YELLOWKNIFE EDUCATION DISTRICT NO. 1
BOARD of TRUSTEES
Regular Board Meeting
AGENDA
October 13, 2026 – 7:00 PM

(In Camera from 6:30 - 7:00 PM)

Google Meet link:
https://meet.google.com/dac-afsz-yny

1. Call to Order - 6:30 PM (in camera until 7:00 PM)
2. Land Acknowledgement

   We respectfully acknowledge that we live, work and learn on Chief Drygeese Territory in the Akaitcho region, the traditional territory of the Yellowknives Dene First Nation.
3. Chairperson's Opening Remarks
4. Declaration of Conflict of Interest
5. Adoption of Agenda
6. Delegations & Presentations
7. Review and Approval of Minutes
   - 7.1. June 17, 2026, Special Board Meeting Minutes
   - 7.2 September 15, 2026, Regular Board Meeting Minutes
8. Business Arising from the Minutes
9. Trustee Statements

Per Bylaws: *Trustee Statements are individual opinions and are not intended to represent the views of the Board. Statements must be submitted in advance of the meeting so that they can be included in the agenda package.*

Trustee statements are not debatable and there will be no opportunity for rebuttal or questions

10. Unfinished Business
    - 10.1. Land Acknowledgement (Chairperson Bell)
    - 10.2. Approval of Workplan 2026-2030 (Chairperson Bell)
    - 10.3. Correspondence from Minister Gull-Masty (Chairperson Bell)
    - 10.4. Most Recently Approved Policy 5 - Board By-Laws
11. New Business
    - 11.1. Approval of the Year in Review (Chair, PE & A)
    - 11.2. Approval of Visual Identity (Chair PE & A)
    - 11.3. Approval of Service Agreement with Ndilo District Education Authority (Superintendent)

12. Reports
    - 12.1 Chairperson's Report (Chairperson Bell)
    - 12.2 Trustee Reports
    - 12.3 Canadian School Board Association Report (Trustee Brookes)
    - 12.4 Superintendent's Report (Superintendent Zouboules)
        - 12.4.1 Assistant Superintendent of Curriculum & Learning Report (Assist. Supt. Arts)
        - 12.4.2 Assistant Superintendent of HR & Learning Report (Assist. Supt. Kowalzik)
        - 12.4.3 Secretary Treasurer Report (Secretary Treasurer Vass)

13. Standing Committee Reports
    - 13.1 Audit Committee, Chairperson: Trustee Peters
    - 13.2 Committee of the Whole Committee, Chairperson: Trustee Shortt
    - 13.3 Finance Committee, Chairperson: Trustee Brookes
    - 13.4 Facilities Committee, Chairperson: Trustee Drew
    - 13.5 NWTTA Teacher-Board Committee, Chairperson: TBD
    - 13.6 Policy & Governance Committee, Chairperson: Trustee Drew
    - 13.7 Public Engagement & Advocacy Committee, Chairperson: Trustee Wasylciw
    - 13.8 USW Board Advisory Committee, Chairperson: TBD
    - 13.9 Action Items

14. Announcements – events calendar attached

15. Date and Time of Next Meetings

Nov 2, 2026	12:10 PM	Swearing-in and selection of Chair and Vice-Chair
Nov 9, 2026	12:10 PM	Committee of the Whole
Nov 10, 2026	6:30 PM	Executive Session (In-camera)
Nov 10, 2026	7:00 PM	Regular Board Meeting

16. Chairperson's Closing Remarks

17. Adjournment

YELLOWKNIFE EDUCATION DISTRICT NO. 1
BOARD OF TRUSTEES
SPECIAL BOARD MEETING
MINUTES

June 17, 2026 – 12:10 PM
In-person and online via Google Meet

Trustees Present:	Allan Shortt, Barbara Bell, David Wasylciw, Jason Snaggs, Michelle Peters, Terry Brookes (online) and Tina Drew
Administration Present:	Shirley Zouboules, Lisa Vass, Landon Kowalzik, Graham Arts, and Pat Thagard
Meeting Chairperson:	Barbara Bell
Meeting Minutes by:	Pat Thagard

1. Call to Order

   The meeting was called to order at 12:11 PM. Six (6) Trustees were present at the start of the meeting. Quorum was met.

2. Land Acknowledgement

   Chairperson Bell respectfully acknowledged that we live, work and learn on Chief Drygeese Territory in the Akaitcho region, the traditional territory of the Yellowknives Dene First Nation.

3. Chairperson's Opening Remarks

   Chairperson Bell extended a welcome to all attendees.

4. Declaration of Conflict of Interest

   None declared.

5. Adoption of Agenda

Motion #: 01/06-17/25-26

I move that the YK1 Board of Trustees adopt the June 17, 2026, Special Board Meeting agenda, as presented.

Moved by: Trustee Drew Seconded by: Trustee Shortt **Carried**

6. New Business

   6.1 Approval of Revised Tax Request (Secretary Treasurer Vass)

Motion #: 02/06-17/25-26

I move that the YK1 Board of Trustees rescind motion #09/06-09/25-26, approving the 2026-2027 Budget as presented.

Moved by: Trustee Brookes Seconded by: Trustee Snaggs **Carried**

Recorded vote:

Trustees Drew and Wasylciw opposed motion 02/06-17/25-26

Trustee Peters joined the meeting at 12:16 PM.

Motion #: 03/06-17/25-26

I move that the YK1 Board of Trustees rescind motion 12/05-12/25-26 for the total property tax requisition for $9,217,287.

Moved by: Trustee Brookes Seconded by: Trustee Shortt **Carried**

Recorded Vote: Trustees Drew, Peters and Wasylciw opposed motion 03/06-17/25-26

Discussion included:

- The proposed reduction of approximately $1 million in funding, given YK1's existing financial pressures. Administration reviewed discussions with the Department of Education, Culture and Employment (ECE) following communication between the City and ECE, noting that YK1 Administration had previously provided a rationale for its request.
- Concerns were expressed regarding the impacts of the reduction and that ECE is pressuring YK1 to reduce their request to the City. Administration recommended complying with ECE's request for the current fiscal year while beginning advocacy efforts for the 2027–2028 school year.
- The legal process is to approve the budget followed by the request to the City.
- Concerns were raised that the percentages used by ECE relate to ECE’s grant contributions not on our budget total which results in an inflated % amount thowing off the resulting figures.
- Questions were raised regarding ECE's authority with respect to municipal funding decisions. Administration committed to providing trustees with a comparison between the budget approved on June 9 and the revised budget presented at the meeting.
- The cumulative impact of funding reductions over the past two years. Administration noted that reducing the request to the City may provide greater flexibility with inclusive schooling funding expected to be received from ECE and that this funding could help offset the decrease in municipal funding.
- Suggestions included holding a public town hall to inform parents of the situation and communicating to ECE that the reduction in the City's funding request is being made in response to ECE's direction.

Motion #: 04/06-17/25-26

I move that the YK1 Board of Trustees, having reviewed the updated 2026-2027 Budget, approve the budget as presented.

Moved by: Trustee Brookes Seconded by: Trustee Snaggs

Discussion included:

- The funding formula used by the Department of Education, Culture and Employment (ECE).
- Concerns were expressed that the formula may not fully account for the operational differences and additional costs experienced by Yellowknife school boards compared to schools operated directly by the Government of the Northwest Territories (GNWT).

DRAFT

Motion #: 05/06-17/25-26

I move that the YK1 Board of Trustees amend the draft budget's Property Tax Requisition amount from $8,093,059 to $9,217,287 as the Board has the authority to set the property tax requisition under s.135 of the Education Act, and that the Minister does not approve the funds related to property taxation (s.136), and that the District is in a continuous deficit budget position and has made cuts to full-time teaching positions, operational positions and other programs across the District.

Moved by: Trustee Wasylciw Seconded by: Trustee Drew **Defeated**

Main motion# 04/06/17/25-26 **Carried**

Trustees observed that YK1 has implemented significant expenditure reductions to mitigate the impact of substantial funding decreases imposed by ECE. The higher requisition amount would better meet the needs of YK1 students. Trustees also suggested YK1 put out a joint press release with YCS and continue to advocate for a more realistic funding formula and engage our greatest supporters - parents.

Motion #: 06/06-17/25-26

I move that the YK1 Board of Trustees extend the meeting to complete the items on the agenda.

Moved by: Trustee Snaggs Seconded by: Trustee Peters **Carried**

6.2 Approval of Amended Budget

Motion #: 07/06-17/25-26

I move that the YK1 Board of Trustees direct Administration to advise the City of Yellowknife that the District will decrease the mill rate to 2.9050 for the 2026-2027 taxation year, and that the total property tax requisition is $8,268,059 before deductions, discounts and exempt properties.

Moved by: Trustee Shortt Seconded by: Trustee Snaggs **Carried**

(Trustees Drew and Wasylciw opposed; 4 Trustees in favour)

Trustee Peters had to leave the meeting before the vote on motion 07/06-17/25-26.

Trustees suggested writing a letter to City Council explaining the reasons for the funds that were initially requested so that they and the public understand that the District will be going without.

7. Date and Time of Next Meetings

June 24, 2026	12:10 PM	Board Meeting - By-Laws Approval
August 18, 2026	6:30 PM	Regular Board Meeting

8. Chairperson’s Closing Remarks

   Chairperson Bell thanked everyone for attending the meeting.

9. Adjournment

Motion #: 08/06-17/25-26

I move that the YK1 Board of Trustees, June 17, 2026, Special Board meeting be adjourned.

Moved by: Trustee Shortt Seconded by: Trustee Snaggs **Carried**

The meeting adjourned at 1:19 PM

Chairperson Bell

Secretary Treasurer Vass

Gmail

Pat Thagard <pat.thagard@yk1.nt.ca>

Special Meeting – Waiver of Notice Required

Allan Shortt <allan.shortt@yk1.nt.ca> Mon, Jun 15, 2026 at 10:34 AM
To: Terry Brookes <terry.brookes@yk1.nt.ca>
Cc: Barbara Bell <barbara.bell@yk1.nt.ca>, David Wasylciw <david.wasylciw@yk1.nt.ca>, Tina Drew <tina.drew@yk1.nt.ca>, Jason Snaggs <jason.snaggs@yk1.nt.ca>, Michelle Peters <michelle.peters@yk1.nt.ca>, Shirley Zouboules <shirley.zouboules@yk1.nt.ca>, Pat Thagard <pat.thagard@yk1.nt.ca>, Lisa Vass <lisa.vass@yk1.nt.ca>

I approve the special meeting on June 17, 2026
[Quoted text hidden]

Gmail

Pat Thagard <pat.thagard@yk1.nt.ca>

Special Meeting – Waiver of Notice Required

Barbara Bell <barbara.bell@yk1.nt.ca> Mon, Jun 15, 2026 at 9:56 AM
To: David Wasylciw <david.wasylciw@yk1.nt.ca>, Tina Drew <tina.drew@yk1.nt.ca>, Allan Shortt <allan.shortt@yk1.nt.ca>, Jason Snaggs <jason.snaggs@yk1.nt.ca>, Michelle Peters <michelle.peters@yk1.nt.ca>, Terry Brookes <terry.brookes@yk1.nt.ca>, Barbara Bell <barbara.bell@yk1.nt.ca>
Cc: Shirley Zouboules <shirley.zouboules@yk1.nt.ca>, Pat Thagard <pat.thagard@yk1.nt.ca>, Lisa Vass <lisa.vass@yk1.nt.ca>

Hi everyone,

Pat and Annie are out of the office this morning and we need to hold a Special Meeting on Wednesday, June 17, 2026 at 12:10pm to address the Budget Amendments. As this does not meet the six clear days' notice requirement, I am asking all Trustees to waive notice.

Please reply confirming that you are aware of the Special Meeting and agree to proceed despite the shortened notice (a simple "approved" or similar is sufficient).

We require confirmation from all Trustees to proceed. Administration will retain each written response as part of the official record of the Special Meeting.

Under Policy 5: Board By-Laws, "the requirement to inform Trustees of Special Meetings by registered mail may be waived if all Trustees have provided a signed and written acknowledgement of the Meeting.

NOTE: In modern board practice, an email from a trustee's account is generally accepted as a "written and signed acknowledgement", because:

- It is attributable to the trustee
- It creates a clear written record
- We are retaining it in the official record

I confirm that I approve of this special meeting.

Thank you,

Barbara Bell
Chairperson
Yellowknife Education District No. 1
Phone: (867) 766-5050 I Fax: (867) 873-5051
Website: **www.yk1.nt.ca**

District Office
5402 50 Avenue I PO Box 788
Yellowknife, NT I X1A 2N6

I respectfully acknowledge that I live and work on Chief Drygeese Territory in the Akaitcho region, the traditional territory of the Yellowknives Dene First Nation.

This message is intended only for the use of the individual or entity to which it is addressed and may contain information that is privileged, confidential and exempt from disclosure under applicable law. If the reader of this message is not the intended recipient, or the employee or agent responsible for delivering the message to the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited. If you have received this communication in error, please delete it immediately and notify us by telephone. Thank you.

Gmail

Pat Thagard <pat.thagard@yk1.nt.ca>

Special Meeting – Waiver of Notice Required

David Wasylciw <david.wasylciw@yk1.nt.ca> Tue, Jun 16, 2026 at 2:21 PM
To: Michelle Peters <michelle.peters@yk1.nt.ca>
Cc: Barbara Bell <barbara.bell@yk1.nt.ca>, Tina Drew <tina.drew@yk1.nt.ca>, Allan Shortt <allan.shortt@yk1.nt.ca>, Terry Brookes <terry.brookes@yk1.nt.ca>, Jason Snaggs <jason.snaggs@yk1.nt.ca>, Shirley Zouboules <shirley.zouboules@yk1.nt.ca>, Pat Thagard <pat.thagard@yk1.nt.ca>, Lisa Vass <lisa.vass@yk1.nt.ca>

Hi all,

I also approve of the special board meeting on Wednesday June 17th at 12:10pm, on the condition that we get the notice of the special meeting advertised and the materials posted as soon as possible today.

Thanks,
David

Gmail

Pat Thagard <pat.thagard@yk1.nt.ca>

Special Meeting – Waiver of Notice Required

Jason Snaggs <jason.snaggs@yk1.nt.ca> Mon, Jun 15, 2026 at 10:33 AM
To: Barbara Bell <barbara.bell@yk1.nt.ca>
Cc: David Wasylciw <david.wasylciw@yk1.nt.ca>, Tina Drew <tina.drew@yk1.nt.ca>, Allan Shortt <allan.shortt@yk1.nt.ca>, Michelle Peters <michelle.peters@yk1.nt.ca>, Terry Brookes <terry.brookes@yk1.nt.ca>, Shirley Zouboules <shirley.zouboules@yk1.nt.ca>, Pat Thagard <pat.thagard@yk1.nt.ca>, Lisa Vass <lisa.vass@yk1.nt.ca>

Approved

Mr. Jason Snaggs
School Board Trustee/ Conseillère Scolaire
Yellowknife Education District No. 1 I Administration scolaire de district nº1 de Yellowknife
Phone: (867) 766-5050 I Fax: (867) 873-5051
Website: **www.yk1.nt.ca**

District Office I Bureau central
5402 50 Avenue I PO Box 788
Yellowknife, NT I X1A 2N6
[Quoted text hidden]

Gmail

Pat Thagard <pat.thagard@yk1.nt.ca>

Special Meeting – Waiver of Notice Required

Michelle Peters <michelle.peters@yk1.nt.ca> Mon, Jun 15, 2026 at 12:48 PM
To: Barbara Bell <barbara.bell@yk1.nt.ca>
Cc: Tina Drew <tina.drew@yk1.nt.ca>, Allan Shortt <allan.shortt@yk1.nt.ca>, Terry Brookes <terry.brookes@yk1.nt.ca>, David Wasylciw <david.wasylciw@yk1.nt.ca>, Jason Snaggs <jason.snaggs@yk1.nt.ca>, Shirley Zouboules <shirley.zouboules@yk1.nt.ca>, Pat Thagard <pat.thagard@yk1.nt.ca>, Lisa Vass <lisa.vass@yk1.nt.ca>

Good day Barbara,

I hereby confirm my approval of the Special Board meeting as planned.

Thank you,
Michelle

Michelle Peters
Trustee
Yellowknife Education District No. 1
Phone: (867) 766-5050 I Fax: (867) 873-5051
Website: **www.yk1.nt.ca**

District Office
5402 50 Avenue I PO Box 788
Yellowknife, NT I X1A 2N6

I respectfully acknowledge that I live and work on Chief Drygeese Territory in the Akaitcho region, the traditional territory of the Yellowknives Dene First Nation.
[Quoted text hidden]

Gmail

Pat Thagard <pat.thagard@yk1.nt.ca>

Special Meeting – Waiver of Notice Required

Terry Brookes <terry.brookes@yk1.nt.ca> Mon, Jun 15, 2026 at 10:25 AM
To: Barbara Bell <barbara.bell@yk1.nt.ca>
Cc: David Wasylciw <david.wasylciw@yk1.nt.ca>, Tina Drew <tina.drew@yk1.nt.ca>, Allan Shortt <allan.shortt@yk1.nt.ca>, Jason Snaggs <jason.snaggs@yk1.nt.ca>, Michelle Peters <michelle.peters@yk1.nt.ca>, Shirley Zouboules <shirley.zouboules@yk1.nt.ca>, Pat Thagard <pat.thagard@yk1.nt.ca>, Lisa Vass <lisa.vass@yk1.nt.ca>

Hi Barb,

I approve of the Special Meeting on Wednesday June the 17th, 2026.

However, there should be some form of :"budget amendments" information package delivered to Trustees that comes out prior to the meeting (and not the hour before the meeting) to inform Trustees of the nature and reasons for the amendments, so that an informed decision can be made.

Thanks, Terry

[Quoted text hidden]

Gmail

Pat Thagard <pat.thagard@yk1.nt.ca>

Special Meeting – Waiver of Notice Required

Tina Drew <tina.drew@yk1.nt.ca> Mon, Jun 15, 2026 at 10:39 AM
To: Allan Shortt <allan.shortt@yk1.nt.ca>
Cc: Terry Brookes <terry.brookes@yk1.nt.ca>, Barbara Bell <barbara.bell@yk1.nt.ca>, David Wasylciw <david.wasylciw@yk1.nt.ca>, Jason Snaggs <jason.snaggs@yk1.nt.ca>, Michelle Peters <michelle.peters@yk1.nt.ca>, Shirley Zouboules <shirley.zouboules@yk1.nt.ca>, Pat Thagard <pat.thagard@yk1.nt.ca>, Lisa Vass <lisa.vass@yk1.nt.ca>

I approve special board meeting but please clarify time
[Quoted text hidden]

YELLOWKNIFE EDUCATION DISTRICT NO. 1
BOARD OF TRUSTEES
REGULAR BOARD MEETING
MINUTES

September 15, 2026 – 6:30 PM
In-person and online via Google Meet
(in camera 6:30 - 7:00 PM)

Trustees Present:	Allan Shortt, David Wasylciw, Jason Snaggs (online), Michelle Peters, Terry Brookes and Tina Drew
Trustee Regrets:	Barbara Bell
Administration Present:	Shirley Zouboules, Lisa Vass, Landon Kowalzik, Graham Arts and Pat Thagard
Guests present:	Fred Deschenes, CPA, CA from Crowe Makay LLP
Meeting Chairperson:	Allan Shortt
Meeting Minutes by:	Pat Thagard

1. Call to Order

   The meeting was called to order at 6:39 PM.

   Six (6) Trustees were present at the start of the meeting. Quorum was met.

Motion #: 01/09-15/26-27

I move that the Yellowknife Education District No. 1 (YK1) Board of Trustees move to in-camera at 6:39 PM.

Moved by: Trustee Brookes Seconded by: Trustee Wasylciw **Carried**

Motion #: 02/09-15/26-27

I move that the YK1 Board of Trustees move out of in-camera at 6:44 PM.

Moved by: Trustee Brookes Seconded by: Trustee Wasylciw **Carried**

A brief recess was called.

The Board meeting was called back to order at 7:00 PM

2. Land Acknowledgement

   Chairperson Shortt respectfully acknowledged that we live, work and learn on Chief Drygeese Territory in the Akaitcho region, the traditional territory of the Yellowknives Dene First Nation.

3. Chairperson's Opening Remarks

   Chairperson Shortt extended a welcome to all attendees.

4. Declaration of Conflict of Interest

   None declared.

DRAFT

5. Adoption of the Agenda

Motion #: 03/09-15/26-27

I move that the YK1 Board of Trustees adopt the September 15, 2026, Regular Board Meeting agenda, as presented.

Moved by: Trustee Brookes Seconded by: Trustee Drew **Carried**

[Friendly amendment: move item 11.1 Auditor's presentation moved up to occur after item 5. Adoption of the Agenda]

11. New Business

11.1 Approval of Audit (Secretary Treasurer Vass)

Fred Deschenes, CPA, CA of Crowe Makay LLP presented the 2026 Financial Statements. The presentation is included in the agenda package.

Discussion included:

The Trustees requested that the record reflect a virtually nil deficit, noting that expenditures were strictly aligned with the GNWT's directive.

The Trustees raised an inquiry regarding the creation of an internal reserve from the Nordic Arms sale proceeds. Administration provided an overview of the constraints preventing the establishment of this reserve.

Motion #: 04/09-15/26-27

I move that the YK1 Board of Trustees accept the audit report as presented.

Moved by: Trustee Peters Seconded by: Trustee Brookes **Carried**

Audit Committee Chair Peters thanked Administration, the Committee members and the auditor for their work. She suggested the recommendations made by the auditor should be tracked and followed up on.

Trustees noted that the Board was set a difficult task with the loss of Jordan's Principle funding, but despite the challenges, an excellent audit result was completed.

Trustees suggested the inclusion of a note reflecting that all of the surplus was used, along with the reason for the requirement to do so being to comply with a GNWT directive rather than a Board decision.

Motion #: 05/09-15/26-27

I move that the Board requests that the auditors update the audit document on pg 15 where "The reduction reflects the annual operating deficit together with the Interim Support Assistants contribution agreement, which required YK1 to apply $277,040 of its own operating fund to ISA costs before drawing on the contribution." to reflect that YK1 was required to spend any remaining operating fund surplus amount, which was $277,040.

Moved by: Trustee Wasylciw Seconded by: none **Motion did not proceed**

Trustees suggested the information be reflected in the meeting minutes.

6. Delegations & Presentations

None.

7. Review and Approval of Minutes

7.1. June 17, 2026 Special Board Meeting Minutes

Motion #: 06/09-15/26-27

I move that the YK1 Board of Trustees approve the June 17, 2026, Special Board Meeting minutes, as amended.

Moved by: Trustee Brookes Seconded by: Trustee Peters **Carried**

[*Friendly amendment: amend the minutes to show six (6) trustees were present at the start of the meeting.]*

Motion #: 07/09-15/26-27

I move that the YK1 Board of Trustees table motion # 06/09-15/26-27 to allow for further review and the addition of the discussion around the percentages quoted by ECE.

Moved by: Trustee Drew Seconded by: Trustee Shortt **Carried**

7.2. August 18, 2026 Regular Board Meeting Minutes

Motion #: 08/09-15/26-27

I move that the YK1 Board of Trustees approve the August 18, 2026, Regular Board Meeting minutes, as presented.

Moved by: Trustee Brookes Seconded by: Trustee Wasylciw **Carried**

[Friendly amendment to correct spelling of Trustee Wasylciw's name & correct motion numbers.]

8. Business Arising from the Minutes

8.1 Trustees asked that a copy of the finalized Superintendent evaluation be shared with them.

9. Trustee Statements

Per By-Laws: *Trustee Statements are individual opinions and are not intended to represent the views of the Board.*
Trustee statements are not debatable and there will be no opportunity for rebuttal or questions.

9.1 No trustee statements were received by Secretary Treasurer Vass for this meeting.

10. Unfinished Business

10.1 City Council - Land Acknowledgement (Chairperson Shortt)

Motion #: 09/09-15/26-27

I move that the YK1 Board of Trustees refer this item to a Committee of the Whole (COW) meeting for further discussion.

Moved by: Trustee Wasylciw Seconded by: Trustee Drew **Carried**

10.2 Approval of Workplan 2026 - 2030 (Chairperson Shortt)

Trustees noted that the plan requires further updates and that it is a working draft for the new Board of Trustees to review and adopt.

Motion #: 10/09-15/26-27

I move that the YK1 Board of Trustees refer the workplan to a COW meeting for further review and discussion.

Moved by: Trustee Drew Seconded by: Trustee Wasylciw **Carried**

Chairperson Shortt asked trustees to review the current version of the workplan and provide their

comments to Chairperson Bell as soon as possible. Trustees requested notes be added regarding changes made for comparison purposes.

10.3 Final Approval of Sir John International Travel (Superintendent Zouboules)

Motion #: 11/09-15/26-27

I move that the YK1 Board of Trustees provide final approval for the École Sir John Franklin High School international trip, as presented.

Moved by: Trustee Wasylciw Seconded by: Trustee Brookes **Carried**

Trustees asked about WSCC coverage for staff going on trips and when it would start. Administration advised that this was asked about a couple of years ago, and we were advised that they would be covered. Administration to look into coverage again to ensure coverage has not changed.

Motion #: 12/09-15/26-27

I move that the Board of Trustees ask the Superintendent to contact the Deputy Minister of Education, Culture and Employment regarding the "Approval Request for Duty Travel Outside of Canada" form to change the Approvals block to include the Education Body Chair and Minister rather than the Superintendent, as Superintendents do not report to the Minister.

Moved by: Trustee Wasylciw Seconded by: Trustee Brookes **Carried**

11. New Business

11.1 Approval of Audit (Secretary Treasurer Vass)

This item was moved up in the agenda order, following item 5, to facilitate the auditor's departure after his presentation.

11.2 International Travel PD Request (Superintendent Zouboules)

Motion #: 13/09-15/26-27

I move that the YK1 Board of Trustees approve international travel for professional development by Darryl Mitchener.

Moved by: Trustee Brookes Seconded by: Trustee Drew **Carried**

Trustees inquired if there are no opportunities in Canada that could fulfill the teachers' professional development (PD) needs and if it is wise for the Board to approve staff going to the US given the current political climate. It was noted that the staff member is covering the cost of the trip with their own PD funds. Trustees like that the staff member will attend the PD and then share it with both students and staff.

11.3 Approval of the Mandate Review (Superintendent Zouboules)

Superintendent Zouboules presented the Mandate Review. Suggestions or comments received were considered and then incorporated as much as possible. The document must be submitted to the GNWT Department of Finance this evening. Superintendent Zouboules captured the suggested amendments.

Motion #: 14/09-15/26-27

I move that the YK1 Board of Trustees approve the Mandate Review presented by Superintendent Zouboules, with the amendments as noted.

Moved by: Trustee Wasylciw Seconded by: Trustee Drew **Carried**

Trustees requested that the Board be informed if the response from the Department of Finance regarding the Mandate Review reflects an adversarial tone, as has been experienced in the past.

11.4 Approval of Annual Report (Assistant Superintendent Arts)

The report template was not received until mid-August, but the deadline for submission remains the end of September. The changes to the report were reviewed.

The report must be approved by the Board as it is part of their fiduciary responsibility. Trustees made a number of edit suggestions, including that the report should accurately reflect the percentage decrease in inclusive schooling funding. Administration indicated that a commentary on the challenges the district is facing would be included. Trustees noted that there is no information about homeschooling in the report. Administration indicated that the template does not include a section requesting information about homeschooling.

Trustees suggested highlighting the federal food funding program to parents and requested a report about the food funding program.

Trustees with more suggestions for the Annual Report were asked to email them to Assistant Superintendent Arts at their earliest convenience.

Motion #: 15/09-15/26-27

I move that the YK1 Board of Trustees approve the Annual Report, with edits as discussed, where possible, so that the report can be submitted to meet the ECE timeline.

Moved by: Trustee Brookes Seconded by: Trustee Drew **Carried**

12. Reports

12.1. Chairperson's Report (Board Chairperson Bell)

No report is included in the agenda package.

Trustees requested that correspondence be discussed during every Board meeting. This was brought up as a result of a letter from the Federal Minister that the Board needs to discuss and respond to. Trustees asked that the letter be included in the October board meeting agenda. Trustees think the Board needs to send a response to the letter, cc'ing the territorial minister, requesting that our Indigenous student population being much higher than in other jurisdictions should be considered in funding decisions. - This will be in the hands of the new board as there isn't enough time for the current board to review. The superintendent will ensure it is in the action items.

12.2. Trustee Reports

No trustee reports were received.

12.3 Canadian School Board Association Report (Trustee Brookes)

The report is in the agenda package. Additional information provided:

The next meeting will be held October 5-7, 2026. Trustee Brookes plans to attend virtually. He has not yet received an agenda for the meeting but feels the main topic will be the CSBA's financial situation. Trustees noted that in the past the CSBA met with MPs at the October meeting. The MP meeting event (aka "Hill Days") has been postponed to next spring.

12.4 Superintendent Report (Superintendent Zouboules)

The report is included in the package.

The new school year start-up was great. Staff received a lot of positive feedback.

Superintendent Zouboules gave an overview of Dr. Gina Cherkowski's visit to Yellowknife, what Dr. Cherkowski of the Werklund Centre is working on and the potential for more information for the district around social-emotional wellness.

In response to a question about lockdown procedures, Superintendent Zouboules noted that there are Administrative Procedures on lockdowns which must be included per our Safe & Caring Schools documents, which are shared widely. Hold & secure and lockdowns are practiced throughout the school year as required.

Administration noted that recent feedback from an expert indicated that our procedures are very good.

12.4.1 Assist. Supt. of Curriculum & Learning Report (Graham Arts)

The report is included in the package. Additional information provided:

A Foundation Skills Assessment report will be available in March. Work is ongoing.

The Laurier University project is working to create sustainable food sources that can be carried forward by students and staff.

The wellness mentor program has been well received. Outside contractors are not necessarily used. We do not provide counselling services, but psychoeducational (Ed Psych) assessments are contracted out. YK1 currently does approximately 10 Ed Psych assessments annually, but there could potentially be many more needed given our student population, which is over 2,000 students. Strategies for inclusive schooling were also discussed.

12.4.2 Assist. Supt. of Human Resources & Learning Report (Landon Kowlazik)

The report is included in the package. Additional information provided:

Enrolment numbers in the package are a bit high due to expected start-of-year fluctuations at the high school.

It is normal to have a low number of active subs at the start of the school year.

Trustees liked getting numbers showing the % of students in the district at each school. This is great information for planning purposes. It was noted that enrolment numbers at RLN are still low. The Board asked to be kept informed on what is being done to improve enrolment at RLN.

It was also noted that JK/K registrations appear to be down this year. Assistant Superintendent Kowlazik indicated that the enrollment this year is actually more in line with the years before last year. The high enrolment at École Įtłʼǫ̀ last year was an anomaly. Currently, they have 71 JK/K students, but an average of about 60 is the norm. Lack of after-school space at NJM has played a role in decreased numbers there. Numbers for this year are slightly better than the year before last.

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École Įtł'ǫ's is almost at capacity with an enrolment of 380. Their capacity is 381. Trustees suggested moving the Montessori CASA from Įtł'ǫ to RLN, which might help with RLN's enrolment.

A certified sub is currently filling the one vacant teacher position and students are receiving support.

Trustees requested that information about staff retention be made available for the next board meeting. Trustees asked that the information include pre- and post-COVID data.

12.4.3 Secretary Treasurer Report (Lisa Vass)

The report is included in the package. No additional information was provided.

Discussion included:

It was noted that the maintenance part of the report provides information about facilities.

The rental of École Įtł'ǫ to the community has not begun. The building has not been turned over to YK1 yet and work continues to resolve the security gate issue.

Secretary Treasurer Vass indicated that we will be in full compliance with WSCC requirements sometime next year and she reviewed what is being done to work towards that. WSCC is aware of and approves the steps YK1 is taking to become compliant.

A bussing report will be provided at the October Board meeting.

13. Standing Committee Reports

13.1 Audit Committee (Chairperson: Trustee Peters)

The Committee met on September 10, 2026.

Committee Chairperson Peters noted that the work of the Audit Committee is now concluded and she thanked all those involved with the audit process.

13.2 Committee of the Whole (COW) (Chairperson: Trustee Shortt)

Yesterday's COW meeting was the first of the 2026-2027 school year.

Comments & responses to questions: none

13.3 Finance Committee (Chairperson: Trustee Brookes)

A meeting is scheduled for September 29th.

Comments & responses to questions: none

13.4 Facilities Committee (Chairperson: Trustee Drew)

The Committee has not met and will likely not meet before the Board's term is done.

Comments & responses to questions: none.

13.5 NWTTA Teach-Board Committee (Chairperson: Trustee Wasylciw)

The Committee has not met. There may be a meeting on Sept. 29th.

Comments & responses to questions: none.

13.6 Policy & Governance Committee (Chairperson: Trustee Drew)

The Committee did not meet during the summer.

Comments & responses to questions: none.

13.7 Public Engagement & Advocacy Committee (Chairperson: Wasylciw)

The Committee will meet tomorrow.

Comments & responses to questions: none.

13.8 USW Board Advisory Committee (Chairperson: Trustee TBD)

The Committee has not met.

Comments & responses to questions: none.

13.9 Action Items

The Action Item lists are included in the agenda package.

The presentation at yesterday's COW was done at the Trustees' request. Assistant Superintendent Arts reviewed the history behind the information provided.

Clarification was provided indicating that the ECE report template does not speak to outcomes. The report presented at the COW speaks to outcomes.

Trustees indicated a preference for reviewing baseline and year-end data to review annual improvements. Assistant Superintendent Arts noted that the December 2025 Board Information Session addressed this through a governance lens focused on systemic planning.

Committee Chairs are asked to review the Committee Action Item list and indicate which items have been completed at the next Board meeting.

14. Announcements - an events calendar included in the agenda package.

No additional information provided.

15. Date and Time of Next Meeting

October 13, 2026 12:10 PM	COW Meeting
October 13, 2026 6:30 PM	Regular Board Meeting - in camera
October 13, 2026 7:00 PM	Regular Board Meeting

16. Chairperson's Closing Remarks

Chairperson Shortt thanked everyone for attending the meeting.

17. Adjournment

Motion #: 16/09-15/26-27

I move that the YK1 Board of Trustees, September 15, 2026, Regular Board meeting be adjourned.

