesting comment by a set date.
 - The Policy Committee reconvenes, reviews the comments received from the trustees and stakeholders, and develops a final draft policy.
 - A final review is carried out at a Committee of the Whole (if requested).
 - The final draft policy is submitted as an agenda item at a regular Board Meeting under a motion recommending approval of the policy

Note: There will be a minimum of one month from the date of Tabling of a draft policy to submission of the final draft at a Board Meeting for approval.

Note: Instances where a policy proposal may impact upon any of the collective agreements under negotiations, any actions on such proposals will be deferred until completion of the negotiations.

Policy 8: Committees of the Board

Policy 8 - APPENDIX G

Committee Name: Public Engagement & Advocacy Committee Purpose

The Public Engagement & Advocacy Committee has a mandate to coordinate strategic advocacy efforts and community engagement activities to ensure effective communication between the Board and the public. The Committee will focus on conducting the following activity processes:

- Develop an annual Board Advocacy and Engagement Plan for approval by the Board and provide regular updates. This plan will include key advocacy points for a variety of activities including Education Leaders Meeting, regular MLA meetings, letters to the Minister, etc.
- Oversee the implementation of the Board Advocacy and Engagement Plan and report progress to the Board.
- Monitor the effectiveness of the Board Advocacy and Engagement Plan and make recommendations for revision to the Board
- Coordinate and monitor engagement activities including those based on the Education Act and focus on key stakeholder groups including students, families, staff, and the general community.
- Provide input into overall communication efforts by the District.
- Coordinate updates to the District's Visual Identity Guidelines with the Superintendent and Communications Officer
- Meet at least quarterly with the Communications Officer to review the progress of communications initiatives
- Develop Trustee PAC speaking points after each board meeting.
- Review and provide feedback on the Trustee Orientation Handbook.



Policy 8: Committees of the Board

Policy 8 - APPENDIX H

Committee Name: Teacher-Board Advisory Committee Purpose

The creation of the Teacher-Board Advisory Committee is referenced in the NWTTA Collective Agreement. If this section of the Collective Agreement changes then this policy will be changed to reflect the changes. The Board and the NWTTA recognize the mutual benefits of effective communication between trustees, teachers, and administrators. The matters discussed include concerns relating to school affairs, proposed educational policy changes, changes in conditions of professional services, and communication views of the respective parties.

As outlined in the Collective Agreement, this committee will not deal with interpretation/grievance matters, or discuss modification of the collective agreement or any other matter properly left to the normal collective bargaining process. No agreement, decision, or action of the committee will be construed as an interpretation or modification of the Collective agreement.

Composition:

The committee will consist of up to three trustees with a member of senior management and three members of the NWTTA, of which two shall be employees of the Board. This Committee is to meet at a minimum of three times per year, meeting initially within the first two months of the school year.



Policy 8: Committees of the Board

Policy 8 - APPENDIX I

Committee Name: USW – Board Advisory

Committee Purpose

The creation of the USW- Board Advisory Committee is referenced in the USW Collective Agreement. If this section of the Collective Agreement changes, then this policy will be changed to reflect the changes. The Board and the USW recognize the mutual benefits of effective communication between trustees, USW members, and administrators. The matters discussed include, but are not limited to concerns relating to school affairs, proposed administrative changes, technology changes, etc.

As outlined in the Collective Agreement, this committee will not deal with interpretation/grievance matters or discuss modification of the collective agreement or any other matter properly left to the normal collective bargaining process. No agreement, decision, or action of the committee will be construed as an interpretation or modification of the Collective agreement.

Composition:

The Committee will consist of two trustees with a member of senior management and two members of the USW, of which one shall be an employee of the Board.

This Committee is to meet at a minimum of two times per year, meeting initially within the first two months of the school year.



Policy 13: Staff Reductions

Purpose:

The Board's ability to retain staff employed within the District is dependent on a number of factors. These factors include:

1. Student enrolment
2. Financial support
3. Program requirements
4. Facilities

If any changes in these factors warrant a reduction in the number of staff, the reduction shall be determined after considering the best interests of the students, parents and community.

Background:

The *Education Act*, empowers the Board to terminate employment in cases where the total number of staff required by the District is decreased.

Responsibility:

The Board shall follow all the Canada Labour Code, NWT Employment Standards Act and all applicable Collective Agreements.

References/Related Documents:

- *Education Act*
- YK1 Administrative Procedures



Revision History			
Revision	Revision Description	Approved Date	Review Date
1-3	Adopted and revised before the revision table was included. Going forward a summary for the changes will be included	May 2008 June 2011 June 2017	Reviewed by 2022-2026 Board
4	Updated		2025-2026 Policy & Governance Committee



Policy 13: Teaching Staff Reductions

Policy 13: New Title Staff Reductions

Purpose:

The Board's ability to retain **staff** employed within the District is dependent on a number of factors. These factors include:

1. Student enrolment
2. Financial support
3. Program requirements
4. Facilities

If any changes in these factors warrant a reduction in the number of staff, the reduction shall be determined after considering the best interests of the students, parents and community.

Background:

The *Education Act*, empowers the Board to terminate employment in cases where the total number of **staff** required by the District is decreased.

Responsibility:

The Board shall follow all the Canada Labour Code, NWT Employment Standards Act and all applicable Collective Agreements. An administrative procedure will be created and updated as necessary outlining how staff are reduced.

Specifically

Where the Collective Agreement between the Board and the Northwest Territories Teachers' Association is silent on Teaching Staff Reductions, the superintendent will proceed as follows:

1. Offer voluntary:
 1. Resignations.
Retirements
 2. Leaves of absence.
 3. Changes in employment status, such as full time to part time.
 4. Transfers and reassignment.
2. Should voluntary attrition not result in achieving the required reductions, the superintendent will proceed with the termination of teachers by taking into consideration criteria such as:
 - o Seniority.
 - o Appropriateness of academic and experience qualifications of the teacher



Policy 13: Teaching Staff Reductions

to the needs and programs of the District.

3. Once the Superintendent has determined which teaching staff will be terminated, the Superintendent shall inform the teacher in writing as per the Education Act.
4. The Board is not required to assign a teacher whose contract of employment has been terminated to any vacation positions.

References/Related Documents:

- Education Act
- Administrative Procedures



Revision History			
Revision	Revision Description	Approved Date	Review Date
1-3	Adopted and revised before the revision table was included. Going forward a summary for the changes will be included	May 2008 June 2011 June 2017	2022-2026 Board
4			



Policy 21: Duty to Report

Purpose:

To create and sustain an ethically sound and transparent environment in which Yellowknife Education District No.1 (YK1) Board Members and employees will report any allegations of misconduct, ethics, code of conduct, concerns up-to illegal acts by any or all members of the Board, Administration, or the Staff, without fear of reprisal.

Statement

All Board Members and employees are accountable and responsible to:

- a) act in the best interest of the children in their care,
- b) utilize public finances in a manner that builds public trust; and
- c) conduct themselves in a manner that does not bring them into a conflict of interest.

Board Members and/or employees who believe that another Board Member or employee is not meeting their responsibilities under this Policy have a duty to report the behaviour. YK1 will not retaliate against any employee who, in good faith, makes a complaint/disclosure or raises concern in accordance with this policy or discloses information to an external agency/body against the Board, a Trustee(s), or any employee of the YK1 based on a reasonable and honest belief that the information is true and in the public interest. If a person makes a complaint/disclosure under this policy in bad faith or knowingly provides false or materially inaccurate information, they shall be subject to disciplinary actions.

