



YELLOWKNIFE EDUCATION DISTRICT NO. 1
BOARD of TRUSTEES
Board Meeting
MINUTES

March 12, 2024 – 6:15 (in-camera)

Public Meeting: 7:00 PM

District Office Boardroom & Google Meet

Trustees present: Allan Shortt, Barbara Bell, David Wasylciw (online), Michelle Peters, Terry Brookes, and Tina Drew

Regrets: Trustee Jason Snaggs

Administration Present: Jameel Aziz, Shirley Zouboules (online), Jordan Martin, Jean-Marie Mariez, and Pat Thagard

Chairperson: David Wasylciw

Meeting Recorder: Patrizia Thagard

1. Call to Order

Meeting called to order at 6:17 PM. Six (6) Trustees were present, quorum was met.

Motion #: 01/03-12/23-24

I move that Yellowknife Education District No. 1 Board of Trustees move into in camera.

Moved by: Trustee Peters; Seconded by: Trustee Shortt

Carried

Motion #: 02/03-12/23-24

I move that Yellowknife Education District No. 1 Board of Trustees move out of in camera at 6:52 PM.

Moved by: Trustee Brookes

Seconded by: Trustee Drew

Carried

Meeting called back to order at 7:00 PM

2. Land Acknowledgement

Chairperson Wasylciw respectfully acknowledged that we live, work, and learn on Chief Drygeese Territory in the Akaitcho region, the traditional territory of the Yellowknives Dene First Nation.

3. Chairperson's Opening Remarks

Chairperson Wasylciw welcomed everyone to the meeting from his location in Alaska where he is cheering his daughter on at the Arctic Winter Games (AWG). There are 2,000 youth and their families in attendance at the games. He wished all the YK1 students participating in the AWG good luck and thanked all the YK1 staff that he has seen volunteering or cheering athletes on.

4. Declaration of Conflict of Interest

None

5. Adoption of Agenda

Motion #: 03/03-12/23-24

I move that Yellowknife Education District No. 1 Board of Trustees adopt the agenda as presented.

Moved by: Trustee Brookes

Seconded by: Trustee Shortt

Carried

6. Delegations & Presentations

Presentation by Iona Strachan, Regional Inclusive Schooling Coordinator on the following:

6.1 i. Mental Health and Wellness Framework

Ms. Strachan went over the Framework, decisions made to date and the reasons for them. Trustees supported decisions made to date. Included in the Framework is a plan to provide health and wellness training to Education Assistants (EAs) that work one-on-one with students. Supports will be set up making staff conduits of information for students. A presentation for school leadership and families is being developed for presentation in late March/early April.

6.2 ii. Rehabilitation Services at YK1

Ms. Strachan presented the proposed services in order to provide speech-language services in YK1 schools. This topic will be discussed further by the appropriate committees. Ms. Strachan may be asked to provide additional information to committees.

7. Review and Approval of Minutes

7.1 February 2, 2024 Special Board Meeting Minutes

Motion #: 04/03-12/23-24

I move that the Yellowknife Education District No. 1 Board of Trustees approve the February 2, 2024 Special Board Meeting Minutes as presented.

Moved by: Trustee Wasylciw Seconded by: Trustee Bell **Carried**

7.2 February 13, 2024 Board Meeting Minutes

Motion #: 05/03-12/23-24

I move that the Yellowknife Education District No. 1 Board of Trustees approve the February 13, 2024 Board Meeting Minutes as presented.

Moved by: Trustee Wasylciw Seconded by: Trustee Brookes **Carried**

8. Business Arising from the Minutes

8.1 Action Items

The list was reviewed and updated.

Motion #: 06/03-12/23-24

I move that the Administration update the Action Items List to reflect the changes made by the Yellowknife Education District No. 1 Board of Trustees.

Moved by: Trustee Wasylciw Seconded by: Trustee Drew **Carried**

No other business arising from the minutes.

9. Trustee Statements

Trustee Tina Drew on Rwandan Genocide

Statement is attached to minutes.

10. Unfinished Business

10.1 CYC Update

Cover sheet attached.

Information was also provided during Ms. Strachan's presentation.

10.2 Policy 3 – Role of the Trustee

The Policy and Governance Committee tabled Policy 3 two meetings ago and posted it to give interested parties the ability to provide feedback. Feedback was incorporated and the resulting updated Policy 3 attached shows the proposed changes.

Motion #: 07/03-12/23-24

I move that the Yellowknife Education District No. 1 Board of Trustees accept the changes proposed to Policy 3 and approve it as presented.

Moved by: Trustee Peters Seconded by: Trustee Bell **Carried**

10.3 CSBA Quarterly Board Meeting

Chairperson Wasylciw to provide information and copy of meeting agenda for discussion at a future meeting.

11. New Business

11.1 Policy 10 – Role of the Superintendent

The Policy & Governance Committee highlighted that with the upcoming Superintendent/CEO search the committee a decision was made to move up the review of Policy 10. Trustees had an opportunity to review the policy during a one-day workshop. The Policy & Governance Committee incorporated the changes and the resulting updated Policy 10 shows the proposed changes.