Moved by: Trustee Brookes Seconded by: Trustee Peters **Carried**

The meeting adjourned at 9:32 PM

Meeting Chairperson - Trustee Shortt

Secretary Treasurer Vass

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BOARD REPORT

Title:	**Review of City of Yellowknife Land Acknowledgement**
Contact:	Barbara Bell, Board Chair
Date Submitted:	September 2026 Board Meeting
Mandate:	To support YK1's commitment to reconciliation and its strategic priority to honour and celebrate Indigenous language and culture by reviewing and updating the District's Land Acknowledgement in response to the North Slave Métis Alliance's request and the City of Yellowknife's recent reconciliation work.
Background:	The current Board's review of YK1's Land Acknowledgement began following a presentation from the North Slave Métis Alliance (NSMA) at the December 9, 2025 Regular Board Meeting. Representatives from NSMA requested that YK1 consider how Métis presence and history in the North Slave region could be reflected in future land acknowledgements. The matter was then brought forward for further Board discussion in February 2026 through a follow-up board report, which identified NSMA's request as the primary driver for reviewing the wording and beginning a thoughtful discussion about how land acknowledgements are used by the Board and schools. As part of that discussion, Trustees also noted that the City of Yellowknife was reviewing its own Land Acknowledgement and suggested that YK1 remain informed of the City's process. Following correspondence with Mayor Ben Hendriksen, YK1 was advised that the City's work was being advanced through the Walking Forward Together Reconciliation Advancement Plan. At the City's July 15, 2026 Governance and Priorities Committee meeting, the City considered the Plan, a revised Land Acknowledgement, and related guidelines. The City's revised wording now acknowledges that it gathers, works, and governs within the homelands of the Yellowknives Dene First Nation, the Tłı̨chǫ people, and the North Slave Métis, while also recognizing all First Nations, Métis, and Inuit who live, work, and contribute to the life of Yellowknife. The City's materials indicate that this work was developed through engagement with Indigenous governments and organizations, City staff, leadership, elected officials, and residents. The City retained Tanya Tourangeau of Tanya T Consulting to support the engagement and development of the Walking Forward Together Reconciliation Advancement Plan. The Plan also emphasizes continued collaboration and periodic review with Indigenous governments and partners, including the Yellowknives Dene First Nation, the Tłı̨chǫ people, and the North Slave Métis, so that the acknowledgement and related guidelines remain

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BOARD REPORT

	accurate, relevant, and reflective of community preferences. NOTE: On September 9, 2026, Mayor Ben Hendriksen confirmed by email that the background and content in this report accurately reflect the City of Yellowknife's process and revised Land Acknowledgement. He noted that the decision about whether the proposed wording is appropriate for YK1 to bring forward is ultimately for YK1 to determine as an institution. CITY OF YELLOWKNIFE LAND ACKNOWLEDGEMENT The City of Yellowknife respectfully acknowledges that we gather, work, and govern within the homelands of the Yellowknives Dene First Nation, the Tłı̨chǫ people, and the North Slave Métis. We honour their enduring connection to this land and recognize the living laws, knowledge, and stewardship that continue to guide and protect this place. In our work, we commit to walking in partnership and respect, making decisions that honour Ancestors, uplift communities, and care for the generations yet to come. We recognize all First Nations, Métis, and Inuit who live, work, and contribute to the life of Yellowknife, alongside all residents who now call this city home. Together, we share responsibility for strengthening this community and caring for the land and one another.
Recommendations:	That the Board of Trustees adopt the updated Land Acknowledgement, as informed by the City of Yellowknife's revised wording, for use by Yellowknife Education District No. 1. The Yellowknife Education District No. 1 Board of Trustees respectfully acknowledges that we gather, work, and govern within the homelands of the Yellowknives Dene First Nation, the Tłı̨chǫ people, and the North Slave Métis. We honour their enduring connection to this land and recognize the living laws, knowledge, and stewardship that continue to guide and protect this place. In our work, we commit to walking in partnership and respect, making decisions that honour Ancestors, uplift communities, and care for the generations yet to come. We recognize all First Nations, Métis, and Inuit who live, work, and contribute to the life of Yellowknife, alongside all residents who now call this city home. Together, we share responsibility for strengthening this community and caring for the land and one another.
Attachment	None

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BOARD REPORT

Title:	**Board Workplan**
Contact:	Barbara Bell
Date Submitted:	September 2026
Mandate:	The Board Workplan serves as a guiding framework to ensure that recurring governance responsibilities (including financial oversight, policy review, strategic planning, reporting, and stakeholder engagement) are brought forward to the Board in a timely and transparent manner.
Background:	The Board Workplan is reviewed periodically to ensure it remains current and reflects the Board's governance responsibilities and operational practices. During a review of the existing Workplan, it was identified that several items no longer reflected current Board practices or responsibilities. To address this, the Chair, Vice-Chair Shortt, and Administration reviewed the document and proposed updates where required. Following this review, Assistant Superintendent Arts prepared a revised draft Workplan for Trustees' consideration and feedback. The revised draft Workplan was brought forward at the August Board meeting to provide Trustees with time to review the proposed updates. Thank you to the Trustees who provided feedback. The feedback received has been incorporated into the updated Workplan, which is now being presented to the Board for adoption.
Recommendation	I move that the Yellowknife Education District No. 1 Board of Trustees adopt the 2026–2030 Board Workplan as presented.
Attachment	2026 – 2030 Board Workplan. The master version of the Workplan will be maintained in the Board of Trustees drive. The document attached to this cover letter is provided for reference only and does not fully represent the functionality or format of the Excel spreadsheet. The attached version includes a combination of the six tabs: Board Workplan, Finance & Audit Committee, Policy Committee, PE&A Committee, Facilities Committee and Legislation.

Board Workplan

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   f) Legislation

1. Current Workplan

	Board Activity	Meeting	Presented By	Frequency	A	S	O	N	D	J	F	M	A	M	J	J
#NAME?	Hold Regular Board meetings	Board		Monthly	x	x	x	x	x	x	x	x	x	x	x	
#NAME?	Receive Superintendent's Monthly Report	Board	Admin	Monthly	x	x	x	x	x	x	x	x	x	x	x	
#NAME?	Receive Superintendent's Quarterly Education Report - Student Engagement, Attendance, and Completion Report	Board	Admin	Quarterly	x			x			x			x		
#NAME?	Student/Staff Wellness: Within the Superintendent's Education Quarterly Report, review initiatives & planning to ensure Policy 28 Safe, Caring, & Respectful Working & Learning Environments, is being achieved.	Board	Admin	Quarterly	x			x			x			x		
#NAME?	Review planning/progress on 4 Year Strategic Plan	Board	Admin	Quarterly	x			x			x			x		
2.1	Determine Board PAC Representatives	COW	Chair	Annually, first COW after the Org. Meeting	x			x								
#NAME?	Review results from annual district community (students, families, staff) survey	Board	Admin	Annually	x											
#NAME?	Welcome Back Event	Board		Annually	x											
#NAME?	Review draft District Annual Report (Operating Plan Report)	Board	Admin	Annually	x											
#NAME?	Review of Quarterly Financial Statements	Board	Finance/ Facilities	Quarterly	x			x			x			x		
7.4	Outline Policy 6 Role of Chair; Policy 7 Role of Vice-Chair (prior to Org. Meeting)	Org Mtg.		Annually	x			x								
8.1	Hold Organizational meeting (in August except after Election)	Org Mtg.		Annually	x			x								
#NAME?	Outline Policy 8 Committees of the Board (after Org. Meeting)	Org Mtg.		Annually	x			x								
1.	**Accountability: Student Learning & Wellness**															
#NAME?	Review District achievement results	Board	Admin	Bi-annually					x					x		
#NAME?	Review school achievement results and initiate school/program reviews as necessary to ensure student success	COW	Admin	Bi-annually					x					x		
#NAME?	Hold Board Education meetings (presentations from schools/programs). To be held on opposite weeks from regular board meetings, scheduled throughout the year.	Board		Monthly			x	x			x		x	x		
#NAME?	Develop outline of district priorities and goals based on past strategic plan outcomes and inform key outcome measures for new 4 Year Strategic Plan	BW		Year 1						x						
#NAME?	Engage with community and key stakeholder partners to focus district priorities and key action plan steps	Events		Later in 1st year of term								x	x			
#NAME?	Approve 4 Year Strategic Plan after consultations	Board		End of 1st year of term										x		
#NAME?	Review draft school year calendar	Board	Admin	Annually							x					
#NAME?	Approve school year calendar	Board	Admin	Annually								x				
#NAME?	Approve any request International Field Trip requests	Board		Upon request												
#NAME?	IT Department Report	Board	Admin	Annually			x									
#NAME?	Education Services Department Report	Board	Admin	Annually							x					

#NAME?	Winter Holiday Activities	Events		Annually					x							
#NAME?	School Celebrations	Events		Upon request												
#NAME?	Hold and attend board committee meetings	Committees		Monthly		x	x	x	x	x	x	x	x	x	x	
2.	**Engagement**															
#NAME?	Review engagement requirements of Education Act & ensure have been met	COW	PE&A	Year 1								x				
#NAME?	Review procedure, process & effectiveness of Parent Advisory Councils (Policy 16 Parent Advisory Councils)	COW	Policy & Gov.	Annually											x	
#NAME?	Communications Department Report	Board	Admin	Annually		x										
#NAME?	Call for Sacred Feather nominations	Board	PE&A	Annually							x					
#NAME?	Announce winners of Sacred Feather Awards	Board	PE&A	At school end of year ceremonies											x	
#NAME?	Nominate individual teachers/administrators for awards as appropriate	Board	PE&A	Annually		x										
#NAME?	Retirement and Long Service Awards event	Events		Annually									x			
#NAME?	Attend School Open Houses	Events		Annually		x										
#NAME?	Meet with student councils	Events	Board	Annually							x					
3.	**Community Assurance**															
3.1	Welcome Back (messages, events, etc.)	Events		Annually		x										
#NAME?	Review key partner survey results and discuss areas for possible collaboration	COW	Admin	Annually		x										
#NAME?	Report results clearly and openly to public	Board	Admin	Annually					x							
#NAME?	Review risk management practices	Board	Audit	Annually				x								
4.	**Accountability: To Government of the Northwest Territories**															
4.1	Review draft District Operating Plan	Board	Admin	Annually										x		
#NAME?	Approve and submit District Operating Plan	Board	Admin	Annually											x	
#NAME?	Approve and submit District Annual Report	Board	Admin	Annually		x										
5.	**Accountability: Fiscal**															
5.1	Review and complete budget process	COW	Finance/ Facilities	Annually						x	x	x				
#NAME?	Approve budget for following school year	Board	Finance/ Facilities	Annually										x		
#NAME?	Appointment of Auditors	Board	Finance/ Facilities	Annually				x								
#NAME?	Approve Audited Financial Statements	Board	Finance/ Facilities	Annually		x										
#NAME?	Review Fall budget amendments (if any required)	Board	Finance/ Facilities	Annually		x										
#NAME?	Approve Fall budget amendments (if any required)	Board	Finance/ Facilities	Annually			x									
#NAME?	Approve transfers from reserves	Board	Finance/ Facilities	As required												
#NAME?	Review Trustee Compensation	Board	Finance/ Facilities	Annually							x					
#NAME?	Discuss draft capital priorities	COW	Finance/ Facilities	Annually							x					
#NAME?	Approve Capital Plan (combined with Budget)	Board	Finance/ Facilities	Annually										x		
#NAME?	Approve any Memorandum of Agreement	Board		As required												
#NAME?	Review Policy 2 Role of the Board - Fiscal Accountability to ensure meeting all requirements	SP	Finance/ Facilities	Annually										x		
#NAME?	Receive Enrolment Report	Board	Admin	Monthly		x	x	x	x	x	x	x	x	x	x	

#NAME?	Maintenance Department Report (Inc. review status of buildings and grounds)	Board	Admin	Annually			x									
#NAME?	Review and Approve district school fees, if any	Board	Finance/ Facilities	Annually										x		
#NAME?	Review of funding allocation model (to prepare for budget)	COW	Admin	Annually						x						
#NAME?	Review of budget process	COW	Finance/ Facilities	Annually					x							
#NAME?	Projected enrolment numbers	COW	Admin	Annually								x				
#NAME?	Budget Workshop with draft budget	BW	Finance/ Facilities	Annually								x				
#NAME?	Hold Ratepayers Meeting to review budget with public	Ratepayers Mtg	Finance/ Facilities	Annually									x			
6.	**Board/Superintendent Relations**															
6.1	Review Board & Superintendent performance evaluation process - hire facilitator	COW		Annually										x		
#NAME?	Conduct Supt performance evaluation (includes succession planning & setting goals for next year) Review Policy 10 Role of Superintendent and Policy 9 Board Delegation of Authority	COW	Board	Annually											x	
#NAME?	Complete regular discussions with Supt on performance	COW	Board	Twice a year					x							
#NAME?	Approve Evaluation for Supt	Board	Board	Annually											x	
#NAME?	Review Board actions in ensuring good relations & interactions with Supt	COW	Board	Annually											x	
7.	**Board Development**															
7.1	New Board Orientation (after each election)	COW		Once/term				x								
7.2	Tour District Facilities (admin to plan)	Board	Admin	Over term												
7.3	Fall Planning & Board Development Weekend (FP)	FP		Annually				x								
a	Policy 3 Role of Trustee; Policy 4 Trustee Code of Conduct	FP	Policy & Gov.	Annually				x								
b	Policy 5 Board Bylaws	FP	Policy & Gov.	Annually				x								
c	Policy 28 Safe, Caring, & Respectful Working & Learning Environments	FP	Policy & Gov.	Annually				x								
d	PAC Policies, operations	FP		Annually				x								
e	Orientation to each school	FP	Admin	Annually				x								
f	Facilitating concerns of parents, others	FP	Admin	Annually				x								
g	Legal Obligations/Responsibilities	FP	Admin	Once/term				x								
h	Policy 1 Board Mandate, Beliefs & Goals	FP	Policy & Gov.	Annually				x								
i	Policy 14 Student Discipline	FP	Policy & Gov.	Year 2				x								
j	Policy 27 Student Engagement with the Board	FP	Policy & Gov.	Year 2				x								
7.5	ASBA New Trustee orientation (after each election)	Conference		Once/term				x								
7.6	Spring Planning & Board Development Weekend (SP):	SP		Annually										x		
a	Complete Board Performance Assessment process	SP	Board	Annually										x		
b	Review and update Board Work Plan	SP	Board	Annually										x		
c	Fiduciary & legal responsibilities	SP	Admin	Annually										x		
d	Risk Management: "Risk Management and Good School Board Governance"	SP	Finance/ Facilities	Annually										x		
e	Update on Bargaining, Collective Agreements	SP	Admin	As required										x		
f	Review Advocacy positions and plans	SP	PE&A	Annually										x		

g	Review policy process (review; writing; monitoring)	SP	Policy & Gov.	Year 2+												x	
7.7	Develop and approve materials for board transition to new Trustees (inc. training/orientation plan & materials, Committee handover notes, etc)	COW	PE&A	Later in 4th year of term													x
8.	**Policy**																
#NAME?	Review Board Policies as per schedule	Board	Policy & Gov.	Over Term													
#NAME?	Approval of Board policy changes and updates	Board	Policy & Gov.	Over Term													
9.	**Political Advocacy**																
9.1	Develop plan for Board Advocacy including focus, key messages, and mechanisms	COW	PE&A	Annually		x											
#NAME?	Approve Advocacy Plan	Board	PE&A	Annually				x									
#NAME?	Meet with N'Dilo & Dettah DEAs (as needed)	Board	Chair	Annually							x						
#NAME?	Joint meeting with YCS and/or CFSTNO (as needed)	Board	Chair	Annually						x							
#NAME?	Meet with key local partners (NGOs, other stakeholders, etc)	Board	PE&A	As required													
#NAME?	Meet with Yellowknife MLAs as appropriate (at least twice per year)	Board	Board	Planned basis			x			x							
#NAME?	Meet with local Chiefs about shared priorities	Chair	Board	Planned basis										x			
#NAME?	Meet with Yellowknife City Councillors about shared priorities (as needed)	Board	Board	Planned basis				x									
#NAME?	Review agenda and materials for Chair's Education Leaders meeting	COW	Chair	Bi-annually			x									x	
#NAME?	Review ASBA resolutions, policies for Spring AGM	COW		Annually										x			
#NAME?	ASBA Spring Conference	Conference		Annually												x	
#NAME?	Review ASBA resolutions, policies for Fall AGM	COW	Board	Annually			x										
#NAME?	ASBA Fall General Meeting	Conference		Annually				x									

2. Working Draft Current Workplan

	Board Activity	Meeting	Presented By	Frequency	Complete (Y/N)	Notes	S	O	N	D	J	F	M	A	M	J	J	A
1.1 Student Learning & Wellness	Hold Regular Board meetings	Board	NA	Monthly	Y		x	x	x	x	x	x	x	x	x	x		x
1.2 Student Learning & Wellness	Superintendent's Monthly Report including Student Engagement and Enrollment	Board	Superintendent	Monthly	Y		x	x	x	x	x	x	x	x	x	x		x
1.3 Student Learning & Wellness	Receive Superintendent's Quarterly Education Report - Student Engagement, Attendance & Completion Report	Board	NA	Quarterly	Y	Added above			x			x			x			x
1.4 Student Learning & Wellness	Review District achievement results	Board	NA	Bi-annually		Change to Semi annually			x			x						
1.5 Student Learning & Wellness	Initiate school/program reviews as necessary to ensure student success	COW	NA	Bi-annually		UPDATE: Request to change frequency - As required			x						x			
1.6 Student Learning & Wellness	Student/Staff Wellness: Within the Superintendent's Education Quarterly Report, review initiatives & planning to ensure Policy 28 Safe, Caring, & Respectful Working & Learning Environments, is being achieved.	Board	NA	Quarterly	Y	Part of monthly board report			x			x			x			x
1.7 Student Learning & Wellness	Hold Board Education meetings (presentations from schools/programs). To be held on opposite weeks from regular	Board	NA	Monthly	Y	As requested (Max 3/year)		x	x			x	x	x	x			
1.8 Student Learning & Wellness	Develop outline of district priorities and goals based on past strategic plan outcomes and inform key outcome measures for new 4 Year Strategic Plan	Board Workshop	NA	Midway in 1st year of term	NA	To be discussed mid year after strat plan development						x						
1.9 Student Learning & Wellness	Engage with community and key partners to focus district priorities and key action plan steps	Engagement Sessions	NA	Later in 1st year of term	NA	Move to Committee - PR - See tabs below							x	x				
1.10 Student Learning & Wellness	Approve 4 Year Strategic Plan after consultations	Board	NA	End of 1st year of term	NA	we need to articulate whether it's Plan or Priorities - I agree with the approval but the plan is the 'how'									x			
1.11 Student	Review planning/progress on 4 Year Strategic Plan	Board	Admin	Quarterly		dup			x			x			x			x
1.12 Student	Review draft school year calendar	Board	Admin	Annually	Y							x						
1.13 Student	Approve school year calendar	Board	Admin	Annually	Y								x					
1.14 Student	Approve any request International Field Trip requests as per FAM	Board	Admin	Upon request	Y													
1.15 Student	IT Department Report	Board	Admin	Annually				x								x		
1.16 Student	Education Services Department Report	Board	Admin	Annually								x						
1.17 Student	Winter Holiday Activities			Annually						x								
1.18 Student Learning & Wellness	School Celebrations			Upon request														
2.1 Engagement	Survey key partners to determine if satisfied with involvement with YK1	COW	Admin	Annually	N	What does this look like? WHat will the board do with the outcome.												x
2.2 Engagement	Determine Board PAC Representatives (as per Polic 3 Role of Trustee) (Organizational Meeting)	After Org Mtg.		Annually, in election year November, otherwise June					x							x		
2.3 Engagement	Review engagement requirements of Education Act & ensure have been met	COW	PR	Year 1		Suggest adding in the engagement requirements							x					
2.4 Engagement	Review procedure, process & effectiveness of Parent Advisory Councils (Policy 16 Parent Advisory Councils)	COW	Policy	Annually												x		
2.5 Engagement	Communications Department Report	Board		Annually			x											

2.6 Engagement	Review results from annual district community (students, families, staff) survey	Board		Annually	N	Has not been done in recent years - What does this look like? WHat will the board do with the outcome													x
2.7 Engagement	Call for Sacred Feather nominations	Admin	PR	Annually	Y									x					
2.8 Engagement	Announce winners of Sacred Feather Awards	Board	PR	At school end of year ceremonies	Y													x	
2.9 Engagement	Nominate individual teachers/administrators for awards as	Board	PR	Annually	N									x					
2.10 Engagement	Retirement and Long Service Awards event	Board	PR	Annually												x			
2.11 Engagement	Welcome Back Event	Board		Annually	Y	Remove													x
3.1 Community Assurance	Welcome Back (messages, events, etc.)	Board		Annually	Y		x												
3.2 Community Assurance	Review collaborative partnership work initiatives & discuss other areas for possible collaboration (housing, maintenance, etc.)	COW		Annually		What does this look like - Operational	x												
3.3 Community	Report results clearly and openly to public	Board		Annually					x										
3.4 Community Assurance	Review status of buildings and grounds	Board	Facilities	Annually	Y	Monthly			x										
3.5 Community Assurance	Review risk management practices	Board	Audit	Annually					x										
4.1 Accountability to GNWT	Review draft District Operating Plan	Board	Admin	Annually	Y												x		
4.2 Accountability to GNWT	Approve and submit District Operating Plan	Board	Admin	Annually	Y	Update: Approve District Operating Plan												x	
4.3 Accountability to GNWT	Review draft District Annual Report (Operating Plan Report)	Board	Admin	Annually	Y														x
4.4 Accountability to GNWT	Approve and submit District Annual Report	Board	Admin	Annually	Y	Update: Approve District Annual Report	x												
5.1 Accountability: Fiscal	Review and complete budget process	COW	Finance	Annually							x	x	x						
5.2 Accountability: Fiscal	Approve budget for following school year	Board	Finance	Annually											x				
5.3 Accountability: Fiscal	Appointment of Auditors	Board	Finance	Annually	Y	As well as Audit Committee			x										
5.4 Accountability: Fiscal	Approve Audited Financial Statements	Board	Finance	Annually	Y		x												
5.5 Accountability: Fiscal	Review of Quarterly Financial Statements (Nov/Feb/Mar/Apr)	Board	Finance	Quarterly	Y		x				x		x					x	
5.6 Accountability: Fiscal	Review Fall budget amendments (if any required)	Board	Finance	Annually			x												
5.7 Accountability: Fiscal	Approve Fall budget amendments (if any required)	Board	Finance	Annually		Update Approve budget amendments (if required)		x											
5.8 Accountability: Fiscal	Approve transfers from reserves	Board	Finance	As required															
5.9 Accountability: Fiscal	Review Trustee Compensation & Expenses (based on Policy 5, Board By-Laws)	Board	Finance	Annually								x							
5.10 Accountability:	Discuss draft capital priorities	COW	Facilities	Annually								x							
5.11 Accountability: Fiscal	Approve Capital Plan (combined with Budget)	Board	Finance/ Facilities	Annually											x				
5.12 Accountability: Fiscal	Approve any Memorandum of Agreement	Board		As required															
5.13 Accountability: Fiscal	Review Policy 2 Role of the Board - Fiscal Accountability to ensure meeting all requirements	SP	Finance	Annually														x	
5.14 Accountability: Fiscal	Approve Borrowing Resolution (if required)	Board		As required														x	

5.15 Accountability: Fiscal	Receive Enrolment Report	Board	Admin	Monthly		See above	x	x	x	x	x	x	x	x	x	x		x
5.16 Accountability: Fiscal	Maintenance Department Report	Board	Admin	Annually	Y	Committee		x										
5.17 Accountability:	Review and Approve district school fees, if any	Board	Finance	Annually											x			
5.18 Accountability: Fiscal	Review of funding allocation model (to prepare for budget)	COW	Admin	Annually		Update - Share with new trustees - year 1					x							
5.19 Accountability: Fiscal	Review of budget process	COW	Finance	Annually						x								
5.20 Accountability: Fiscal	Projected enrolment numbers	COW	Admin	Annually								x						
5.21 Accountability: Fiscal	Budget Workshop with draft budget	BW	Finance	Annually								x						
5.22 Accountability: Fiscal	Hold Ratepayers Meeting to review budet with public	Ratepayers Mtg	Finance	Annually	Y								x					
5.23 Accountability: Fiscal	Approve Final budget	Board	Finance	Annually	Y									x				
6.1 Board/Superintenden	Review Superintendent performance evaluation process - hire facilitator	COW		Annually	Y									x				
6.2 Board/Superintenden	Conduct Supt performance evaluation (includes succession planning & setting goals for next year) Review Policy 10 Role of	COW		Annually	Y										x			
6.3 Board/Superintenden	Complete regular discussions with Supt on performance	COW		Twice a year	Y					x								
6.4 Board/Superintenden	Approve evaluation & compensation for Supt	Board		Annually		Moved to June									x			
6.5 Board/Superintenden	Review Board actions in ensuring good relations & interactions with Supt	COW		Annually	Y										x			
7.1 Board Development	New Board Orientation (after each election)	COW		Once/term	NA			x	x									
7.2 Board Development	Tour District Facilities (admin to plan)		Admin	Over term	Y	Update - twice over term												
7.3 Board Development	Fall Planning (FP) Weekend & Board Development	FP		Annually					x									
7.4 Board Development	Policy 3 Role of Trustee; Policy 4 Trustee Code of Conduct	FP	Policy	Year 1	Y						x							
7.5 Board Development	Policy 5 Board Bylaws	FP	Policy	Annually														
7.6 Board Development	Policy 28 Safe, Caring, & Respectful Working & Learning Environments	FP	Policy	Annually							x							
7.7 Board Development	School Councils Regulations, operations	FP		Annually					x									
7.8 Board Development	Orientation to each school	FP	Admin	Annually					x									
7.9 Board Development	Facilitating concerns of parents, others	FP	Admin	Annually					x									
7.10 Board Development	Review Policy 6 Role of Chair; Policy 7 Role of Vice-Chair (prior to Organizational meeting)	Org Mtg.	Policy	Annually, fall for election years	Y			x						x				
7.11 Board Development	ASBA New Trustee orientation (after each election)	Conference		Once/term					x									
7.12 Board	Spring Planning (SP) & Board Development:	SP		Annually											x			
7.13 Board	Complete Board Performance Assessment process	SP		Annually														x

7.14 Board	Review and update Board Work Plan	SP		Annually											x			
7.15 Board	Fiduciary & legal responsibilities	SP	Admin	Annually											x			
7.16 Board	Risk Management: "Risk Management and Good School Board	SP		Annually											x			
7.17 Board	Update on Bargaining, Collective Agreements	SP	Admin	As required											x			
7.18 Board	Review Advocacy positions and plans	SP	PR	Annually											x			
7.19 Board	Review policy process (review; writing; monitoring)	SP	Policy	Year 2+											x			
7.20 Board Development	Develop and approve materials for board transition to new Trustees (inc. training/orientation plan & materials, Committee	COW	PR	Later in 4th year of term												x		
8.1 Policy	Hold Organizational meeting (in June except after Election)	Org Mtg.		Annually	Y	Updated - Hold Organizational meeting (in Aug except after Election year - End of Oct			x						x			
8.2 Policy	Review Board Policies as per schedule	Board	Policy	Over Term	Y													
8.3 Policy	Approval of Board policy changes and updates	Board	Policy	Over Term	Y													
8.4 Policy	Policy 1 Board Mandate, Beliefs & Goals (part of fall planning	FP	Policy	Year 1	Y				x									
8.5 Policy	Policy 8 Committees of the Board (Organizational Meeting)	Org Mtg.	Policy	Annually	Y				x						x			
8.6 Policy	Policy 12 Hearings on Teacher Matters	BW	Policy	Year 2								x						
8.7 Policy	Policy 14 Student Discipline	BW	Policy	Year 2							x							
8.8 Policy	Policy 15 Appeals & Hearings Regarding Student Matters	BW	Policy	Year 2								x						
8.9 Policy	Policy 27 Student Engagement with the Board	BW	Policy	Year 1								x						
8.10 Policy	Policy 28 Safe, Caring, & Respectful Working & Learning	BW	Policy	Year 1									x					
9.1 Political Advocacy	Develop and review plan for Board Advocacy including focus, key messages, and mechanisms	COW	PR	Twice a year					x							x		
9.2 Political	Meet with N'Dilo & Dettah DEAs	Board	Chair	Twice a term	Y	Not one on one this season - at Ed Leaders						x						
9.3 Political Advocacy	Joint meeting with YCS	Board	Chair	Annually	Y						x							
9.4 Political	Meet with key local partners (NGOs, other stakeholders, etc)	Board	PR	As required	Y													
9.5 Political	Meet with Yellowknife MLAs as appropriate (at least twice per	Board		Planned basis	Y			x			x							
9.6 Political	Meet with local Chiefs about shared priorities	Board		Planned basis	Y								x					
9.7 Political	Meet with Yellowknife City Councillors about shared priorities	Board		Planned basis	N				x									
9.8 Political	Review agenda and materials for Chair's Education Leaders	COW	Chair	Bi-annually	Y			x							x			
9.9 Political	Review ASBA resolutions, policies for Spring AGM	COW		Annually									x					
9.10 Political	ASBA Spring Conference			Annually											x			
9.11 Political	Review ASBA resolutions, policies for Fall AGM	COW		Annually				x										
9.12 Political	ASBA Fall General Meeting			Annually					x									

3. Draft 2026-2030 Board workplan

a) Board Workplan

Category	Activity	Scheduled Month(s)	Board/Committee	Meeting (Presented To)	Presented By	Frequency	2026-27 Status	2027-28 Status
Political Advocacy	Meet with local Chiefs about shared priorities	Apr	Board (General)	Board		Planned basis		
Political Advocacy	BCSTA - CSBA Review where trustees should go for Group PD	Apr	Board (General)	COW		Annually		
Accountability: Fiscal	Hold Ratepayers Meeting to review budget with public	Apr	Audit committee	Ratepayers Mtg (Board)	Finance	Annually		
Engagement	Survey key partners to determine if satisfied with involvement with YK1	Aug	Board (General)	COW	Admin	Annually		
Engagement	Review results from annual district community (students, families, staff) survey	Aug	Board (General)	Board		Annually		
Board/Superintendent Relations	Complete regular discussions with Supt on performance	Dec	Chair & Vice Chair	COW	Chair	Twice a year		
Accountability: Fiscal	Review of budget process	Dec	Finance Committee	COW	Finance	Annually		
Student Learning & Wellness	Review draft school year calendar	Feb	Board (General)	Board	Admin	Annually		
Student Learning & Wellness	Develop outline of district priorities and goals based on past strategic plan outcomes and inform key outcome measures for new 4 Year Strategic Plan	Feb	Board (General)	Board Workshop	N/A	Midway in 1st year of term		
Political Advocacy	Meet with N'Dilo & Dettah DEAs	Feb	Chair & Vice Chair	Board	Chair	Twice a term		
Accountability: Fiscal	Review Trustee Compensation & Expenses (based on Policy 5, Board By-Laws)	Feb	Finance Committee	Board	Finance	Annually		
Political Advocacy	Joint meeting with YCS	Jan	Chair & Vice Chair	Board	Chair	Annually		
Accountability: Fiscal	Review of funding allocation model (to prepare for budget)	Jan	Finance Committee	COW	Admin	Annually		
Accountability to GNWT	Approve and submit District Operating Plan	Jun	Board (General)	Board	Admin	Annually		
Accountability: Fiscal	Approve Borrowing Resolution (if required)	Jun	Board (General)	Board	Admin	As required		
Board Development	Review and update Board Work Plan	Jun	Chair & Vice Chair	Internal Meeting	Chair and Vice Chair with Admin	Annually		
Board/Superintendent Relations	Conduct Supt performance evaluation (includes succession planning & setting goals for next year) Review Policy 10 Role of Superintendent and Policy 9 Board Delegation of Authority	Jun	Chair & Vice Chair	COW	Chair	Annually		
Board/Superintendent Relations	Approve evaluation & compensation for Supt	Jun	Chair & Vice Chair	Board	Chair	Annually		
Accountability: Fiscal	Review Policy 2 Role of the Board - Fiscal Accountability to ensure meeting all requirements	Jun	Finance Committee	SP	Finance	Annually		
Accountability: Fiscal	Projected enrolment numbers	Mar	Board (General)	COW	Admin	Annually		
Student Learning & Wellness	Approve school year calendar	Mar	Board (General)	Board	Admin	Annually		
Accountability: Fiscal	Budget Workshop with draft budget	Mar	Finance Committee	BW	Finance	Annually		
Accountability: Fiscal	Approve Capital Plan (combined with Budget)	May	Board (General)	Board	Finance/ Facilities	Annually		
Accountability: Fiscal	Approve budget for following school year	May	Board (General)	Board	Finance	Annually		
Accountability: Fiscal	Approve Final budget	May	Board (General)	Board	Finance	Annually		
Student Learning & Wellness	Approve 4 Year Strategic Priorities after consultations	May	Board (General)	Board	N/A	End of 1st year of term		
Board/Superintendent Relations	Review Superintendent performance evaluation process - hire facilitator	May	Chair & Vice Chair	COW	Chair	Annually		
Accountability: Fiscal	Approve transfers from reserves	N/A"	Finance Committee	Board	Finance	As required		
Political Advocacy	Meet with key local partners (NGOs, other stakeholders, etc)	N/A"	Chair & Vice Chair	Board	Chair & Vice Chair	As required		
Accountability: Fiscal	**Authorize Appointment of Auditors**	Nov	Board (General)	Board	Finance/Audit	Annually		
Political Advocacy	Meet with Yellowknife City Councillors about shared priorities	Nov	Board (General)	Board		Planned basis		
Accountability: Fiscal	**Appointment of Auditors**	Nov	Finance Committee	Board	Finance	Annually		
Student Learning & Wellness	Review District achievement results	Nov, Feb	Board (General)	Board	N/A	Semi-Annually		
Policy	Hold Organizational meeting (in August except after Election)	Nov, Jun	Board (General)	Org Mtg.		Annually		
Student Learning & Wellness	Initiate school/program reviews as necessary to ensure student success	Nov, May	Board (General)	COW	N/A	As required		