This policy applies to all Board Members and any individual employed by YK1. The Superintendent must develop and maintain an Administrative Procedure (AP 403 - Duty to Report) to operationalize this policy.

References/Related Documents:

- Education Act
- Administrative Procedures
- Whistleblower Policy
- City of Yellowknife

Revision History			
Revision	Revision Description	Approved Date	Review Date
1	Adopted	April 2021	2022-2026 Board
2			

Purpose:

To create and sustain an ethically sound and transparent environment in which Yellowknife Education District No.1 (YK1) Board Members and employees will report any allegations of misconduct, ethics, code of conduct, concerns up-to illegal acts by any or all members of the Board, Administration, or the Staff, without fear of reprisal.

Suggested rewrite to clarify policy aims and to be more explicit to transparency and org accountability:

The purpose of this policy is to promote an ethical, transparent, and accountable organizational culture in which all Board Members and employees feel safe and supported in reporting suspected misconduct, breaches of duty, or unethical behaviour. YK1 is committed to maintaining public trust, and ensuring that any concerns are addressed promptly and without fear of reprisal.

Add Definition Section:

Definitions

For the purposes of this policy:

- *Misconduct: Actions or omissions that violate legislation, Board policy, administrative procedures, professional standards, or ethical expectations.*
- *Good Faith: A reasonable and honest belief that the information reported is true and made in the public interest.*
- *Bad Faith: Knowingly reporting false, misleading, or materially inaccurate information.*
- *Retaliation: Any adverse action taken against an individual for reporting a concern, including threats, intimidation, discrimination, demotion, exclusion, or negative employment consequences.*
- *Conflict of Interest: A situation where personal, financial, or other interests could compromise, or could be perceived to compromise, a Board Member's or employee's judgment or actions.*
- *External Agency/Body: Authorities legally empowered to receive complaints or disclosures, such as law enforcement, government oversight bodies, or regulatory agencies.*

Statement

All Board Members and employees are accountable and responsible for:

- a) act in the best interest of students, staff and each other
- b) ensuring the responsible stewardship of public funds; and
- c) Avoiding situations that create real or perceived conflicts of

- interest; and
- d) Upholding YK1's Code of Conduct, values, and professional standards.

Board Members and/or employees who believe that another Board Member or employee is not meeting their responsibilities under this Policy have a duty to report the behaviour. YK1 will not retaliate against any Board member/employee who, in good faith, makes a complaint/disclosure or raises concern in accordance with this policy or discloses information to an external agency/body against the Board, a Trustee(s), or any employee of the YK1 based on a reasonable and honest belief that the information is true and in the public interest. If a person makes a complaint/disclosure under this policy in bad faith or knowingly provides false or materially inaccurate information, they shall be subject to disciplinary actions.

This policy applies to all Board Members and any individual employed by YK1. The Superintendent must develop and maintain an Administrative Procedure (AP 403 - Duty to Report) to operationalize this policy.

References/Related Documents:

- Education Act
- Administrative Procedures
- Whistleblower Policy
- City of Yellowknife

For Better clarity:

Duty to Report

Board Members and employees who reasonably believe that another Board Member, employee, contractor, or volunteer is acting contrary to these responsibilities have a duty to report the concern.

Concerns may include (but are not limited to):

- *Misconduct or unethical behaviour;*
- *Financial irregularities;*
- *Conflicts of interest;*
- *Violations of legislation or Board policy;*
- *Behaviour compromising student safety, wellbeing, or dignity.*

Reports may be made internally through designated reporting channels or directly to an appropriate external agency/body, as permitted by law.

Non-Retaliation

YK1 strictly prohibits retaliation against any individual who, in good faith, reports a concern, submits a disclosure, or cooperates in an inquiry or investigation.

YK1 will:

- *Protect confidentiality to the fullest extent permissible;*
- *Address allegations of retaliation promptly;*
- *Apply disciplinary measures, up to and including termination, for confirmed acts of retaliation.*

Bad-Faith Reporting

Individuals who knowingly make false, misleading, or malicious complaints, or who provide materially inaccurate information, may be subject to disciplinary action.

Roles and Responsibilities

Board Members and Employees

- *Report concerns promptly through the appropriate channels.*
- *Cooperate honestly and fully with investigations.*
- *Maintain confidentiality during and after the reporting process.*

Supervisors and Administrators

- *Receive reports respectfully and document concerns accurately.*
- *Initiate appropriate steps in accordance with the related Administrative Procedure.*
- *Ensure that no retaliatory actions occur.*

Superintendent

The Superintendent is responsible for:

- *Developing, implementing, and maintaining AP 403 – Duty to Report;*
- *Ensuring reporting pathways are accessible, confidential, and culturally safe;*
- *Overseeing training, communication, and awareness of this policy;*
- *Ensuring timely, impartial, and well-documented investigations.*

Reporting Pathways

Specific processes, forms, and timelines are outlined in Administrative Procedure 403 – Duty to Report, which includes:

- *Internal reporting channels;*

- *Anonymous reporting options, where feasible;*
- *Circumstances requiring disclosure to external agencies;*
- *Investigation protocols;*
- *Documentation and follow-up expectations.*

Confidentiality

All reports will be handled with discretion and confidentiality, consistent with:

- *Legislative requirements,*
- *Procedural fairness,*
- *Protection of personal information.*

Confidentiality may be limited where disclosure is legally required (e.g., child protection, law enforcement).

Application

This policy applies to:

- *All YK1 Board Members;*
- *All employees of YK1 (casual, part-time, full-time, term);*
- *Contractors, volunteers, and others acting on behalf of YK1, where applicable.*

References / Related Documents

- *Education Act*
- *AP 403 – Duty to Report*
- *YK1 Code of Conduct*
- *Whistleblower Protection Policy*
- *Relevant City of Yellowknife bylaws, where applicable*
- *Applicable territorial and federal legislation*



Revision History			
Revision	Revision Description	Approved Date	Review Date
1	Adopted	April 2021	2022-2026 Board
2			



Policy 26: Naming/Renaming of School Buildings and School Areas

Purpose:

This policy applies to the naming/renaming of all Yellowknife Education District No. 1 owned facilities, buildings and the areas inside of a school.

Background:

Establishing a new name provides a unique opportunity to promote the identity of the local community, the Board and its schools. Names must support the Board's values and meet the best interests of students and the community including equity, human rights, and inclusive learning.

Name/Renaming can be triggered by:

- A new facility, building or area inside the school has been built or acquired;
- New knowledge that prompts the need to review the existing current name including input for community, change in the social climate regarding beliefs and values, community petition etc.;
- When trustees agree a name review is necessary;
- It is believed that the school community would benefit from a review and potential renaming;
- Request to develop a new identify for the school;
- Consolation of schools.

Trustees will form an ad hoc committee to decide the name of a school, district building or area inside a school.

Naming Criteria

To guide naming, Trustees will consider the following:

- Ideally a new name will be selected early in the building or transitioning process and where possible, new facilities should be assigned names before construction begins;
- The importance of reconciliation with the Indigenous community, and respect for the principles arising from the work of the Truth and Reconciliation Commission (Action 62 and 63 relating to Education for Reconciliation); and
- All new names should be:
 - Reviewed by Indigenous Partners and by the Department of Education, Culture and Employment (ECE);
 - Representative of community values including equity, inclusion, and respect for diversity of learners and the wider community;
 - Easily identifiable with the facility/school area;
 - Not in conflict with the names of other facilities/school areas in the District or surrounding Districts;
 - Appropriate in terms of copyright and trademark provisions.

