

Yellowknife Education District No. 1 (YK1) Board of Trustees Special Board Meeting MINUTES

Sept 25, 2024 @ 12:10 PM

District Office Boardroom & Video Conference

Trustees Present: Allan Shortt, Barbara Bell (online), David Wasylciw, and Tina Drew (online)
Absent: none
Regrets: Jason Snaggs, Michelle Peters, and Terry Brookes
Administration Present: Shirley Zouboules, Landon Kowalzik, Graham Arts, Lisa Vass, Jordan Martin, Pat Thagard, and Bronwyn McPhail
Guests present: Fred Deschenes, Crowe MacKay LLP, CBC North TV
Meeting Chairperson: Chairperson Wasylciw
Meeting recorder: Pat Thagard

1. Call to Order

The meeting was called to order at 12:25 PM. Four (4) Trustees were present. Quorum was met.

2. Land Acknowledgement

Chairperson Wasylciw respectfully acknowledged that we live, work and, learn on Chief Drygeese Territory in the Akaitcho region, the traditional territory of the Yellowknives Dene First Nation.

3. Adoption of Agenda

Motion #: 01/09-25/24-25

I move that the Yellowknife Education District No. 1 Board of Trustees adopt the agenda as presented.

Moved by: Trustee Shortt Seconded by: Trustee Bell

Carried

4. Approval of Amended 2024-2025 Operating Plan & Budget

Motion #: 02/09-25/24-25

I move that the Yellowknife Education District No. 1 Board of Trustees approve the Amended 2024-2025 Operating Plan & Budget as presented.

Moved by: Trustee Shortt Seconded by: Trustee Drew

Carried

Administration gave an overview of the budget information.

5. Approval of the 2023-2024 Audited Financial Statements

Motion #: 03/09-25/24-25

I move that the Yellowknife Education District No. 1 Board of Trustees approve the 2023-2024 Audited Financial Statements as presented.

Moved by: Trustee Shortt Seconded by: Trustee Bell

Carried

Administration explained the slight adjustment to the accumulated surplus. The YK1 surplus is well below the 7% threshold.

Mr. Deschenes went through the audit highlights and indicated it was a clean audit.

Trustees asked if there are any recommendations for YK1. Mr. Deschenes noted that YK1 will have to address the accounting software currently being used because it is no longer supported by the supplier which may soon result in issues. He also noted that with the majority of the budget being allocated to payroll requirements, there is not a lot of room to maneuver.

The Trustees thanked Mr. Deschenes and the staff of both Crowe MacKay LLP for their work on the audit.

6. Approval of 2023-2024 Annual Report

Motion #: 04/09-25/24-25

I move that the Yellowknife Education District No. 1 Board of Trustees approve the 2023-2024 Annual Report as presented.

Moved by: Trustee Shortt Seconded by: Trustee Bell

Carried

Superintendent Zouboules thanked the District Office staff for all the work that goes into the three documents submitted to the Board of Trustees for approval today.

7. Adjournment

Motion #: 05/09-25/24-25

I move that the Yellowknife Education District No. 1 Board of Trustees adjourn this meeting

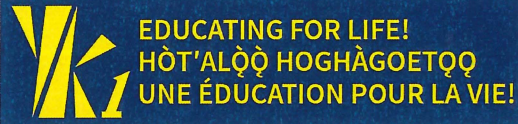
Moved by: Trustee Shortt Seconded by: Trustee Bell

Carried

The meeting adjourned at **12:48** PM

Chairperson Wasylciw

Secretary Treasurer Vass



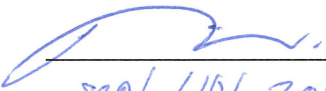
YELLOWKNIFE EDUCATION DISTRICT NO. 1
SPECIAL BOARD MEETING WAIVER


Purpose of Meeting:


1. Approval of the Amended 2024-25 Operating Plan & Budget
2. Approval of the 2023-24 Audited Financial Statements
3. Approval of the 2023-24 Annual Report


Special Meetings of the Board may be requested at any time by the Chairperson, or by written agreement of at least four Trustees. Each Trustee must be notified of a Special Meeting in writing by registered mail at least six clear days before the date of the Meeting. The requirement to inform Trustees of Special Meetings by registered mail may be waived if all Trustees have provided a signed and written acknowledgment of the meeting.


Due to emergent nature of the business item, I agree to waive the requirements for six days notice via registered mail of the Special Board Meeting to be held on Wednesday, September 25, 2024


David Wasylciw, Chair - signature: 
Date: sept/10/2024


Tina Drew, Vice-Chair - signature: 
Dated: Sept 10 2024.

Allan Shortt, Trustee - signature: 
Date: Sept 10 2024

Barbara Bell, Trustee - signature: 
Dated: Sep 10, 24

Jason Snaggs, Trustee - signature: 
Date: Sep 19, 2024

Michelle Peters, Trustee - signature: 
Date: 10 September 2024

Terry Brookes, Trustee - signature: 
Dated: 10* September 2024