Political Advocacy	Meet with Yellowknife MLAs as appropriate (at least twice per year)	Oct, Jan	Board (General)	Board		Planned basis		
Student Learning & Wellness	**IT Department Report**	Oct, Jun	Board (General)	Board	Admin	Annually		
Political Advocacy	Review agenda and materials for Chair's Education Leaders meeting	Oct, Jun	Chair & Vice Chair	COW	Chair	Bi-annually		
Board Development	New Board Orientation (after each election)	Oct, Nov	Board (General)	COW		Once/term		
Student Learning & Wellness	Hold Board Education meetings (presentations from schools/programs). To be held on opposite weeks from regular board meetings, scheduled throughout the year.	Oct, Nov, Feb, Mar, Apr, May	Board (General)	Board	N/A	As requested (Max 3 AY))		
Accountability to GNWT	Approve and submit District Annual Report	Sep	Board (General)	Board	Admin	Annually		
Accountability: Fiscal	Approve Audited Financial Statements	Sep	Board (General)	Board	Finance	Annually		
Accountability: Fiscal	Review Fall budget amendments (if any required)	Sep	Finance Committee	Board	Finance	Annually		
Accountability: Fiscal	Review of Quarterly Financial Statements (Nov/Feb/Mar/Apr)	Sep, Jan, Mar, Jun	Board (General)	Board	Finance	Quarterly		
Student Learning & Wellness	Hold Board meetings every month of the Academic Year	Sep, Oct, Nov, Dec, Jan, Feb, Mar, Apr, May, Jun, Aug	Board (General)	Board	N/A	Monthly		
Student Learning & Wellness	Superintendent's Monthly Report including Student Engagement and Enrollment	Sep, Oct, Nov, Dec, Jan, Feb, Mar, Apr, May, Jun, Aug	Board (General)	Board	Superintendent	Monthly		
Accountability: Fiscal	Approve any Memorandum of Agreement		Board (General)	Board		As required		
Board Development	Tour District Facilities (admin to plan)		Board (General)		Admin	Twice over term		
Student Learning & Wellness	Approve any request International Field Trip requests as per FAM		Board (General)	Board	Admin	Upon request		

b) Finance and Audit Committee

Process	Task	Frequency	Month	Who	2026-27 Status	2026-27 Completion Date	2026-27 Notes
Budget	Enrolment Cut Off Date for ECE	Annually	September	ECE			
Budget	Capital Projects Identified and Estimates Obtained	Annually	September	TJ1			
Budget	Infrastructure – Smart Sheets Request	Annually	November	Infrastructure			
Budget	Capital Smart Sheets Due	Annually	November	ECE			
Budget	Average Salary as at Nov 15	Annually	November	ECE			
Budget	Average Salary Due to ECE	Annually	November	ECE			
Budget	Enrolment ECE Working on Calculations	Annually	November	ECE			
Budget	Review Budget Process with Finance Committee	Annually	November	Finance Committee			
Budget	City received school enrolment number from GNWT – ECE for School Boards	Annually	December	City			
Budget	Property Assessment Notices sent to ratepayers (school support shown)	Annually	January	City			
Finance Report	Finance Committee Meeting	Monthly	January	Finance Committee			
Budget	Interim tax levy mailed to ratepayers	Annually	January	City			
Budget	Budget meeting with Education Services / IT / OPS / School Administrations	Annually	February	Senior Leadership			
Budget	Senior Leadership reviews feedback from Education Services and School Administration	Annually	February	Senior Leadership			
Budget	Compile Budget	Annually	February	Secretary Treasurer			
Budget	Finance Committee Meeting	Annually	February	Finance Committee			
Budget	Funding information released from ECE	Annually	February	ECE			
Budget	Deadline for filing assessment complaints and changing school supports	Annually	March	City			
Budget	Senior Leadership draft budget review	Annually	March	Senior Leadership			
Budget	Finance Committee Meeting	Annually	March	Finance Committee			
Budget	Draft budget prepared for Finance Committee	Annually	March	Secretary Treasurer			
Spring Break	Spring Break (Note - March 26 and 29 are Good Friday and Easter Monday respectively)	Annually	March	N/A			
Finance Report/Budget	Finance Committee Meeting (Review Draft Budget)	Annually	March	Finance Committee			
Holiday	Good Friday	Annually	April	N/A			
Holiday	Easter Monday	Annually	April	N/A			
Budget	Board of Revisions Hearing (assessment complaints and school support changes)	Annually	April	City			
Finance Report/Budget	Finance Committee Meeting	Monthly	April	Finance Committee			
Budget	Finalised assessment values and school supports	Annually	April	City			
Budget	Rate Payer Document Released to Public	Annually	May	Secretary Treasurer			
Budget	Board Meeting – Approve Tax Requisition (Tentative)	Annually	May	Board			
Budget	School boards submit school tax requisitions	Annually	May	City			
Tax Rates	Council adopts Municipal and School Tax Rate Bylaw	Annually	May	City			
Budget	Review Draft District Operating Plan	Annually	May	COW			
Budget	Approve budget for following school year (Operating/Capital)	Annually	May	Board			
Finance Report/Budget	Finance Committee Meeting	Monthly	May	Finance Committee			
Finance Report/Budget	Finance Committee Meeting	Monthly	June	Finance Committee			
Budget	Submit Operating Plan to ECE	Annually	June	Senior Leadership			

Budget	City sends the 2026 Final Tax Levy to ratepayers	Annually	June	City			
Tax Rates	1st instalment due – 2026-27 Requisition (¼)	Annually	August	City			
Tax Rates	2nd instalment due – 2026-27 Requisition (2/4)	Annually	September	City			
Tax Rates	3rd instalment due – 2026-27 Requisition (3/4)	Annually	December	City			
Tax Rates	4th instalment due – 2026-27 Requisition (4/4)	Annually	March	City			

c) Policy Committee

Policy Number	Policy Name	Trigger / Background	Review Frequency	2026-27 Review	2027-28 Review	2028-29 Review	2029-30 Review	Progress Stage	Tabled Date	First Reading Date	Second Reading Date	Approved Date
0	YK1 Interpretation & Definitions	Interpretations and Definitions	Once a Term									
1	Vision, Mission, Priorities, and Values	Needs to be updated when Strategic Priorities change	Once a Term									
2	Role of the Board	Good to review first year to get an understanding of the basics	Once a Term									
3	Role of the Trustee	Good to review first year to get an understanding of the basics	Once a Term									
4	Trustee Code of Conduct	Good to review first year to get an understanding of the basics	Once a Term									
5	Board By-Laws	We did try to update this document but we ran out of time. This one will take time to get through. (Draft of update available)	Once a Term									
6	Role of the Board Chairperson	N/A	Once a Term									
7	Role of the Board Vice Chairperson	N/A	Once a Term									
8	Committees of the Board	Needs to be updated if a standing committee is formed or terms of committees change.	Once a Term									
9	Board Delegation of Authority	Needs to be updated if the relationship with Superintendent changes	Once a Term									
10	Role for the Superintendent	Needs to be updated if Superintendent's role changes	Once a Term									
11	Recruitment, Selection and Recognition of Personnel	Please review AP on hiring to ensure there is alignment here.	Once a Term									
12	Hearings on Teacher Matters	Best to get HR to help with any details on this. They can inform you about any additional documents	Once a Term									
13	Teaching Staff Reductions	Ensure this matches the Collective Agreement	Once a Term									
14	Student Discipline	Please review AP on discipline to ensure there is alignment here.	Once a Term									
15	Appeals and Hearings Regarding Student Matters	Please review AP on appeals to ensure there is alignment here.	Once a Term									
16	Parent Advisory Councils	N/A	Once a Term									
17	Return to Work Program	Best to get HR to help with any details on this. They can inform you about any additional documents	Once a Term									
18	Health and Safety	Best to get HR to help with any details on this. They can inform you about any additional documents	Once a Term									

19	Nutrition in Schools	Still up for review - This was tabled during the 2020 board term/ lots of passion about this policy but it currently needs work/ the 2021–2022 board could not come to an agreement on this one.	Once a Term									
20	Bullying Prevention and Intervention	Review and consider retiring now that Policy 28 has been approved	Obsolete									
21	Duty to Report Policy	Review and consider retiring now that Policy 28 has been approved	Obsolete									
22	Harassment Prevention and Resolution Policy	Review and consider retiring now that Policy 28 has been approved	Obsolete									
26	Naming/Renaming of Schools Buildings and School Areas	New Policy - Supporting current AP	Once a Term									
27	Student Engagement with the Board	New Policy - Supporting Ed Act	Once a Term									
28	Safe, Caring, Respectful Working and Learning Environments	New Policy - Supporting AP Safe and Respectful Working Environments and AP Safe and Respectful Learning Environments	Every Year									
29	Visual Identity	New Policy - Supporting AP 146, 158 and Visual Identity Guideline	Once a Term									

d) PE&A Committee

Category	Activity	Scheduled Month(s)	Board/Committee	Meeting (Presented To)	Frequency	2026-27 Status	2026-27 Notes
Board Development	Develop and approve materials for board transition to new Trustees (inc. training/orientation plan & materials, Committee handover notes, etc)	Jul	PE&A Committee	COW	Later in 4th year of term		
Engagement	Call for Sacred Feather nominations	Feb	PE&A Committee	Admin	Annually		
Engagement	Nominate individual teachers/administrators for awards as appropriate	Feb	PE&A Committee	Board	Annually		
Engagement	Announce winners of Sacred Feather Awards	Jun	PE&A Committee	Board in Camera	At school end of year ceremonies		
Engagement	Review engagement requirements of Education Act & ensure have been met	Sep, Nov, May	PE&A Committee	COW	Year 1		
Political Advocacy	Develop and review plan for Board Advocacy including focus, key messages, and mechanisms	Nov, Jul	PE&A Committee	COW	Twice a year		
Public Relations & Communic	Develop specific messaging for MLA meeting regarding operation budget items	Apr	PE&A Committee		As needed		
Public Relations & Communic	Review Sacred Feather nominations and recommend winners to the board	Apr	PE&A Committee		Annually		
Public Relations & Communic	Release Annual District Community Survey	Apr	PE&A Committee		Annually		
Public Relations & Communic	Welcome Back Messaging	Aug	PE&A Committee		Annually		
Public Relations & Communic	Nominate individual teachers/administrators for NWT Teacher Hall of Fame as appropriate	Feb	PE&A Committee		As needed		
Public Relations & Communic	Call for Sacred Feather Award nominations	Feb	PE&A Committee		Annually		
Public Relations & Communic	Coordinate with Survey Working Group on questions for Annual District Community Survey	Feb	PE&A Committee		Annually		
Public Relations & Communic	Retirement and Long Service Awards event	Jun	PE&A Committee		Annually		
Public Relations & Communic	Develop specific messaging for MLA meeting regarding capital budget items	Oct	PE&A Committee		As needed		
Public Relations & Communic	Meeting with school councils at middle & high schools	Oct, Apr	PE&A Committee		Twice a year		
Public Relations & Communic	Coordinate MLA meetings	Oct, Apr	PE&A Committee		Twice a year		
Public Relations & Communic	Develop, review and approve annual Strategic Communications and Advocacy Plan for Board	Sep	PE&A Committee		Annually		
Student Learning & Wellness	Engage with community and key partners to focus district priorities and key action plan steps	Feb, Mar	PE&A Committee	Engagement Sessions	Later in 1st year of term		

e) Facilities Committee

Activity	Scheduled Month(s)	Board/Committee	Meeting (Presented To)	Presented By	Frequency	2026-27 Status	2026-27 Notes
Discuss draft capital priorities	Feb	Facilities Committee	COW	Facilities	Annually		
Review Maintenance Department Report	Oct	Facilities Committee	Board	Admin	Annually		
Review status of buildings and grounds	Nov	Facilities Committee	Board	Facilities	Annually		

f) Legislation

Education Act Reference	Wording	General Notes	2026-27 Notes	2027-28 Notes	2028-29 Notes	2029-30 Notes
117(a)	provide education to all students in accordance with this Act and the regulations;					
117(b)	ensure the enforcement of the registration of a child under section 12 and accept the registration of a child under paragraph 12(1)(c);					
117(c)	administer and manage the educational affairs of the education body in accordance with this Act and the regulations;					
117(d)	consider any comments and recommendations, with regard to a school, that are provided by the students, student representatives, parents and school staff who have an interest in that school;					
117(e)	at the beginning of each academic year, invite each principal to have a student representative from each school attend and participate in the public meetings of the education body and establish guidelines for the participation of student representatives in those meetings;					
117(f)	enter into agreements with health, justice, social services and other community agencies for the provision of support services to students in addition to those provided under subsection 7(2) where, in the opinion of the education body, the services are necessary for the effective delivery of the education program and individual education plans;					
117(g)	provide support services in accordance with the directions of the Minister under subsection 7(2);					
117(h)	provide students with text books and other learning materials and, where in the opinion of the education body it is necessary, fix prices for those books and materials;					
117(i)	provide library, audio-visual and other resource materials;					
117(j)	subject to sections 38 to 43, attempt to settle all disputes relating to the education program and individual education plans that arise between a student or his or her parent and education staff;					
117(k)	with the advice of education staff, parents and community elders, develop and deliver culture based school programs in accordance with the requirements of the curriculum;					
117(l)	provide direction to and supervise the Superintendent in the recruitment, hiring, employment, discipline and dismissal of education staff and school staff in accordance with this Act, the regulations and the Public Service Act;					
117(m)	subject to the regulations, employ a Superintendent;					
117(n)	set out powers and duties of the Superintendent, in addition to those set out in this Act;					

117(o)	hold a public meeting annually to consult with parents, community elders and other members of the community regarding the goals and plans for the school program for the next school year;					
117(p)	monitor, evaluate and direct the delivery of school programs to assure the highest possible education standards in the schools;					
117(q)	evaluate school program plans and provide direction with respect to those plans;					
117(r)	in accordance with the regulations, evaluate and provide support to home schooling programs;					
117(s)	in accordance with the regulations, establish and advise the Minister of the hours for the academic year for schools, the opening and closing dates for schools and dates for vacations and for the observance of holidays for schools;					
117(t)	prepare and submit to the Minister the reports and evaluations required by this Act and the regulations;					
117(u)	follow the directions of the Minister;					
117(v)	where in the Territories the right of parents under section 23 of the Canadian Charter of Rights and Freedoms to have their children receive instruction in French applies, in accordance with the regulations, (i) establish comités de parents francophones; (ii) establish conseils scolaires francophones; and (iii) delegate to the conseils scolaires francophones the powers and duties that are necessary for the delivery of French language instruction and the management of French language instruction in the education district; and					
117(w)	provide accommodation to senior secondary students in accordance with section 10.					
117(2)	In addition to the duties set out in subsection (1) and subject to subsections 81(3), (5), (6) and 102(3), an education body shall, for the area within its jurisdiction,					
117(2)(a)	provide equipment and facilities for school programs for physical education, athletics and recreation;					
117(2)(b)	at the direction of the Minister, enter into agreements that provide for the maximum possible use of education facilities for purposes outside the education program;					
117(2)(c)	inform the governing body of the community within the education district of plans for the use and development of education facilities;					
117(2)(d)	have custody and safekeeping of all the education facilities that are used for the education program and maintain the education facilities in good condition;					
117(2)(e)	obtain a corporate seal;					
117(2)(f)	employ and bond a financial officer or officers as it considers necessary;					

117(2)(g)	receive the moneys that are provided by grant or contribution by the Minister for the use of the education body for the delivery of the education program;					
117(2)(h)	make expenditures to meet the requirements of the education program and this Act and supervise and be accountable for all expenditures;					
117(2)(i)	keep a full and accurate record of its proceedings and financial transactions and affairs;					
117(2)(j)	maintain insurance as directed by the Minister;					
117(2)(k)	subject to subsection 136(5), prepare for the approval of the Minister, in accordance with the planning and accountability framework defined in subsection 1(1) of the Financial Administration Act and the regulations under that Act, an annual estimate of revenue and expenditures for the operation and maintenance of the education program in the area within its jurisdiction for the next school year;					
117(2)(l)	subject to subsection 136(5), prepare, for the approval of the Minister and in accordance with the planning and accountability framework defined in subsection 1(1) of the Financial Administration Act, and the regulations under that Act, an annual estimate of revenue and expenditures for all capital items for the education program in the area within its jurisdiction for the next school year; and					
117(2)(m)	prepare, for the approval of the Minister and in accordance with the regulations, an operational plan for the education program in the area within its jurisdiction.					
118	Subject to subsections 81(4), 81(5) and 102(4), an education body may, for the area within its jurisdiction,					
118(a)	develop and produce learning resources and materials to support the delivery of culture based school programs and other local programs;					
118(a.1)	advise the Minister regarding the issuance of honourary teaching certificates to elders;					
118(b)	authorize, supervise and evaluate the use of distance learning programs in the provision of the education program;					
118(c)	charge fees for goods and services that it provides but that are not required for the instruction of the education program;					
118(d)	provide transportation to students to enable them to have access to the education program and, where in the opinion of the education body it is necessary, fix fees to be charged for that transportation;					

118(e)	operate student residences and home boarding programs for students to enable them to have access to the education program and, where in the opinion of the education body it is necessary, fix fees to be charged for that residence or program;					
118(f)	establish committees of the education body and assign powers and duties to those committees;					
118(g)	establish committees, including parents' advisory committees, whose members are not members of the education body, to advise the education body respecting education issues;					
118(h)	provide interpreter and translator services to assist in the conduct of the business of the education body;					
118(i)	pay an honorarium and expenses to each of its members in accordance with the regulations;					
118(j)	acquire personal property by gift, devise, lease, purchase or otherwise, and sell, lease or otherwise dispose of any of its personal property;					
118(k)	in addition to the school program, develop and deliver early childhood development, adult education, cultural, religious or other programs to enhance learning and charge fees for the programs;					
118(k.1)	hire and employ teachers or persons who are not teachers for the instruction of local programs;					
118(l)	establish and charge tuition fees in respect of students in accordance with this Act;					
118(m)	collect or maintain information that affects decisions made about the education of a student and maintain a record of the decisions; and					
118(n)	allow persons who do not reside in the area within its jurisdiction or whose parent does not reside in the Territories to register with a school under subsection 14(1) or section 15.					
118(2)	In addition to the powers set out in subsection (1) and subject to subsections 81(4), 81(5) and 102(4), an education body may, for the area within its jurisdiction,					
118(2)(a)	enter into agreements with Aurora College to support the development and delivery of a teacher education program;					
118(2)(b)	enter into agreements with other education bodies to deliver the education program including the payment of tuition in the circumstances set out in subsection 14(2);					
118(2)(b.1)	enter into agreements regarding aboriginal schools;					

118(2)(c)	with the approval of the student, or where that student is a minor, the student's parent, enter into an agreement with another education body to enable the student to attend school in an education district other than the one in which the student resides where (i) the student has reached an education level beyond that offered in the education district in which the student resides, or (ii) the educational needs of the student would be better served at another school;					
118(2)(d)	employ outside the public service, school staff, other than teachers, whom the education body considers necessary for the effective operation of the education program or for individual education plans;					
118(2)(e)	enter into agreements with other education bodies for the transfer of teachers;					
118(2)(f)	provide for the payment of a pension to a person employed outside the public service under paragraph (2)(d), on that person's retirement on account of age or disability;					
118(2)(g)	allow an employee to take a leave of absence for educational purposes;					
118(2)(h)	arrange and pay for the bonding of one or more financial officers;					
118(2)(i)	join and pay the fees of educational associations; and					
118(2)(j)	enter into contracts for the provision of services to support the school program or individual education plans.					
119	Subject to subsections 81(7) and 102(5), an education body may, for the area within its jurisdiction,					
119(a)	maintain and insure buildings and property used for the delivery of the education program;					
119(b)	acquire lands and buildings, construct additional buildings and replace existing buildings where required;					
119(c)	receive annually from the taxing authority for the district the sum of money collected from property taxes for education purposes;					
119(d)	borrow money on a short term basis according to the terms of this Act;					
119(e)	make a resolution to borrow money for projects according to the terms of this Act;					
119(f)	make a bylaw to borrow money on the security of a mortgage or debenture according to the terms of this Act; and					
119(g)	employ teachers outside the public service.					

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BOARD REPORT

Title:	**Jordan's Principle Correspondence**
Contact:	Barbara Bell
Date Submitted:	October 13, 2026
Mandate:	To provide the Board with the response from the federal Minister of Indigenous Services regarding the joint Yellowknife Education District No. 1 and Yellowknife Catholic Schools correspondence on changes to the operating procedures for Jordan's Principle.
Background:	The joint YK1/YCS letter was first brought forward to the Board at its February 10, 2026 Regular Board Meeting and was sent to the federal Ministers of Indigenous Services and Crown-Indigenous Relations on February 13, 2026. The letter outlined concerns about the impacts of the February 10, 2025 operational changes to Jordan's Principle. The Minister of Indigenous Services responded by letter dated September 1, 2026. The response confirms renewed federal funding for Jordan's Principle until March 31, 2027, while noting that the February 2025 operational parameters remain in place. The Minister's response is now being provided to the Board for information.
Recommendation	That the Yellowknife Education District No. 1 Board of Trustees receive the September 1, 2026 response from the Minister of Indigenous Services regarding Jordan's Principle for information.
Attachment	Letter from the Minister of Indigenous Services dated September 1, 2026

Ministre des
Services aux Autochtones

Minister of
Indigenous Services

Ottawa, Canada K1A 0H4

September 1, 2026

Barbra Bell
Chair, Board of Trustees
Yellowknife Education District No. 1

Tina Schauerte
Chair, Board of Trustees
Yellowknife Catholic Schools

kori.kotylak@ycs.nt.ca

Dear Barbra Bell and Tina Schauerte:

Thank you for your correspondence of February 13, 2026, regarding your concerns about the changes to the operating procedures for Jordan's Principle. Ensuring that First Nations children have equal access to the services they need to live healthy, happy lives continues to be at the core of Jordan's Principle.

My departmental officials have been actively engaged in discussions with representatives from various ministries and departments across jurisdictions regarding the February 10, 2025, operational changes to Jordan's Principle. While our government continues to fund Jordan's Principle through a request-driven approach for all eligible First Nation children, it is not intended to replace the core programming and responsibilities of provincial and territorial governments.

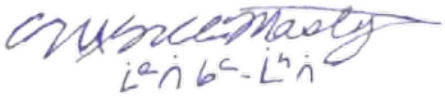
I recently announced an investment of $1.55 billion to renew Jordan's Principle until March 31, 2027. This investment responds to sustained demand over the past decade and will help ensure uninterrupted access to essential supports for First Nations children and their families. The renewal provides immediate stability for families and enables communities to deliver services with confidence as efforts to reform Jordan's Principle in partnership with First Nations leadership and families continue.

This funding announcement does not change the parameters established by the February 2025 operational bulletin. Supports to school boards off-reserve and private schools will continue to be redirected to provincial/territorial school boards, or other existing provincial/territorial and federally-funded programs.

…/2

Collaborating with the Government of Northwest Territories will be key to ensuring First Nations children get the services and supports they need into the future. Thank you again for writing and for your advocacy on behalf of First Nations children in Yellowknife.

Yours sincerely,



The Honourable Mandy Gull-Masty, P.C., M.P.

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BOARD REPORT

Title	Policy 5 - Board Bylaws (v6) - For Information
Contact	David Wasylciw, Trustee
Date Submitted	October 13, 2026
Mandate	Policy 5 - Board Bylaws
Background	At the June 24, 2026 Board meeting, the Board amended Policy 5 - Board Bylaws during the meeting. As the changes were made on the floor, an updated copy of the bylaws was not included in the meeting package.
Summary	Version 6 (v6) of Policy 5 incorporates the changes approved on June 24, 2026, and is brought forward so the Board has the updated bylaws on record. This item is for information only. It does not reopen or change the amendments approved at that meeting. Two copies are attached: a track changes copy showing the June 24 amendments, and a final copy of v6 with all changes accepted.
Update Details	Added an Election section regarding the Local Authorities Elections Act.
Recommendations	For information only. No motion is required.
Attachment?	Yes Policy 5 Board Bylaws v6 - Track changes copy Policy 5 Board Bylaws v6 - Final copy

Policy #5: Board By-Laws

Purpose:
These by-laws have been prepared and adopted by the Board in accordance with the *Education Act* and the regulations made pursuant to it. The purpose of these by-laws is to establish procedures that must be followed by the Board in conducting the business of the District.

Elections

1. YK1 District No. 1 was formally established on October 1, 1939 under Section 33 of the School Ordinance, NWT.

   Trustees are elected into at-large positions per the Local Authorities Elections Act. In accordance with the Education Act, elections take place every 4 years, and the Trustees hold their position until their term expires at 12 noon, on the first Monday of the month following the election for Trustees.

2. Elections shall be conducted pursuant to the LAEA, and as modified by the City of Yellowknife Elections Bylaw 5043, in relation to voting in the office of the returning officer, mail-in ballots, and the use of vote counting machines.

Selection of Chairperson and Vice-Chairperson

1. The selection of the Chairperson and Vice-Chairperson shall take place at the annual organizational meeting of the Board. In an election year, the organization meeting of the Board will be held immediately prior to the regularly scheduled meeting in November, and in a non-election year will be scheduled in August, within two weeks of the first day of school.

2. The Superintendent shall advise each Trustee of the date, time and place of the organizational meeting.

3. Should the organizational meeting follow the District Education Authority election, the Superintendent shall immediately, after calling the meeting to order:

   3.1. Proceed to read the returns of election to the Board as certified by the returning officer;
   3.2. Certify that all Members meet the eligibility criteria to take office and have signed the oath of office and have received a copy of the Declaration of Elected Office; and
   3.3. Proceed to have the Trustees elect a Chairperson and Vice-Chairperson to serve at the pleasure of the Board. Either can be relieved by a two-thirds majority vote of Trustees.

4. Should the organizational meeting not follow the District Education Authority election, the Superintendent shall call the organizational meeting to order and proceed to have the Trustees elect a Chairperson and Vice-Chairperson to serve at the pleasure of the Board.

5. The Organizational Meeting shall have an agenda established as follows:

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1. Call to Order
2. Land Acknowledgement
3. Superintendent's Opening Remarks
4. Declaration of Conflict of Interest
5. Review & Approval of the Chairperson and Vice-Chairperson Election Process
6. Election of Chairperson
7. Election of Vice-Chairperson
8. Other Organizational Items (as required)
8. Adjournment

6. The Superintendent shall appoint two scrutineers, who are not Trustees, for the election of both the Chairperson and Vice-Chairperson.

7. The Superintendent shall call for nominations for the office of Chairperson.

8. Any Trustee may nominate themselves or any other Trustee for the office of Chairperson or Vice-Chairperson and a seconder is not required. Any Trustee may participate in the election of the Chairperson or Vice-Chairperson in person, electronically, or in writing.

9. A Trustee does not have to be present to be nominated for the office of Chairperson or Vice-Chairperson, providing that they have indicated in writing to the Superintendent their willingness to accept nomination.

10. Nominations shall remain open for one minute following the last nomination.

11. The Superintendent shall then declare nominations closed and ask each nominee in reverse order if they accept nomination.

12. A vote by secret ballot shall be conducted in the election of the Chairperson and the Vice-Chairperson.

13. The scrutineers shall collect, count the ballots, and provide written results to the Superintendent.

14. The Trustee receiving a clear majority, greater than 50% of all the votes cast shall be declared elected.

15. Should no Trustee receive a clear majority of the votes cast, the Superintendent shall announce the name of the Trustee receiving the least number of votes whose name shall then be dropped from the ballot. In the event there is a tie for the least number of votes, the Trustees shall vote again. In the event that a tie remains for the bottom position, the Trustees will vote in order to determine which Trustee will remain on the ballot.

16. Balloting shall continue until one Trustee receives a clear majority of votes.

Policy #5: Board By-Laws

17. The Trustee receiving a clear majority of votes shall be declared as Chairperson and shall immediately take over the chair.

18. The Chairperson shall then proceed to have the Trustees elect the Vice-Chairperson following the same procedure that was used to elect the Chairperson.

19. The Chairperson shall call for a motion to destroy all cast ballots following the completion of the elections.

20. If the position of Chairperson or Vice-Chairperson becomes vacant, the Trustees shall elect a replacement using the same voting procedures as outlined above.

21. Other Organizational Items may be determined at the Organizational meeting as required such as: conflict of interest and disclosure forms, a schedule for regular board or other predetermined meetings, standing committee appointments, Trustee Parent Advisory Council appointments, etc.

Rules of Order

1. The Chairperson shall preside at all Board meetings.

2. In the absence of the Chairperson, the Vice-Chairperson shall preside. In the absence of both the Chairperson and Vice-Chairperson, the Trustees present shall select a Trustee to serve as chairperson for the meeting, or until such time as either the Chairperson or Vice-Chairperson arrive.

3. If there is no quorum present at the expiration of one-half hour from the announced start time of the meeting, the Board shall stand adjourned, and the Director of Corporate Services shall enter into the record the names of the Trustees present.

4. Motions shall normally be put in writing and seconded before the Chairperson calls for debate and a vote.

5. Before speaking, every Trustee shall address the Chairperson and, when recognized, speak to the question under debate avoiding all discourteous language and reference to personalities.

6. When two or more members speak at once, the Chairperson shall name the Trustee that is to speak first.

7. No Trustee while speaking shall be interrupted by another, except upon a point of order, or for the purpose of explanation. The Trustee who interrupts shall confine all remarks to the point of order or explanation.

8. If any Trustee violates these rules of order, the Chairperson shall, and any Member can, call them to order. In such a case the Trustee shall immediately be silent, but afterwards be permitted to explain; and the chairperson, if appealed to, shall decide the case, without debate.

9. No Trustee shall speak to any issue more than twice, or for more than three minutes each time speaking without prior permission of the Chairperson. Trustees shall be permitted to clarify something or to reply to a specific question not previously answered. The Chairperson shall not permit any repetitive commentary.

10. A Trustee may request that the motion under discussion be read at any time during the debate, but not to interrupt a Trustee that is speaking.

11. No Trustee shall speak to a motion after the Chairperson has called for the vote.

12. A notice of motion may be given at any meeting. It shall be recorded in the minutes, but shall not be debated or voted on until the motion is properly moved and seconded.

13. When a motion is being debated no other motion is allowed unless it is to:

    13.1 Adjourn;

    13.2 Table;

    13.3 Call the Question;

    13.4 Refer;

    13.5 Amend;

    13.6 Postpone; or

    13.7 Recess.

14. Every Trustee present shall vote on every motion except where a Trustee declares a conflict of interest.

15. The Chairperson shall declare the results of all votes as either carried or defeated. A Trustee may request that their vote be recorded into the minutes.

16. In the case of a tie vote, the motion shall be declared defeated.

17. The following motions will be voted on without debate:

    17.1. To Adjourn;
    17.2. To Table; or
    17.3. To Call the Question.

18. If an issue arises that is not addressed by these rules of order, *Robert's Rules of Order will apply.*

Meetings Through Electronic Means

Normally a Trustee, or a staff member required at a meeting, is expected to be present at meetings. However, where circumstances warrant, they may participate at a Board Meeting or Committee Meeting by using electronic means. A member of the public (if requested) may also participate at a Board Meeting or Committee Meeting by using

electronic means. In addition, due to circumstances the Chairperson may determine that a meeting be held entirely by electronic means.

In these situations, the following conditions will apply:

- Trustees, or staff members, participating in a meeting held by electronic means are deemed to be present at the meeting. and will be recorded in the meeting minutes as being connected remotely. A member of the public observing the meeting will be recorded in the meeting minutes as being connected remotely.
- Trustees participating electronically can participate in meeting discussions and vote on motions.
- Trustees wishing to participate electronically must provide the Superintendent, prior to the meeting, a telephone number from which contact can be made during the meeting.
- Trustees participating electronically shall inform the Chairperson of their departure from a meeting; temporarily or permanently.
- If a Trustee participating electronically has a conflict of interest on a matter under discussion, the Trustee shall advise the Chairperson, and disconnect from the meeting. The Superintendent shall call the Trustee and reconnect the Trustee back into the meeting when the item under discussion has been dealt with.
- The electronic means must enable all the meeting's participants to communicate with each other, and if possible, enable all participants to view each other.
- The electronic means must enable the public to listen to the meeting, and if possible, enable the public to view the meeting and participants.
- Reasonable steps must be taken to notify the public of locations and/or means by which members of the public may attend electronically to observe a meeting.
- Where required the Superintendent or designate will be responsible for the organization of the electronic communications with the meeting participants.
- The Chairperson shall conduct voting on a motion verbally by asking first for those in favour, and then for those opposed.
- A Trustee must ensure the means and location used to participate in the meeting electronically will allow moving in-camera and will meet all requirements of an in-camera session.

Order of Business

1. Annually the Board at a regular meeting the following shall be appointed:

   1.1. An auditor (typically at the November Board meeting).

2. The Board shall hold a regular meeting every month of the school year at a date, time to be determined by the Board. Each regular meeting agenda will confirm the date and time of the next regular meeting. Regular meetings will take place at the Yellowknife Education District No. 1 Board room unless otherwise announced.

3. The Chairperson, in consultation with the Superintendent, shall establish the agenda for regular Board meetings.

4. Trustees may place items on the agenda by contacting the Chairperson two weeks prior to the meeting.

5. The agenda, together with supporting materials, will be circulated to Trustees, the Superintendent and school principals at least four calendar days in advance of the meeting.

6. The agenda, together with supporting materials, will be made available to the public at least four days in advance of the meeting.

7. Amendments to the agenda may be made after the meeting is called to order provided there is two thirds majority vote in favour by the Trustees in attendance and are made prior to the adoption of the agenda.

8. The Superintendent shall provide the order of business in the general form of a prepared agenda as follows: (Actual agendas shall list all respective Administration, Board, Committees, Parent Advisory Committee, etc. Reports.)
    5. Call to Order
    6. Land Acknowledgement
    7. Chairperson's Opening Remarks
    8. Declaration of Conflict of Interest
    5. Adoption of Agenda
    6. Delegations & Presentations
    7. Review and Approval of the Minutes
    8. Business Arising from the Minutes
    9. Trustees' Statements
    10. Unfinished Business
    11. New Business
    12. Reports
    13. Announcements
    14. Date and Time of Next Meeting
    15. Chairperson's Closing Remarks
    16. Adjournment

9. Delegations and/or individuals wishing to make a presentation to the Board shall:
    9.1. Provide to the Chairperson or Superintendent a written summary of information to be presented at least five days prior to the meeting at which they wish to appear.

    9.2. In special circumstances, and with the consent of the majority of Trustees present, the requirement for five days' notice may be waived.

    9.3. Be restricted to providing comments about those matters that are within the jurisdiction and responsibility of the Board.

    There will be a maximum of three presentations permitted at a single meeting, each limited to ten minutes. These restrictions can be waived at the discretion of the Chairperson.

    The Board, in a public meeting, will not hear personal complaints or comments directed toward any person employed by the District.

No motions relating to any request of the delegation shall be dealt with until the next meeting of the Board.

10. Minutes are the legal record of all action taken at regular and special Board meetings. The meeting minutes and all attachments (and any required translations) are kept on file (electronic and hardcopy) in the District office. In the event that there is a discrepancy later discovered between the English and the translated version, the English version shall be the official version. The minutes shall contain:

    10.1. A full description of the meeting including date, location, times of opening and adjournment;

    10.2. A list of all Trustees and administration in attendance;

    10.3. A complete and accurate record of all motions, specifying the movers and seconders, and whether or not the motion was carried or defeated;

    10.4. Names of Trustees who either request their vote be recorded or declare a conflict of interest;

    10.5. Points of order or appeals and their outcomes;

    10.6. All appointments to committees; and

    10.7. The signature of the Chairperson and the Director of Corporate Services after they have been approved by Board motion.

    Meeting approved agendas and minutes will be posted on the District's website as soon as available for public viewing.