Responsibilities

- The Board is responsible for the approval of names of all District-owned facilities.



Policy 26: Naming/Renaming of School Buildings and School Areas

References/Related Documents:

- Education Act
- YK1 Interpretation and Definitions
- Truth and Reconciliation Commission of Canada: Calls to Action

Revision History			
Revision	Revision Description	Approved Date	Review Date
1	Initial Version	May 2022	2022-2026 Board
2			
3			
4			



Policy 27: Student Engagement with the Board

Purpose:

YK1 values the voices, ideas and opinions of the students in our schools. To engage with students, YK1 offers various ways to hear the valuable insight of the student body by offering different opportunities for student engagement. Engagement with the board benefits both the student and the district and can be used towards student community hours.

Engagement at Public Meetings:

- Student Representatives, which are listed under the Education Act (Section 23 and 24), are students selected based on guidelines established by YK1 school principals to represent the student body. Trustees will work with Student Representatives to set appropriate goals and objectives from these meetings. During public meetings, Student Representatives can participate in and learn about governance and Robert’s Rules of Order while voicing the concerns of students to the board and;
- Any student can present to the board during public board meetings under agenda item “Delegations and Presentations” with a written request 5 days prior to the meeting. However, in accordance to Board by-laws this notice may be waived with the consent of the majority of Trustees.

Engagement with the Board at School:

- A group consisting of Trustees and the Superintendent or Assistant Superintendent, may meet informally with students selected by a teacher or principal to have a conversation at a set time during the school day at the student’s school. During these meetings, students can voice their concerns and provide context on what is important to them. Trustees will aim to set age appropriate goals and objectives from these meetings and touch base throughout the school year on their progress. Trustees will report back to the board during the public board meeting.

References/Related Documents:

- Education Act 23 and 24
- YK1 Interpretation and Definitions
- Policy 5: Board By-Laws
- Administrative Procedures

Revision History			
Revision	Revision Description	Approved Date	Review Date
1	Initial Version	September 2022	2022-2026 Board
2			
3			



Policy 29: Visual Identity

Purpose:

Yellowknife Education District No.1 is committed to expressing its identity consistently and clearly throughout the district to increase public recognition.

YK1 will have a board approved visual identity guideline document that will be used by staff throughout the district for all communications and marketing platforms (print, digital, social media, web-based, corporate advertising, building/vehicle signage etc).

These guidelines are intended to ensure integrity and consistency in all internal or external communications that properly reflect YK1’s visual identity, vision, mission, priorities and values.

The guidelines will be reviewed and approved by the board as a part of the Strategic Plan development, to ensure the guidelines are still inline with the district's visual identity.

References/Related Documents:

- Education Act
- Administrative Procedures 146 Responsible Use of Electronic Social Media, 158 District Visual Identity, Visual Identity Guidelines

Revision History			
Revision	Revision Description	Approved Date	Review Date
1	Initial Version	October 2022	2022-2026 Board
2			
3			
4			

Policy 30: Information Technology reviewed at Apr 8 Policy Meeting

Purpose:

This policy establishes governance principles and accountability for the use of Information Technology (IT) within the District to ensure that IT supports the educational mandate, sustains administrative and operational functions, protects personal information, and complies with applicable legislation and Board direction.

Background:

Information Technology is essential to the delivery of education and the operation of the District as a public education authority. Effective governance is required to ensure that IT resources are used responsibly, strategically, and in the best interests of students, staff, and the community.

This policy applies to all information systems, digital platforms, and technology services used by the District for administrative, operational, instructional, and educational purposes, and to all decisions related to their acquisition, use, management, and retirement.

Responsibility:

- The Board approves the budget to acquire technology based on the recommendations of senior management.
- All significant IT acquisitions shall demonstrate a clear educational or operational purpose and address privacy, security, accessibility, equity, and sustainability considerations.
- No-cost digital tools are subject to the same governance requirements as paid systems.
- The Superintendent is accountable for ensuring alignment with District priorities and compliance with legislation and Board policy.
- The Superintendent shall periodically review IT systems to ensure continued suitability and value.
- The Superintendent shall ensure IT technology will comply with applicable legislation, regulations, Board policies, and ministerial directives, including requirements related to privacy and student records.
- The Superintendent shall ensure that only necessary records are held on IT technology for the minimum period required by law.
- The Superintendent shall respect the privacy of staff and students, but with a reasonable and justified interest, the superintendent has a duty to investigate misconduct allegations and has the right to monitor internet and computer history on district owned devices and network infrastructure.

- The superintendent will develop procedures that are required for existing and any new technology that is required to ensure students safety while ensuring that tools are not used for plagiarism.
- Administration and IT staff are responsible for the delivery and management of IT services, and shall secure IT systems that are reliable, secure and fit for purpose.
- IT shall support both the educational mission of the District and its administrative and operational requirements.
- Instructional and enterprise technologies are distinct but equally governed domains.
- Principals and educators are responsible for appropriate instructional use within approved frameworks.

References/Related Documents:

Education Act (NWT)

Access to Information and Protection of Privacy Act (NWT)

Student Records Directive

ISO/IEC 38500 – Corporate Governance of Information Technology



Yellowknife Education District No. 1
Commission scolaire publique n°1 de Yellowknife

Phone/Tél (867) 766-5050
Fax/Télec (867) 873-5051
Email/Courriel info@yk1.nt.ca

April 16, 2026

Standing Committee on Government Operations
Legislative Assembly of the Northwest Territories
Yellowknife, NT

Re: Submission from Yellowknife Education District No. 1 on the
Proposed Public Service Legislation

Dear Members of the Standing Committee,

On behalf of the Yellowknife Education District No. 1 (YK1) Board of Trustees, I am writing to provide our formal submission regarding the proposed changes to public service legislation currently before the Legislative Assembly.

As a publicly governed school district, YK1 relies on clear, stable, and comprehensive definitions within the legislation that governs our workforce and operations. The removal or alteration of the existing definition of “public service,” along with the omission of Schedules A and B, creates uncertainty for educational bodies, their employees, and the communities we serve.

We respectfully request that the Committee recommend the following amendments:

Restore the existing definition of “public service” to ensure school districts and other public education bodies remain appropriately recognized and protected within the legislative framework.

Reinstate Schedules A and B, or include equivalent provisions, so that the legislation continues to accurately and comprehensively describe the public entities and positions it governs.

These elements are essential for clarity, continuity, and accountability in public education. Consistency in legislative definitions helps safeguard the stability of our workforce and supports our ability to deliver high-quality education to the students of Yellowknife.

Thank you for the opportunity to provide input on this important matter. I look forward to presenting these concerns during the public hearings and am available for any follow-up questions the Committee may have.

Sincerely,

Barbara Bell
Chair, Board of Trustees
Yellowknife Education District No. 1 (YK1)

cc. Shirley Zouboules, Superintendent/CEO
Yellowknife Education District No. 1

DRAFT




Educating for Life!

Yellowknife Education District No.1

YK1 Finance Committee 2026-2027

Budget Introduction
February 24, 2026

1



Educating for Life!

Yellowknife Education District No.1

Presentation Overview

2025-2026 Funding
Enrolment
2026-2027 Proforma Funding
Average Salary
Assumptions
Question and Answer Session

2

2



Educating for Life!

