



**YELLOWKNIFE EDUCATION DISTRICT NO. 1
BOARD of TRUSTEES
BOARD MEETING
MINUTES**

**January 14, 2025 – 7:00 PM
In-person and online via Google Meet**

Trustees Present: Allan Shortt, Barbara Bell, David Wasylciw (online),
Michelle Peters, Terry Brookes, and Tina Drew

Regrets: Jason Snaggs

Administration Present: Shirley Zouboules, Lisa Vass, Landon Kowalzik, Graham Arts,
Jordan Martin, Pat Thagard, and Bronwyn McPhail

Regrets: Jean-Marie Mariez

Meeting Chairperson: David Wasylciw

Meeting Recorder: Pat Thagard

1. Call to Order

The meeting was called to order at 6:30 PM. Six (6) Trustees were present.
Quorum was met.

Motion #: 01/01-14/24-25

I move that Yellowknife Education District No. 1 Board of Trustees move to in camera.

Moved by: Trustee Peters Seconded by: Trustee Shortt **Carried**

Motion #: 02/01-14/24-25

I move that Yellowknife Education District No. 1 Board of Trustees move out of in camera at 6:56 PM.

Moved by: Trustee Peters Seconded by: Trustee Brookes **Carried**

2. Land Acknowledgement

Chairperson Wasylciw respectfully acknowledged that we live, work, and learn on Chief Drygeese Territory in the Akaitcho region, the traditional territory of the Yellowknives Dene First Nation.

3. Chairperson's Opening Remarks

Chairperson Wasylciw welcomed everyone and wished everyone a Happy New Year.

4. Declaration of Conflict of Interest

None

5. Adoption of Agenda

Motion #: 03/01-14/24-25

I move that Yellowknife Education District No. 1 Board of Trustees adopt the January 14,

2025, Regular Board Meeting agenda as presented.

Moved by: Trustee Brookes Seconded by: Trustee Shortt

Carried

6. Delegations & Presentations

6.1. Presentation by Damien & Declan Healy - WMS Field Renovation

The presentation was made regarding a partnership to invest in redeveloping the field at WMSA presentation document was provided before the meeting and is included in the agenda package.

Chairperson Wasylciw thanked Dameon and Declan for their presentation and indicated that the Board would discuss as part of the budget process and keep them up to date.

7. Review and Approval of Minutes

7.1. Minutes of December 10, 2024, Regular Board Meeting

Motion #: 04/01-14/24-25

I move that Yellowknife Education District No. 1 Board of Trustees approve the December 10, 2024, Regular Board Meeting minutes, as presented.

Moved by: Trustee Wasylciw Seconded by: Trustee Bell

Carried

8. Business Arising from the Minutes

None

8.1. Action Items List

The action items were reviewed and Trustees discussed the item regarding the Joint Use Agreement Report.

No updates to the Action List were made.

9. Trustee Statements

None submitted

10. Unfinished Business

None

11. New Business

11.1. Trustee Honorarium

Cover sheet and letter included in the agenda package for the record.

Trustees suggested that the schedule for CPI increases to honoraria be confirmed and perhaps be aligned with Trustee elections. They also recommended clarifying the CPI increases timeline in *Policy 5 - By-Laws*.

11.2. Policy 5 -By-Laws Update

This item is deferred to the next meeting.

12. Reports

12.1. Chairperson's Report

A cover sheet and associated documents are included in the agenda package.

Chairperson Wasylciw noted that a preliminary date for the meeting with the Yellowknife Catholic School Board (YCS) has been set.

Standing Committee Reports

12.1.1. Finance & Facilities Committee

In the absence of Trustee Snaggs Chairperson Wasylciw indicated there has not been a meeting since the last Board meeting.

12.1.2. Policy & Governance Committee

The December 13, 2024 meeting minutes are included in the agenda package.

Committee Chair Peters indicated the December 13, 2024 meeting centred around the changes to *Policy 5 - Board By-Laws*. The Committee continues to work on the updates to Policy 5.

Trustee Drew excused herself from the meeting at 7:41 PM. Quorum was maintained with five (5) trustees present.

12.1.3. Public Engagement & Advocacy Committee

No report in the agenda package.

Committee Chair Brookes indicated a meeting has not been held since the December Board meeting.