    The Director of Corporate Services shall ensure that a backup electronic and hardcopy of all minutes is kept in a secure and separate location.

11. Trustees wishing to make a public statement on a matter not included on the agenda may do so as long as the item is political in nature. Trustees are responsible for their personal opinions expressed in these statements. Statements must be in written form and will be included in the minutes of the meeting. The written copy must be filed with the Director of Corporate Services prior to the meeting so that copies may be distributed to other Trustees.

    The minutes will reflect that a statement was made, the title and the name of the individual making the statement. The agenda for the Board Meeting will include the following statements under item 9, Trustee statements:

    "Trustee statements are individual opinions and are not intended to represent the views of the Board.

    Trustee statements are not debatable and there will be no opportunity for rebuttal or questions."

0. Board Meetings shall end by 10:00 pm unless extended by unanimous consent of the Members present.

1. Observers

Policy #5: Board By-Laws

1.1. Meetings of the Board are open to the public who are welcome to attend and observe from the designated public seating area, or attend and observe via electronic means.

1.2. Observers are not permitted to address the Board unless invited by the Chairperson to provide information with respect to a specific item on the agenda.

1.3. Cameras and recording devices may be restricted at the discretion of the Chairperson.

Special Meetings

1. Special Meetings of the Board may be requested at any time by the Chairperson, or by written agreement of at least four Trustees.

   Each Trustee must be notified of a Special Meeting in writing by registered mail at least six clear days before the date of the Meeting. The requirement to inform Trustees of Special Meetings by registered mail may be waived if all Trustees have provided a signed and written acknowledgement of the Meeting. Proof of registered mailings or signed acknowledgements of the Meeting will be included in the record of the Special Meeting.

   The notice of Special Meeting shall state the date, time and location of the Special Meeting and the nature of the business to be conducted. No other business shall be dealt with at a Special Meeting other than that stated in the notice.

   A public notice shall be advertised as soon as possible indicating the date, time, location, and relevant details of the Special Meeting.

Meetings Closed to the Public (In-Camera)

Section 95 of the *Education Act* requires that all Board decisions are to be made in open public meetings. However, the Board can hold a meeting, or part of a meeting in private, if two-thirds of the Trustees present decide that it is in the public interest to do so. When a meeting is held in private, the Board cannot make any motions other than to revert to a public meeting.

The Chairperson, or any Trustee, can request that the Board meet in private at any time during a meeting if deemed necessary, and can also determine who may be in attendance, subject to a two-thirds majority.

In-Camera Meetings are held to discuss confidential matters which may include:

1. Individual staff or student issues,
2. Collective bargaining or salary negotiations,
3. Legal issues, or
4. Acquisition/disposal of land

Policy #5: Board By-Laws

Members in attendance shall not disclose the details of any discussion that occurred at an In-Camera Meeting.

At the next Regular Meeting, the Chairperson shall include in their report an acknowledgement that an In-Camera Meeting has taken place, and the subject matter discussed.

Trustee Compensation

Each Trustee shall receive an annual honorarium.

Effective January 1st, 2021, the following amounts are the approved annual honorarium:

Trustees	9,808.00 per annum
Vice Chair	11,116.00 per annum
Chair	13,078.00 per annum

These amounts will be adjusted annually according to the Yellowknife Consumer Price Index.

Trustee Resignation

Trustee resignations must be in writing and presented to the Director of Corporate Service or announced at a Regular meeting as a Trustee Statement.

Section 93 of *The Education Act* grants the Board the power to decide whether to replace a vacant Trustee position. If the Board chooses to fill a vacant Trustee position, the following process will be followed:

1. Appointment the individual who had the next greatest number of votes in the most recent District Education Authority election.
2. If that individual refuses to accept the position or is unable to serve, then the position shall be offered to the other candidates in the order of the votes received.

If there are no candidates available to fill the position the Board may either hold an election or appoint an eligible candidate.

References/Related Documents:

- Education Act
- Administrative Procedures

Revision History			
Revision	**Revision Description**	**Approved Date**	**Review Date**
1-2	Adopted and revised before the revision table was included. Going forward a summary for the changes will be included	June 2021	N/A

3	Added an agenda outline for the Organizational meeting, and clarified that Trustees may nominate themselves to be the Chairperson or Vice-Chairperson	September 2022	N/A
4	Removed requirement for the board to appoint a general solicitor. Moved the Board organizational meeting to June in non-election years.	February, 2023	N/A
5	Moved the Board organizational meeting to August in non-election years.	May 23, 2023	N/A
6	Added an Election section regarding the Local Authorities Election Act	June 24, 2026	

Policy #5: Board By-Laws

Purpose:
These by-laws have been prepared and adopted by the Board in accordance with the *Education Act* and the regulations made pursuant to it. The purpose of these by-laws is to establish procedures that must be followed by the Board in conducting the business of the District.

Elections

1. YK1 District No. 1 was formally established on October 1, 1939 under Section 33 of the School Ordinance, NWT.

   Trustees are elected into at-large positions per the Local Authorities Elections Act. In accordance with the Education Act, elections take place every 4 years, and the Trustees hold their position until their term expires at 12 noon, on the first Monday of the month following the election for Trustees.

2. Elections shall be conducted pursuant to the LAEA, and as modified by the City of Yellowknife Elections Bylaw 5043, in relation to voting in the office of the returning officer, mail-in ballots, and the use of vote counting machines.

Selection of Chairperson and Vice-Chairperson

1. The selection of the Chairperson and Vice-Chairperson shall take place at the annual organizational meeting of the Board. In an election year, the organization meeting of the Board will be held immediately prior to the regularly scheduled meeting in November, and in a non-election year will be scheduled in August, within two weeks of the first day of school.

2. The Superintendent shall advise each Trustee of the date, time and place of the organizational meeting.

3. Should the organizational meeting follow the District Education Authority election, the Superintendent shall immediately, after calling the meeting to order:

   3.1. Proceed to read the returns of election to the Board as certified by the returning officer;
   3.2. Certify that all Members meet the eligibility criteria to take office and have signed the oath of office and have received a copy of the Declaration of Elected Office; and
   3.3. Proceed to have the Trustees elect a Chairperson and Vice-Chairperson to serve at the pleasure of the Board. Either can be relieved by a two-thirds majority vote of Trustees.

4. Should the organizational meeting not follow the District Education Authority election, the Superintendent shall call the organizational meeting to order and proceed to have the Trustees elect a Chairperson and Vice-Chairperson to serve at the pleasure of the Board.

5. The Organizational Meeting shall have an agenda established as follows:

1. Call to Order
2. Land Acknowledgement
3. Superintendent's Opening Remarks
4. Declaration of Conflict of Interest
5. Review & Approval of the Chairperson and Vice-Chairperson Election Process
6. Election of Chairperson
7. Election of Vice-Chairperson
8. Other Organizational Items (as required)
8. Adjournment

6. The Superintendent shall appoint two scrutineers, who are not Trustees, for the election of both the Chairperson and Vice-Chairperson.

7. The Superintendent shall call for nominations for the office of Chairperson.

8. Any Trustee may nominate themselves or any other Trustee for the office of Chairperson or Vice-Chairperson and a seconder is not required. Any Trustee may participate in the election of the Chairperson or Vice-Chairperson in person, electronically, or in writing.

9. A Trustee does not have to be present to be nominated for the office of Chairperson or Vice-Chairperson, providing that they have indicated in writing to the Superintendent their willingness to accept nomination.

10. Nominations shall remain open for one minute following the last nomination.

11. The Superintendent shall then declare nominations closed and ask each nominee in reverse order if they accept nomination.

12. A vote by secret ballot shall be conducted in the election of the Chairperson and the Vice-Chairperson.

13. The scrutineers shall collect, count the ballots, and provide written results to the Superintendent.

14. The Trustee receiving a clear majority, greater than 50% of all the votes cast shall be declared elected.

15. Should no Trustee receive a clear majority of the votes cast, the Superintendent shall announce the name of the Trustee receiving the least number of votes whose name shall then be dropped from the ballot. In the event there is a tie for the least number of votes, the Trustees shall vote again. In the event that a tie remains for the bottom position, the Trustees will vote in order to determine which Trustee will remain on the ballot.

16. Balloting shall continue until one Trustee receives a clear majority of votes.

17. The Trustee receiving a clear majority of votes shall be declared as Chairperson and shall immediately take over the chair.

18. The Chairperson shall then proceed to have the Trustees elect the Vice-Chairperson following the same procedure that was used to elect the Chairperson.

19. The Chairperson shall call for a motion to destroy all cast ballots following the completion of the elections.

20. If the position of Chairperson or Vice-Chairperson becomes vacant, the Trustees shall elect a replacement using the same voting procedures as outlined above.

21. Other Organizational Items may be determined at the Organizational meeting as required such as: conflict of interest and disclosure forms, a schedule for regular board or other predetermined meetings, standing committee appointments, Trustee Parent Advisory Council appointments, etc.

Rules of Order

1. The Chairperson shall preside at all Board meetings.

2. In the absence of the Chairperson, the Vice-Chairperson shall preside. In the absence of both the Chairperson and Vice-Chairperson, the Trustees present shall select a Trustee to serve as chairperson for the meeting, or until such time as either the Chairperson or Vice-Chairperson arrive.

3. If there is no quorum present at the expiration of one-half hour from the announced start time of the meeting, the Board shall stand adjourned, and the Director of Corporate Services shall enter into the record the names of the Trustees present.

4. Motions shall normally be put in writing and seconded before the Chairperson calls for debate and a vote.

5. Before speaking, every Trustee shall address the Chairperson and, when recognized, speak to the question under debate avoiding all discourteous language and reference to personalities.

6. When two or more members speak at once, the Chairperson shall name the Trustee that is to speak first.

7. No Trustee while speaking shall be interrupted by another, except upon a point of order, or for the purpose of explanation. The Trustee who interrupts shall confine all remarks to the point of order or explanation.

8. If any Trustee violates these rules of order, the Chairperson shall, and any Member can, call them to order. In such a case the Trustee shall immediately be silent, but afterwards be permitted to explain; and the chairperson, if appealed to, shall decide the case, without debate.

9. No Trustee shall speak to any issue more than twice, or for more than three minutes each time speaking without prior permission of the Chairperson. Trustees shall be permitted to clarify something or to reply to a specific question not previously answered. The Chairperson shall not permit any repetitive commentary.

10. A Trustee may request that the motion under discussion be read at any time during the debate, but not to interrupt a Trustee that is speaking.

11. No Trustee shall speak to a motion after the Chairperson has called for the vote.

12. A notice of motion may be given at any meeting. It shall be recorded in the minutes, but shall not be debated or voted on until the motion is properly moved and seconded.

13. When a motion is being debated no other motion is allowed unless it is to:

    13.1 Adjourn;

    13.2 Table;

    13.3 Call the Question;

    13.4 Refer;

    13.5 Amend;

    13.6 Postpone; or

    13.7 Recess.

14. Every Trustee present shall vote on every motion except where a Trustee declares a conflict of interest.

15. The Chairperson shall declare the results of all votes as either carried or defeated. A Trustee may request that their vote be recorded into the minutes.

16. In the case of a tie vote, the motion shall be declared defeated.

17. The following motions will be voted on without debate:

    17.1. To Adjourn;
    17.2. To Table; or
    17.3. To Call the Question.

18. If an issue arises that is not addressed by these rules of order, *Robert's Rules of Order will apply.*

Meetings Through Electronic Means

Normally a Trustee, or a staff member required at a meeting, is expected to be present at meetings. However, where circumstances warrant, they may participate at a Board Meeting or Committee Meeting by using electronic means. A member of the public (if requested) may also participate at a Board Meeting or Committee Meeting by using

electronic means. In addition, due to circumstances the Chairperson may determine that a meeting be held entirely by electronic means.

In these situations, the following conditions will apply:

- Trustees, or staff members, participating in a meeting held by electronic means are deemed to be present at the meeting. and will be recorded in the meeting minutes as being connected remotely. A member of the public observing the meeting will be recorded in the meeting minutes as being connected remotely.
- Trustees participating electronically can participate in meeting discussions and vote on motions.
- Trustees wishing to participate electronically must provide the Superintendent, prior to the meeting, a telephone number from which contact can be made during the meeting.
- Trustees participating electronically shall inform the Chairperson of their departure from a meeting; temporarily or permanently.
- If a Trustee participating electronically has a conflict of interest on a matter under discussion, the Trustee shall advise the Chairperson, and disconnect from the meeting. The Superintendent shall call the Trustee and reconnect the Trustee back into the meeting when the item under discussion has been dealt with.
- The electronic means must enable all the meeting's participants to communicate with each other, and if possible, enable all participants to view each other.
- The electronic means must enable the public to listen to the meeting, and if possible, enable the public to view the meeting and participants.
- Reasonable steps must be taken to notify the public of locations and/or means by which members of the public may attend electronically to observe a meeting.
- Where required the Superintendent or designate will be responsible for the organization of the electronic communications with the meeting participants.
- The Chairperson shall conduct voting on a motion verbally by asking first for those in favour, and then for those opposed.
- A Trustee must ensure the means and location used to participate in the meeting electronically will allow moving in-camera and will meet all requirements of an in-camera session.

Order of Business

1. Annually the Board at a regular meeting the following shall be appointed:

   1.1. An auditor (typically at the November Board meeting).

2. The Board shall hold a regular meeting every month of the school year at a date, time to be determined by the Board. Each regular meeting agenda will confirm the date and time of the next regular meeting. Regular meetings will take place at the Yellowknife Education District No. 1 Board room unless otherwise announced.

3. The Chairperson, in consultation with the Superintendent, shall establish the agenda for regular Board meetings.

4. Trustees may place items on the agenda by contacting the Chairperson two weeks prior to the meeting.

5. The agenda, together with supporting materials, will be circulated to Trustees, the Superintendent and school principals at least four calendar days in advance of the meeting.

6. The agenda, together with supporting materials, will be made available to the public at least four days in advance of the meeting.

7. Amendments to the agenda may be made after the meeting is called to order provided there is two thirds majority vote in favour by the Trustees in attendance and are made prior to the adoption of the agenda.

8. The Superintendent shall provide the order of business in the general form of a prepared agenda as follows: (Actual agendas shall list all respective Administration, Board, Committees, Parent Advisory Committee, etc. Reports.)
    5. Call to Order
    6. Land Acknowledgement
    7. Chairperson's Opening Remarks
    8. Declaration of Conflict of Interest
    5. Adoption of Agenda
    6. Delegations & Presentations
    7. Review and Approval of the Minutes
    8. Business Arising from the Minutes
    9. Trustees' Statements
    10. Unfinished Business
    11. New Business
    12. Reports
    13. Announcements
    14. Date and Time of Next Meeting
    15. Chairperson's Closing Remarks
    16. Adjournment

9. Delegations and/or individuals wishing to make a presentation to the Board shall:
    9.1. Provide to the Chairperson or Superintendent a written summary of information to be presented at least five days prior to the meeting at which they wish to appear.

    9.2. In special circumstances, and with the consent of the majority of Trustees present, the requirement for five days' notice may be waived.

    9.3. Be restricted to providing comments about those matters that are within the jurisdiction and responsibility of the Board.

    There will be a maximum of three presentations permitted at a single meeting, each limited to ten minutes. These restrictions can be waived at the discretion of the Chairperson.

    The Board, in a public meeting, will not hear personal complaints or comments directed toward any person employed by the District.

No motions relating to any request of the delegation shall be dealt with until the next meeting of the Board.

10. Minutes are the legal record of all action taken at regular and special Board meetings. The meeting minutes and all attachments (and any required translations) are kept on file (electronic and hardcopy) in the District office. In the event that there is a discrepancy later discovered between the English and the translated version, the English version shall be the official version. The minutes shall contain:

    10.1. A full description of the meeting including date, location, times of opening and adjournment;

    10.2. A list of all Trustees and administration in attendance;

    10.3. A complete and accurate record of all motions, specifying the movers and seconders, and whether or not the motion was carried or defeated;

    10.4. Names of Trustees who either request their vote be recorded or declare a conflict of interest;

    10.5. Points of order or appeals and their outcomes;

    10.6. All appointments to committees; and

    10.7. The signature of the Chairperson and the Director of Corporate Services after they have been approved by Board motion.

    Meeting approved agendas and minutes will be posted on the District's website as soon as available for public viewing.

    The Director of Corporate Services shall ensure that a backup electronic and hardcopy of all minutes is kept in a secure and separate location.

11. Trustees wishing to make a public statement on a matter not included on the agenda may do so as long as the item is political in nature. Trustees are responsible for their personal opinions expressed in these statements. Statements must be in written form and will be included in the minutes of the meeting. The written copy must be filed with the Director of Corporate Services prior to the meeting so that copies may be distributed to other Trustees.

    The minutes will reflect that a statement was made, the title and the name of the individual making the statement. The agenda for the Board Meeting will include the following statements under item 9, Trustee statements:

    "Trustee statements are individual opinions and are not intended to represent the views of the Board.

    Trustee statements are not debatable and there will be no opportunity for rebuttal or questions."

0. Board Meetings shall end by 10:00 pm unless extended by unanimous consent of the Members present.

1. Observers

1.1. Meetings of the Board are open to the public who are welcome to attend and observe from the designated public seating area, or attend and observe via electronic means.

1.2. Observers are not permitted to address the Board unless invited by the Chairperson to provide information with respect to a specific item on the agenda.

1.3. Cameras and recording devices may be restricted at the discretion of the Chairperson.

Special Meetings

1. Special Meetings of the Board may be requested at any time by the Chairperson, or by written agreement of at least four Trustees.

   Each Trustee must be notified of a Special Meeting in writing by registered mail at least six clear days before the date of the Meeting. The requirement to inform Trustees of Special Meetings by registered mail may be waived if all Trustees have provided a signed and written acknowledgement of the Meeting. Proof of registered mailings or signed acknowledgements of the Meeting will be included in the record of the Special Meeting.

   The notice of Special Meeting shall state the date, time and location of the Special Meeting and the nature of the business to be conducted. No other business shall be dealt with at a Special Meeting other than that stated in the notice.

   A public notice shall be advertised as soon as possible indicating the date, time, location, and relevant details of the Special Meeting.

Meetings Closed to the Public (In-Camera)

Section 95 of the *Education Act* requires that all Board decisions are to be made in open public meetings. However, the Board can hold a meeting, or part of a meeting in private, if two-thirds of the Trustees present decide that it is in the public interest to do so. When a meeting is held in private, the Board cannot make any motions other than to revert to a public meeting.

The Chairperson, or any Trustee, can request that the Board meet in private at any time during a meeting if deemed necessary, and can also determine who may be in attendance, subject to a two-thirds majority.

In-Camera Meetings are held to discuss confidential matters which may include:

1. Individual staff or student issues,
2. Collective bargaining or salary negotiations,
3. Legal issues, or
4. Acquisition/disposal of land

Members in attendance shall not disclose the details of any discussion that occurred at an In-Camera Meeting.

At the next Regular Meeting, the Chairperson shall include in their report an acknowledgement that an In-Camera Meeting has taken place, and the subject matter discussed.

Trustee Compensation

Each Trustee shall receive an annual honorarium.

Effective January 1st, 2021, the following amounts are the approved annual honorarium:

Trustees	9,808.00 per annum
Vice Chair	11,116.00 per annum
Chair	13,078.00 per annum

These amounts will be adjusted annually according to the Yellowknife Consumer Price Index.

Trustee Resignation

Trustee resignations must be in writing and presented to the Director of Corporate Service or announced at a Regular meeting as a Trustee Statement.

Section 93 of *The Education Act* grants the Board the power to decide whether to replace a vacant Trustee position. If the Board chooses to fill a vacant Trustee position, the following process will be followed:

1. Appointment the individual who had the next greatest number of votes in the most recent District Education Authority election.
2. If that individual refuses to accept the position or is unable to serve, then the position shall be offered to the other candidates in the order of the votes received.

If there are no candidates available to fill the position the Board may either hold an election or appoint an eligible candidate.

References/Related Documents:

- Education Act
- Administrative Procedures

Revision History			
Revision	**Revision Description**	**Approved Date**	**Review Date**
1-2	Adopted and revised before the revision table was included. Going forward a summary for the changes will be included	June 2021	N/A

3	Added an agenda outline for the Organizational meeting, and clarified that Trustees may nominate themselves to be the Chairperson or Vice-Chairperson	September 2022	N/A
4	Removed requirement for the board to appoint a general solicitor. Moved the Board organizational meeting to June in non-election years.	February, 2023	N/A
5	Moved the Board organizational meeting to August in non-election years.	May 23, 2023	N/A
6	Added an Election section regarding the Local Authorities Election Act	June 24, 2026	

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BOARD REPORT

Title	Year In Review 2025-2026
Contact	David Wasylciw, Committee Chair
Date Submitted	October 13, 2026
Mandate	Policy 8 - Committees of the Board
Background	In May 2026, the Board directed the Public Engagement and Advocacy Committee, working with District administration, to develop a public-facing annual report for the 2025-26 school year. YK1 already produces the annual report required by ECE, in the format ECE sets out. The Year In Review document does not replace that report, but is a shorter, easier-to-read summary of the year for students, families, the community and our partners.
Summary	The Year In Review 2025-2026 is the first edition of this report. It covers YK1's schools and programs, student results and finances for the year. Content was drawn mainly from existing District materials. Once approved, the report will be published on the YK1 website with a limited print for distribution to partners and stakeholders in the community. The report has been built as a template, with a short guide, so future editions can be produced each year.
Recommendations	Accept the recommendation of the Public Engagement and Advocacy Committee and approve the Year In Review 2025-2026 as presented. That, for advocacy and preservation purposes, the Chair or Superintendent send the Year In Review document to Yellowknife MLAs and request that it be tabled in the Legislative Assembly. Move that YK1 continue to produce the Year In Review document as part of the regular yearly workplan and communications priorities.
Attachment?	Draft Year In Review 2025-2026 document

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YELLOWKNIFE EDUCATION DISTRICT NO. 1

YEAR IN REVIEW

2025-2026



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A look back at the 2025-2026 school year at Yellowknife Education District No. 1.







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MESSAGE FROM YK1'S CHAIRPERSON



BARBARA BELL

CHAIRPERSON, YK1 BOARD OF TRUSTEES

> **"The future of our community walks through the doors of our schools."**

On behalf of the Board of Trustees of Yellowknife Education District No. 1, I am pleased to share this reflection on the 2025-2026 school year. As this Board's four-year term comes to an end, we do so with a deep sense of gratitude. Serving the students, families, staff, and communities of YK1 has been both a privilege and a responsibility that we have never taken lightly.

These past four years have been busy, rewarding, and at times challenging. Together, we have celebrated student achievements, supported new programs and opportunities, navigated difficult conversations, and advocated for the resources our students need to succeed. Through it all, we have been guided by a shared commitment to public education and to the belief that every student deserves the opportunity to learn, grow, and thrive.

This year, the Board approved YK1's updated Strategic Plan, continued to advocate on issues such as Jordan's Principle funding and inclusive schooling, supported the implementation of additional student supports, and remained engaged with our school communities through school visits, meetings, events, and regular communication with families. We were also proud to support initiatives such as the Home Base Stabilization Education Program (STEP) and to hear directly from student leaders throughout the district.

While much of a school board's work happens behind the scenes, our focus has always been on creating the conditions for student success. Whether through advocacy, governance, strategic planning, or community engagement, every decision has been made with students at the centre.

As Chair, I want to thank my fellow trustees for their dedication, thoughtful leadership, and countless volunteer hours over the past four years. I also want to thank YK1 staff, Parent Advisory Committees, community partners, families, and students for your support, feedback, and trust. The accomplishments of this district are the result of many people working together toward a common goal.

Over the past four years, we have seen firsthand the remarkable potential of our students, the dedication of our staff, and the strength of our community. As we conclude this term, we remain inspired by YK1's mission to provide every student with the education required for a life of learning. We are grateful for the opportunity to have served and look forward to seeing the next generation of learners continue to grow, succeed, and shape the future of our community.

Thank you for allowing us to serve.

MESSAGE FROM YK1'S SUPERINTENDENT



SHIRLEY ZOUBOULES

SUPERINTENDENT / CEO, YK1

“Together, we continue to build a district worthy of the children it serves.”

It is my pleasure to present the 2025-2026 Year in Review for Yellowknife Education District No. 1. This report reflects the countless ways our students, staff, and schools brought YK1's commitment to education to life this year.

Ensuring students have the supports they need, both inside and beyond the classroom, was central to our work. Jordan's Principle funding remained essential to many of those supports, and the district worked closely with government partners to keep these services in place. When the Government of the Northwest Territories announced its Support Assistants Initiative, YK1 moved quickly to apply for bridge funding so that student needs would continue to be met without interruption.

As the Board renewed YK1's Strategic Priorities and set 14 desired states to guide them, our focus turned to putting that direction into practice. Over the year we began translating the desired states into concrete action plans, and beginning in the fall of 2026 each school's improvement plan will align directly to them - giving principals and teachers a clearer, shared roadmap anchored in YK1's mission of educating for life.

Across our schools, learning came alive in and out of the classroom. We advanced the phased implementation of the NWT-adapted Grades 1-3 curriculum and supported teachers through dedicated Strengthening Teacher Instructional Practices (STIP) days.

Culture-based and land-based learning remained at the heart of the YK1 experience, with students heading out on the land through the Dene Kede curriculum - from Muskrat Camp (Dzǫ) to traditional games, dog sledding, and Indigenous Languages Month challenges. Our students also shone beyond the classroom - more than 100 YK1 athletes competed at the Arctic Winter Games, teams earned banners in volleyball, basketball, and hockey, and students staged spring concerts and gave back through events like Music for Mental Health and Relay for Life.

Funding was announced this year for the Home Base Stabilization Education Program (STEP), which began working with students in fall 2026 at the Home Base Youth Centre. Developed jointly by Home Base, Yellowknife Catholic Schools, and YK1, STEP sees up to 12 youth work with two teachers on individualized plans, combining counselling, system navigation, and cultural experiences with work on literacy, numeracy, or courses toward graduation - helping motivated youth re-engage in school with the supports they need.

None of this happens without safe, functioning schools, and our aging facilities presented real challenges this year - from failing water lines at Mildred Hall School to a flooding classroom at École William McDonald Middle School, alongside accessibility audits and sustained work to keep drinking water safe. Three capital improvement projects were approved for planning, and rather than reacting to facility issues, YK1 is moving toward a preventive approach.

I extend my sincere thanks to the YK1 Board of Trustees, our dedicated staff, and the families and community members who support our schools each day.

YK1 STRATEGIC PRIORITIES

Strategic Plan 2021-2027 | Educating for Life



We believe in and respect the diversity, identity and growth of all learners.

Following the spirit of reconciliation, we at YK1 support the growth of all learners as capable people by attending to their distinct learning needs, wellness, aspirations, interests, diverse culture, and lived experience with care.

The YK1 Board acknowledges that trust and confidence occur when the education system responds proactively to the needs of local stakeholders.

INDIGENOUS LANGUAGE AND CULTURE

Honour and celebrate Indigenous language and culture for all learners.

Attending to Indigenous Language and Culture refers to honouring and celebrating Indigenous language and culture for all learners:

- Create a welcoming environment for all learners.
- Integrate an Indigenous approach to education.
- Strengthen Indigenous language instruction.

LEARNING

Ensure inclusive, equitable and authentic learning experiences.

Attending to Learning refers to ensuring inclusive, equitable and authentic learning experiences:

- Engage learners through meaningful and innovative teaching and learning practices.
- Strive for excellence.
- Celebrate the diversity of all learners.

WELLNESS

Build relationships and cultivate a culture of holistic wellness.

Attending to Wellness refers to cultivating a culture of holistic wellness:

- Recognize the importance of relationships in learning.
- Foster and promote personal wellness.
- Create healthy, safe and caring learning environments.

COMMUNITY

Foster critical understanding of local, national and global issues.

Attending to Community refers to fostering critical understanding of local, national and global issues:

- Inspire and pursue critical thinking through innovative and sustainable practices.
- Embrace diversity and encourage empathy to promote global citizenship.
- Model and encourage ethical leadership, and engage in opportunities for service learning.

FOURTEEN ELEMENTS TO PROVIDE ASSURANCE

These desired states were developed in collaboration with Knowledge Keepers, YK1 staff, parents, students, community members and the YK1 Board.

WITHIN THE INDIGENOUS LANGUAGE AND CULTURE PILLAR

1. YK1 board, educators and leaders will embed the Truth and Reconciliation Calls to Action into their learning environments.
2. Educators and leaders will proactively weave Indigenous ways of knowing, being, voice, language, and culture into their environments.
3. YK1 board, educators, leaders, and students will work together to create welcoming environments that value Elders and Knowledge Keepers, collaborating as guides in learning.

WITHIN THE LEARNING PILLAR

1. All YK1 students will be encouraged to explore their aspirations and achieve to their fullest potential.
2. The YK1 Board, educators, students, Knowledge Keepers, and leaders establish, promote and sustain inclusive learning environments where diversity, unique skills, and experiences are embraced. Every student is welcomed, cared for, respected and safe.
3. Educators and leaders will use responsive assessment strategies to gather authentic evidence of what a student knows, understands, and can do. Educators, students and leaders will use this evidence to inform practice to support teaching and learning.
4. Educators and leaders bring care, culturally sustaining practices and competence to all their interactions; care with all stakeholders, both within and beyond their buildings, and competence evidenced by research-based practice and consistent professionalism.
5. Educators and leaders will foster the curiosity of learners, encouraging risk-taking in their learning environment. Students will have opportunities to collaborate, problem solve, review, rehearse, think critically, self-reflect, create and develop effective communication strategies in an authentic learning environment.

WITHIN THE WELLNESS PILLAR

1. Students will develop ways to identify and communicate their emotions, guiding them to advocate for their own wellness and make good decisions.
2. YK1 Board, staff and students will create safe connections where students feel celebrated, accepted, safe to make mistakes, able to pursue their interests and empowered to self-advocate and have fun in school.
3. Students are supported by educators who believe in their aspirations and well-being, ensuring they have a voice in their learning.

WITHIN THE COMMUNITY PILLAR

1. YK1 Board, educators and leaders will foster opportunities to encourage connection and belonging, building a sense of community and to engage in sustainable practices.
2. Educators and leaders will foster opportunities for learners to develop critical thinking skills by engaging with diverse perspectives and demonstrating empathy through classroom, community, and global learning opportunities.
3. YK1 Board, educators, and leaders will invite and welcome families, Elders, Knowledge Keepers, and community members to collaborate on Acts of Reconciliation.

YK1 BOARD OF TRUSTEES

Seven publicly elected trustees serve for a four-year term, providing governance and strategic leadership for Yellowknife Education District No. 1. Working together with Administration, the Board establishes the District's vision and priorities, oversees policy and financial stewardship, and advocates for high-quality public education on behalf of students, families, and the broader community.

Throughout the year, trustees attend regular Board and Committee meetings, engage with Parent Advisory Committee Chairs (PAC Chairs) as well as Yellowknife Members of the Legislative Assembly (MLAs), participate in school and community events, and advocate for education and the needs of YK1 students at municipal, territorial and national levels.



FROM LEFT: Allan Shortt, Vice Chairperson • Barbara Bell, Chairperson • Terry Brookes, Trustee • Tina Drew, Trustee • Michelle Peters, Trustee • Jason Snaggs, Trustee • David Wasylciw, Trustee

2025-2026 BOARD HIGHLIGHTS

Throughout the 2025-2026 school year, the Board of Trustees continued to provide governance, oversight, and advocacy in support of student success across YK1. Trustees approved the updated Strategic Plan, advocated for sustainable student supports through ongoing work related to Jordan's Principle, supported the development of the Home Base Stabilization Education Program (STEP), and engaged with student leaders across the district to strengthen student voice in Board decision-making.

The Board also approved the 2026-2027 operating budget, completed annual Board and Superintendent evaluations, and participated in governance and professional learning opportunities through the British Columbia School Trustees Association (BCSTA) Trustee Academy and Education Leaders meetings.

STANDING COMMITTEES

- Committee of the Whole
- Finance
- Audit
- Facilities
- Policy and Governance
- Public Engagement and Advocacy

ADVISORY COMMITTEES

- NWTTA Teacher/Board Advisory (TBAC)
- USW/Board Advisory (USBAC)
- NWTTA Negotiations
- USW Negotiations

ABOUT YK1

Who we are, and who leads the district

Yellowknife Education District No. 1 (YK1) has served students in Yellowknife since 1939. It is the largest education district in the Northwest Territories.

YK1 runs six public schools in Yellowknife, from Junior Kindergarten to Grade 12, and serves about 2,200 students. Families can choose English or French Immersion, along with other French programs, and every school offers Indigenous language classes and land-based learning. YK1 also provides superintendent services and staff to K'àlemi Dene School in Ndilǫ and Kaw Tay Whee School (now K'àtehwhì Nıhtł'èkǫ̀) in Dettah. These schools are not YK1 schools; each has its own board, the Ndilǫ District Education Authority and the Dettah District Education Authority.

About 324 staff work at the district office and in YK1, Ndilǫ and Dettah schools, as teachers, educational assistants, support staff and leaders.

Seven trustees, elected by Yellowknife residents for four-year terms, set the district's direction, policies and budget. The Superintendent/CEO leads the district day to day.

OUR MISSION

Yellowknife Education District No. 1, in partnership with family and community, will provide all students with the education required for a life of learning.

OUR MOTTO

Educating for Life!