Yellowknife Education District No.1

2025-2026 Approved Budget

Funding

- ECE - \$34.5M
- City of YK - \$8.038M (Prior Year)
- Heritage Canada - \$580K
- ECE Other - \$1.084M
- Other - \$736K
- Total Revenue - \$44.895M

3

3



Educating for Life!

Yellowknife Education District No.1

2025-2026 Approved Budget

Funding

- Total Expenses - \$47.081M
- Deficit - \$2.186M (Operating Funds this)

4

4



Yellowknife Education District No.1

Educating for Life!

2025-2026 Approved Budget

FTE

- ECE Funding Formula – 223.89 FTE
- Budget – 258.35
- Difference – (34.46)

5

5



Yellowknife Education District No.1

Educating for Life!

Enrolment

- Sep 30 – 2025 – 2,155.3
- Sep 30, 2024 – 2,105.5
- Sep 30, 2023 – 2,098.0

6

6



Yellowknife Education District No.1

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2026-27 Proforma ECE Funding

- Total Estimated Funding - \$35.665M
- FTEs – 229.27

7

7



Yellowknife Education District No.1


Educating for Life!

Average Salary

- Teachers - \$175,721
- Program Consultants - \$190,644
- GNWT – Use mid-grids for all others

8

8



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Yellowknife Education District No.1

Average Salary

- **Employer Share 21.75%**
 - 12.5% - CPP/EI/Disability
 - 2.25% - PD
 - 1.70% - Medical Travel Assistance
 - 2.0% - Removals
 - 0.90% - WSCC
 - 0.90% - Dental
 - 1.50% - Increased Benefit Costs

9

9



Educating for Life!

Yellowknife Education District No.1

Known Assumptions

- Balanced budget with contingency if possible
- Consider Interim Support Assistant impact on YK1 Operating Surplus
- USW – 3%
- NWTTA – 5%

10

10



Yellowknife Education District No.1

Educating for Life!

Thank you

Questions & Answers



11

Row Labels	Audit Object Segment Header	Details	SFF ECE Funding	City YK	Total SFF ECE & City YK	Total Heritage Canada	Total Other ECE Revenue	Total Other	Sum of Total Funding	Sum of Budget Expenses	Sum of Variance	SFF ECE FTE	Budget FTE	FTE Variance	
60. School Programs															
	ECE Other	(blank)					1,084,045.48		1,084,045.48		1,084,045.48			0.00	
	ECE Other Total				78,040	78,040	1,084,045.48		1,084,045.48		1,084,045.48			0.00	
	Materials	Healthy Food for Learning	78,040		78,040				78,040.00	78,040	0.01			0.00	
	Materials	Heritage Canada				354,000			354,000.00	161,000	193,000.00			0.00	
	Materials	National Food Program								279,919	- 279,918.65			0.00	
	Materials Total				78,040	354,000			432,040.00	518,959	- 86,918.64			0.00	
	Other Education Bodies	Other	63,120	14,955	78,075		316,693		316,693.00		- 316,693.00			0.00	
	Other Education Bodies	Other Education Bodies						316,693						0.00	
	Other Education Bodies Total		63,120	14,955	78,075		316,693		316,693.00		- 316,693.00			0.00	
	Salary & Benefits	FRENCH EA				76,000			76,000.00	55,928	- 20,071.64		6.50	-0.50	
	Salary & Benefits	HEAD JANITOR	424,907	100,657	525,564				525,563.91	590,367	- 64,803.23		6.00	0.00	
	Salary & Benefits	JANITOR	869,643	206,012	1,075,654				1,075,653.13	887,790	- 217,863.68		12.28	9.13	
	Salary & Benefits	JANITOR SUPERVISOR	70,818	16,776	87,594				87,593.98	118,503	- 30,908.59		1.00	1.00	
	Salary & Benefits	JK EDUCATION ASSISTANT	247,983	58,745	306,728				306,727.97	561,237	- 274,508.78		1.76	6.00	
	Salary & Benefits	JUNIOR KINDERGARTEN INSTRUCTOR	1,127,194	267,024	1,394,218				1,394,218.03	897,802	- 456,416.39		8.00	8.00	
	Salary & Benefits	LEAD/FLOATER JANITOR	70,818	16,776	87,594				87,593.98	105,990	- 18,396.45		1.00	0.00	
	Salary & Benefits	LIBRARIANS								356,198	- 356,198.47		3.50	-3.50	
	Salary & Benefits	Literacy Coordinator (Program Coordinator)	76,258	18,065	94,323				94,323.10		- 94,323.10		0.50	0.00	
	Salary & Benefits	MANAGER, TECHNOLOGY SERVICES	131,758	31,213	162,971				162,971.00	174,835	- 11,863.52		1.00	0.00	
	Salary & Benefits	NETWORK TECH								261,895	- 261,895.31		2.00	-2.00	
	Salary & Benefits	Parental/Maternity/Paternity								244,959	- 244,959.32			0.00	
	Salary & Benefits	PRINCIPALS 10 - 12	140,699	33,378	174,277				174,277.26	227,989	- 53,711.71		1.00	1.00	
	Salary & Benefits	PRINCIPALS K-9	704,497	166,890	871,386				871,386.22	1,042,617	- 171,231.13		5.00	5.00	
	Salary & Benefits	PROGRAM COORDINATORS	152,516	36,130	188,646				188,646.33	168,919	19,727.50		1.00	0.50	
	Salary & Benefits	PROGRAM COORDINATORS FRENCH	395,033	72,260	467,293	120,000			497,292.67	386,089	101,203.87		2.00	0.00	
	Salary & Benefits	SCHOOL ADMIN ASSISTANT 7.5HRS								50,789	- 50,788.84		0.50	-0.50	
	Salary & Benefits	SCHOOL FINANCE & ADM ASST 7.5HRS	302,115	71,568	373,683				373,683.02	538,898	- 165,214.73		3.67	5.00	
	Salary & Benefits	SCHOOL FINANCE & ADM ASST 7HRS	82,320	19,501	101,821				101,820.99	105,110	- 3,289.03		1.00	0.00	
	Salary & Benefits	SCHOOL FINANCE OFFICER 7.5HRS	82,320	19,501	101,821				101,820.99	120,197	- 18,375.69		1.00	0.00	
	Salary & Benefits	SUBS	337,886	80,043	417,929				417,929.00	696,447	- 278,518.10		1.00	0.00	
	Salary & Benefits	TEACHER FRENCH				30,000			30,000.00	338,800	- 308,800.29		2.25	-2.25	
	Salary & Benefits	TEACHER PIPE								27,864	- 27,863.55		0.25	-0.25	
	Salary & Benefits	Teachers 10-12	3,864,869	915,556	4,780,425				4,780,425.22	4,037,060	743,365.00		27.43	23.97	
	Salary & Benefits	TEACHERS K-9	10,398,370	2,463,291	12,861,661				12,861,660.57	13,533,065	- 671,403.96		73.80	79.60	
	Salary & Benefits	VICE PRINCIPALS 10-12	281,799	66,756	348,555				348,554.52	389,142	- 40,587.86		2.00	2.00	
	Salary & Benefits	VICE PRINCIPALS K-9	704,497	166,890	871,386				871,386.22	1,042,617	- 171,231.13		5.00	5.00	
	Salary & Benefits Total		20,376,498	4,827,031	25,203,529	226,000			25,429,529.10	26,648,144	- 1,218,614.82		154.44	-13.26	
	Services	Heritage Canada								37,000	- 37,000.00			0.00	
	Services	Homeschooling								100,000	- 100,000.00			0.00	
	Services	School Operating Budgets								460,000	- 460,000.00			0.00	
	Services	Student Transportation (Bussing)	374,227	88,651	462,878				462,877.80	560,000	- 97,122.20			0.00	
	Services Total		374,227	88,651	462,878				462,877.80	1,157,000	- 694,122.20			0.00	
	YK1 Generated Funds	YK1 Generated Funds					419,562		419,562.00		- 419,562.00			0.00	
	YK1 Generated Funds Total						419,562		419,562.00		- 419,562.00			0.00	
	(blank) Total	(blank)												0.00	
	Revenue	Bellamy	49,000	11,610	60,610				60,610.00		- 60,610.00			0.00	
	Revenue	Healthy Choices Initiatives Healthy Snacks	18,000		18,000				18,000.00		- 18,000.00			0.00	
	Revenue	Healthy Choices Initiatives Healthy Snacks Base	128,920		128,920				128,920.00		- 128,920.00			0.00	
	Revenue	Ongoing: St Sec Small School Pgm	168,462	39,907	208,369				208,369.00		- 208,369.00			0.00	
	Revenue	SSI	34,000	8,054	42,054				42,054.00		- 42,054.00			0.00	
	Revenue	Termination Benefits	348,216		348,216				348,216.00		- 348,216.00			0.00	
	Revenue	Youth Contributions	23,680		23,680				23,680.00		- 23,680.00			0.00	
	Revenue Total		770,278	59,571	829,849				829,849.00		- 829,849.00			0.00	
	Other	School Operations & Maintenance Funding	771,460	162,753	934,213				934,213.00	1,249,913	- 295,699.75			0.00	
	Other	Medical Travel								150,000	- 150,000.00			0.00	
	Other Total		771,460	162,753	934,213				934,213.00	1,399,913	- 465,699.75		154.44	-13.26	
	60. School Programs Total		22,433,623	5,172,961	27,606,584	580,000	1,084,045.48	736,255	30,006,884.31	29,724,015	282,869.20		167.70	-13.26	
	61. Inclusive Schooling														
	Materials	Magnet OAM	38,000		38,000				38,000.00	38,000				0.00	
	Materials	Specialized Learning (Assistive Tech)	118,698	28,119	146,817				146,817.00	60,000	86,817.00			0.00	
	Materials Total		156,698	28,119	184,817				184,817.00	98,000	86,817.00			0.00	
	Salary & Benefits	Education Assistants	2,697,663	639,047	3,336,710				3,336,709.65	3,661,517	- 324,807.43		32.77	38.00	
	Salary & Benefits	Magnet Education Assistants	203,642		203,642				203,642.00	181,830	21,812.21		2.00	1.00	
	Salary & Benefits	Magnet Teacher	522,832		522,832				522,831.82	555,043	- 32,210.93		3.00	3.00	
	Salary & Benefits	Program Coordinator	152,516	36,130	188,646				188,646.00	387,509	- 198,862.62		1.00	-1.00	
	Salary & Benefits	PST	2,196,076	520,233	2,716,309				2,716,309.01	2,752,892	- 46,583.17		15.59	16.00	
	Salary & Benefits	SRM&HW - MHW Team Coordinator	112,036	26,540	138,576				138,576.35	138,576			1.00	-1.00	