Motion #: 08/03-12/23-24

I move that the Yellowknife Education District No. 1 Board of Trustees accept the changes proposed to Policy 10 and approve it as presented.

Moved by: Trustee Peters Seconded by: Trustee Bell **Carried**

Friendly amendments: expand detail of changes in history table. There is a bullet that should be #3 rather than a bullet.

11.2 Mobility Accessibility Review

Cover sheet attached.

Administration indicated that an entrance at each school is accessible however, all entry/exit doors should be accessible. A detailed report will be provided to the Board at a future meeting.

11.3 Report Card Template

Two older report cards and the newest report card documents are attached.

Administration reviewed the differences between the older report cards and the newer version. The new report card will be used up to grade 8. The report cards for the high school are being worked on. The current feedback is that report cards are still too long. Updating and improving report cards is an ongoing process. Feedback from parents has been positive. The use of a scale is not new to them. The description of what the scale represents is being worked on to reduce the wordiness. Teachers are using the proficiency scale regularly so that families get used to it.

12.0 Reports

12.1 Chairperson's Report

Report is attached to the agenda package.

A congratulatory letter has been drafted to NWTTA President elect Rita Mueller.

12.2 Standing Committee Reports

12.2.1 Finance & Facilities Committee

Nothing to report

The Speech Language Pathologist position referred to in the presentation is not in the current budget. It would be added to the 2024-2025 budget.

12.2.2 Policy & Governance Committee

Meeting minutes in the agenda package.

12.2.3 Public Engagement & Advocacy Committee

Meeting minutes in the agenda package.

12.2.4 Audit Committee

Nothing to report.

12.2.5 Committee of the Whole (COW)

Committee March meeting agenda and February minutes which were approved today are contained in the agenda package. There are no additional items to report.

12.2.6 NWTTA Teacher-Board Committee

Nothing to report.

12.2.7 USW-Board Advisory Committee

Nothing to report.

12.3 AD Hoc Committee Reports

12.3.1 Strategic Plan Committee

Nothing to report

12.3.2 Negotiations Committee

Nothing to report.

12.4 Superintendent's Report

The report is included in the agenda package.

Superintendent Aziz thanked the current and past Board of Trustees. He has learned a lot and is grateful for the opportunity to have served YK1. He praised YK1 as being an excellent school district that provides excellent services to students.

12.4.1 Assistant Superintendent of Curriculum & Learning Report

The report is included in the agenda package.

Rio Tinto was thanked for the opportunity provided to 25 high school students to visit the Diavik Diamond Mine site. Over 75 applications were received from students interested in going.

12.4.2 Assistant Superintendent of HR & Learning Report

The report is included in the agenda package.

The change in enrolment at the high school from December to January was explained. These fluctuations in enrolment are common for a semester school. It is anticipated that YK1 will require 2-3 new teachers for the 2024-2205 school year.

12.4.3 Secretary Treasurer Report

Administration is pleased to announce that Gary McBride has been hired as the new Secretary Treasurer of YK1.

The menstrual product funding ends this year. All the funds received have been spent.

12.4.3.i Director of Operations Report

The report is included in the agenda package.

There has been another break in at École Sir John Franklin High School.

The project at Range Lake North School will be finished by the end of or shortly after spring break.

12.5 Trustee Reports

No reports received.

12.6 Trustee PAC Meeting Reports (no meetings/nothing to report unless indicated)

12.6.1 École It'ò

Report included in the agenda package.

12.6.2 Mildred Hall School

Trustee was not able to attend the meeting due to work commitments.

12.6.3 N.J. Macpherson School

There will not be a March PAC meeting due to spring break.

12.6.4 Range Lake North School

Report included in the agenda package.

12.6.5 École Sir John Franklin High School

There will not be a March PAC meeting due to spring break.

12.6.6 École Wm. McDonald School

Report included in the agenda package.

13.0 Announcements

Events calendar in the agenda package

14.0 Date and Time of Next Meetings

April 9, 2024, 12:00 PM	COW
April 9, 2024, 6:30 PM	Executive Session – in-camera
April 9, 2024, 7:00 PM	Board Meeting

15.0 Chairperson's Closing Remarks

On behalf of the Board of Trustees Chairperson Wasylciw thanked outgoing Superintendent/CEO Jameel Aziz for having spent the last 18 months with YK1. His knowledge of education in BC was very beneficial. The Board of Trustees wished him all the best and thanked him again for his service to YK1.

16.0 **Adjournment**

Motion #: 11/03-12/23-24

I move that this board meeting of the Yellowknife Education District No. 1 Board of Trustees be adjourned.

Moved by: Trustee Shortt Seconded by: Trustee Brookes **Carried**

The meeting adjourned at 8:55 PM

David Wasylciw
Chairperson
YK1 Board of Trustees

Shirley Zouboules,
Acting Superintendent/CEO
(in place of Secretary Treasurer,
vacant at time of approval)