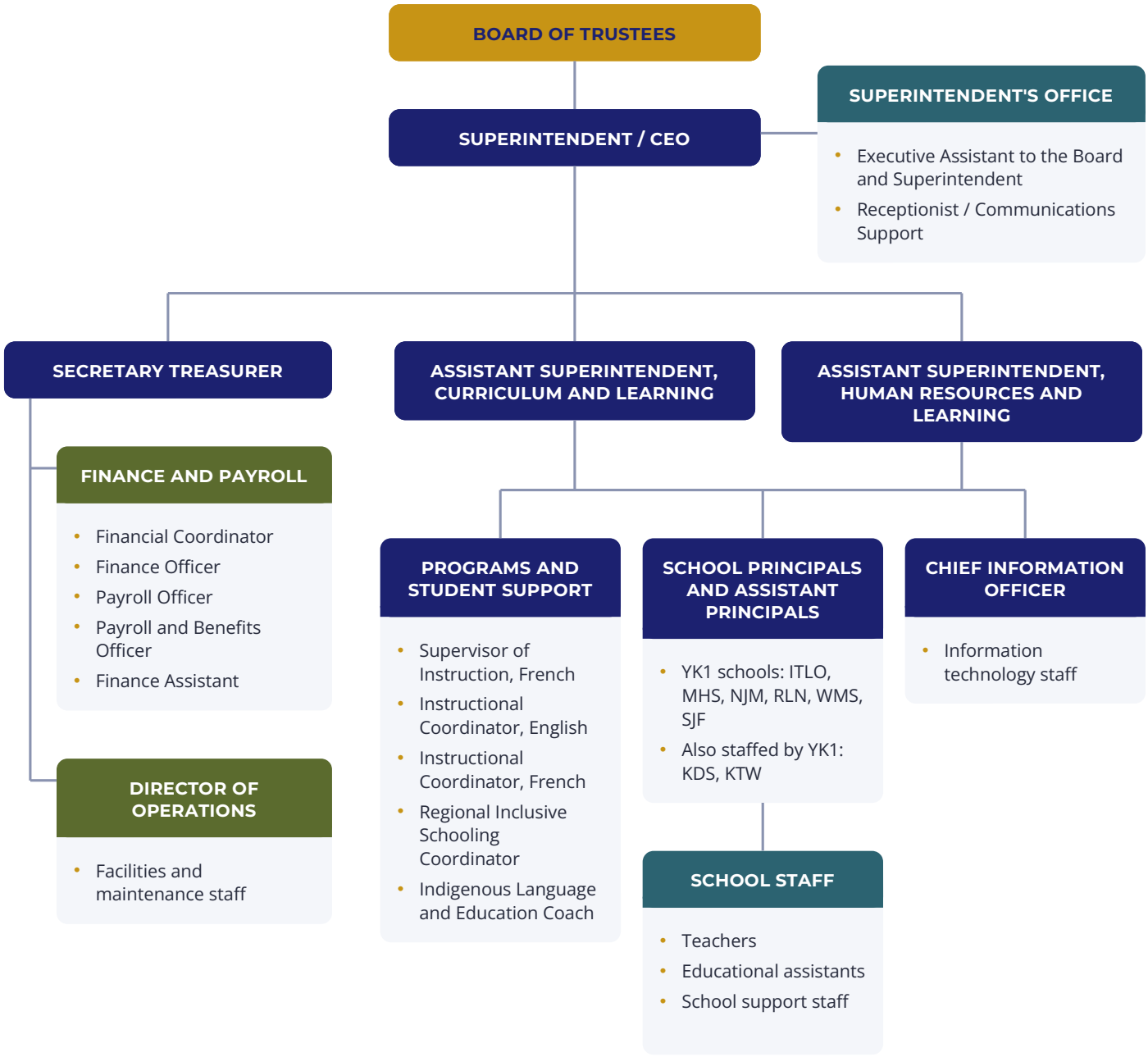
1939	ESTABLISHED
87	YEARS IN OPERATION
6	SCHOOLS IN YELLOWKNIFE

SENIOR ADMINISTRATION

NAME	ROLE
 **Shirley Zouboules**	Superintendent / CEO
 **Landon Kowalzik**	Assistant Superintendent, Human Resources and Learning
 **Graham Arts**	Assistant Superintendent, Curriculum and Learning
 **Lisa Vass**	Secretary Treasurer
 **Anabelle Paulson**	Chief Information Officer and Senior Network Administrator, Technology Services
 **Jordan Martin**	Director of Operations

ABOUT YK1 CONTINUED

ORGANIZATIONAL CHART



K'àlemi Dene School (KDS) in Ndilǫ and Kaw Tay Whee School (KTW) in Dettah are governed by the Ndilǫ District Education Authority and the Dettah District Education Authority. YK1 provides superintendent services and staff to both schools.

SCHOOLS OVERVIEW

The following highlights the unique programs and offerings at each school for the 2025-2026 school year.

FAST FACTS

2,215	121	86	4	6	136	281
ENROLMENT	TEACHERS	EA STAFF	LANGUAGES	SCHOOLS	GRADUATES (2026)	FIELD TRIPS

CARD COLOURS SHOW GRADE RANGE

JK-5 JK-8 6-8 9-12



École Įtł'ǫ̀ (ITLO)

JK-5 | 100% FRENCH IMMERSION

ENROLMENT: 366

PROGRAMS + OFFERINGS

- 100% French Immersion learning environment
- Students learn in a fully inclusive setting that welcomes and builds success for all
- Early literacy program
- French culture camps
- Indigenous language and culture programming and camps
- Music
- Physical Education & extra-curricular activities

2025-2026 HIGHLIGHTS

- $2,000 raised for the NWT SPCA
- First community basketball event
- Grade 4 Mini Cagers champions
- French Education Leader of the Year
- Spruce salve-making
- Darrell Chocolate art workshop
- Northern and Inuit Games guest
- Traditional Games Championship
- PAC-funded lunchtime fiddle club
- Yellowknife Music Festival



N.J. Macpherson School (NJM)

JK-5 | ENGLISH

ENROLMENT: 334

PROGRAMS + OFFERINGS

- Core French language option
- Integrated programs to support, recognize, and develop positive behaviours
- Student leadership opportunities
- Enhanced Arts classes (Drama, Music and Visual Arts)
- Grades 1-2 choir and Grades 3-5 choir
- Indigenous language and culture-based education, classroom integration and camp experiences
- Physical Education, extra-curricular sports and clubs

2025-2026 HIGHLIGHTS

- Dechinta Buddies evacuee drive
- Black History Month illustration exhibition
- YK1 Hide Camp and family BBQ
- Residential Schools Monument choir
- Wìlìideh Bingo family night
- Volunteer-run winter concert
- National Prime Minister's Award recipient
- Grade 5 Mini Cagers titles
- YK Music Festival Gold Standard
- 440 Squadron airport tour

SCHOOLS OVERVIEW CONTINUED



Mildred Hall School (MHS)

JK-8 | ENGLISH

ENROLMENT: 301

PROGRAMS + OFFERINGS

- JK-Grade 8 English & Birchbark Discovery Centre
- Core French or Wıìlıìdeh language options
- Integrated programs to support, recognize, and develop positive behaviour
- Early literacy programs
- Music, Band, and Choir
- Exploratory Program (Grades 5-8): outdoor education, woodworking, technology, foods, keyboarding, mountain bike riding, skiing
- Indigenous language and culture-based education
- Extra-curricular sports and clubs

2025-2026 HIGHLIGHTS

- Skills NWT cardboard boat races
- Prince of Wales Northern Heritage Centre expansion ribbon-cutting
- Books and Bread literacy event
- Human History Museum exhibit
- YK Film Festival student screening
- Grade 7 land day
- Elders at Trapping Camp
- Grades 1-7 Camp Week
- Traditional Games Day
- Grade 7 zines shared district-wide



Range Lake North School (RLN)

JK-8 | ENGLISH

ENROLMENT: 206

PROGRAMS + OFFERINGS

- JK-Grade 8 English, Grade 7 Post-Intensive French
- Integrated programs to support, recognize, and develop positive behaviour
- Technology program with curriculum integration
- Fine Arts programs for all students (music, band, art)
- Indigenous language and culture-based education
- Forest and Nature school programming
- Extra-curricular sports and clubs
- Access to school ground green space and sustainable living projects

2025-2026 HIGHLIGHTS

- MusiCounts Tech Lab grant
- Literacy Night with author Erika Nyssonen
- Traditional Games partnership with ITLO
- Family Fun Night
- Alumni community concert
- Thrills in the Hills fun run
- SJF band and Spring Culture Day
- Student-built fur-trade simulation
- Orange Shirt Day drumming
- Rock Your Mocs



École William McDonald Middle School (WMS)

GRADES 6-8 | TRIPLE-TRACK LANGUAGE OPTIONS

ENROLMENT: 329

PROGRAMS + OFFERINGS

- Grades 6-8 language options: English, French Immersion, Intensive French (Grade 6) and Post-Intensive French (Grades 7-8)
- Student leadership and community service opportunities
- Emphasis on daily physical education and student wellness
- Applied Design, Skills and Technologies (ADST): Industrial Arts, Outdoor Education, Culinary Arts, Textiles and Technology
- Music & Band
- Indigenous Language and Education
- Wildcats Athletics Academy: Hockey, Futsal, Dance & Gymnastics

2025-2026 HIGHLIGHTS

- Boys' and girls' Jr. Cager titles
- Student MVP recognition
- Community-led caribou harvesting
- Senator Dawn Anderson visit
- Experiences Canada Québec exchange
- Black history through art
- NWT Legislative Assembly Page Program
- Three badminton division banners
- Hidden Lake canoe trip
- French public speaking contest
- Kendal Netmaker speaker event
- Dog sledding at Beck's Kennels
- WAMP-sponsored YK Film Festival trips
- Red Dress Day observance
- Holiday Craft Market: 15+ vendors
- Student breakfast with Minister Cleveland

SCHOOLS OVERVIEW CONTINUED



École Sir John Franklin High School (SJF)

GRADES 9-12 | FRENCH IMMERSION AND ENGLISH

ENROLMENT: 679

PROGRAMS + OFFERINGS

- Grades 9-12 English and French Immersion, Grades 9-12 Post-Intensive French, Grades 9-12 Wìlìideh Yatìì
- Programming to meet the needs of students as they prepare for post-secondary studies, apprenticeships, or the workplace
- Dynamic Arts programs (Band, Choir, Drama, Music and Visual Arts)
- Extra-curricular and sports activities (with many travel opportunities)
- Multi-year career planning
- An extensive trades curriculum and work experience opportunities
- Indigenous language and culture programming
- Night school and an alternative learning facility available

2025-2026 HIGHLIGHTS

- Two Skills Canada national silver medals
- RBC Best of Region honours
- 2026 Loran Scholar
- Debate nationals and NWT top speaker
- 80+ Arctic Winter Games athletes
- Legislative Assembly student presentation
- Frozen Jr.: nine performances
- Band and Choir district tour
- 10th Music for Mental Health concert
- Giant Mine Remediation learning visit
- 22nd Indigenous Honour Ceremony
- 15th Annual Career Fair
- Culture Day celebration
- Tłı̨chǫ Government graduation celebration
- French Education Leader of the Year
- Santa Claus Parade float award

ROUTE 51 LEARNING INSTITUTE

SJF ALTERNATIVE PROGRAM • 5102 51 AVE (URBANIA BUILDING)

56
STUDENTS TOOK COURSES

- Alternative high school setting with individualized instruction
- Academic subjects and graduation requirements
- Flexible schedule and attendance
- Relaxed atmosphere

YK1 ACROSS YELLOWKNIFE



1 Mildred Hall School
5408 50 Avenue | JK-8

2 École Sir John Franklin High School
4701 52 Avenue | 9-12

3 École Ịtł'ǫ̀
5700 51A Avenue | JK-5

4 École William McDonald Middle School
50 Taylor Road | 6-8

5 Range Lake North School
170 Borden Drive | JK-8

6 N.J. Macpherson School
525 Range Lake Road | JK-5

Map data © OpenStreetMap contributors.

RESULTS OVERVIEW

A high-level summary of YK1 student achievement in 2025-26 across territorial and district assessments.

FOUNDATION SKILLS ASSESSMENT • GRADES 4 & 7

% of students On Track or Extending (2025-26)

82%	88%	85%	78%
Grade 4 Literacy	**Grade 7** Literacy	**Grade 4** Numeracy	**Grade 7** Numeracy

Most YK1 students met or exceeded expectations in literacy and numeracy at both grade levels.

DIPLOMA EXAMS • GRADE 12 (2024-25)

YK1 % Acceptable (Alberta % shown below)

100%	90.3%	100%	90.7%
English 30-1 Alberta 98.6%	**English 30-2** Alberta 97.0%	**Math 30-1** Alberta 94.7%	**Math 30-2** Alberta 92.5%

Every YK1 student who wrote English 30-1 or Mathematics 30-1 met the acceptable standard, above the Alberta rate. In English 30-2 and Mathematics 30-2, about 9 in 10 YK1 students met the standard, slightly below the Alberta rate.

GRADE 10 ASSESSMENTS & DELF

% Proficient or Extending (2024-25)

78%	60%
Grade 10 Literacy	**Grade 10** Numeracy

DELF - FRENCH PROFICIENCY

YK1 offered the DELF B2 exam for the first time. 36 of 38 Grade 12 French Immersion students earned this international French language certification.

Due to reporting timelines, some 2024-25 results are the most recent data available. 2025-26 was the last year NWT students wrote Alberta diploma exams; June 2026 results were not yet available at publication.

INDIGENOUS LANGUAGE AND EDUCATION

YK1 respectfully acknowledges that it lives and works on Chief Drygeese Territory in the Akaitcho region, the traditional territory of the Yellowknives Dene First Nation.

Indigenous Language and Education (ILE) continued to be a district-wide priority at YK1 in 2025-26, guided by four commitments:

01 **Honour and celebrate Indigenous language and culture for all learners**

02 **Create a welcoming environment for all learners**

03 **Integrate an Indigenous approach to education**

04 **Strengthen Indigenous language instruction**

A DISTRICT-WIDE PRIORITY

Every YK1 school offers Indigenous language classes and is equipped with an outdoor learning space, including a wall tent and fire pit, so students and staff can build an appreciation of the land and its inhabitants. ILE programming is guided by staff representatives from each school, who meet to share ideas and bring forward priorities and concerns from their school communities.

INDIGENOUS LANGUAGE INSTRUCTION

Indigenous language instruction was offered in every YK1 school. At Mildred Hall School, Wìlìideh language instruction was offered as an alternative to Core French. At N.J. Macpherson School, Range Lake North School, École William McDonald Middle School and École Ɉtł'ǫ̀, all students attended Indigenous language classes in addition to French. At École Sir John Franklin High School, approximately 90 to 95 students were enrolled in Wìlìideh language classes.

DENE KEDE CURRICULUM INTEGRATION

This year, École William McDonald Middle School, Range Lake North School, École Ɉtł'ǫ̀ and N.J. Macpherson School centred their school-based ILE professional development on inquiry projects that explicitly link the Dene Kede curriculum to inquiry-based learning. This work was led by ECE consultants Susan Catlin, Judy Whitford and Tyler Edlinger, with staff examining Dene Kede alongside the new NWT curriculum.



MHS BIRCH SAP COLLECTING



WÌÌLÌIDEH LANGUAGE INSTRUCTION



DOG SLEDDING - RLN

INDIGENOUS LANGUAGE AND EDUCATION CONTINUED



22ND ANNUAL INDIGENOUS HONOUR CEREMONY

INDIGENOUS LANGUAGE AND CULTURE CAMPS

Cultural experience camps continued to be held each year by grade, giving students hands-on, land-based learning rooted in Dene Kede. In 2025-26, all students took part in on-the-land camps across the district:

- K Dog Sledding Camp + Dettah Winter Camp
- 1 Plant and Berry Camp
- 2 Bird Camp
- 3 Traditional Games Camp
- 4 Trapping Camp
- 5 Tree Camp - Fred Henne Territorial Park
- 6 Hide Camp
- 7 Fish Camp
- 8 Canoe Camp - pool safety + Yellowknife River to Cinnamon Island

COMMUNITY PARTNERS

Camps were delivered in partnership with community and local operators, including:

- Beck's Kennels - Kindergarten dog sledding
- B Dene Adventures in Dettah - culture, trapping and fish camps
- Narwhal Northern Adventures - Grade 8 canoe instruction
- Jackpine Paddle - canoe safety training

TRUTH AND RECONCILIATION PROGRAMMING

Staff gathered for an Indigenous Language and Education professional development day in August, featuring keynote speaker Jo Chrona on strengthening Indigenous language and cultural education through systemic change, followed by staff workshops in fish preparation, soapstone carving and storytelling.



ORANGE SHIRT DAY - WMS

SEPT 30

Each school marks September 30 with a fire-feeding ceremony and additional programming, often including an assembly and a guest speaker.

COMMUNITY SUPPORT, FUNDING AND GRANTS

Knowledge Keepers and Elders were welcomed into schools through Community Support funding, formerly known as "Elders in Schools." ILE programming was also supported by Take a Kid Trapping, the United Way Community Investment Grant, the NWT On the Land Collaborative and the MACA Youth Corps grant, along with contributions from ECE and local businesses.



GRADE 8 CANOE CAMP - WMS

INDIGENOUS LANGUAGE AND EDUCATION CONTINUED

OBSERVANCES AND AWARENESS DAYS

- National Day for Truth and Reconciliation / Orange Shirt Day - all schools; drumming by the Betsina family at Range Lake North and a ceremony with Leroy, Frederick and Brent Betsina at École William McDonald Middle School.
- Rock Your Mocs - Mildred Hall, Range Lake North and École William McDonald Middle School.
- Indigenous Languages Month - daily Wıìlıìdeh Yatıì word challenge at École Sir John Franklin High School; district-wide dog-sledding prizes; Muskrat Camp (Dzǫ) for Grade 4; games and storytelling for Grade 9.
- Red Dress Day / MMIWG2S awareness - activities at École Sir John Franklin High School and a Faceless Dolls Project at École William McDonald Middle School, in partnership with the ILE Committee.
- Moose Hide Campaign Day - observed at École Sir John Franklin High School.

GUEST SPEAKERS AND KNOWLEDGE KEEPERS

- Mme Cailey - spruce salve-making session sharing traditional plant knowledge (École Įtłʼǫ̀).
- Darrell Chocolate - NWT Indigenous artist; painting workshops and artist-in-residence work with K-5 students (École Įtłʼǫ̀).
- Donald Kuptana (Inuvik) - shared Northern and Inuit Games knowledge (École Įtłʼǫ̀).
- Byron, Aurora and Reanna - guests at Mildred Hall School's Traditional Games Day.
- Elders and Knowledge Keepers - led Mildred Hall School's Trapping Camp and taught fish preparation, soapstone carving and storytelling in Dëne Sųłıné and Wıìlıìdeh at Range Lake North School.

CELEBRATIONS AND CEREMONIES

- École Sir John Franklin High School held its 22nd Annual Indigenous Honour Ceremony.
- A Tłįchǫ Government Graduation Celebration recognized eligible students at École Sir John Franklin High School.
- YK1's Hide Camp was hosted at N.J. Macpherson School with a closing family BBQ; École Sir John Franklin High School was invited.
- Traditional Games Championships saw École Įtłʼǫ̀ participate for a second year and Range Lake North pair with École Įtłʼǫ̀ to field two teams.
- The N.J. Macpherson School choir sang O Canada at the consecration of the Residential Schools Monument.

SACRED FEATHER INDIGENOUS STUDENT AWARDS

Presented annually by the YK1 Board of Trustees, the Sacred Feather Indigenous Student Awards recognize Indigenous students who model strength and commitment in pursuing their personal education paths. Initiated as a meaningful contribution to reconciliation, recipients are selected by an awards committee from nominees attending a YK1 school. Students are nominated by their educational community for exemplary leadership, honour, courage and commitment to their own education path. In 2025-26, 8 students received the award.

STUDENT LEADERSHIP AND MENTORSHIP

With support from NWT On the Land funding, a former YK1 student took part in an informal mentorship, spending time learning traditional skills from local Knowledge Keepers and Elders.



MHS FISH CAMP



WMS TRADITIONAL GAMES



MHS HIDE PREPARATION

FRENCH PROGRAMS

YK1's French programs continued to provide quality learning experiences for students in 2025-26.

In 2025-26, approximately 1,487 students were learning French at YK1 through French Immersion, Intensive French, Post-Intensive French and Core French - building French language skills and working toward a functional level of bilingualism by the end of Grade 12.

FRENCH IMMERSION

Offered at École Ɉtł'ǫ̀ (JK-Grade 5), École William McDonald (Grades 6-8) and École Sir John Franklin (Grades 9-12), In 2025-26, 652 students were enrolled, and 38 Grade 12 students earned Bilingual and Immersion Certificates.

INTENSIVE AND POST-INTENSIVE FRENCH

At École William McDonald, Grade 6 students new to French learned through the Neurolinguistic Approach, with up to 70% of instruction in French during the first half of the year and up to 25% later. 39 students took part. Post-Intensive French continued at Range Lake North (Grade 7), École William McDonald (Grades 7-8) and École Sir John Franklin (Grades 9-12), with up to 230 hours of French learning each year. 162 students were enrolled.

CORE FRENCH

Available in English-track programming from Grades 1-12, Core French developed basic communication skills and exposure to French cultures. Most Grade 5 students also took part in Pre-Intensive French camps. 634 students were enrolled.



FRENCH IMMERSION - EARLY LEARNING



EXPERIENCES CANADA EXCHANGE - QUÉBEC



CABANE À SUCRE - TIRE SUR LA NEIGE



CONCOURS D'ART ORATOIRE - CPF

HIGHLIGHTS 2025-26

- Mme Gabrielle Samson was named French Teacher of the Year and Mme Sonia Longchamps was named French Education Leader of the Year by Canadian Parents for French (CPF).
- Grade 8 French Immersion students at WMS travelled to Québec and hosted their Experiences Canada exchange partners in Yellowknife.
- Students took part in the CPF Concours d'art oratoire, a public speaking competition, and the French for the Future language forum.
- Performances, reading buddies and cabane à sucre activities connected students with francophone language and cultures.
- DELF was offered for the first time, with staff trained to deliver it. 36 of 38 Grade 12 French Immersion students earned the DELF B2.

STUDENT SUPPORT SERVICES

Inclusive schooling continues to be a priority for YK1.

STUDENT SUPPORT SERVICES

During the 2025-2026 school year, Student Support Services at YK1 continued to support a wide range of learners, ensuring that students of all abilities are welcomed as full participants in their home schools. A variety of programming options assist YK1 schools in meeting individual student needs, including regular programming with accommodations, Student Support Plans, and Individual Education Plans (IEPs).

INCLUSIVE EDUCATION AND PROGRAM SUPPORT

Program Support Teachers remained integral members of their school leadership teams, working alongside classroom teachers to develop instructional strategies and coordinate supports for students. Guided by the district's Regional Inclusive Schooling Coordinator, each school's support team met regularly to problem-solve with teachers and families and to ensure that every student's plan was reviewed and adjusted throughout the year. This year, YK1 continued its shift toward competency-based IEPs aligned with the renewed NWT curriculum, with a focus on strength-based goal setting developed together with students and their families.

EDUCATIONAL ASSISTANTS AND JORDAN'S PRINCIPLE

Educational Assistants continue to play an essential role in meeting the instructional and personal needs of students. For several years, federal Jordan's Principle funding paid for many support positions for Indigenous students. When that funding ended at the start of 2025-26, YK1 had to eliminate 79 support positions. The GNWT then announced its Support Assistants Initiative, and YK1 moved quickly to secure this bridge funding so student needs would continue to be met. The Board continues to advocate for long-term, sustainable funding, including a February 2026 letter to federal ministers written jointly with Yellowknife Catholic Schools.

PARTNERSHIPS AND GROWTH

As in past years, this work depends on strong partnerships - with families, with health and community agencies, and with specialists who help our teams meet the diverse and changing needs of students. The steady growth in accommodations and support plans across the district reflects a continued, district-wide responsiveness to the full range of student strengths and needs.



WELLNESS MENTORS AT SJF

ALL SIX SCHOOLS WORKING TOWARD DEDICATED WELLNESS SUPPORT

MENTAL HEALTH AND WELLNESS

Student wellness remained central to this work. Through the district's School-Based Mental Health and Wellness program, Wellness Mentors offered mental-health promotion and early-intervention programming in our schools - including the Fourth R and healthy relationships programs, restorative and sharing circles, and small-group social-emotional skill building. YK1 worked toward ensuring that all six schools have dedicated wellness support. Students with more complex needs were further supported through assistive technology and through healing and counselling services that address social, emotional, and behavioural needs, including those connected to the legacy of residential schooling.

5 WELLNESS MENTORS FOCUS ON:

- Social-emotional wellness
- Healthy communication
- Regulation skills
- Proactive wellness strategies
- Connections to counselling services when needed

INFORMATION TECHNOLOGY SERVICES

Technology is integrated across YK1 classrooms to deepen learning, support collaboration and connect students with the wider world.

COMPUTERS IN OUR SCHOOLS

Each YK1 school is equipped with mobile Chromebook carts for student use, and one fixed PC computer lab is located at the high school. The District also has 150 iPads used for assistive technology. Students learn how to care for tablets, computers and laptops.

OTHER TECHNOLOGY HARDWARE

Most classrooms have a projector, and many have document cameras for displaying books, projects and examples of work. École Ịtł'ǫ̀ has interactive whiteboards in each classroom and most learning spaces.

GOOGLE WORKSPACE FOR EDUCATION

YK1 is a Google Workspace for Education district. Teachers and students use its tools to create, share, research and submit work, while Google Classroom helps students track assignments, readings and important dates. Students also learn safe email practices, document editing and how to create bibliographies and works cited lists.

OTHER TECHNOLOGY SOFTWARE

District software licences expand learning across subjects. Online and desktop tools support areas including Chemistry, Biology, Numeracy, Literacy and Inclusion, giving students and staff additional ways to explore concepts and support classroom learning.



EVERYDAY LEARNING



IPADS IN THE CLASSROOM



ROBOTICS AND CODING AT RANGE LAKE NORTH SCHOOL

ARTIFICIAL INTELLIGENCE AND EDUCATION

Students are being introduced to Artificial Intelligence (AI) in age-appropriate ways, with a focus on responsible use and critical thinking. YK1 is committed to ensuring AI enhances the role of teachers while keeping human connection and relationships fundamental to student learning and success.

NETWORK AND INFRASTRUCTURE

Over the past two years, YK1 has invested in modernizing network infrastructure, replacing aging equipment across schools and the District Office to improve reliability, performance and security. These upgrades help the network meet the demands of technology-rich classrooms and district-wide digital services.

A phased move to cloud-based authentication, file access and secure backups is also helping minimize service disruptions. Student and staff access is more robust and available on demand across locations and devices, supported by a strong approach to user and data security.

As servers reach the end of their service lives, their functions are moved to the cloud. This reduces hardware costs and allows staff time to be directed toward other technology priorities, including user support.

PROFESSIONAL DEVELOPMENT

Embedded, ongoing and collaborative learning strengthens teaching and student success across YK1.

The YK1 Board of Trustees' strategic goals provided direction for this year's Professional Development planning. Yellowknife Education District No. 1 supports the idea that professional development needs to be embedded, ongoing, collaborative, and include action research, allowing PD to reach as many teachers and students as possible across the district.

Professional development in 2025-26 was organized under YK1's four strategic pillars: Indigenous Language and Culture, Learning, Wellness, and Community. Educators took part in up to two administrative in-service days plus Strengthening Teacher Instructional Practices (STIP) time, with one dedicated day for NWT Curriculum Renewal training.

ACADEMIC ACHIEVEMENT

- NWT Curriculum Renewal implementation (Grades 1-3)
- Content area literacy
- Comprehension strategies
- Best practices in Math
- Assessment for learning, including competency-based approaches

~70 HOURS OF PROFESSIONAL DEVELOPMENT

STUDENT SUCCESS INITIATIVE: COMPETENCY-BASED TEACHING AND LEARNING (K-8)

This district-wide initiative supported professional growth in inclusive, competency-based literacy and numeracy instruction, strengthening teacher pedagogical content knowledge and supporting professional learning communities in which school teams collect authentic evidence of student learning to inform responsive instruction. The initiative provided approximately 70 hours of professional development, with consultants delivering:

- Math and Literacy Residencies (English and French, Grades 3-8)
- JK-K Collaborative Study Group - collaborative time for JK/K teachers to support play-based pedagogy and curriculum renewal
- JK-4 NOW Play Project (Northern Oral Language and Writing Through Play)
- Neurolinguistic Approach with an outside consultant (French and Wıìlıìdeh)
- Inclusive Pedagogies in Secondary



COLLABORATIVE LEARNING



FISH PREPARATION

PROFESSIONAL DEVELOPMENT CONTINUED

INTEGRATING INDIGENOUS LANGUAGE AND CULTURE INTO THE CLASSROOM (K-12)

Two district Indigenous Language and Education professional development days supported land- and culture-based learning, including the August PD day featuring keynote speaker Jo Chrona on strengthening Indigenous language and cultural education, followed by staff workshops in fish preparation, soapstone carving, and storytelling.

INCLUSIVE EDUCATION

- Restorative Practices training for all staff, offered throughout the year
- Inclusive Curriculum Delivery, for Program Support Teachers, teachers, and administrators where possible
- Education Program Planning with the new curriculum, for Program Support Teachers (fall/winter)
- ICB IEP training for Regional Inclusive Schooling Coordinators (RISCs), Program Support Teachers, and teachers (fall)
- Supporting Dysregulation training for Program Support Teachers, teachers, Educational Assistants, and administrators, offered throughout the year
- Implementing Inclusive Practices, led by consultant Shelley Moore, for RISCs and others (fall/winter)
- Ongoing Support for Inclusive Practices (High School specific), offered in winter

PROFESSIONAL LEARNING FOR INSTRUCTIONAL LEADERS

- Worked with Adelee Penner to strengthen alignment between school goals and District priorities.
- Took part in the NWT Educators' Conference, with some school administrators and teachers presenting.
- All staff attended keynotes by Jo Chrona (educator, scholar and author of Wayi Wah! Indigenous Pedagogies: An Act for Reconciliation and Anti-Racist Education), Richard Van Camp (Indigenous author and storyteller) and Dr. Astrid Kendrick (researcher on compassion fatigue and burnout in educators).



SOAPSTONE CARVING

“When we use the word ‘learner’ we include children and adults alike. We are all learners.”

YK1 STRATEGIC PRIORITIES

COMMUNITY CONNECTIONS

YK1 was pleased to support, participate in, and contribute to the Yellowknife community throughout the 2025-26 school year through partnerships, community events, and student engagement.

2025-26 HIGHLIGHTS

- Community partnerships enriched learning across the district. Organizations such as Ecology North, the NWT Literacy Council and the Prince of Wales Northern Heritage Centre supported environmental education, literacy initiatives and student showcases, while Elders, artists and Knowledge Keepers shared expertise through land-based learning, cultural programming and classroom experiences across all schools.
- The Yellowknife Trade Show showcased YK1 programs and connected the district with families and community members, with approximately 600 books distributed to families.
- The annual Hide Camp brought together students, families, Elders, community partners and the public for several days of land-based learning, culminating in a free barbecue and live performance by Indigenous musician Leela Gilday.
- Students engaged directly in governance: the SJF Social Studies Club presented to the Legislative Assembly on Heritage Fund spending; WMS Grade 7 students presented to Yellowknife City Council on rezoning and equitable housing; and students took part in the Legislative Assembly Page Program.
- Students represented YK1 across the region through the Arctic Winter Games in Whitehorse, the NWT Traditional Games Championships and the Yellowknife Music Festival.
- Students represented YK1 on the national stage through Skills Canada - earning silver medals in Photography and Video Production plus the RBC Best of Region Award - and debate club. At the CSDF National Championships in Truro, Nova Scotia, an SJF student was named the NWT's top speaker and two SJF debaters ranked in the national Top 20.
- Schools supported local organizations and families across the Northwest Territories through food drives, donation campaigns and volunteer initiatives.
- YK1 joined community celebrations including the Yellowknife Pride Parade and the Yellowknife Santa Claus Parade, where SJF's float earned the Roland Gosselin Award.
- Funding was announced for the Home Base Stabilization Education Program (STEP), developed with housing, wellness, cultural and education partners to provide coordinated supports for youth with complex needs. STEP began working with students in fall 2026.



SJF OPEN HOUSE



SJF AT THE LEGISLATIVE ASSEMBLY



NWT TRADITIONAL GAMES CHAMPIONSHIPS



HOME BASE STEP PARTNERSHIP

THANK YOU, YELLOWKNIFE

YK1 extends sincere thanks to the businesses, organizations, Elders, artists, Knowledge Keepers, volunteers, families and community members whose generosity enriched learning throughout the year. Our students continue to benefit from home, school and community working together in support of education.

EMPLOYEE RECOGNITION

YK1 is grateful for the talent, dedication and care our employees bring to students and schools every day.

LONG-TERM SERVICE RECOGNITION

YK1 is proud to recognize the following staff members for their years of dedicated service to students and Yellowknife Education District No. 1.

5 YEARS

Abigail David
Alice Evans
Alison Ryan
Amber Vance
Ashley West-Prall
Bernie Jennings
Bethany Geraci
Chandler Macconnell
Chris Walker
Dale Bouchard
David Danh
Diana Reed
Harriet Moyo
Kodi Bauldry
Leigh Hunter
Megan Miller
Sarah Burton
Sean Robson
Seth Wollen
Tessa Elliott
Tracey Maclean
Tyler Craig
Victoria Peterson

10 YEARS

Andree Amirault
Chelsea Upton
Danika Williams
Darwin Wark
Fabien Rioux
Jeremy Kielstra
Jonelle Atagan-Okpalugo
Jordan Dowe
Kim Tran
Laura Bromley
Maude Frosst
Olivier Fortin
Shaun Doherty
Wendy Hall

15 YEARS

Annie Casson
Bridget McLeod
Evelyne Straker
Manon Radford

20 YEARS

Darren Wicks
Landon Kowalzik
Mark Kilbride
Martin Male
Ty Hamilton

RETIREES

Martin Male
Shirley Desjarlais

HONOURING YK1 EMPLOYEES

KAREN FAULKNER
Junior Kindergarten Teacher, N.J. Macpherson School. Received the Prime Minister's Award for Excellence in Early Childhood Education.

DEAN MACINNIS
Principal, École Sir John Franklin High School. Named one of the Top 10 School Principals in Canada (2026).

GABRIELLE SAMSON & SONIA LONGCHAMPS
Named French Teacher of the Year and French Education Leader of the Year by Canadian Parents for French.



CONGRATULATIONS TO LONG-TERM SERVICE EMPLOYEES

PARENT ENGAGEMENT

Throughout 2025-26, families, staff, and community members had multiple opportunities to shape District decisions.



FAMILIES CONNECTING DURING A SCHOOL OPEN HOUSE | ARCHIVE PHOTO, 2023-24

FAMILIES SHAPING DISTRICT DECISIONS

In September 2025, YK1 hosted a Stakeholder Engagement Session at Northern United Place, inviting students, families, staff, community members, and Trustees to help shape the District's updated Strategic Plan. Superintendent Shirley Zouboules also invited families and community members to share feedback on the draft 2026-2027 school calendar in January, with the approved calendar shared on the YK1 website once finalized. Parents and stakeholders were further invited to weigh in on the 2026-2027 budget at a Ratepayer Meeting and Budget Presentation hosted by the Board of Trustees, open to the public, in May 2026.

OPEN HOUSES

Schools also hosted Open Houses in the fall, as well as Junior Kindergarten and Kindergarten information sessions in the winter, giving families direct access to district and school staff as they began their child's educational journey.

PARENT ADVISORY COMMITTEES

Parent Advisory Committees continued to meet monthly at each of our schools throughout the year. Following a change adopted in 2024-25, PAC meetings are held independently of the Board of Trustees. PAC chairs met with Trustees and the Superintendent three times during the year to discuss shared priorities and insight into emergent topics such as music and arts education.



MHS COMMUNITY GATHERING

FAMILIES IN SCHOOL LIFE

School-based engagement took many forms throughout the year. Highlights included PAC-funded fiddle workshops at École Įtł'ǫ̀ that led to a new lunchtime fiddle club; MHS's Books and Bread Family Literacy Day; NJM's tea, bannock and Wìlììdeh Bingo; RLN's Family Fun Night; and WMS's parent- and staff-supported Holiday Breakfast. SJF also offered both in-person and online PAC participation throughout the year.