Yellowknife Education District No.1
2025-2026 Approved Budget

Row Labels	Audit Object Segment Header		Details		SFF ECE Funding	City YK	Total SFF ECE & City YK	Total Heritage Canada	Total Other ECE Revenue	Total	Sum of Total Funding	Sum of Budget Expenses	Sum of Variance	SFFECE FTE	Budget FTE	FTE Variance
61. Inclusive Schooling	Salary & Benefits	SBM&HW - Wellness Mentor	611,094	-	494,056	117,038	611,094	-	-	611,094.37	611,094	296,689	-	5,000	5,000	-5,000
	Salary & Benefits Total	SUBS	611,094	-	494,056	117,038	611,094	-	-	611,094.37	611,094	296,689	-	5,000	5,000	-5,000
	Services	Counselling	6,379,821	1,338,988	6,379,821	7,717,809	7,717,809	-	-	7,717,809.21	8,595,160	877,350.74	54.36	67.00	67.00	-12.64
	Services Total	Professional Development	113,526	26,694	140,420	140,420	140,420	-	-	140,420.00	28,281	112,139.50	0.00	0.00	0.00	0.00
	Services	SBM&HW - O&M	89,331	21,162	110,493	110,493	110,493	-	-	110,493.00	28,281	82,212.50	0.00	0.00	0.00	0.00
	Services	Staff Dev/Travel	125,260	27,180	152,439	152,439	152,439	-	-	152,439.27	152,439	25,106.00	0.00	0.00	0.00	0.00
	Services Total	Staff Dev/Travel	348,415	80,044	428,458	428,458	428,458	-	-	428,458.27	209,000	219,458.00	0.00	0.00	0.00	0.00
61. Inclusive Schooling Total	Materials	Operations & Maintenance Freight	6,883,934	1,447,151	8,331,084	8,331,084	8,331,084	-	-	8,331,084.49	8,920,160	571,075.74	54.36	67.00	67.00	-12.64
62. Operations & Maintenance	Materials Total	Operations & Maintenance Freight	6,883,934	1,447,151	8,331,084	8,331,084	8,331,084	-	-	8,331,084.49	8,920,160	571,075.74	54.36	67.00	67.00	-12.64
	Salary & Benefits	Mtce - Director	160,871	38,133	199,104	199,104	199,104	-	-	199,103.68	199,104	1,000.00	0.00	1.00	1.00	-1.00
	Salary & Benefits	Mtce - Mtce Operators	39,558	9,371	48,930	48,930	48,930	-	-	48,929.50	573,544	524,614.96	4.00	4.00	4.00	-4.00
	Salary & Benefits	Mtce - Summer Grounds	463,698	109,846	573,544	573,544	573,544	-	-	573,544.47	48,930	524,614.96	0.25	0.25	0.25	-0.25
	Salary & Benefits Total	Operations & Maintenance Materials	664,227	157,350	821,578	821,578	821,578	-	-	821,577.65	821,578	425,901.65	5.25	5.25	5.25	-0.25
	Services	Small Capital	181,623	43,025	224,648	224,648	224,648	-	-	224,648.35	650,550	425,901.65	0.00	0.00	0.00	0.00
	Services	Utilities	325,817	77,183	403,000	403,000	403,000	-	-	403,000.00	286,154	116,846.00	0.00	0.00	0.00	0.00
	Services Total	Utilities	1,646,177	389,986	2,036,143	2,036,143	2,036,143	-	-	2,036,143.00	2,092,447	309,055.65	0.00	0.00	0.00	0.00
	Services Total	Admin O&M Clerical	2,817,844	667,525	3,485,369	3,485,369	3,485,369	-	-	3,485,369.25	3,799,425	314,055.65	5.25	5.25	5.25	-0.25
62. Operations & Maintenance Total	Material	BOT - DECA Council O&M	114,917	27,223	142,140	142,140	142,140	-	-	142,140.00	105,140.00	8,000.00	0.00	0.00	0.00	0.00
63. Administration	Material Total	BOT - DECA Council O&M	114,917	27,223	142,140	142,140	142,140	-	-	142,140.00	105,140.00	8,000.00	0.00	0.00	0.00	0.00
	Salary & Benefits	AP/FINANCE ASSISTANT	81,336	19,268	100,604	100,604	100,604	-	-	100,604.00	100,604	78,270	1.00	1.00	1.00	0.00
	Salary & Benefits	ASSIST SUPERINTENDENT CURRICULUM & LEARNING	171,331	40,587	211,918	211,918	211,918	-	-	211,918.00	242,358	30,440.18	1.00	1.00	1.00	0.00
	Salary & Benefits	ASSISTANT SUPERINTENDENT HR & LEARNING	13,239	3,136	16,375	16,375	16,375	-	-	16,375.16	16,375	0.00	0.00	0.00	0.00	0.00
	Salary & Benefits	BOT - Chairperson	49,436	11,711	61,147	61,147	61,147	-	-	61,147.00	61,147	0.45	0.00	0.00	0.00	0.00
	Salary & Benefits	BOT - Trustee	11,228	2,660	13,888	13,888	13,888	-	-	13,887.64	13,888	0.00	0.00	0.00	0.00	0.00
	Salary & Benefits	BOT - Vice Chair	96,720	22,912	119,632	119,632	119,632	-	-	119,632.00	227,150	107,517.79	1.00	2.00	2.00	-1.00
	Salary & Benefits	EXECUTIVE ASSISTANT	81,336	19,268	100,604	100,604	100,604	-	-	100,604.00	141,834	41,230.41	1.00	1.00	1.00	0.00
	Salary & Benefits	FINANCE COORDINATOR	81,336	19,268	100,604	100,604	100,604	-	-	100,604.00	118,801	18,000.63	1.00	1.00	1.00	-1.00
	Salary & Benefits	PAYROLL/BENEFITS OFFICER	81,336	19,268	100,604	100,604	100,604	-	-	100,604.00	113,653	13,049.22	1.00	1.00	1.00	0.00
