**École Sir John Franklin High School**

**Parent Advisory Committee Meeting**

**Minutes**

**May 15th,2024**

**Present:** Dean MacInnis, Shirley Gau, Miki Ehrlich, Newton Grey, Janet Murray, Leanne Dragon, Paula Campbell-Rogers, Carla Skauge, Jason Snaggs, Vincent Li, Norm Mair, Xiaoyi Yan

1. **Approval of Agenda**
* Agenda approved
* Motioned by: Newton Grey
* Seconded by: Janet Murray
1. **Introductions**
* PAC Chair – Miki Ehrlich & Newton Grey
* Principal – Dean MacInnis
* YK1 Board Rep – Jason Snaggs
1. **Approval of Previous Minutes** – April 4th, 2024
* Agenda approved
* Motioned by: Leanne Dragon
* Seconded by: Janet Murray
1. **YK1 Board Report:** Jason Snaggs
* Budget to be finalized by June 25th
* Interviews for superintendent and treasurer positions. Successful candidates should be announced in the next few weeks.
* Accessibility – board would like to do a full-scale analysis of all schools to address accessibility (bathrooms, playgrounds, etc) to promote inclusivity throughout all YK1 facilities. YK1 Board will apply to the Rick Hansen Foundation for funding.
* Board is advocating for more funding from ECE for our facilities (increase cost of energy, upkeep of the facilities, etc.).
1. **PAC Chairs meeting:** Newton Grey
* Most schools have low attendance to their PAC meetings.
* Among the various PAC chairs, there is some confusion around the role and responsibilities of PAC.
* Would like more parents participate in the rate payers meeting and how to make it more appealing for more people to attend.
* The hope is that the PAC Chairs meeting will become a regular occurrence once we have our new superintendent.
* Student Council – should students in student council be given more autonomy/responsibility to assist in the development of leadership roles.
1. **School Information Update:** Dean MacInnis
* **Admin Report**
* See attachment: Admin – May PAC attachments - If you have any questions about the documents – contact Dean.
* Grade 8 feeder school visits to SJF will be happening this week and next week.
* Jr and Sr debate clubs will be competing.
* Exam schedule will be out at the beginning of June.
* Staff changes are noted on the admin report.
* School messenger – School has had difficulty sending school wide emails to parents since February. School was made aware of this at the April PAC meeting. The school thought it was fixed, but emails still weren’t coming through as of May 10th. The school has looked into it again – School messenger was pulling the incorrect contact information from PowerSchool. This has been rectified.
1. **Discussion Items**
* **Grad:** academic grad alternate location is at the school gym.
* **FOTR Grad event:** Dean will apply for parade permit. Dean will talk to the City to use the YK Arena as an alternate site if it rains or is smoky.
* **Inaccessible Bathrooms** – NACC has provided a letter to the school supporting accessible bathrooms available to NACC guests. Miki is working on a letter to send to the Departments of ECE and Infrastructure and MLAs, in support of creating accessible bathroom. Miki has also discussed letters of support for accessible bathrooms with other organizations – NWT Disabilities Council, Northern Mosaic Network. SJF Admin will discuss with different student groups (e.g., Student Council, Gender Sexuality Squad) to see if it’s appropriate for a letter from the students supporting an accessible bathroom. Miki will circulate the letter the PAC for comments.
* **Retests/Redos**  - Admin has talked with teachers about retests/redoes. The teacher will set criteria for retests/redos, such as the student can not be penalized if the student doesn’t do better on the retest, the student needs to show growth in learning.
* **Public Health** – offered Meningitis immunization to grade 12 students. No notification was provided to parents. Dean will look into whether there was an email sent but it wasn’t received by parents (due to problems with school messenger) or if an email wasn’t sent.
* **Artificial intelligence** – how are teachers navigating AI. If the teacher suspects the student’s report was written by AI – they will approach the student to discuss their suspicions. Admin and parent may become involved if it can not be rectified with the student.
1. **Next Meeting:**  Wednesday June 12th, 2024 @ 7pm
* Motioned by: Paula Campbell-Rogers
* Seconded by: Leanne Dragon
1. **Meeting adjourned @ 8:10 p.m.**