WMS PAC-HOSTED STAFF LUNCH

Thank you to parents, staff, and stakeholders who participated in these events and consultations to help guide decisions for the 2026-27 school year.

FINANCES 2025-2026

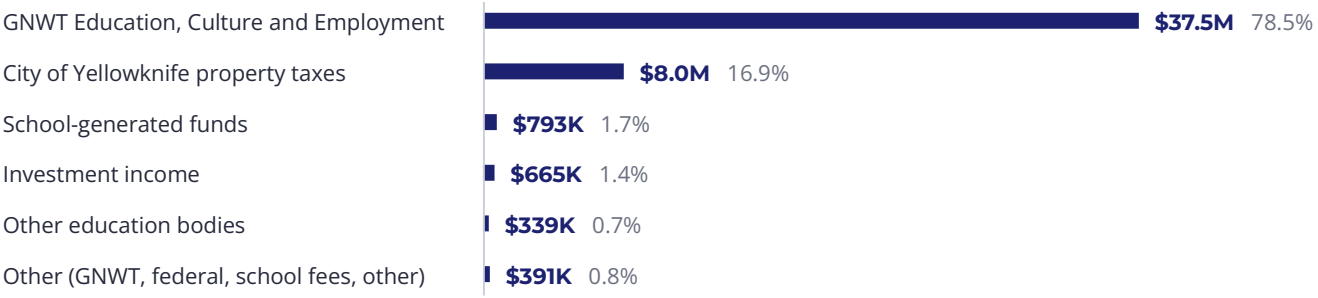
YK1's financial year runs from July 1 to June 30.*

$47.7M
TOTAL REVENUE
Down $3.5M from 2024-25

$51.4M
TOTAL EXPENSES
Including $1.1M amortization

$3.7M
OPERATING DEFICIT
Budgeted deficit: $2.2M

WHERE OUR MONEY COMES FROM



HOW YK1 IS FUNDED

Most of YK1's money comes from the GNWT Department of Education, Culture and Employment (ECE). ECE uses a formula based on confirmed enrolment from the previous school year. Property taxes collected by the City of Yellowknife for education are the second-largest source.

School-generated funds are money raised by students, staff and families at each school. They are spent at that school.

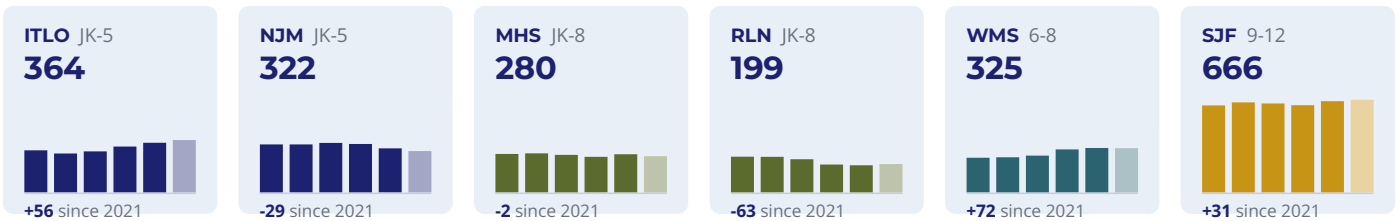
WHAT CHANGED THIS YEAR

Revenue was $3.5 million lower than the year before. Federal Jordan's Principle funding, which paid for many needed student support positions, ended at the start of 2025-26 (down $7.8 million). The GNWT stepped in with Interim Support Assistants funding, part of a $3.2 million increase from ECE. After over a decade without any changes in the rate, in 2025-26 the education property tax was increased to address ongoing budget shortfalls. The increase applied to residential and business properties, bringing revenue up by a total of $1 million.

Funding for 2025-26 was based on September 2024 enrolment of 2,105 full-time-equivalent students. However, YK1 had 2,155 students in September 2025, about 2.4% more than it was funded for.

ENROLMENT BY SCHOOL

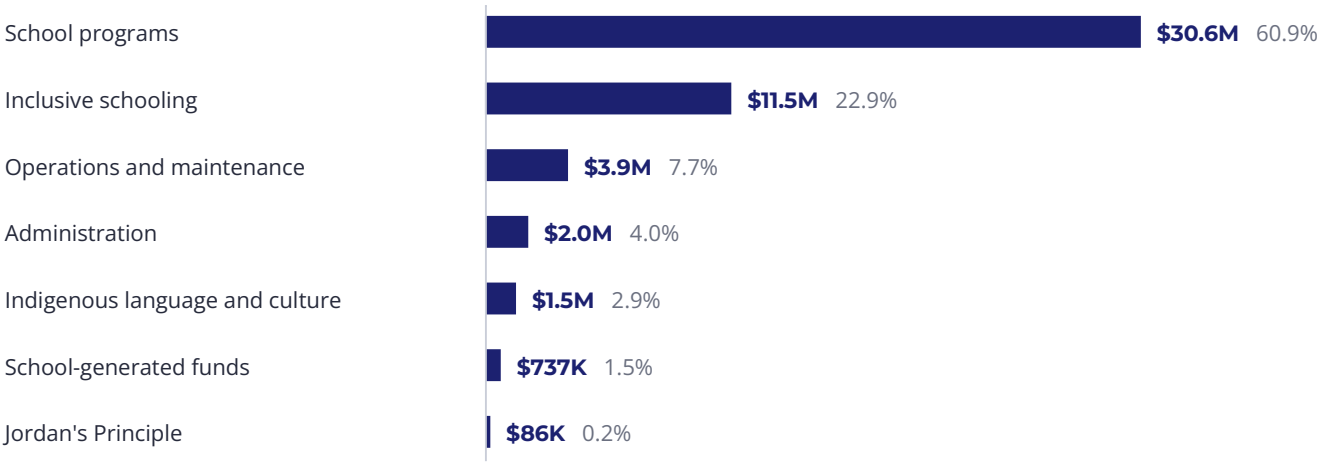
Official fall counts (full-time equivalent), 2021-2025. Lighter column: 2026 projection.



** Figures are from YK1's 2025-26 audited financial statements.*

FINANCES 2025-2026 CONTINUED

WHERE OUR MONEY GOES



Percentages exclude amortization ($1.1 million), the yearly cost of wear on buildings, vehicles and equipment.

87% **of spending (excluding amortization) went directly to schools and classrooms: school programs, inclusive schooling, and Indigenous language and culture.**

WHAT THE CATEGORIES MEAN

- **School programs:** teachers, classroom supplies and school-based costs.
- **Inclusive schooling:** support for students with diverse needs, including educational assistants.
- **Operations and maintenance:** heating, power, cleaning and repairs for school buildings.
- **Administration:** district office, finance, human resources and Board governance.

COMPARED WITH THE BUDGET

Spending was $4.3 million over budget. About $2.2 million of this was the Interim Support Assistants program, approved after the budget was set. ECE funded $1.9 million of it and YK1 funded $277,000. School-generated funds, which pay for themselves, added $0.7 million.

Most of the rest came from higher parental leave and substitute teacher costs, and from heating costs.

YEAR-END POSITION

The deficit was planned. Under the Interim Support Assistants program, ECE would take back any operating surplus left at the end of the year, so trustees approved a budget that kept those funds working in YK1 schools. The $3.7 million deficit reduced YK1's accumulated surplus from $14.8 million to $11.1 million. Most of this surplus is invested in buildings and equipment. YK1's unrestricted operating reserve fell to $265,000, about two days of operating costs, and is committed to summer repairs. YK1 also owes ECE $909,000 in unused Interim Support Assistants funding.

LOOKING AHEAD: THE 2026-27 BUDGET

$52.5M **BUDGETED REVENUE**
Up from $47.7M in 2025-26

$5.8M **INCLUSIVE SCHOOLING FUND**
One-year ECE funding for 2026-27

$0.8M **BUDGETED DEFICIT**
After $1.0M amortization

For 2026-27, ECE is providing about $5.8 million through its Inclusive Schooling Investment Fund. This funding is set one year at a time, so it is not guaranteed in future years. Funding is based on September 2025 enrolment of 2,155 full-time-equivalent students, and the education property tax requisition is about $8.1 million.

LOOKING AHEAD 2026-2027

As we look ahead to the 2026-2027 school year, YK1 remains committed to our mission of Educating for Life. Our priorities for the coming year include:

01 Aligning school improvement plans with YK1's new Strategic Plan and its 14 desired states, giving principals and teachers a clearer, shared roadmap anchored in the district's mission.

02 Continuing the phased implementation of the NWT-adapted Grades 1-3 curriculum and supporting teachers through dedicated Strengthening Teacher Instructional Practices (STIP) days.

03 Implementing the NWT-adapted Grade 12 curriculum and the Grade 12 Literacy Assessment, in addition to the Grade 4 and 7 Foundation Skills Assessments and the Grade 10 Literacy and Numeracy Assessments.

04 Supporting the first year of the Home Base Stabilization Education Program (STEP) at the Home Base Youth Centre, developed jointly with Yellowknife Catholic Schools and Home Base, which began working with youth in fall 2026.



STUDENTS DEBATING TO GROW THEIR VOICE

05 Continuing to advocate for sustainable, adequately funded student supports, including addressing a funding gap for one-to-one educational assistants amid a projected enrolment increase of approximately 20 students.

06 Advancing capital planning for aging school facilities, including three approved capital improvement projects and continued accessibility audits, while shifting from a reactive to a preventive approach to facility maintenance.

07 Supporting this October's trustee election, run jointly with the City of Yellowknife for the first time in over a decade after legislative changes aligned school board election rules with municipal rules, and ensuring a smooth transition to the incoming Board with continuity of the Strategic Plan.

08 Securing reliable, safe student transportation for the coming year through a renewed busing services agreement with Transdev Yellowknife.

09 Welcoming three new school administrators to our leadership team for the 2026-27 school year: Sandra Bowden, Principal, K'àlemi Dene School; Iona Strachan, Assistant Principal, École Įtł'ǫ̀; and Tomiko Robson, Assistant Principal, École Sir John Franklin High School.

EDUCATING FOR LIFE!
HÒT'ALǪ̀Ǫ̀ HOGHÀGOTEǪǪ
UNE ÉDUCATION POUR LA VIE !

A year of memories, milestones, lessons, and growth.

Thank you for being part of the journey.



Published October 2026

EDUCATING FOR LIFE!
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BOARD REPORT

Title	Visual Identity Guidelines Update
Contact	David Wasylciw, Committee Chair
Date Submitted	October 13, 2026
Mandate	Policy 29 - Visual Identity Policy 8 - Committees of the Board
Background	Policy 29 - Visual Identity requires a Board-approved visual identity guideline document for staff to use across all communications and marketing (print, digital, social media, web, advertising and signage). The policy includes reference to the guidelines will being reviewed and approved by the Board as part of Strategic Plan development, so they stay in line with the district's visual identity.
Summary	The Visual Identity Guidelines have been updated. Changes include: • Updated colour specifications so printed materials match the intended colours. • Added the three special acknowledgement logos. • Corrected the punctuation in the French line of text on both versions of the logo with the tagline. • Updated beliefs section to match the current Strategic Priorities. • Simplified some of the pages with colour-heavy backgrounds. • Updated the letterhead, return address label and business card formats to reflect what is currently in use. • Added a standardized email signature block for both the District Office and schools. • Replaced the generic merchandise examples with photos of items YK1 has purchased that use the logo.
Recommendations	Accept the recommendation of the Public Engagement and Advocacy Committee and approve the updated Visual Identity Guidelines as presented.
Attachment?	Yes Policy 29 Visual Identity Policy Draft Updated Visual Identity Document

Policy 29: Visual Identity

Purpose:

Yellowknife Education District No.1 is committed to expressing its identity consistently and clearly throughout the district to increase public recognition.

YK1 will have a board approved visual identity guideline document that will be used by staff throughout the district for all communications and marketing platforms (print, digital, social media, web-based, corporate advertising, building/vehicle signage etc).

These guidelines are intended to ensure integrity and consistency in all internal or external communications that properly reflect YK1's visual identity, vision, mission, priorities and values.

The guidelines will be reviewed and approved by the board as a part of the Strategic Plan development, to ensure the guidelines are still inline with the district's visual identity.

References/Related Documents:

- Education Act
- Administrative Procedures 146 Responsible Use of Electronic Social Media, 158 District Visual Identity, Visual Identity Guidelines

Revision History			
Revision	**Revision Description**	**Approved Date**	**Review Date**
1	Initial Version	October 2022	2022-2026 Board
2			
3			
4			

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Visual Identity Guide

for Yellowknife Education District No. 1

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DRAFT

BACKGROUND

About the YK1 Brand

Yellowknife Education District No.1 (YK1/the District) is the largest education district in the Northwest Territories. Established in 1939, YK1 has always strived to provide quality education to northern students. Today the District continues to ensure all students receive the best possible educational programs, experiences and opportunities.

The first provisional school board was charged with the task of providing a school and education for the children of local parents and high school for children of outlying communities. Many of the students were associated with the first gold mines in the area. The District was formally established on October 1, 1939, under *the NWT School Ordinance, Section 33.*

The current Government of the Northwest Territories (GNWT) emerged much later and provided for the continuation of the existing Yellowknife Education District as a Board of Education under the *Education Act*.

YK1 schools are conveniently located in neighborhoods throughout the city.

YK1 combines quality education, real-world experience and community connections to offer students the highest quality of education. YK1 students learn in facilities that are equipped with cutting-edge technology and are taught by experienced, dedicated teachers.

YK1 operates six schools and provides contract superintendency services to the nearby First Nations schools in the communities of Ndilǫ (K'àlemi Dene School) and Dettah (Kaw Tay Whee School).

Yellowknife's and YK1's first school (located in a log cabin) that is now located beside the District main office building.

YK1's rich history includes the distinction of being the largest and longest-operating school board in the Northwest Territories.

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SCHOOLS:

École Įtł'ǫ̀ (Įtł'ǫ̀)
École Sir John Franklin High School (SJF)
École William McDonald Middle School (WMS)
Mildred Hall School (MHS)
N.J. Macpherson School (NJM)
Range Lake North School (RLN)

YK1 also provides Superintendency services to:
K'àlemi Dene School, in Ndilǫ (KDS)
K'àtehwhì Nıhtł'èkǫ̀ (Kaw Tay Whee School), in Dettah (KTW)

We believe in and respect the diversity, identity and growth of all learners

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YK1 BELIEFS ARE MODELED IN THE FOLLOWING AREAS

COMMUNITY

Foster critical understanding of local, national and global issues

- Inspire and pursue critical thinking through innovative and sustainable practices
- Embrace diversity and encourage empathy to promote global citizenship
- Model and encourage ethical leadership and engage in opportunities for service learning

INDIGENOUS LANGUAGE AND CULTURE

Honour and celebrate Indigenous language and culture for all learners

- Create a welcoming environment for all learners
- Integrate an Indigenous approach to education
- Strengthen Indigenous language instruction

LEARNING

Ensure inclusive, equitable and authentic learning experiences

- Engage learners through meaningful and innovative teaching and learning practices
- Strive for excellence
- Celebrate the diversity of all learners

WELLNESS

Build relationships and cultivate a culture of holistic wellness

- Recognize the importance of relationships in learning
- Foster and promote personal wellness
- Create healthy, safe and caring learning environments

DISTRICT BRAND IDENTITY

BRANDING

Visual identity plays a key part in Yellowknife Education District No. 1 identification to stakeholders and community partners.

District and school level public communications and marketing platforms should appropriately and consistently reflect the District brand (e.g. print, digital, social media, web-based, corporate advertising, building/vehicle signage, etc.). These standards are intended to ensure brand integrity and consistency in all internal or external communications.

REFERENCING THE DISTRICT'S NAME

The official name of the school district is:

Yellowknife Education District No. 1

When referencing the school district in any communication, use the official name on the first mention. After the first mention the acronym, "YK1" or the "District" may be used on subsequent mentions.

The "No." in the official district name should never be replaced with the # symbol.

REFERENCING THE BOARD OF TRUSTEES NAME

The official name of the board is:

Yellowknife Education District No. 1 Board of Trustees

The board is the group of elected trustees that govern the District administration of YK1's six schools.

When referencing the board in any communication, use the full official name on the first mention. After the first reference, "YK1 Trustees" or "the Board" may be used instead.

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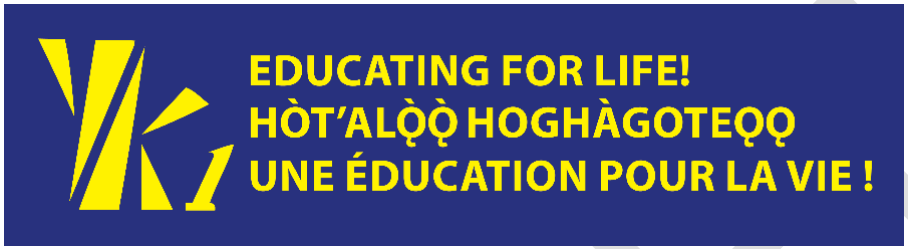
All YK1 logos and identity marks in this guide are proprietary to Yellowknife Education District No.1 (YK1). No organization or third party outside of YK1 may use, copy, modify, or display any YK1 logo or branding elements in any marketing, promotional, or digital materials without first obtaining written approval from the YK1 Superintendent or their authorized representative.

LOGO SPECIFICS





PRIMARY LOGO

The YK1 tagline, *Educating for Life!* is incorporated in the YK1 logo using the three languages commonly used in the Yellowknife area. That is, English, Wìlìıdeh and French.

Either version of the logo (vertical or horizontal) above is to be used in all District and school publications, signage, websites, District stationery, etc.

All applications and use of the District logo with tagline require approval and review by District Administration. The logo should always appear with the multilingual tagline unless the logo application (e.g. embroidery, print on a pen, etc.) would result in an unsatisfactory representation of the District logo.



LOGO WITHOUT TAGLINE

The logo without the multilingual tagline is **only** intended for use as an icon for social media application purposes (Facebook, Instagram, etc.) or on items too small for the full primary logo.

The Superintendent must approve the use of this graphic outside of its intended use for social media.

LOGO USE

The primary (colour) logos with the three languages are the preferred logos for use by the District Office and the six YK1 schools for YK1 brand identification and promotional purposes. The YK1 logo **must** appear on District and school publications, stationery, signage, advertisements, websites, etc. that are intended for public use. All applications and use of any version of the District logo **must** be reviewed and approved by the Superintendent, or their designate.

Only resize logos using the corners of the image. This will ensure the logo maintains the correct aspect ratio and avoids distortion.

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LOGO VARIATIONS

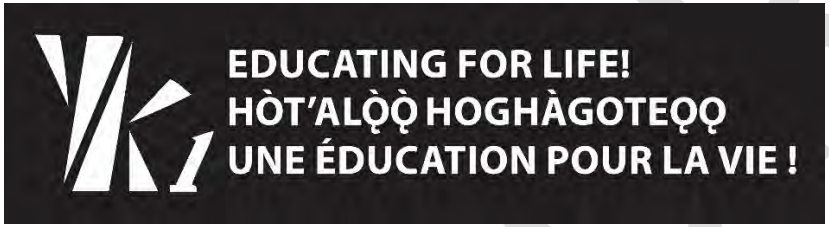
GREYSCALE / MONOCHROME LOGO

Greyscale/monochrome logos (below) are only to be used when a project is not in colour. They are designed to look best against a textured, photographic, or video background.

~ Use of a greyscale/monochrome logo **must** be reviewed and approved by the Superintendent or their designate ~









The white on black logo should **only** be used when it will be applied to simple dark backgrounds where there is adequate contrast (not on a busy background pattern or photo).

The black on white version of the logo should be applied only on lighter/white backgrounds or over light imagery.

The recommended **Black** colour for print is CMYK 60, 40, 40, 100

DRAFT

ACKNOWLEDGMENT LOGOS

Acknowledgement logos act as visual shorthand for shared values, and societal progress. Far more than simple graphics, these dedicated emblems translate complex cultural movements, systemic milestones, and communal beliefs into powerful, universally understood symbols. They distill the essence of an observance into a single symbol, ensuring that the spirit of the event is immediately identifiable across digital platforms, physical spaces, and district environments.

These logos will be used during the week or month of observance in place of the regular YK1 logos included in this guide.



For use in September



For use in May



For use in June

CLEAR SPACE

To preserve the integrity of the YK1 logo, always maintain a minimum blank (clear) space/border around it. These standards of size and proximity to other graphic elements, text or logos are meant to improve ease of brand recognition and visual appeal.

Blank or clear borders protect the logo from competing graphic elements such as other logos, symbols, or text. Ideally, the border around the logo should be equal to half the width of the “YK1” symbol. See the examples below.









COLOUR SPECIFICATIONS

Primary Colours

CMYK: 100, 96, 0, 32

RGB: 28, 33, 112

HEX: #1C2170

CMYK: 4.96, 0, 94.48, 0

RGB: 249, 237, 29

HEX: #F9ED1D

DRAFT

COLOUR SPECIFICATIONS

Color Accessibility

COLOUR COMBINATION
PASSES ACCESSIBILITY

Colour contrast between text and background is crucial, especially on web pages. It affects some people's ability to perceive the information a brand is trying to convey. The YK1 blue and yellow colour combination passes accessibility standards AAA.

Text Colour	Background Colour
RGB 249, 237, 29	RGB 28,33,112

WCAG results - AAA certified

COLOUR COMBINATION
DOES NOT PASS ACCESSIBILITY

This colour combination does not pass accessibility and should always be avoided in digital products.

Text Colour	Background Colour
RGB 249, 237, 29	RGB 255, 255, 255

WCAG results - Failed certification

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LOGO BEST PRACTICES

Remember to always use the primary **colour** logo whenever possible.

If you are not sure about proper use of the YK1 logo, please ask the Superintendent or their designate.

When working with a logo:

- Never alter the colour of the logo,
- Never use a logo with a unilingual *Educating for Life!* tagline,
- Never squash or stretch the logo - only use corners to proportionately increase or
  decrease the size of the logo,
- Never change the font used in the logo
- Never change the main logo symbol (YK1)
- Never change the location of the trilingual tagline or the main symbol, and
- Never add an outline or a drop shadow to the logo.

DRAFT

TYPOGRAPHY

The Typeface Family

Typography specifies the font that should be used when designing publications for the brand. This font is to be used for YK1 letterhead, business cards, brochures and correspondence, press releases, etc.

Set typography specs contribute to a consistent, professional visual identity.

YK1’S font is:

VERDANA

ABCDEFGHIJKLMNOPQRSTUVWXYZ

1234567890!@#$%^&*()

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LAYOUT

LETTERHEAD



RETURN ADDRESS LABEL



2-SIDED BUSINESS CARD

(all business cards must be 2 sided)

ENGLISH:



FRENCH:



DRAFT

LAYOUT

EMAIL SIGNATURE BLOCK – DISTRICT OFFICE STAFF

Staff Photo (optional)

If no photo is used this cell should be merged with the name and contact information cell.

Firstname Lastname
Title in English - Title in French
Yellowknife Education District No. 1
Commission scolaire publique n°1 de Yellowknife
Tel: (867) 766-5050 I Fax: (867) 873-5051
Website: www.yk1.nt.ca

District Office I Bureau central
PO Box 788 - 5402 50 Avenue
Yellowknife, NT
X1A 2N6

EDUCATING FOR LIFE!
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UNE ÉDUCATION POUR LA VIE !

I respectfully acknowledge that I live, learn, and work on Chief Drygeese Territory in the Akaitcho region, the traditional territory of the Yellowknives Dene First Nation.

Avec respect, nous reconnaissons que notre école se trouve sur le territoire du chef Drygeese, dans la région d'Akaitcho, le territoire traditionnel de la Première Nation des Dénés Yellowknives.

This message is intended only for the use of the individual or entity to which it is addressed and may contain information that is privileged, confidential and exempt from disclosure under applicable law. If the reader of this message is not the intended recipient, or the employee or agent responsible for delivering the message to the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited. If you have received this communication in error, please delete it immediately and notify us by telephone. Thank you.

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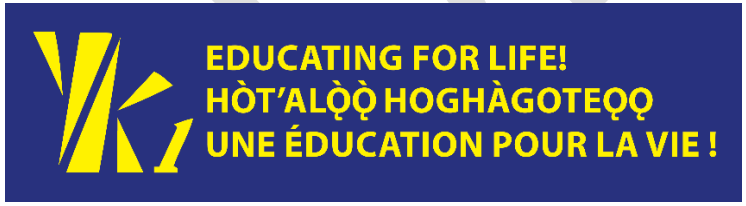
LAYOUT

EMAIL SIGNATURE BLOCK – SCHOOL STAFF

Staff Photo (optional) If no photo is used this cell should be merged with the name and contact information cell>	**Firstname Lastname** **Title in English** School Name Tel: (867) (school #) Fax: (867) (school fax-optional)) Website: (school website address) School Physical Address (also add school mailing address if different from physical address) Yellowknife, NT X1A XXX	School Logo

I respectfully acknowledge that I live, learn, and work on Chief Drygeese Territory in the Akaitcho region, the traditional territory of the Yellowknives Dene First Nation.

Avec respect, nous reconnaissons que notre école se trouve sur le territoire du chef Drygeese, dans la région d'Akaitcho, le territoire traditionnel de la Première Nation des Dénés Yellowknives.



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BRAND USE SWAG EXAMPLES

SWAG BAGS



NOTE PADS



YK1 LAPEL PIN

Note: multilingual tagline not used due to limited space on pin



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BOARD REPORT

Title:	Approval of Service Agreement NDEA
Contact:	Shirley Zouboules, Superintendent
Date Submitted:	October 7, 2026
Mandate	• Cultivate a culture of holistic wellness • Honour and celebrate Indigenous Language and Culture for all learners • Ensure inclusive, equitable and authentic learning experiences • Foster critical understanding of local, national and global issues
Background	YK1 provides superintendency services as well as pay and benefits to the staff of Kalemi Dene School in Ndilo. Through a long standing agreement, the staff are primarily employed by YK1, thus the need to support in that area. Other services provided to the Ndilo District Education Authority include liaising with the District Office for advice and guidance, Superintendent attendance at DEA meetings and support for the DEA Chair. This service agreement would be in place until 2028
Looking ahead	
Recommendations	Approve the service agreement as is
Attachments	Yes__x__ No_____ (list attachments) NDEA Service Agreement

SERVICE AGREEMENT

THIS AGREEMENT dated the _____ day of _____, 20___

BETWEEN:

NDILO DISTRICT EDUCATION AUTHORITY

(hereinafter called "**Ndilo**")

OF THE FIRST PART

AND:

YELLOWKNIFE DISTRICT NO. 1 EDUCATION AUTHORITY

(hereinafter called "**YK1**")

OF THE SECOND PART

(the "**Party**" or collectively the "**Parties**")

WHEREAS:

A) Ndilo wishes to engage YK1 for the provision of educational administrative services (the "**Services**");

B) YK1 wishes to lend support to Ndilo in its efforts to establish and maintain a K-12 school in Ndilo, known as *K'alemi Dene School;*

C) YK1 is willing to provide those Services to Ndilo; and

D) the parties hereto wish to set out the terms and conditions of the relationship agreed to between them.

NOW THEREFORE in consideration of the premises and the covenants herein contained, the Parties covenant and agree each with the other as follows:

ARTICLE 1 - DEFINITIONS

1.1 **Definitions**

For the purposes of this Agreement, including the recitals hereto, each of the following expressions have the meanings ascribed to them in this Section 1.1, unless the context otherwise requires:

(a) "**Agreement**", "**hereto**", "**herein**", "**hereby**", "**hereunder**", "**hereof**" and similar expressions when used in this Agreement refer to the whole of this Agreement which includes the attached Schedules and not to any particular Article or Section or portion thereof and include any and every instrument supplemental hereto;

(b) "**Commencement Date**" means the _____ day of _____, 20__;

(c) "**Completion Date**" means the _____ day of _____, 20__, or such later date as may be agreed upon in writing by the parties;

(d) "**Confidential Information**" has the meaning ascribed to it in Section 5.1;

(e) "**Services**" means those Services to be provided and performed by the YK1 hereunder, as more particularly described in Schedule "A" hereto, or any future amendments to Schedule "A' as agreed to by the Parties;

(f) "**Service Fees**" means the amount set out in Schedule "B" herein; and

(g) "**Term**" means the period of time commencing on the Commencement Date and ending on the Completion Date, as revised or amended by the parties annually based on the amendment process as articulated in Schedule "C" herein.

ARTICLE 2 - SERVICES

2.1 **Services**

YK1 shall provide the Services upon the terms and conditions contained herein.

2.2 **Commencement and Completion of Services**

YK1 shall commence the Services no later than the Commencement Date and complete the Services on or before the Completion Date, subject always to sooner termination as provided for herein.

2.3 **Performance of Work**

YK1 shall exercise the degree of care, skill and diligence normally used in performing services of a similar nature to those Services to be provided under this Agreement.

2.4 **Compliance with Legislation**

In performing the Services hereunder, YK1 shall comply with the provisions and requirements of the *Education Act* (S.N.W.T 1995) and all associated regulations.

2.5 **Meetings**

The Parties, as represented by their administrative staff, shall meet periodically to discuss and resolve any dispute or issue related to the provision of Services or the outcome of the Services, as they arise. In the event of any conflict respecting the Services or delivery of the Services, YK1 will inform Ndilo as to the nature of the dispute. Ndilo and YK1 shall work collaboratively to resolve any reported dispute.

ARTICLE 3 - PERSONNEL

3.1 **No Substitution**

If specific personnel are designated by this Agreement to perform the Services or any part thereof, YK1 shall not substitute other personnel for those designated without the prior written consent of Ndilo. If any such personnel shall become no longer available for any reason, YK1 shall supply a similarly experienced and skilled individual as soon as practicable.

3.2 **Compliance with Policies**

YK1 shall work collaborate with Ndilo to ensure that its personnel and agents comply with all security, safety, emergency and access policies, procedures or regulations in effect from time to time on such premises.

3.3 **Safety**

YK1 shall be responsible for the safety of its personnel and any agents, and all property of YK1 or its personnel or agent while on Ndilo premises or working with Ndilo staff.

ARTICLE 4 - PAYMENT

4.1 **Payment**

Ndilo shall pay YK1 in accordance with the provisions of Schedule "B" (Terms of Payment), upon the diligent and timely performance of the Services. No payment by Ndilo shall relieve YK1 from the performance of its obligations hereunder.

4.2 **Payment for Costs, Expenses or Damages**

Ndilo shall be required to make any payment to YK1 under this Agreement for any costs, expenses, losses or damages suffered or incurred in performing any work reasonably incidental to the performance of the Services, in accordance with the provisions of Schedule “B” herein.

4.3 **Records**

YK1 shall keep and maintain, at its principal place of business, or at such other location as may be agreed by Ndilo, adequate and complete records from which any fees, costs, charges, reimbursable expenses or other amounts payable by Ndilo to YK1 may be readily and accurately determined and verified for each calendar month during the Term of this Agreement.

ARTICLE 5 - INFORMATION AND PROPERTY RIGHTS

5.1 **Confidential Information**

Both Parties agree that:

(a) all data, information and material of a confidential nature provided or disclosed related to the provision of the Services contemplated herein;

(b) any and all information or material provided by either Party which is marked "CONFIDENTIAL";

and all copies thereof (hereinafter collectively called the "Confidential Information") are confidential and constitute valuable and proprietary information and shall be kept strictly confidential, both during and after the Term of this Agreement, and shall only be used for the purpose of providing the Services hereunder.

In that regard, such Confidential Information may only be disclosed to those officers, employees or agents who have a need to know such information for the purposes of this Agreement and both Parties shall take appropriate steps, whether by instruction, agreement or otherwise to ensure that such officers, employees and agents keep such information strictly confidential and otherwise comply with the provisions of this Section 5.1. No Confidential Information shall be copied or provided or disclosed to any other party without the prior written consent of the Party who has disclosed the information.

5.2 **Injunctive Relief**

The parties agree that improper disclosure or use of the Confidential Information will cause irreparable harm either Party, which harm may not be adequately compensated by damages. As a result, the parties agree that, in addition to all other remedies either Party may have and not in derogation thereof, the either Party may seek and obtain from any court of competent jurisdiction injunctive relief in respect of any actual or threatened disclosure or use contrary to the provisions of this Agreement.

ARTICLE 6 - TERMINATION

6.1 Termination for Convenience

Either Party may terminate this Agreement at any time, with or without cause, by the providing written notice to the non-terminating party at least thirty (30) days prior to the termination date specified in the notice.

6.2 Payment upon Termination

Ndilo shall, in the event of termination of this Agreement, pay to YK1 all amounts for completed work due to the date of termination to YK1 in accordance with this Agreement.

6.3 Effect of Termination

Upon termination or expiration of this Agreement, YK1 shall forthwith return to Ndilo all Confidential Information in written form within its possession or control, together with all copies thereof or, at Ndilo's written direction, destroy all such Confidential Information and provide Ndilo with a certificate confirming such destruction; and

6.4 Survival of Obligations

Notwithstanding the expiration or termination of this Agreement for any cause, the provisions of this Agreement regarding payment obligations, indemnities, confidentiality obligations and proprietary rights, and those provisions which are expressly or impliedly intended to survive, shall survive any such expiration or termination and shall remain in force.

ARTICLE 7 - INDEMNITY

7.1 Indemnity

Each Party (“Indemnifying Party”) shall indemnify, defend, and hold harmless the other party and its officers, directors, employees, agents, affiliates, successors, and permitted assigns (collectively, the “Indemnified Party”) from and against any and all claims, losses, liabilities, damages, judgments, settlements, penalties, fines, costs, and expenses (including reasonable legal fees and disbursements on a solicitor and client full indemnity basis) arising out of or relating to:

(a) the performance of the Services; or

(b) any breach, violation or non-performance of any covenant, condition or agreement in this Agreement; or

(c) any breach of confidentiality on the part of either Party; or

(d) any damage to property (including loss of use thereof) or injury to person or persons, including death resulting at any time therefrom, arising out of or in consequence of the performance of the Services;

The Indemnified Party shall give the Indemnifying Party prompt written notice of any claim or demand to which this indemnity may apply, and the Indemnifying Party shall assume control of the defence and settlement of such claim. The Indemnified Party shall co-operate fully with the Indemnifying Party in connection therewith and may, at its own cost, participate in the defence using counsel of its own choosing.

This indemnity shall survive the termination or expiration of this Agreement.

ARTICLE 8 - GENERAL

8.1 **Schedules**

The following Schedules attached hereto shall form part of this Agreement and are incorporated herein by reference:

Schedule "A" - Services
Schedule "B" - Terms of Payment
Schedule "C" - Special Terms and Conditions

8.2 **Notices**

Any notices and other communications under this Agreement must be in writing and shall be deemed to have been duly given when delivered by hand (with written confirmation of receipt) or on the date sent by email (with confirmation of transmission), if sent during normal business hours on a business day (and if not, then on the next business day) to the party for whom the same is intended to the address for notice for such party as set out in Schedule "C".