	Salary & Benefits	RECEPTION	40,668	9,634	50,302	50,302	50,302	-	-	50,302.00	37,061.37	0.50	1.00	1.00	0.00	-0.50
	Salary & Benefits	SECRETARY/TREASURER	137,985	32,688	170,673	170,673	170,673	-	-	170,673.00	224,556	53,882.56	1.00	1.00	1.00	0.00
	Salary & Benefits	SUPERINTENDENT	190,325	45,088	235,411	235,411	235,411	-	-	235,411.00	327,990	32,579.07	1.00	1.00	1.00	0.00
	Salary & Benefits Total	Administration 2017-2018 Adjustment	954,940	226,218	1,181,158	1,181,158	1,181,158	-	-	1,181,157.80	1,846,338	665,177.16	7.50	11.00	11.00	-3.50
	Services	Administration 2017-2018 Adjustment	101,025	171,767	272,792	272,792	272,792	-	-	272,791.77	70,741.77	202,050.00	0.00	0.00	0.00	0.00
	Services	BOT - DECA Council O&M	76,483	18,118	94,601	94,601	94,601	-	-	94,601.20	100,500	5,898.80	0.00	0.00	0.00	0.00
	Services	Office Leases	108,902	31,813	140,715	140,715	140,715	-	-	140,715.00	140,715.00	0.00	0.00	0.00	0.00	0.00
	Services Total	Services	84,360	221,698	306,058	306,058	306,058	-	-	306,057.97	316,000	9,942.03	0.00	0.00	0.00	0.00
63. Administration Total	Material	Community support	1,154,217	475,139	1,629,356	1,629,356	1,629,356	-	-	1,629,355.77	2,207,335	577,979.19	7.50	11.00	11.00	-3.50
64. Indigenous Language and Education	Materials	Indigenous Ed: OLC & ILE Handbook	60,927	14,433	75,360	75,360	75,360	-	-	75,359.95	75,360	102,438.07	0.00	0.00	0.00	0.00
	Materials Total	Indigenous Ed: OLC & ILE Handbook	60,927	14,433	75,360	75,360	75,360	-	-	75,359.95	75,360	102,438.07	0.00	0.00	0.00	0.00
	Salary & Benefits	Dene Kede Facilitors	109,192	25,867	135,059	135,059	135,059	-	-	135,058.75	237,497	102,438.07	0.00	0.00	0.00	0.00
	Salary & Benefits	ILC EA	110,642	26,210	136,852	136,852	136,852	-	-	136,852.05	170,514	33,662.16	1.00	1.00	1.00	0.00
	Salary & Benefits	ILC Regional Indigenous Coordinator	221,284	52,420	273,704	273,704	273,704	-	-	273,704.10	197,139	76,565.16	2.00	2.00	2.00	0.00
	Salary & Benefits	ILC TEACHER	152,513	36,130	188,643	188,643	188,643	-	-	188,643.00	194,783	6,140.41	1.00	1.00	1.00	0.00
	Salary & Benefits	Indigenous Ed: Honouraria	286,562	67,884	354,447	354,447	354,447	-	-	354,446.81	377,912	23,465.49	2.59	2.40	2.40	0.19
	Salary & Benefits Total	TEACHERS	110,642	26,210	136,852	136,852	136,852	-	-	136,852.05	160,403	23,550.87	1.00	1.00	1.00	0.00
	Services	Indigenous Ed: Travel	881,649	208,655	1,090,498	1,090,498	1,090,498	-	-	1,090,498.00	1,184,752	94,253.71	7.59	7.40	7.40	0.19
	Services Total	Indigenous Ed: Travel	174,874	41,426	216,300	216,300	216,300	-	-	216,300.00	26,000	190,300.00	0.00	0.00	0.00	0.00
64. Indigenous Language and Education Total	Materials	Indigenous Ed: Honouraria	1,165,709	276,148	1,441,857	1,441,857	1,441,857	-	-	1,441,856.75	1,448,249	6,391.78	7.59	7.40	7.40	0.19
66. Amortization	Amortization	Amortization	-	-	-	-	-	-	-	-	1,000,000	1,000,000	0.00	0.00	0.00	0.00
66. Amortization Total	Amortization Total	Amortization	-	-	-	-	-	-	-	-	1,000,000	1,000,000	0.00	0.00	0.00	0.00
Grand Total			34,465,327	8,038,923	42,494,250	580,000	1,084,045.48	786,285	1,084,045.48	44,894,550.31	47,091,183	2,186,633.00	223.89	288.35	288.35	-34.46

Enrolments - Detail By School

Dept of Education, Culture & Employment
2026-27 Proforma School Year

Region		JK	All Students												All Students	
Community	School Name		K	1.0	2.0	3.0	4.0	5.0	6.0	7.0	8.0	9.0	10.0	11.0	12.0	Total FTE
Yellowknife District No. 1																
Yellowknife	École It'ô	68.5	44.0	63.5	44.5	56.0	46.0	41.0	-	-	-	-	-	-	-	363.5
Yellowknife	Mildred Hall	28.5	16.5	24.0	34.0	29.0	25.0	29.5	32.5	26.0	34.5	-	-	-	-	279.5
Yellowknife	N.J. MacPherson	44.0	39.5	45.0	45.5	46.5	41.5	60.0	-	-	-	-	-	-	-	322.0
Yellowknife	Range Lake North	18.5	21.5	18.0	29.0	21.0	28.5	23.0	12.5	16.0	11.0	-	-	-	-	199.0
Yellowknife	École Sir John Franklin	-	-	-	-	-	-	-	-	-	-	152.0	253.0	150.0	111.3	666.3
Yellowknife	William MacDonald	-	-	-	-	-	-	-	129.0	93.5	102.5	-	-	-	-	325.0
Total Yellowknife District No. 1		159.50	121.5	150.5	153.0	152.5	141.0	153.5	174.0	135.5	148.0	152.0	253.0	150.0	111.3	2,155.3