12.1.4. Audit Committee

The Audit Committee has not met since the last meeting on Sept. 19, 2024. Committee Chairperson Bell indicated she and Secretary Treasurer Vass met on January 3rd to discuss timelines. Timelines discussed will be presented at the upcoming Finance Committee meeting.

12.1.5. Committee of the Whole (COW)

The meeting agenda and minutes are included in the agenda package.

12.1.6. NWTTA Teacher-Board Committee

The NWTTA-Teacher-Board Committee has not met since the last meeting.

A meeting has not been held since the last and none have been scheduled.

12.1.7. USW-Board Advisory Committee

Administration is waiting to hear from the United Steelworkers union (USW) representative to set a meeting.

12.3 Ad Hoc Committee Reports

12.3.1 Negotiations Committee

Trustee Bell has been selected as the Chairperson of the Negotiations Committee.

12.4 Superintendent's Report

A cover sheet and report are included in the agenda package.

Trustees appreciated the focus on wellness in January.

Superintendent Zouboules noted that a pre-Winter Break celebration of all YK1 staff was held just before the break. This event was the first of its kind. The event was very well attended and enjoyed by all.

12.4.1 Assistant Superintendent of Curriculum & Learning

A cover sheet and reports are included in the agenda package.

12.4.2 Assistant Superintendent of Human Resources and Learning

A cover sheet and reports are included in the agenda package.

The biggest recruiting trip will begin next week. The team will go to four Universities to meet with potential new teachers. An update will be provided at the February meeting.

Trustees asked if the number of Yellowknife students are enrolled in a Bachelor of Education program and how many typically return to Yellowknife. Administration indicated we do not have access to this information.

Administration also shared that Laurier University will be visiting in the spring with a group of students. Administration also spoke about visitors from Japan and Korea with an interest in YK1's curriculum implementation.

12.4.3. Secretary Treasurer Report

A cover sheet and reports are included in the agenda package.

Administration has recently spent a lot of time focusing on payroll issues. This area will continue to be a focus in the coming weeks to ensure there are no issues with staff pay. The new Payroll Officer is still in the learning phase of the ins and outs of the YK1 payroll.

A plan is being put in place for the audit which will be shared with the Board when it is finalized. Administration is also working on a Request For Proposals (RFP) for the auditors for 2025-2026 and budget templates.

The Secretary Treasurer's team is moving to Microsoft 365 to align with common corporate practice.

There were no questions.

12.4.3.i Director of Operations Report

Report is included in the agenda package.

The final walkthrough of Ècole ȩtł'ò is scheduled for tomorrow.

There were no questions.

12.5 Trustee Reports

A report from Trustee Brookes is included in the agenda package.

12.6 Trustee Parent Advisory Committee (PAC) Reports

12.6.1. Ècole ȩtł'ò

There was no meeting in December.

12.6.2. Mildred Hall School

There was no meeting in December.

12.6.3. N.J. Macpherson School

There was no meeting in December.

12.6.4. Range Lake North School

There was no meeting in December.

12.6.5. École Sir John Franklin High School

Trustee Shortt attended the December PAC meeting. The main topic of discussion was about how academic awards would be decided and when they would be awarded with the new BC-based curriculum.

12.6.6. École William McDonald Middle School

There was no meeting in December.

13. Announcements - events calendar attached

14. Date and Time of Next Meetings

Committee of the Whole (COW)	February 10, 2025	at 12:10 PM
Board In-Camera Session	February 11, 2025	at 6:30 PM
Regular Board Meeting	February 11, 2025	at 7:00 PM

15. Chairperson's Closing Remarks

Chairperson Wasylciw thanked everyone for attending. He shared a quote from a recent trip to Robben Island Prison, where Nelson Mandela was imprisoned "*I believe there is only one race - the human race.*" by Robert Mangaliso Sobukwe. On behalf of the YK1 Board of Trustees, he wished all the students at École Sir John Franklin High School the best of luck on their end of semester exams.

16. Adjournment

Motion #: 05/01-14/24-25

I move that the Yellowknife Education District No. 1 Board of Trustees adjourn the January 14, 2025, Regular Board Meeting.

Moved by: Trustee Brookes Seconded by: Trustee Short **Carried**

The meeting adjourned at 8:02 PM

Chairperson Wasylciw

Secretary Treasurer Vass