8.3 **Assignment**

YK1 shall not assign this Agreement or any portion thereof without the prior written consent of Ndilo, which consent may not be arbitrarily withheld.

8.4 **Enurement**

This Agreement shall enure to the benefit of and be binding upon the parties hereto and their respective successors, assigns or approved assigns, as the case may be.

8.5 **No Agency**

Nothing in this Agreement, nor in any acts of Ndilo and YK1 pursuant to this Agreement, shall be construed, implied or deemed to create an agency, partnership, joint venture

or employer and employee relationship between Ndilo and YK1, and neither party has the authority to bind the other to any obligation of any kind.

8.6 **Whole Agreement**

The provisions of this Agreement constitute the entire agreement between the parties and supersedes any prior agreements, letters of intent or understanding, whether written or oral, between the parties with respect to the matters contemplated herein. No terms, conditions, warranties, promises or undertakings of any nature whatsoever, express or implied, exist between the parties with respect to this Agreement except as herein set forth. This Agreement may be amended, changed or modified only by further written agreement between the parties.

8.7 **Partial Invalidity**

If any term, condition or provision of this Agreement or the application thereof to any person or circumstance shall to any extent be invalid or unenforceable, the remainder of this Agreement or the application of such term, condition or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby and each term, condition or provision shall be separately valid and enforceable to the fullest extent permitted by law.

8.8 **Time of Essence**

Time shall be of the essence of this Agreement.

8.9 **Further Assurances**

Each of the parties to this Agreement shall at the request of the other party hereto, execute and deliver any further documents and do all acts and things as that party may reasonably require to carry out the full intent and meaning of this Agreement.

8.10 **Renewal and Amendment**

This Agreement may be amended by mutual agreement between the Parties in accordance with the amendment process as provided for in Schedule “C” herein. Additionally, this Agreement may be renewed by written agreement between the Parties, with either party providing notice of renewal at least sixty (60) days prior to the Completion Date.

8.11 **Governing Law**

This Agreement shall be governed by the laws in force in the Northwest Territories and the courts of Northwest Territories shall have exclusive jurisdiction with respect to any dispute, matter or thing arising herefrom.

IN WITNESS WHEREOF the parties hereto have affixed their corporate seals by the hands of their proper officers.

NDILO DISTRICT EDUCATION AUTHORITY

Per:_____
Name: _____
Title: _____

Per: _____
Name: _____
Title: _____

YELLOWKNIFE DISTRICT NO. 1 EDUCATION AUTHORITY

Per:_____
Name: _____
Title: _____

Per: _____
Name: _____
Title: _____

SCHEDULE "A" - SERVICES

NDILO SERVICES

As support for the delivery of services by YK1 to Ndilo, Ndilo shall be responsible for normal, ongoing operational expenditures. This is understood to include, but not necessarily be limited to, the following:

- materials and resources relating to the delivery of educational programs; and
- facility maintenance and regular janitorial services, including capital expenditures.

YK1 SERVICES

YK1 shall provide the following description of Services:

General Services	● Such superintendent services as are set out in Section 78 and other applicable sections of the *Education Act* (S.N.W.T. 1995) and its associated Regulations; ● Such other services as are agreed to in writing by the Minister of Education, Culture & Employment ("the Minister"), Ndilo, and YK1; ● assist with, review, and make recommendations regarding the K'alemi Dene school educational program, operations and maintenance, budgets, and the school academic year calendar for the school year; and ● advise and assist in drafting protocols for dealing with daily issues, emergencies, student records, student and staff discipline issues, teacher substitutes, school closures, billing for services, liability and insurance issues, and operating expenditures.
Annual Financial Services	● budget salary and benefits costing each year for Ndilo staffing budgets; ● Manulife benefits administration for staff; ● reporting to actuary for leave and termination benefits employee leaves and accruals and usage data, March and June data provide twice per year, reporting to ECE for average salaries; ● medical travel assistance to staff and reimbursement; ● payroll processing, including but to limited to: ● Teachers Mid‑Advance, Monthly payroll, Janitor Payroll Ndilo ● Data entry for Substitutes payroll and leave forms for teachers. ● Monthly Remittance to Revenue Canada for tax deductions ● Monthly GNWT Payroll Tax Remittance ● Monthly Benefits payments to Manulife ● Monthly Pension Payments to NEBS and Salary Changes ● Year‑end T-4 for staff and submit to Revenue Canada ● Leave and termination calculations and removal payments ● Maintaining payroll files

	● Deferred Salary leave management ● Maternity/parental Leave payment and management ● invoices for payroll costs, which include salary and benefits, made in a timely fashion to avoid loss of interest income for YK1; and ● contribution of approximately $19,000 additionally for a 0.25 FTE administration officer funding to support a Ndilo Comptroller position.
Superintendent Services	● recruitment, interviewing, and hiring of teachers and educational assistants; ● all matters relating to the employment of teachers and educational assistants including, but not limited to, collective agreement issues and disciplinary measures; ● superintendent support for K'alemi Dene School; ● respond to and provide guidance described in emails, calls, texts, related to issues with staff, students, parents, other; ● advise and assist in drafting protocols for dealing with daily issues, emergencies, student records, student and staff discipline issues, teacher substitutes, school closures; ● assist in the management of operating expenditures; ● provide guidance and share professional development opportunities; ● share or gather information that arises from Education, Culture, and Employment (“ECE”) committees or NWT Superintendents’ Association; ● collective bargaining with the NWTTA and subsequent ratification of agreements (establish salary grids and benefits); ● share YK1 reporting documents to ease pressure on principals and allow them to adapt to their own context (ie Mandate review); ● support with human resource issues which may involve meetings with individuals or unions (disciplinary issues, approval of leaves of absence); ● host monthly admin council meetings with all principals, including principals from K'alemi Dene School; ● review research proposal; ● attend Ndilo meetings; ● send all information for Education Leaders to the principals to share with Ndilo; ● disseminate emergency response information or resources (such as Covid tests) for K'alemi Dene School; ● update all administrative procedures related to YK1 protocols including human resources; ● attend school events when invited – visit schools; ● seek legal opinion (at Ndilo’s sole cost) when necessary; ● create the YK1 calendar which then may be modified for K'alemi Dene Schooll;

	● with input from principals, complete and submitted the new capital needs survey required by ECE including for K'alemi Dene School as required; ● PST support; ● ATIPP support; ● write and post job descriptions for vacant positions; ● write letters of assignment, contracts, and job offers; ● process substitute teacher applications; ● perform reference checks for substitute teachers; ● create job ads and postings, and collect applications; ● provide or assist with interview questions; ● new staff orientation; ● enroll staff in payroll & benefits plans/onboarding; ● relocation of new staff if hired from out of town; ● deal with matters regarding long term leaves etc.; ● online training (covid, whmis, harassment etc.); ● provide support to principals on performance or attendance issues as required; ● employee support around benefit & pension & payroll questions; ● WSCC claim supports; ● terminations/offboarding of departing staff; ● supporting with complaints & grievances brought to the attention of the NWTTA; ● access to OHS support and included on OHS committee; ● support with programming and regularly update websites and social media accounts with staff of K'alemi Dene School; ● prepare promotional materials for K'alemi Dene School, including brochures and school information pamphlets (also promoted at YK1's Trade Show booth); ● receive and deliver registration forms for K'alemi Dene School; ● prepare and distribute cross‑district communication materials (press releases/ advocacy letters from YK1, NDEA), especially during emergency situations; ● showcase students and staff from K'alemi Dene School during weekly highlights, and staff during YK1's long term service awards; ● support for all of Powerschool for both schools; ● network administration for KDS;; ● technical support (IT or ET) as requested; ● Google support and administration; and ● securely support and administration for KDS
Insurance	● WSCC reporting as part of YK1; ● YK1 incurs all of the liability and responsibility with regards to safety and claims for their employees; and

	● General insurance coverage for Ndilo as they are YK1 employees as all three entities are insured under the Government of the Northwest Territories.

SCHEDULE "B" - TERMS OF PAYMENT

Subject to all other terms and conditions of this Agreement, the Ndilo shall pay to YK1 amounts in the following manner:

September to June of each calendar year = Forty Thousand ($40,000.00) Dollars per year, payable in respect of Services provided during the immediately preceding month

This fee shall be for services only.

Any approved operating expenditures incurred by YK1 shall be submitted to the Ndilo for either reimbursement or invoiced for payment within thirty (30) days. Other costs shall include, but shall not be limited to, staff medical travel; counselling services; advertising; legal fees, teacher salaries and benefits; services provided for inclusionary schooling such as special student assessment and programming consultation and training; as well as specialized support and services requested for specific program implementation and in-service training.

In the event that this contract is terminated prior to _____, the fee shall be paid on a prorated basis with the monthly rate payable for each complete month of service.

SCHEDULE "C" - SPECIAL CONDITIONS

A. REQUIRED INFORMATION

1. Ndilo's address for notice is:

   705 Orah Tili
   Ndilo, NT

   Attention: NDEA Chairperson

2. YK1's address for notice is:

   5402- 50 Ave
   Yellowknife, NT
   X1A 2N6
   Telephone: 867-766-5050
   Fax: 867-873-5051

   Attention: Superintendent

3. The following personnel of YK1 shall perform the Services hereunder:

NAME	TITLE
_____	_____
_____	_____

B. SPECIAL TERMS AND CONDITIONS

1. AMENDMENT PROCESS: These schedules may be amended from time to time, as proposed by either Party in writing. The Party seeking amendment shall provide the amendment to the other Party for confirmation within ten (10) days of receipt of the proposed amendment. Both Parties shall execute the following amending agreement upon confirmation of the proposed changes, which shall be incorporated into this Agreement:

AMENDING AGREEMENT

THIS AGREEMENT *dated the _____ day of _____, 20___*

BETWEEN:

NDILO DISTRICT EDUCATION AUTHORITY

*(hereinafter called "**Ndilo**")*

OF THE FIRST PART

AND*:*

YELLOWKNIFE DISTRICT NO. 1 EDUCATION AUTHORITY

*(hereinafter called "**YK1**")*

OF THE SECOND PART

*(the "**Party**" or collectively the "**Parties**")*

WHEREAS:

A) *Ndilo and YK1 entered into a service agreement ("Agreement") effective as of the _____ day of _____, 20___;*

B) *The Parties wish to amend the schedules to the Agreement as follows:*

NOW THEREFORE *in consideration of the premises and the covenants herein contained, the Parties covenant and agree each with the other as follows:*

1. *AMENDMENT*

_____
_____
_____
_____
_____
_____

IN WITNESS WHEREOF *the parties hereto have affixed their corporate seals by the hands of their proper officers.*

NDILO DISTRICT EDUCATION AUTHORITY

Per: _____
Name: _____
Title: _____

Per: _____
Name: _____
Title: _____

YELLOWKNIFE DISTRICT NO. 1 EDUCATION AUTHORITY

Per: _____
Name: _____
Title: _____

Per: _____
Name: _____
Title: _____

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BOARD REPORT

Title:	Canadian School Board Association (CSBA)
Contact:	Terry Brookes - CSBA Representative
Date Submitted:	7th October 2026
Mandate	• Policy 8 Committees
Background	• YK1 is a member of the Canadian School Board Association. • I represent YK1 on the CSBA Board, as well I was appointed to their Governance Committee, and Health & Wellness Committee. • On October 5th and 6th, the CSBA held a Board Meeting. I had forwarded the agenda package to the Board previously. • The topics of Meeting's discussion included a President's Report, an Executive Director's Report, and a presentation on the "Putting Data to Work" project (some interesting data about recruitment of french language teachers). The Finance Committee gave a report on the status of the financial situation for CSBA (It looks like they have a handle on keeping themselves in the black.). There was also a long discussion on the CSBA's re-structuring of its committees and staffing changes, and a long discussion on CSBA's advocacy activities and future plans for advocacy work. Also, there was a review of the CSBA Conference in Whistler. • I will forward this Meeting's minutes to the Board when I receive them. • The CSBA is scheduled to have its next main Board Meeting on January 25th, 2027.
Other Headings as appropriate. • Information	• I continue to forward to the YK1 Board any CSBA information or education articles that I receive.
Recommendations	Accept as information
Attachments?	__Yes or _X__No If yes, list attachments below.

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BOARD REPORT

Title:	Superintendent's Report
Contact:	Shirley Zouboules, Superintendent
Date Submitted:	October 7th, 2026
Mandate	• Cultivate a culture of holistic wellness • Honour and celebrate Indigenous Language and Culture for all learners • Ensure inclusive, equitable and authentic learning experiences • Foster critical understanding of local, national and global issues
Updates	Update on supporting student enrolment at RLN School - verbal report. I attended the Ndilo and Dettah DEA meetings and many of the YK1 Open House events.
Looking ahead	With the elections on the horizon, schools have leaned into learning about local governance. Schools will be watching the results of the different organizations come October 19th. There is substantial work to be done for orientation. A binder is in development for the incoming Trustees. There is also an orientation weekend planned.
Recommendations	Accept as information
Attachments	Yes__x_ No_____ (list attachments) Superintendent Board Report

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October 13, 2026

Superintendent Board Report

This report highlights the work being done in educational leadership, fiscal responsibility, human resources, policy & procedures, superintendent & board relationship, strategic priorities & reporting, organizational management, communications and community relations, and leadership practices. Through the lens of our strategic priorities, here are some of the activities reflective of our work in the past month:

Wellness:

Wellness remains a cornerstone of our district's mission. This month, we have once again entered into an agreement to participate in the Healthy Behaviours of School-aged Children with Queen's and Brock Universities. This survey based work focusses on students in grades 6-10. It is a cross-national research project conducted by the HBSC research team in collaboration with the World Health Organization (WHO). The study aims to maintain an accurate and current understanding of young people's health and wellbeing, how they have evolved over time, and how they compare to other regions of the country and the world. The NWT has been an active participant for the last 7 cycles (since 2002). HBSC investigates the positive aspects of health, in addiion to the potential long-term health risk factors for future health and disease of young pleople. Data from the study is used to help inform decision-making at Territorial/provincial (NWT Departments of Health and Social Services and Education, Culture and Employment, national (Public Health Agency of Canada) and international (World Health Organization, UNICEF) levels and contribute to our understanding of the health and well-being of adolescents. This information will meaningfully add to data we currently collect and strengthen our understanding of the health and wellness of our youth.

Highlights include:

- SJF attends the Elks Soccer Tournament in Hay River
- Blessing of Akaitcho site, future home of the NWT Art Centre
- YK1 hears from Open Parachute - a mental health and wellness format that supports tier 1 and 2 learning opportunities for students as well as professional development for staff
- Fort Providence Cross Country run

Indigenous Language & Education:

We are committed to Indigenous education, guided by principles of reconciliation, respect, and understanding. Mother nature treated us to a glorious riot of colours as the season changed. Students enjoyed time on the land collecting earth medicines and cranberries as well as bringing in nets and working with fish. Educators continue to weave traditional learning into their lessons in all areas. The day to honour Truth and Reconcilliation was part of many lessons and activities leading up to September 30th. All schools held a feeding the fire and families and community were encouraged to participate.

Recent efforts include:

- Berry and plant camp
- Denize Nachacho - Keynote Speaker October 23rd Professional Development Day
- NWT Superintendent Association meeting - NWT School Sports Association, community partnership and professional learning for superintendent's was discussed.

Learning:

Academic excellence remains a key focus as we strive to provide high-quality learning experiences for all students. This will be our third year of working with the Foundation Skill Assessments for Grades 4 and 7. Students in these grades will write the literacy and numeracy assessments at times that best suit their class, between September 28 and November 6th

Notable achievements this month include:

- Foundation Skill Assessments - Grade 4 and 7 September 28-October 6
- Three students from SJF attended the Canadian Assessment for Learning Network conference to share their perspectives on current assessment practices and provide suggestions to truly capture student voices
- Regular monthly meeting with NWT Superintendents Association
- Monthly meeting with STEP team, as well as first executive meeting. The program is full with a waiting list!
- 9 YK1 staff members attended the CAfLN conference held in Yellowknife for the first time. The Canadian Assessment for Learning Network holds their annual conference across Canada and this year Yellowknife was chosen. The theme of the conference was "Equitable Assessment Practices in the Age of AI".

Community:

Strong community partnerships are essential for the success of our district, fostering a sense of belonging and collective responsibility. This fall started up in a good way with students and staff connecting with local and territorial organizations to bring learning to life. We are fortunate to have developed strong ties to the community. Yellowknife is truly a part of our students' success.

Recent endeavours include:

- The 2025-2026 audit committee ushered in our final audit, with the help of three community members
- YK1 staff and I volunteered as parking lot attendants during the annual Mud Run
- Schools held Open Houses that were very well attended
- Terry Fox walks were held at various schools
- Students at WMS held a student form for City Council candidates
- A public forum for City Council candidates was held at SJF

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BOARD REPORT

Title:	Monthly Report to the Board
Contact:	Graham Arts – Assistant Superintendent
Date Submitted:	October 7, 2026
Mandate	• Cultivate a culture of holistic wellness • Honour and celebrate Indigenous Language and Culture for all learners • Ensure inclusive, equitable and authentic learning experiences • Foster critical understanding of local, national and global issues
Highlights	• The monthly Education Services report is attached for Trustees' information. • The "Leaders in Action" program arranged for Grade 8 students to provide leadership to younger students during the culture camps held this month. • Schools have been provided a new template for their improvement plans. It explicitly captures the plans and data sets at the start of the year, and helps schools with their end-of-year accountability reporting. It also aligns with Adelee Penner's work on the Strategic Priorities and Desired States. Plans will be shared with Trustees at the November meeting, and also posted in summary form on school websites. A copy of the template is attached for Trustees' information.
Recommendation	Accept for information
Proposed Motion (if applicable)	None
Attachments?	Monthly Educational Services Report School Improvement Planning Template 2026/2027

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Board Report
October 7, 2026

Assistant Superintendent for Curriculum and Learning Report - Educational Services Report

	Wellness Cultivate a culture of holistic wellness *1.1 Recognize the importance of relationships in learning* *1.2 Foster and promote personal wellness* *1.3 Create healthy, safe and caring learning environments*	**Indigenous Language & Education** Honour and celebrate Indigenous Language and Culture for all learners *2.1 Create a welcoming environment for all learners* *2.2 Integrate an Indigenous approach to education* *2.3 Strengthen Indigenous Language Instruction*	**Learning** Ensure inclusive, equitable and authentic learning Experiences *3.1 Engage learners through meaningful and innovative teaching and learning practices* *3.2 Strive for excellence* *3.3 Celebrate diversity of all learners*	**Community** Foster critical understanding of local, national and global issues *4.1 Inspire critical thinking through innovation and pursue sustainable practices* *4.2 Embrace diversity and encourage empathy to promote global citizenship* *4.3 Model and encourage ethical leadership and engage in opportunities for service learning*
Education Services Updates	Several Range Lake classes had the opportunity to spend the day at Laughing Lichen!	Jonathan Lafferty worked with students at WMS to put up a school tipi with outdoor ed classes. Grade 1 students district wide attended Berry camp. We were even joined by our friends at KTW for one day of camp- we made many new friends! YK1 received $10,000 in S-CAP funding (Sustainable Canadian agriculture Partnership) to support berry camp! YK1 debuted our new "Leaders in Action" program. Grade 8 students from WMS joined	Coordinators and RILE met with school leadership teams to discuss curriculum, assessments, SIP goals, PD, ILE, new teacher support and resources for the upcoming year RILE, along with Shayla (ILIEP) and MJ Lafferty attended new ILIEP training with ECE over 4 days. Federal French language monitor program is now running smoothly at SJF. The monitor we have will work 25 hours per week in SJF French classrooms	Brandon Pludwinski (Wilfrid Laurier) along with friends from Ecology North, assisted MHS and EI with garden harvest! KTW, KDS and EI students attended "Bless the land" event held at the Akaitcho hall site (future prospective home of the NWT Arts Centre). YK1 has entered a partnership with Wilfrid Laurier. Part of that partnership includes students at EI participating in a full day of camp at Laughing Lichen with their team and elders. SWIS quarterly meeting Sept 16 (with ECE, YK1, YCS,

		grade 1's at Berry Camp in Dettah to run a berry basket station (under supervision). This provided leadership opportunities to grade 8's, provided spiral learning opportunities for grade 8's who also were able to rotate participating in other station throughout the day, and cost saving measures. 29 grade 8's over 6 days participated. It was a huge success! Cailey Mercredi worked with students in the SJF foods class to teach them Granny Mercredi's special Bannock Recipe. Students then prepared the same recipe to share with elders at the "Bless the Land" event held by the NWT Arts Centre at the former Akaitcho Hall Site. All 6 schools hosted events and ceremonies to honour the national Day for Truth and Reconciliation. Students in the language class at SJF had the opportunity to spend time on the land, berry picking and connecting it back to language used in the class. 3 classes at NJM worked with Cailey Mercredi to make spruce salve!	to help students improve their oral language. He will be working there until the end of May, 2027. Part 2 of the Neurolinguistic Approach training for new Core French and Intensive French teachers with David Macfarlane October 13-14 Middle Years Literacy Lesson studies with Faye Brownlie Oct.8. Teachers from WMS, RLN and MHS are participating Oct.9 (K-8 STIP) Schools are engaged in learning related to their anticipated school improvement plans.	CSFTNO). SWIS would like to offer more programs to students in schools this year, and YK1 now has significantly more francophone newcomer students this year after several dozen students from CSFTNO transferred to YK1 over the summer Meetings to plan a series of French cultural workshops at schools this winter by accessing the federal immersART grant in collaboration with YCS and CPF. Our grant was submitted October 5 Grade 8PIF Quebec trip organized and tentatively set for May 3-7 2027. This year, students from WMS and RLN will be able to participate Meetings with CDETNO to see how they can support recruitment initiatives for French teachers this year. Once again, we will need to hire French immersion teachers in the middle of the school year, which is very challenging. CDETNO is attending general bilingual recruitment events sponsored by the government of Canada in Montreal, Paris, Brussels, and online. They are aware of the qualifications

				necessary to teach in the NWT and will look for possible candidates for us at the recruitment events they attend WMS hosted a forum for this year's city council candidates, moderated by Ollie Williams of Cabin Radio. The student leadership team had the opportunity to ask the candidates important questions about issues facing our community

Yellowknife Education District No. 1 School Improvement Plan

School Year

School: School Name

Strategic Priority: Learning – Ensure inclusive, equitable, and authentic learning experiences (*required*)

Desired State (*choose at least one*):

- ☐ All YK1 students will be encouraged to explore their aspirations and achieve to their fullest potential. (DS1)
- ☐ The YK1 Board, educators, students, Knowledge Keepers, and leaders establish, promote and sustain inclusive learning environments where diversity, unique skills, and experiences are embraced. Every student is welcomed, cared for, respected and safe. (DS2)
- ☐ Educators and leaders will use responsive assessment strategies to gather authentic evidence of what a student knows, understands, and can do. Educators, students and leaders will use this evidence to inform practice to support teaching and learning. (DS3)
- ☐ Educators and leaders bring care, culturally sustaining practices and competence to all their interactions; care with all stakeholders, both within and beyond their buildings, and competence evidenced by research-based practice and consistent professionalism. (DS4)
- ☐ Educators and leaders will foster the curiosity of learners, encouraging risk-taking in their learning environment. Students will have opportunities to collaborate, problem solve, review, rehearse, think critically, self-reflect, create and develop effective communication strategies in an authentic learning environment. (DS5)

Goal Areas (*choose at least one*)

Goal Area 1 (*required*): Choose a goal area

Goal Area 2: Enter goal area here

Goal Area 3: Enter goal area here

School Name - School Year – Strategic Priority – Learning
Goal Area 1: Choose a goal area – Improvement Plan

Rationale	Supporting Data	Performance Targets	Strategies (Pedagogical and/or Assessment)	Mid-Year Check-In (for January/February)
Enter your data-informed rationale for selecting this goal area	Enter the data used to inform the rationale	Enter your performance targets for the year	Pedagogical or Assessment Strategy Pedagogical or Assessment Strategy Pedagogical or Assessment Strategy	To be completed at the mid-year check-in

** Schools are strongly encouraged to consider trends over time in formulating their rationales. Performance targets should be expressed in terms of the current school year, but also hoped-for improvement trends over three to five years. Consideration should be given to both qualitative and quantitative data, as well as triangulating data sources wherever possible.*

*

School Name - School Year – Strategic Priority – Learning
Goal Area 1: Choose a goal area - Year-End Analysis and Next Steps

Rationale	Starting Data	Performance Targets	Year-End Data	Analysis	Next Steps
Enter your data-informed rationale for selecting this goal area	Enter the data used to inform the rationale	Enter your performance targets for the year	Results from May/June to be entered here	Enter the year-end data analysis summary here	Enter planned next steps for next year

** Schools are strongly encouraged to consider trends over time in formulating their next steps. Next steps should be expressed for consideration next school year, but also hoped-for improvement trends over three to five years.*

School Name - School Year – Strategic Priority – Learning
Goal Area 2: Enter goal area here – Improvement Plan

Rationale	Supporting Data	Performance Targets	Strategies (Pedagogical and/or Assessment)	Mid-Year Check-In (for January/February)
Enter your data-informed rationale for selecting this goal area	Enter the data used to inform the rationale	Enter your performance targets for the year	Pedagogical or Assessment Strategy Pedagogical or Assessment Strategy Pedagogical or Assessment Strategy	To be completed at the mid-year check-in

** Schools are strongly encouraged to consider trends over time in formulating their rationales. Performance targets should be expressed in terms of the current school year, but also hoped-for improvement trends over three to five years. Consideration should be given to both qualitative and quantitative data, as well as triangulating data sources wherever possible.*

School Name - School Year – Strategic Priority – Learning
Goal Area 2: Enter goal area here - Year-End Analysis and Next Steps

Rationale	Starting Data	Performance Targets	Year-End Data	Analysis	Next Steps
Enter your data-informed rationale for selecting this goal area	Enter the data used to inform the rationale	Enter your performance targets for the year	Results from May/June to be entered here	Enter the year-end data analysis summary here	Enter planned next steps for next year

** Schools are strongly encouraged to consider trends over time in formulating their next steps. Next steps should be expressed for consideration next school year, but also hoped-for improvement trends over three to five years.*

School Name - School Year – Strategic Priority – Learning
Goal Area 3: Enter goal area here – Improvement Plan

Rationale	Supporting Data	Performance Targets	Strategies (Pedagogical and/or Assessment)	Mid-Year Check-In (for January/February)
Enter your data-informed rationale for selecting this goal area	Enter the data used to inform the rationale	Enter your performance targets for the year	Pedagogical or Assessment Strategy Pedagogical or Assessment Strategy Pedagogical or Assessment Strategy	To be completed at the mid-year check-in

** Schools are strongly encouraged to consider trends over time in formulating their rationales. Performance targets should be expressed in terms of the current school year, but also hoped-for improvement trends over three to five years. Consideration should be given to both qualitative and quantitative data, as well as triangulating data sources wherever possible.*

School Name - School Year – Strategic Priority – Learning
Goal Area 3: Enter goal area here - Year-End Analysis and Next Steps

Rationale	Starting Data	Performance Targets	Year-End Data	Analysis	Next Steps
Enter your data-informed rationale for selecting this goal area	Enter the data used to inform the rationale	Enter your performance targets for the year	Results from May/June to be entered here	Enter the year-end data analysis summary here	Enter planned next steps for next year

** Schools are strongly encouraged to consider trends over time in formulating their next steps. Next steps should be expressed for consideration next school year, but also hoped-for improvement trends over three to five years.*

Additional Strategic Priorities

Schools may choose up to one additional strategic priority for their improvement plan. Please indicate which of the Board's strategic priorities your school improvement team has selected for School Year. The decision to address an additional strategic priority resides with the school improvement team, and must ensure that the number of priorities, goals and data points addressed by the school over the year is manageable.

☐ Strategic Priority – Indigenous Language and Culture – Honour and celebrate Indigenous Language and Culture for all learners

Desired States

- ☐ YK1 board, educators and leaders will embed the Truth and Reconciliation Calls to Action into their learning environments.
- ☐ Educators and leaders will proactively weave Indigenous ways of knowing, being, voice, language, and culture into their environments.
- ☐ YK1 board, educators, leaders, and students will work together to create welcoming environments that value Elders and Knowledge Keepers, collaborating as guides in learning.

☐ Strategic Priority – Community – Foster critical understanding of local, national, and global issues

Desired States

- ☐ YK1 Board, educators and leaders will foster opportunities to encourage connection and belonging, building a sense of community and to engage in sustainable practices.
- ☐ Educators and leaders will foster opportunities for learners to develop critical thinking skills by engaging with diverse perspectives and demonstrating empathy through classroom, community, and global learning opportunities.
- ☐ YK1 Board, educators, and leaders will invite and welcome families, Elders, Knowledge Keepers, and community members to collaborate on Acts of Reconciliation.

☐ Strategic Priority – Wellness – Cultivate a culture of holistic wellness

Desired States

- ☐ Students will develop ways to identify and communicate their emotions, guiding them to advocate for their own wellness and make good decisions.
- ☐ YK1 Board, staff and students will create safe connections where students feel celebrated, accepted, safe to make mistakes, able to pursue their interests and empowered to self-advocate and have fun in school.
- ☐ Students are supported by educators who believe in their aspirations and well-being, ensuring they have a voice in their learning.

For your selected strategic priority and desired states, please identify up to three goal areas for the school's improvement work for School Year.

Goal Areas (*must enter at least one if a second Strategic Priority is selected by the school improvement team*)

Goal Area 1: Enter the school's goal if another strategic priority is selected

Goal Area 2: Enter the school's goal if another strategic priority is selected

Goal Area 3: Enter the school's goal if another strategic priority is selected

Planning continues on the next page

School Name - School Year – Strategic Priority – Please select your Strategic Priority

Goal Area 1: Enter the school's goal if another strategic priority is selected - Improvement Plan

Rationale	Supporting Data	Performance Targets	Strategies (Pedagogical and/or Assessment)	Mid-Year Check-In (for January/February)
Enter your data-informed rationale for selecting this goal area	Enter the data used to inform the rationale	Enter your performance targets for the year	Pedagogical or Assessment Strategy Pedagogical or Assessment Strategy Pedagogical or Assessment Strategy	To be completed at the mid-year check-in

** Schools are strongly encouraged to consider trends over time in formulating their rationales. Performance targets should be expressed in terms of the current school year, but also hoped-for improvement trends over three to five years. Consideration should be given to both qualitative and quantitative data, as well as triangulating data sources wherever possible.*

School Name - School Year – Strategic Priority – Please select your Strategic Priority

Goal Area 1: Enter the school's goal if another strategic priority is selected - Year-End Analysis and Next Steps

Rationale	Starting Data	Performance Targets	Year-End Data	Analysis	Next Steps
Enter the data used to inform the rationale	Enter the data used to inform the rationale	Enter your performance targets for the year	Results from May/June to be entered here	Enter the year-end data analysis summary here	Enter planned next steps for next year

** Schools are strongly encouraged to consider trends over time in formulating their next steps. Next steps should be expressed for consideration next school year, but also hoped-for improvement trends over three to five years*

School Name - School Year – Strategic Priority – Please select your Strategic Priority

Goal Area 2: Enter the school's goal if another strategic priority is selected - Improvement Plan

Rationale	Supporting Data	Performance Targets	Strategies (Pedagogical and/or Assessment)	Mid-Year Check-In (for January/February)
Enter your data-informed rationale for selecting this goal area	Enter the data used to inform the rationale	Enter your performance targets for the year	Pedagogical or Assessment Strategy Pedagogical or Assessment Strategy Pedagogical or Assessment Strategy	To be completed at the mid-year check-in

** Schools are strongly encouraged to consider trends over time in formulating their rationales. Performance targets should be expressed in terms of the current school year, but also hoped-for improvement trends over three to five years. Consideration should be given to both qualitative and quantitative data, as well as triangulating data sources wherever possible.*

School Name - School Year – Strategic Priority – Please select your Strategic Priority

Goal Area 2: Enter the school's goal if another strategic priority is selected - Year-End Analysis and Next Steps

Rationale	Starting Data	Performance Targets	Year-End Data	Analysis	Next Steps
Enter your data-informed rationale for selecting this goal area	Enter the data used to inform the rationale	Enter your performance targets for the year	Results from May/June to be entered here	Enter the year-end data analysis summary here	Enter planned next steps for next year

** Schools are strongly encouraged to consider trends over time in formulating their next steps. Next steps should be expressed for consideration next school year, but also hoped-for improvement trends over three to five years*

School Name - School Year – Strategic Priority – Please select your Strategic Priority

Goal Area 3: Enter the school's goal if another strategic priority is selected - Improvement Plan

Rationale	Supporting Data	Performance Targets	Strategies (Pedagogical and/or Assessment)	Mid-Year Check-In (for January/February)
Enter your data-informed rationale for selecting this goal area	Enter the data used to inform the rationale	Enter your performance targets for the year	Pedagogical or Assessment Strategy Pedagogical or Assessment Strategy Pedagogical or Assessment Strategy	To be completed at the mid-year check-in

** Schools are strongly encouraged to consider trends over time in formulating their rationales. Performance targets should be expressed in terms of the current school year, but also hoped-for improvement trends over three to five years. Consideration should be given to both qualitative and quantitative data, as well as triangulating data sources wherever possible.*

School Name - School Year – Strategic Priority – Please select your Strategic Priority

Goal Area 3: Enter the school's goal if another strategic priority is selected - Year-End Analysis and Next Steps

Rationale	Starting Data	Performance Targets	Year-End Data	Analysis	Next Steps
Enter your data-informed rationale for selecting this goal area	Enter the data used to inform the rationale	Enter your performance targets for the year	Results from May/June to be entered here	Enter the year-end data analysis summary here	Enter planned next steps for next year

** Schools are strongly encouraged to consider trends over time in formulating their next steps. Next steps should be expressed for consideration next school year, but also hoped-for improvement trends over three to five years*

Confirmation and Signatures

Names and Positions of School Improvement Team

Name	Position
	Principal
	Assistant Principal

Date Plan Communicated to Staff: _____

Principal's Signature: _____

Signature Date: _____

Key Dates in the School Improvement Planning cycle

Activity	Date Completed	Signature (Sup't or Designate)
Initial acceptance by Sup't or Designate		
Mid-year progress review completed		
May progress review completed		
Final acceptance by Sup't or Designate		

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BOARD REPORT

Title:	Assistant Superintendent of HR and Learning Report
Contact:	Landon Kowalzik, Assistant Superintendent
Date Submitted:	October 7, 2026
Mandate	• HR: To recruit, support and retain staff in order to provide students with the best possible opportunities and educating for life. • Learning: Providing students with the best possible opportunities and educating for life.
Background	• For the 2025/26 school year, we had a total of 210 active substitute teachers. As of October 7, 2026 we have 113 active subs, an increase of 28 subs since September 11, 2026 • Update on projected enrollment for the 2026/27 school year complete. See attachment. • As of October 7, 2026 we are looking to fill 2 teaching positions for the 2026/2027 school year. • As of October 7, 2026 we are looking to fill 3 education assistant positions for the 2026/2027 school year. • Initial analysis of teacher retention patterns from 2021 to 2026 complete. Highlights include: 93 teachers hired, overall retention rate 68%, 2 year retention rate 66%, 5 year retention rate 12%, average length of service with YK1 2.6 years, median length of service 2 years.
Looking forward:	• Planning is underway for YK1s annual recruitment drive.
Recommendations	Accept as information
Attachments?	_X_ Yes or ___ No Student Enrolment 26/27 report October 7, 2026

Yellowknife Education District No. 1

Enrolment Report as of: October 5, 2026

School	JK	K	1	2	3	4	5	6	7	8	9	10	11	12	Totals Oct-26	Totals Oct-25	Totals Change
Mildred Hall	33	33	23	25	34	27	23	31	34	24					287	286	1
Ecole Itlo (French)	52	72	45	67	45	52	45								378	368	10
William McDonald (All)								121	131	101					353	327	26
N.J. Macpherson	27	40	39	41	45	45	44								281	331	-50
Range Lake North (All)	23	18	17	17	27	19	27	16	15	13					192	209	-17
Ecole Sir John Franklin											159	156	196	132	643	686	-43
Totals	**135**	**163**	**124**	**150**	**151**	**143**	**139**	**168**	**180**	**138**	**159**	**156**	**196**	**132**	**2134.00**	**2207.00**	-73.00

Yellowknife Education District No. 1
Monthly Enrolment Tracking

School	FTE Totals Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26
Mildred Hall	289	287								
Ecole Itlo	382	378								
William McDonald	359	353								
N.J. Macpherson	289	281								
Range Lake North	201	192								
Ecole Sir John Franklin	662	643								
Totals	**2182.00**	**2134.00**								

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BOARD REPORT

Title:	October 13, 2026, Secretary Treasurer Report
Contact:	Lisa Vass, Secretary Treasurer
Date Submitted:	October 8, 2026
Mandate	• Cultivate a culture of holistic wellness • Honour and celebrate Indigenous Language and Culture for all learners • Ensure inclusive, equitable and authentic learning experiences • Foster critical understanding of local, national and global issues

Background	• 2025-2026 Busing Report:
	  ◦ The busing report is attached.
	  ◦ Total revenues from ECE, property tax and student bus passes were $520K. Total bussing expenses were $723K (Transdev - $671K and City of Yellowknife transit $52K). The busing program deficit was $203K.
	  ◦ A busing report for 2022-2026 was submitted to ECE in May (attached). A formal request was submitted on October 6, 2026 to ECE requesting the final ECE bussing report and recommendations. The report will be provided at the Finance Committee meeting if ECE releases it before then.
	• Occupational Health & Safety Update:
	  ◦ Sewer vault confined space assessments are being completed in two phases with phase 1 scheduled for October/November 2026. Phase 2 is scheduled for July 2027.