Dept of Education, Culture & Employment
2025-26 School Year

Region		JK	All Students												All Students	
Community	School Name		K	1.0	2.0	3.0	4.0	5.0	6.0	7.0	8.0	9.0	10.0	11.0	12.0	Total FTE
Yellowknife District No. 1																
Yellowknife	École It'ô	42.5	58.0	42.5	53.0	44.0	41.5	53.5	-	-	-	-	-	-	-	335.0
Yellowknife	Mildred Hall	14.0	23.5	31.5	30.5	20.0	31.0	31.5	25.0	37.0	16.0	-	-	-	-	260.0
Yellowknife	N.J. MacPherson	40.5	43.5	54.5	47.5	39.5	65.5	63.5	-	-	-	-	-	-	-	354.5
Yellowknife	Range Lake North	20.0	17.0	25.0	22.0	28.5	18.5	21.0	19.0	9.5	24.0	-	-	-	-	204.5
Yellowknife	École Sir John Franklin	-	-	-	-	-	-	-	-	-	-	145.0	254.5	143.0	95.0	637.5
Yellowknife	William MacDonald	-	-	-	-	-	-	100.5	103.0	110.5	-	-	-	-	-	314.0
Total Yellowknife District No. 1		117.00	142.0	153.5	153.0	132.0	156.5	169.5	144.5	149.5	150.5	145.0	254.5	143.0	95.0	2,105.5

Dept of Education, Culture & Employment
2024-25 School Year

Region		JK	All Students												All Students	
Community	School Name		K	1.0	2.0	3.0	4.0	5.0	6.0	7.0	8.0	9.0	10.0	11.0	12.0	Total FTE
Yellowknife District No. 1																
Yellowknife	École It'ô	49.0	35.0	48.0	41.0	43.0	54.0	30.0	-	-	-	-	-	-	-	300.0
Yellowknife	Mildred Hall	20.5	31.0	32.0	24.0	32.5	28.5	25.0	39.5	20.0	22.0	-	-	-	-	275.0
Yellowknife	N.J. MacPherson	43.0	58.5	50.0	41.5	63.5	64.5	40.5	-	-	-	-	-	-	-	361.5
Yellowknife	Range Lake North	21.0	26.0	24.0	30.0	24.0	21.0	33.0	10.0	25.0	28.5	-	-	-	-	242.5
Yellowknife	École Sir John Franklin	-	-	-	-	-	-	-	-	-	-	140.0	282.0	128.5	99.0	649.5
Yellowknife	William MacDonald	-	-	-	-	-	-	-	91.0	104.5	74.0	-	-	-	-	269.5
Total Yellowknife District No. 1		133.50	150.5	154.0	136.5	163.0	168.0	128.5	140.5	149.5	124.5	140.0	282.0	128.5	99.0	2,098.0

Dept of Education, Culture & Employment
 2026-27 Proforma School Year
 Summary of Contributions

CATEGORIES	YK #1	YK #1	YK #1	YK #1	YK #1	YK #1
	25-26	25-26	26-27	26-27	Diff.	Diff.
	PY	SY	PY	SY	PY	SY
ADMINISTRATION AND SCHOOL SERVICES						
Administration Staffing						
Superintendent	1.00	190,325.00	1.00	190,601.00	-	276.00
Comptroller	1.00	137,985.00	1.00	138,186.00	-	201.00
Assistant superintendents	1.00	171,331.00	1.00	171,580.00	-	249.00
Technology Consultants	1.00	131,758.00	1.00	131,950.00	-	192.00
Administration officers	1.00	96,720.00	1.00	96,860.00	-	140.00
Clerical	3.50	284,676.00	3.50	285,089.00	-	413.00
Administration O&M	-	114,917.00	-	115,084.00	-	167.00
District Education Authorities	-	150,386.00	-	151,109.00	-	723.00
Office Leases	-	108,902.00	-	109,060.00	-	158.00
Adjustments/Allocations	-	(101,025.00)	-	(101,025.00)	-	-
One Time Adjustments (July to March)	-	-	-	-	-	-
One Time Adjustments (April to June)	-	-	-	-	-	-
	8.50	1,285,975.00	8.50	1,288,494.00	-	2,519.00
TERRITORIAL SCHOOLS						
School Staffing						
Teachers JK-9	93.56	13,182,540.00	96.79	13,770,548.00	3.23	588,008.00
Teachers 10-12	30.43	4,287,567.00	31.43	4,471,622.00	1.00	184,055.00
Principals and VP Allowances	-	-	-	-	-	-
School Support Consultants	3.00	457,549.00	3.00	463,065.00	-	5,516.00
School Counselling	-	-	-	-	-	-
School Secretaries	5.67	466,755.00	5.69	469,080.00	0.02	2,325.00
Custodians	20.28	1,436,185.00	20.36	1,443,943.00	0.08	7,758.00
Casual Wages	-	337,886.00	-	346,372.00	-	8,486.00
School Operation and Maintenance (O&M)						
Materials/supplies/minor projects/F&E/student travel	-	771,460.00	-	790,834.00	-	19,374.00
Student Transportation (busing)	-	374,227.00	-	383,625.00	-	9,398.00
Healthy Food for Learning	-	78,040.00	-	78,040.00	-	-
Healthy Choices Initiative - Healthy Snacks	-	18,000.00	-	18,000.00	-	-
Healthy Choices Initiative - Base	-	128,920.00	-	128,920.00	-	-
Youth Contributions Program	-	23,680.00	-	23,680.00	-	-
Senior Secondary Education						
One-time Start-up Costs	-	-	-	-	-	-
Senior Secondary Materials and Distance Learning	-	168,462.00	-	175,236.00	-	6,774.00
Small Schools Senior Secondary	-	-	-	-	-	-
Literacy Coaches	0.50	76,258.07	0.50	77,177.55	-	919.48
Termination Benefits	-	418,673.00	-	-	-	(418,673.00)
Yellowknife District Education Authority Support	-	2,817,844.00	-	3,220,495.00	-	402,651.00
Rae Edzo School Society	-	-	-	-	-	-
Adjustments/Allocations	-	146,120.00	-	92,000.00	-	(54,120.00)
One Time Adjustments (July to March)	-	-	-	230,000.00	-	230,000.00
One Time Adjustments (April to June)	-	-	-	-	-	-
	153.44	25,190,166.07	157.77	26,182,637.55	4.33	992,471.48
INCLUSIVE SCHOOLING						
Staffing						
Regional Coordinators	1.00	152,516.00	1.00	154,355.00	-	1,839.00
Program Support Teachers	15.59	2,196,076.00	15.76	2,242,584.00	0.18	46,508.00
School Based Mental Health and Wellness Funding	-	731,352.00	-	731,352.00	-	-
Support Assistants	32.77	2,697,663.00	33.54	2,765,412.00	0.77	67,749.00
Magnet Facilities	5.00	764,474.00	5.00	768,804.00	-	4,330.00
Staff Development	-	89,331.00	-	91,535.00	-	2,204.00
Specialized Learning Material/Assistive Technology	-	118,698.00	-	121,443.00	-	2,745.00
Staff Development Travel	-	20,298.00	-	20,557.00	-	259.00
Counselling/Healing	-	113,526.00	-	116,180.00	-	2,654.00
Adjustments/Allocations	-	-	-	-	-	-
One Time Adjustments (July to March)	-	-	-	-	-	-
One Time Adjustments (April to June)	-	-	-	-	-	-
	54.36	6,883,934.00	55.31	7,012,222.00	0.95	128,288.00
INDIGENOUS LANGUAGE AND EDUCATION						
Regional ILE Coordinator	1.00	152,516.00	1.00	154,355.00	-	1,839.00
Indigenous Language Instruction Staff	6.59	729,130.00	6.69	741,268.00	0.10	12,138.00
Indigenizing Education	-	174,874.00	-	175,128.00	-	254.00
Resource Development: OLC & ILE Handbook	-	48,265.00	-	48,434.00	-	169.00
Community Support	-	60,927.00	-	62,260.00	-	1,333.00
Adjustments/Allocations	-	-	-	-	-	-
One Time Adjustments (July to March)	-	-	-	-	-	-
One Time Adjustments (April to June)	-	-	-	-	-	-
	7.59	1,165,712.00	7.69	1,181,445.00	0.10	15,733.00
TOTALS	223.89	34,525,787.07	229.27	35,664,798.55	5.38	1,139,011.48
				35,641,524.00		(23,274.55)