- Training for confined space, skid steer and fall protection training will take place this fall.
- JOHS meetings and inspections are scheduled for October 2026 and January, April, and June 2027.
- Other training is required which will be scheduled over the next 12 – 18 months based on a risk priority.

- 2026 BOT Election Process:
  - Elections NWT is overseeing the election process for the City of Yellowknife, YK1 and YCS.
  - Voting will take place at the Officer of the Registrar between October 5 and 16, 2026.
  - Election Day is October 19, 2026 from 10 a.m. to 7 p.m.
  - The budget for YK1 is $35,000.
- Maintenance & Operations updates:
  - Several capital maintenance and accessibility projects are complete or nearing completion. These initiatives include the following:
    - MHS Multi-purpose Roof: The initial tender process was completed and the costs were well over the budget available, so it was decided re-tender the project in two phases. Phase 1 will be for the design structural assessment of the roof (mid-winter) and Phase 2 (late winter) will be the replacement of the roof. If the structural assessment is positive, the multipurpose room will be re-open for use. Construction will be undertaken during the summer of 2027.
    - The gym door replacement is scheduled for September or October and main entrance repairs are complete at Sir John School.
    - The installation of safety fencing is complete at Itl'o. Fencing at NJM started October 5. Fencing at RLN will commence following the installation of the NJM fence.

	• The GNWT awarded the accessible washroom project at SJF. The kick off and building inspection will occur the third week of October. The construction timeline has yet to be confirmed. • The front entrance floor repairs at SJF are complete. Safety linoleum with a traction element was installed to prevent slipping when the surface is wet. • Replacement of washroom stalls at MHS will be complete by October 10, 2026. • The accessibility audits are complete and are being reviewed. Quotes have been requested to properly route the sump pumps away from the sewer system at MHS, NJM and SJF tied into the storm water systems. ● Upcoming Finance Committee meetings: • Tuesday, October 27, 2026
Recommendations	Received as information.
Attachments?	_X__Yes or __No If yes, list attachments below • YK1 Busing Report for Academic Year Ended June 30, 2026 • ECE Student Transportation Review 2025-2026 Submission

Yellowknife Education District No. 1

Busing Report for the Academic Year Ended June 30, 2026

	2025-2026 Actual
REVENUES	
ECE Formula Funding	374,227
Municipal transfers (property tax requisitions supporting busing)	$88,650
Total ECE and City of YK	**$462,877**
Education body generated funds	
Student Fees and Charges	$56,875
Total generated funds	**$56,875**
TOTAL REVENUES	**$519,752**
EXPENSES	
Contract Services - Transdev	$670,724
City Of Yellowknife	$52,605
TOTAL EXPENSES	$723,329
Surplus (Deficit)	**($203,577)**
Number of Students	
School Bus	**528.00**
City of Yellowknife Transit	**118.00**
Total	**646.00**

Cost per Student	**Annual**	**Daily**
Bussing	1,270.31	7.18
City Transportation	445.81	2.52
Average (Based on Total Cost)	1,119.70	6.33
Number of Routes	13.00	
Number of School Days	177.00	
Bus Pass Rates (Last increase 2012-2013)		
Student	225.00	
High School	275.00	
Family	600.00	
Unsubsidized	480.00	

Cancelations:	**Route 6**
Joint Contract: YK1, YCS & CSFTNO	**Transdev**
Initial Term	September 1, 2021 to August 31, 2026
Option	Extend for an additional three years

Department of Education, Culture & Employment

Yellowknife Education District No. 1

Unconsolidated Statement of Student Transportation (Busing)

For the Academic Year Ended June 30

		2025-2026 SY	2024-2025	2023-2024	2022-2023	
	Lisa Vass	Projected Total Actual	Actual	Actual	Actual	Total
REVENUES	**(867) 766-5050**					
	Yellowknife Education District No. 1					
		$374,227	$388,446	$369,858	$360,499	**$1,493,030**
	Municipal transfers (property tax requisitions supporting busing)	$88,650	$90,695	$86,349	$85,589	**$351,283**
	Other Funding Sources (specify)	$0	$0	$0	$0	
	Education body generated funds					
	Student Fees and Charges	$56,875	$115,164	$88,720	$75,000	**$335,759**
	Other (specify)	$0	$0	$0	$0	
	Total generated funds	**$56,875**	**$115,164**	**$88,720**	**$75,000**	
TOTAL REVENUES		**$519,752**	**$594,305**	**$544,927**	**$521,088**	**$2,180,072**
EXPENSES						
Contracted Fleet Expenses						
Contract Services		$760,057	$648,459	$457,103	$483,443	**$2,349,061**
Major Maintenance and Other (specify)		$0	$0	$0	$0	
Total Expenses Contracted Fleet		**$760,057**	**$648,459**	**$457,103**	**$483,443**	
Yellowknife Transit						
City Of Yellowknife		$47,675	$46,429	$48,879	$69,546	**$212,530**
Taxi	***Contract***	**Contract**				
All Providers (Total)		$0	$0	$0	$0	
	Local	**Local**				
TOTAL EXPENSES		**$807,732**	**$694,888**	**$505,982**	**$552,989**	**$2,561,591**
		($287,980)	**($100,583)**	**$38,945**	**($31,901)**	**($381,520)**
	Bussing	**528.00**				
	City	**118.00**				
	Total Ridership	**646.00**				
		13.00	**13.00**	**13.00**	**13.00**	

YELLOWKNIFE EDUCATION DISTRICT NO. 1

BOARD of TRUSTEES

COMMITTEE OF THE WHOLE

MEETING AGENDA

October 13, 2026 – 12:10 PM

Meeting Link: https://meet.google.com/psf-dpwu-miu

1. Call to Order
2. Land Acknowledgement
   We respectfully acknowledge that we live, work and learn on Chief Drygeese Territory in the Akaitcho region, the traditional territory of the Yellowknives Dene First Nation.
3. Adoption of Agenda
4. Approval of Minutes
   4.1 September 14, 2026 Committee of the Whole (COW) Meeting Minutes
5. Trustee Work Plan
6. Land acknowledgment
7. Date and Time of Next Committee of the Whole Meeting

November 9, 2026	Committee of the Whole Meeting

8. Adjournment

YELLOWKNIFE EDUCATION DISTRICT NO. 1
BOARD of TRUSTEES
COMMITTEE OF THE WHOLE (COW)
MINUTES

September 14, 2026 – 12:10 PM
In-person and online via Google Meet

Trustees Present:	Allan Shortt, Barbara Bell (online), David Wasylciw (online), Jason Snaggs (online), Michelle Peters, Terry Brookes, and Tina Drew (online)
Administration Present:	Shirley Zouboules, Lisa Vass (online), Landon Kowalzik, Graham Arts and Pat Thagard
Meeting Chairperson:	Board Vice-Chair Shortt
Meeting Recorder:	Pat Thagard

1. Call to Order

   Vice-Chair Shortt called the meeting to order at 12:10 PM

2. Land Acknowledgement

   Chairperson Shortt respectfully acknowledged that we live, work, and learn on Chief Drygeese Territory in the Akaitcho region, the traditional territory of the Yellowknives Dene First Nation.

3. Adoption of Agenda

Motion #: 01/09-14/25-26

I move that the Yellowknife Education District No. 1 Board of Trustees adopt the September 14, 2026, Committee of the Whole Meeting agenda, as presented.

Moved by: Trustee Brookes Seconded by: Trustee Snaggs **Carried**

4. Approval of Minutes

Motion #: 02/09-14/25-26

I move that the Yellowknife Education District No. 1 Board of Trustees approve the June 8, 2026, Committee of the Whole Meeting minutes as presented.

Moved by: Trustee Bell Seconded by: Trustee Brookes **Carried**

Trustee Drew joined the meeting at 12:11 PM

5. School Improvement Plans (SIP) - Results (Assist. Supt. Arts, Curriculum & Learning)

   The SIP results were reviewed and it was noted that additional information is also contained in the recently completed Mandate Review. The concepts around how data is used were reviewed. Year-to-year data is analyzed to determine what, if any, changes to program delivery are required. The report to trustees focuses on items that will support governance decisions and ensure alignment with the Board's Strategic Priorities. The presentation

included school snapshots to show alignment with the Board's Strategic Priorities. Work on the SIPs continues throughout the school year. The current snapshot shows that YK1 students are showing stronger results than students in British Columbia (BC).

Trustee Wasylciw joined the meeting at 12:19 PM

The key takeaways were reviewed in the areas of strengths and stretches, territorial assessments, district assessment, and the transition from the old SIP model to a "desired states" model. The foundational work on the desired states model is underway.

Trustee questions resulted in the following information:

Data is used at the school and classroom levels to make adjustments at a micro level. Broader numbers are considered to make decisions at the district level. Currently, the information collected is different from school to school which makes data review at the district level somewhat challenging. The district is working with Adelee Penner to align data collection across the district.

The work of wellness mentors was discussed, including how their work equates to more positive outcomes. It was also noted that the current Grade 12 class are the first graduating class that began Grade 9 with the new curriculum.

This report was presented to trustees at a governance level. Trustees noted that historically the SIP process has changed every few years, which makes it difficult to see trends. Trustees also supported mentorship, seeing the benefits.

In the interest of time, trustees were asked to email any further questions to Assistant Superintendent Arts.

6. Date and Time of Next COW Meeting

   The date of the next COW meeting is to be held on October 13, 2026.

7. Adjournment

   Superintendent Zouboules made the trustees aware that SJF was in a hold-and-secure because there was a bear with cubs on campus.

Motion #: 03/09-14/25-26

I move that the Yellowknife Education District No. 1 Board of Trustees adjourn the September 14, 2026 COW Meeting.

Moved by: Trustee Peters Seconded by: Trustee Brookes **Carried**

Meeting adjourned at 12:56 PM

COW Chairperson - Trustee Shortt

Lisa Vass, Secretary Treasurer

DRAFT

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BOARD REPORT

Title:	Finance Committee Report
Contact:	Terry Brookes – Committee Chair
Date Submitted:	7th October 2026
Mandate	• Policy 8 Committees of the Board
Background	• The Finance Committee had a meeting on the 29th of September. • In summary agenda items for the meeting included approval of prior Meeting minutes, discussion on the need for prudent management of the budget due to lack of any surplus, potential need for an investment policy, bussing costs, substitute staffing costs and projected enrolment numbers. • The financial statement for the end of September will be available at the next Finance Committee Meeting. • A draft of the 29th of September Meeting minutes are attached. • Next Finance Committee Meeting is the 27th of October.
Other Headings as appropriate. For Example: - Current - Survey Response - Information	
Recommendations	Accept as information
Attachments?	_X_ Yes or ___ No If yes, list attachments below Attached are the draft 29th of September Meeting minutes.

Yellowknife Education District No. 1
Finance Committee Meeting
MINUTES

September 29, 2026 @ 12:10 PM
District Office Boardroom & Video Conference

Committee Members Present:	Trustee Bell, Trustee Brookes (online), Trustee Drew, Trustee Shortt, Trustee Wasycliw
Regrets:	Trustee Snaggs and Trustee Peters
Administration Present:	Shirley Zouboules, Lisa Vass, Landon Kowalzik, and Pat Thagard
Guests present:	none
Meeting Chairperson:	Trustee Brookes
Meeting Recorder:	Pat Thagard

1. Call to Order

The meeting was called to order at 12:11 PM. Four (4) committee members were present at the start of the meeting. Trustee Wasylciw joined at 12:17 PM, bringing the total to five (5).

2. Land Acknowledgement

We respectfully acknowledge that we live, work, and learn on Chief Drygeese Territory in the Akaitcho region, the traditional territory of the Yellowknives Dene First Nation.

3. Declaration of Conflict of Interest

None were declared

4. Approval of Agenda

Motion #: 01/09-29/25-26

I move that the Finance Committee accept the agenda for the September 29, 2026 Finance Committee meeting, as presented.

Moved by: Trustee Drew Seconded by: Trustee Shortt **Carried**

5. Approval of Minutes

Motion #: 02/09-29/25-26

I move that the Finance Committee accept the May 26, 2026 Finance Committee minutes as amended.

Moved by: Trustee Shortt Seconded by: Trustee Drew **Carried**

(Friendly amendment: in item 6c., the section titled "Response from Administration:" should begin with "The Department of Education, Culture and Employment struggled…"

6. Financial Discussion

Meeting Chair Brookes noted that this generic topic was brought forward because it is the first meeting of the fiscal year. He noted that there is no longer a surplus; therefore, the Board must be cautious in managing the budget.

In the past, the development of an Investment Policy had been suggested. The new Board will have to determine if this is what they would like to do.

Administration noted that the district must stay in budget. There was $265K committed to outstanding projects. The goal is to save as much as possible this fiscal year to enable the district to start to rebuild the surplus.

The need to go with plan B for the new roof needed on the multi-purpose room at Mildred Hall School (MHS) was discussed. This was because the initial tender for the Mildred Hall roof exceeded $K600, surpassing previous budget estimates.

Financials for the first quarter will be presented at the Finance Committee meeting scheduled for late October.

Trustee Wasylciw joined the meeting.

Trustees raised a question about the bussing costs report that the Board requested last year. Administration is still working on the report and will try to have it finalized for the October Board meeting. A brief overview was given about last year's bussing expenditures. Last year the district subsidized bussing to a total of almost $200K. Concerns were expressed about all students in the district subsidizing those students who take the bus. Bussing will be on the October Board meeting agenda.

A question was raised about where funds will come from for substitute staff. Administration indicated that a committee made up of school leadership will be struck to see if ways can be found to reduce the use of subs. The committee will look into trends which may provide some direction. It was suggested that tracking sick leave versus positions that have not been or cannot be filled may provide some insight. It was also noted that in Newfoundland and Labrador injuries to staff resulting in a loss of work are also tracked. Trustees were curious if injuries have increased with the introduction of inclusive schooling. It was noted that the district might be able to recoup some funds if a WSCC claim is submitted. It was suggested that the Board advocate for an appropriate level of sub funding. Administration noted that different codes are used for different kinds of leave.

Knowing that enrolment numbers will be pulled later in the week, for the Department of Education, Culture and Employment, Trustees asked if Administration felt comfortable projecting numbers. The response was that currently the numbers looked like they would be a bit lower than last year (2025-2026) but higher than the year before (2024-2025).

9. Adjournment

Motion #: 03/09-29/25-26

I move that this Finance Committee meeting be adjourned.

Moved by: Trustee Drew Seconded by: Trustee Wasylciw **Carried**

Meeting adjourned at 12:35 pm

Next Finance Committee meeting date: Tuesday, October 27, 2026 at 12:10 PM

DRAFT

Yellowknife Education District No. 1
Finance Committee Meeting
MINUTES

May 26, 2026 @ 6:30 PM

District Office Boardroom & Video Conference

Committee Members Present:	Trustee Brookes (online), Trustee Shortt, Trustee Snaggs (online), Trustee Peters, Trustee Wasycliw and Trustee Bell
Regrets:	Trustee Drew
Administration Present:	Lisa Vass, Graham Arts, Landon Kowalzik, Jordan Martin, Pat Thagard and Annie Lagomasino (all online)
Guests present:	none
Meeting Chairperson:	Trustee Brookes
Meeting Recorder:	Annie Lagomasino

1. Meeting called to order at 12:11 PM. 4 committee members present.

2. Land Acknowledgement

   We respectfully acknowledge that we live, work, and learn on Chief Drygeese Territory in the Akaitcho region, the traditional territory of the Yellowknives Dene First Nation.

3. Declaration of Conflict of Interest

   none declared

4. Approval of Agenda

   Motion #: 01/05-26/25-26

   I move that the Finance Committee accept the agenda, as presented.

   Moved by: Trustee Shortt; Seconded by: Trustee Peters **Carried**

5. Approval of Minutes

   Motion #: 02/05-26/25-26

   I move that the Finance Committee accept the committee minutes of Minutes May 8, 2026 as circulated.

   Moved by: Trustee Snaggs; Seconded by: Trustee Bell **Carried**

6. Financial Report
   a. Yellowknife Education District No. 1 2025-2026 Financial Report on April 30, 2026

      Secretary Treasurer Vass presented the Financial Report. Key highlights included:

      - **Total Revenue:** $46.9 million, approximately $1.9 million higher than budget, primarily due to the Interim Support Assistant (ISA) initiative and additional grants.
      - **Total Expenses:** $50.7 million (before amortization: $49.7 million), resulting in a variance of approximately $3.7 million. Approximately $2

million of this variance relates to ISA, Educational Assistant (EA) substitute budget, and Inclusive Schooling (estimated $500–600K).

- **Annual Operating Surplus:** $3.9 million for the current fiscal year.
- **Accumulated Operating Surplus:** Opening balance of $2.9 million; closing balance of $965K (significantly lower than the forecasted $2.4 million, with the GNWT-subject surplus projected at $143K).
- **Approved surplus expenditures include:** USW contract increase; accessibility improvements; flooring replacement across several schools ($126K via Elite Flooring, under projection); fencing at select schools (Horizon Builders at RLN, NJM); and home schooling costs (~$200K). Additional grants not included in the originally approved budget have also been applied.

Trustee Questions and Discussion:

- **Q: What amount remains subject to potential GNWT clawback?** A: Approximately $143K is currently projected as subject to clawback. This figure remains in flux as the school year closes and final expenditures are recorded.
- **Q: Is it possible that remaining funds will be spent before year-end?** A: Yes. Several projects are still in progress (e.g., MHS remediation at $88–90K, with testing underway; SJF/NACC basement work is complete). The surplus figure will continue to shift as projects wrap up.
- **Q: Are anomalies in capital projects being tracked?** A: Administration outlined several active projects with updated cost information. Fencing and flooring projects came in at or under projected amounts, though some offsetting costs (e.g., SJF basement cleanup) affect the overall surplus picture.
- **Q: Is bussing cost information being communicated more clearly?** A: Yes. The forecast estimate may be slightly high by approximately $75K. The April invoice was received recently and not yet incorporated into the forecast; final costs are expected to be lower. Secretary Treasurer Vass noted she will be submitting a bussing report to ECE in the coming days, providing funding details (from ECE, property tax, and fees) and route distances. ECE will use this to evaluate bussing funding. The Finance Committee may wish to bring this forward to the June Board meeting.
- **Q: Regarding the bussing contract – are there concerns about future costs?** A: The current contract with Transdev was the lowest bid received. The contract is in its third year with a two-year renewal option. Transdev is the sole provider in Yellowknife and has invested significantly in the YK Transit system and fleet. A new tender process is not expected for at least two years; however, administration will legally be required to go to tender and will do so. Performance conditions (fuel costs, maintenance, etc.) are currently under negotiation to minimize cost unknowns within the contract.
- **Q: Are contracts published publicly?** A: Contracts are published on the GNWT portal. Award details are not currently published separately.
- **Q: Are there critical capital projects at risk of not being initiated in this fiscal year?** A: Administration noted that expenses cannot be accrued for projects that have not yet started. A list of outstanding projects can be brought forward. Trustees noted the importance of understanding the impounding effect on next year's budget for any partially initiated projects.

b. Status of YK1 – GNWT Surplus 2025-26

- **Q: Has ECE provided any update on whether committed contracts will be recognized or if funds will be clawed back?** A: The Superintendent has made multiple attempts to obtain clarity. The matter was escalated to the Acting Deputy Minister (Terry Locsletter) following a conversation on Thursday; no definitive answer was received, but confirmation was given that it would be looked into. The Board may wish to consider sending a letter to the Minister to formally plead the district's case, which could be addressed at the June meeting.

c. Inclusive Schooling Support Assistant Update - verbal

The Superintendent provided a verbal update on notional funding for Inclusive Schooling. Trustees received a letter from the Minister (distributed via email) confirming the district will receive $3.8 million, covering the period July 31, 2026 through March 31, 2027. The Financial Management Board (FMB) committee will review making the district whole through to the end of the fiscal year. Total funding received to date is $5.16 million.

The Inclusive Schooling Coordinator is reviewing student profiles and class compositions to assess needs and determine service levels.

Trustee Questions and Discussion:

- **Trustee concern:** There is nothing in writing yet. The worry is that funding could be cut short in March, leaving the district responsible for April through June. Administration noted that written confirmation is unlikely before the end of next week.
- **Trustee comment:** YK1 represents approximately 27% of the NWT student population (Grades 1–12), yet received only 13% of the $30 million in Inclusive Schooling funding. While the funding is appreciated, the district remains under-funded relative to its student population and level of need.
- **Response from Administration:** The Department of Education, Culture and Employment struggled to find an equitable distribution formula. The outcome, while not aligned with what YK1 proposed, was intended to prevent extreme disparities across districts. The formula funding review is currently underway as a longer-term initiative; this allocation is not believed to be reflected in that review, as the two processes ran concurrently.
- **Q: Is this funding inclusive of the ongoing formula review?** A: Administration does not believe so. The formula review is a substantial, separate process occurring simultaneously. The long-term review is focused on restructuring the overall Inclusive Schooling formula funding model.

7. Adjournment

Motion #: 03/05-26/25-26

I move that this Committee meeting be adjourned.

Moved by: Trustee Peters; Seconded by: Trustee Snaggs **Carried**

Meeting adjourned at 12:50 pm

Next Finance Committee meeting date: June 23, 2026

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BOARD REPORT

Title	Public Engagement & Advocacy Committee - Final Report and Notes for the Next Board
Contact	David Wasylciw, Committee Chair
Date Submitted	October 13, 2026
Mandate	Policy 8 - Committees of the Board
Background	The Public Engagement and Advocacy Committee met on September 14, September 28 and October 5, 2026 to complete its final items for this Board term. These meetings were largely to review and plan the Year In Review, review the Visual Identity Guidelines update and discuss elections. As the term ends, this report summarizes the committee's work over the past year and offers notes for the next Board.
Summary	Highlights include: • Advocated successfully for amendments to the Local Authorities Elections Act, so District Education Authorities can use the same alternative voting options as municipalities. • Continued to promote the need for consistent, long-term funding to replace Jordan's Principle and to meet the district's other needs. • Produced the first Year In Review 2025-2026, a new public-facing annual report for families, the community and partners. • Worked on increasing district visibility, including the update to the Visual Identity Guidelines. • Continued the Sacred Feather Honouring Indigenous Student Awards. The committee would have liked to do more outreach, but balanced this with members' capacity and time.
Notes for the Next Board	**Advocacy and MLAs** • Public engagement and advocacy is key to the district and should be expanded. • Continue annual or twice-yearly meetings with Yellowknife MLAs: in the fall before the capital budget session, and/or in the spring before operating budget discussions. A sample advocacy one-pager used previously as an MLA handout is attached. • Meet with Yellowknife Catholic Schools, and potentially City

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	Council, on a regular schedule, and keep working with other District Education Authorities on shared asks, as was done on the Local Authorities Elections Act. **Families and community** • Continue annual meetings with Student Councils or student groups at each school as part of outreach and increasing student voice. • Work on engaging parents effectively, including as part of advocacy – more voices always helps. • Plan toward an Annual General Meeting with the community as required by the Act. • Continue to find new ways to engage the community that helps new families move to Yellowknife, such as real estate agents, the Military Family Resource Centre, the RCMP and other employers. • Continue producing a simple and engaging Year In Review document each year to support advocacy and outreach. **Setting up the next committee** • Set goals for the year and consider what the committee can realistically take on, with a simple yearly calendar (MLA meetings, Year In Review, Sacred Feather Awards). • Carry forward: Setting up the Year In Review template with staff, and the scheduled review of Policy 29 - Visual Identity.
Recommendations	That the Board receive the Public Engagement and Advocacy Committee's final report for information. That the notes for the next Board be included in the incoming Board's orientation materials.
Attachment?	Yes - Sample advocacy one-pager (MLA handout, September 2024)

YK1 Trustees - Yellowknife MLA Meeting

Agenda
Sept 23, 2024

1. Introduction to YK1
2. Recent Successes
3. Recent Challenges
4. Key Priorities
5. What can you do?
6. Discussion

Key Priorities

- Funding for Education Excellence
- YK1 Facilities/Capital
- Access to therapeutic therapy services

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Our Strategic Goals

We believe in and respect the diversity, identity and growth of all learners



WELLNESS
Cultivate a culture of holistic wellness
• Recognize the importance of relationships in learning
• Foster and promote personal wellness
• Create healthy, safe and caring learning environments

LEARNING
Ensure inclusive, equitable and authentic learning experiences
• Engage learners through meaningful and innovative teaching and learning practices
• Strive for excellence
• Celebrate diversity of all learners

INDIGENOUS LANGUAGE AND EDUCATION
Honour and celebrate Indigenous Language and Culture for all learners
• Create a welcoming environment for all learners
• Integrate an Indigenous approach to education
• Strengthen Indigenous Language instruction

COMMUNITY
Foster critical understanding of local, national and global issues
• Inspire and pursue critical thinking through innovative and sustainable practices
• Embrace diversity and encourage empathy to promote global citizenship
• Model and encourage ethical leadership and engage in opportunities for service learning

SAMPLE

Who we are and our schools

YK1, celebrating 85 years in learning, has six schools and provides superintendency services to two neighbouring district education authorities.

Students are the heart of our work.

We provide students with physical education, music, arts and Indigenous language and culture opportunities. Students have access to technology tools to support learning, outdoor activities, hands-on science and inquiry projects. With student leadership and engaging lessons. YK1 believes in the strength of positive relationships and is committed to growing our community partnerships.

We are excited about the recent curriculum renewal work taking place across the Northwest Territories.



Range Lake North School

Approx enrollment: 206 students
48 staff members

- JK-Gr 8 English, Gr 6 Intensive French, Gr 7-8 Post-Intensive French
- Extra-curricular sports and clubs
- Access to school ground green space and sustainable living projects
- Community partnerships - Ecology North, SPCA



École Sir John Franklin High School

Approx enrollment: 696 students
68 staff members

- Gr 9-12 English and French Immersion, Gr 9-12 Post Intensive French
- Programming to meet the needs of students as they prepare for post-secondary studies, apprenticeships, or the workplace
- Dynamic Arts programs (Band, Drama, Music and Visual Arts)
- Extensive trades curriculum and work experience opportunities
- Night school and an alternative learning facility available



École William McDonald Middle School

Approx enrollment: 286 students
38 staff members

- Gr 6-8, dual-track language options:
  - English with Core French (6-8)
  - Intensive French (6)
  - Post-Intensive French (7 & 8)
  - French Immersion (6-8)
- Outdoor education/camps
- Camp Akaitcho
- Annual student exchange trip



École ɻtɬ'ǫ̀

Approx enrollment: 337 students
32 staff members

- Single-track French Immersion JK-5
- French language acquisition occurs naturally in a 100% French Immersion learning environment
- Students learn in a fully inclusive setting that welcomes and builds success for all
- Early literacy program
- French culture camps
- Indigenous language and culture programming and camps
- Music



N.J. Macpherson School

Approx enrollment: 364 students
54 staff members

- JK-Gr 5 English
- Integrated programs to support, recognize, and develop positive behaviours
- Student leadership opportunities
- Enhanced Arts classes (Drama, Music and Visual Arts)
- Gr 1-2 choir and Gr 3-5 choir
- Indigenous language and culture-based education, classroom integration and camp experiences



Mildred Hall School

Approx enrollment: 287 students
69 staff members

- JK-Gr 8 English & Birchbark Discovery Centre
- Core French or Wiiliideh language options
- Integrated programs to support, recognize, and develop positive behaviour
- Early literacy programs
- Music, Band, and Choir
- Exploratory Program (Gr 5-8): outdoor education, woodworking, technology, foods, keyboarding, mountain bike riding, skiing
- Indigenous language and culture-based education

SAMPLE

BOARD of TRUSTEES - Action Items					
No.	**Meeting Date & Type**	**Action Item**	**Assigned to**	**Due Date (if applic.)**	**Current Update**
15	2024-11-12 Board Meeting	Follow up on 1 Year warranty start date on École Ɂtł'ǫ̀, list of rolling completion dates	Administration	Ongoing	Update will be provide monthly until resolved
38	2025-10-14 Board Meeting	Administration to review the current Joint Use Agreement that we have with the City of Yellowknife. Admin will determine whether YK1 will continue with the existing agreement or explore alternative options. A recommendation to be brought forward to the Board following the review.	Administration	Spring 2026	No update at this time.
63	2026-05-12 Board Meeting	Develop a public facing draft Year-in-Review/Annual Report on the 2025-2026 school year for approval at the August Board meeting. (motion # 09/05-12/25-26)	PE&A Committee with Administration	August 2026	Final version to be brought to October meeting
69	2026-06-09 Board Meeting	Review of Trustee expense claims for the current term of the Board to ensure proper procedures have been applied to Trustee travel expense claims.	Administration	September 2026	Administration recommends developing a procedure
70	2026-06-09 Board Meeting	Provide an updated bussing report to include: cost of seat per year, funding from the GNWT, amount paid by parents/guardians, and whether or not YK1 has to subsidize bussing.	Administration	September 2026	Update at October meeting
76	2026-08-18 Board Meeting	Trustees to provide comments on draft Mandate Review	Trustees	by August 22st	completed - submitted to the Department of Finance via Deputy Minister of ECE
77	2026-08-18 Board Meeting	Add BIP to the list of items to discuss with the Minister.	Board Chair	TBD	
78	2026-09-15 Board Meeting	Land Acknolwedgement referred to a COW meeting for further dicussion	Board Chair	October 2026	
79	2026-09-15 Board Meeting	Workplan referred to a COW meeting for further review & discussion	Board Chair	October 2026	
80	2026-09-15 Board Meeting	*Board of Trustees asked the Superintendent to contact the Deputy Minister of Education, Culture and Employment regarding the "Approval Request for Duty Travel Outside of Canada" form to change the Approvals block to include the Education Body Chair and Minister rather than the Superintendent, as Superintendents do not report to the Minister.*	Administration	October 2026	requested a meeting with new DM

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Upcoming Events:

as at October 8, 2026

PE & A = Public Engagement & Advocacy

October 2026 — Women's History Month, Children's Vision Month, ADHD Awareness Month Canadian Islamic History Month,

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	1	2	3
			National Day for Truth and Reconciliation	NWT Art Centre Akaitcho Gathering 1 – 3 PM National Seniors Day		
4	5	6	7	8	9	10
	Voting in the Office of the Returning Officer >>>>>>>>>>>>>>>>>>					
					JK-8 STIP	World Mental Health Day
11	12	13	14	15	16	17
	Thanksgiving 	**>>>>>>>** **COW Meeting 12:10 PM** **Board Meeting 6:30 PM**				
18	19	20	21	22	23	24
	ELECTION DAY				District PD	
25	26	27	28	29	30	31
		Finance Committee Meeting		National Cat Day		Halloween  National Magic Day

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Upcoming Events:

as at October 8, 2026

November 2026						Movember Hindu & Lebanese Heritage Month
Sunday	**Monday**	**Tuesday**	**Wednesday**	**Thursday**	**Friday**	**Saturday**
1	**2**	**3**	**4**	**5**	**6**	**7**
	New Board Swearing-in & Organizational Meeting				**Finance Committee Meeting 12:10 PM**	
8	**9**	**10**	**11**	**12**	**13**	**14**
Indigenous Veterans Day 	Diwali **COW 12:10 PM**	**Board Executive Session 6:30 PM** **Regular Board Meeting 7:00 PM**	**Remembrance Day** 			MHS Xmas Craft Sale
15	**16**	**17**	**18**	**19**	**20**	**21**
MHS Craft Sale National Addictions Awareness Week begins			SJF Challenge Cup Hockey 2 – 3 PM		**National Child Day**	
22	**23**	**24**	**25**	**26**	**27**	**28**
		Finance Committee Meeting				
29	**30**	**1**	**2**	**3**	**4**	**5**