BOARD of TRUSTEES - Action Items - 2025-2026						
Status	No.	Meeting Date & Type	Action Item	Assigned to	Due Date (if applic.)	Current Update
In Progress	15	2024-11-12 Board Meeting	Follow up on 1 Year warranty start date on Ecole Itlo list of rolling completion dates	Administration	Ongoing	Jordan indicated there is nothing new to report
In Progress	32	2025-05-20 Board Education Session	An Education presentation on Inclusive Schooling was provided in Spring 2025. It was suggested that we discuss different funding approaches from the GNWT and what an improved model might look like. Consider and recommend alternative approaches to inclusive schooling funding and reporting.	Administration & Board	Spring 2026	On target for Spring 2026
In progress	38	2025-10-14 Board Meeting	Administration to review the current Joint Use Agreement that we have with the City of Yellowknife. Admin will determine whether YK1 will continue with the existing agreement or explore alternative options. A recommendation to be brought forward to the Board following the review.	Administration	Spring 2026	On target for Spring 2026
In progress	39	2025-10-14 Board Meeting	On June 13, 2025, the board passed a motion that required the outgoing Chair, Vice Chair and Committee Chairs and CSBA Representative complete a Committee Handoff Document prior to the Organizational Meeting, and that all completed documents be stored in the internal Board DRIVE, accessible to trustees and relevant staff. All of the above are to be emailed to the Chair and Administration by the December Board Meeting.	Trustees	December 2025	Requesting that this item now be considered complete as Trustees should be drafting their new handover documents. Committees that have submitted their Handoff documents: Negotiations Committee, Audit Committee, NWTTA Negotiations Committee, Public Engagement & Advocacy Committee Vice Chair
In progress	55	2026-02-10 Board Meeting	Chair write a letter in support of Consultation on Amendments to the <i>Student Records Regulations</i> Letter highlighting that the word parent should be expanded to include guardian, public guardian, and caregiver.	Board Chair		Letter sent to Trustees for review on March 31, 2026. Trustee Snaggs and Brooks provided feedback. Letter attached.
In progress	VII	2025-11-12 Finance Committee	Administration to bring forward an updated list of position counts outlining where funding sources for the positions comes from for each. (Motion #08/11-12/25-26 - amended)	Administration	April 2026	Chiraperson Bell sent a document to Trustees on March 31, 2026, which shows this information. See attached.

Action Items REFERRED to COMMITTEE						
Status	No.	Meeting Date & Type	Action Item	Assigned to	Due Date (if applic.)	Current Update
In Progress	I	2023-04-11 Board Meeting	Finance Committee to work with Administration to create a risk register	Finance & Facilities Committee & Administration	Spring 2025	
In Progress	II	2024-04-09 Board Meeting	Determine best way to share communications publicly	Public Engagement & Advocacy Committee	Winter 2024/2025	
In progress	III	2024-08-20 Board Meeting	Continue to explore the creation of a Pride version of the YK1 logo	Public Engagement & Advocacy Committee	Winter 2024/2025	
In Progress	IV	2024-11-12 Board Meeting	Explore development of Risk Management Policy	Policy & Governance Committee	Spring 2026	
In Progress	V	2025-05-13	<i>Policy & Governance Committee review the Trustee honorarium structure with respect to full-day commitments of Trustees.</i>	Policy & Governance Committee	Fall 2025	
In Progress	VI	2025-11-12 Board Meeting	<i>Review 2025-2026 Board work plan and provide feedback at the December Board meeting</i>	All Committees	December 2025	
In Progress	VIII	2025-12-09 Board Meeting	Work on incorporating a way for members of the public to ask questions at the Education Information Sessions to the Board By-Laws.	Policy & Governance Committee	Winter 2025	
In Progress	IX	2024-08-20 Board Meeting	Provide an update on the creation of an asset registry (was item #4 on the Board Action Item List)	Facilities Committee	Date TBD	

Recently Completed Action Items (see tabs below for all)		
No.	Date & Meeting	Action Item
45	2025-11-12 Board Meeting	Provide a report on the approach for the condition-based assessments, what will be done, timing, how it will be done and by whom, as well as on the minor capital for SJF and RLN projects to ensure they are done before the end of the fiscal year, noting the SJF boiler project is a multi-year project.
46	2025-12-09 Board Meeting	Board Chair directed to make a written and the Board to make verbal submission regarding Bill 32.
56	2026-02-10 Board Meeting	Board to hire Chris Smeaton to facilitate the Board & Superintendent evaluations.

Upcoming Events:
as at April 10, 2026

PE & A = Public Engagement & Advocacy

April 2026				Sikh Heritage Month		
Functional Neurological Disorder Awareness Month						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	31	1	2	3	4
			Passover	World Autism Awareness Day	Good Friday National Rainbow Day	
5	6	7	8	9	10	11
	Easter Monday Tartan Day	World Health Day	Policy & Gov. Committee Meeting 12:10 PM International Day of Pink			Canadian Public Health Week begins
12	13	14	15	16	17	18
	COW 12:10 PM	Board Meeting 6:30 PM	National Canadian Film Day	Policy & Gov. Committee Meeting 12:10 PM	Skills Canada NWT Territorial Competition (Summit Air Hangar)	Long Term Service Awards 2:00 PM
19	20	21	22	23	24	25
	PE & A Committee Meeting 12:10 PM		Earth Day Admin Professionals Day	National Immunization Awareness Week begins World Book Day		
26	27	28	29	30	1	2
		National Day of Mourning World Day for Safety & Health at Work Board Education Information Session 6:00 PM				



Upcoming Events:
 as at April 10, 2026

May 2026 Asian, Haitian, Jewish and Polish Heritage Month Speech and Hearing Awareness Month						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	30	1	2
					School Principals' Day	
3	4	5	6	7	8	9
Emergency Preparedness Week begins	May the 4 th be with you!	African World Heritage Day		National Child and Youth Mental Health Day		Spring Trade Show
10	11	12	13	14	15	16
Spring Trade Show Mother's Day	COW 12:10 PM	Board Meeting 6:30 PM	TBAC Meeting			
17	18	19	20	21	22	23
	Victoria Day Stat Holiday			Itt'ò Spring Concert SJF Spring Concert		
24	25	26	27	28	29	30
31	National AccessAbility Week begins		MHS Spring Concert	MHS Middle School Fine Arts Night NJM Spring Show 6:30 PM		