



**YELLOWKNIFE EDUCATION DISTRICT NO. 1
BOARD of TRUSTEES
REGULAR BOARD MEETING
MINUTES**

**June 27, 2024– 7:00 PM
In-person and online via Google Meet**

Trustees Present: Allan Shortt, Barbara Bell, David Wasylciw, Jason Snaggs,
Michelle Peters, Terry Brookes, Tina Drew

Regrets: none

Administration

Present: Shirley Zouboules, Lisa Vass, Landon Kowalzik, Graham Arts,
Jean-Marie Mariez, Jordan Martin, Pat Thagard, and Bronwyn McPhail

Guests: Jodi Lee-Lewis

Meeting Chairperson: David Wasylciw

Meeting Recorder: Pat Thagard

1. Call to Order

The meeting was called to order at 7:15 PM

2. Land Acknowledgement

Chairperson Wasylciw respectfully acknowledged that we live, work, and learn on Chief Drygeese Territory in the Akaitcho region, the traditional territory of the Yellowknives Dene First Nation.

3. Chairperson's Opening Remarks

Chairperson Wasylciw welcomed everyone to the last Board meeting of 2023/2024. He reviewed all the activities that have taken place over the past month and year. School, Maintenance and District Office staff were thanked for all their contributions to making it a successful year. There is much to be proud of.

4. Declaration of Conflict of Interest

None.

5. Adoption of Agenda

Motion #: 01/06-27/23-24

I move that Yellowknife Education District No. 1 Board of Trustees adopt the June 27, 2024, Regular Board Meeting agenda with a change to swap the numbering of items 10.1 and 10.2.

Moved by: Trustee Drew

Seconded by: Trustee Snaggs

Carried

6. Delegations and Presentations

Presentation by NJ Macpherson School postponed to the fall.

7. Review and Approval of Minutes

7.1. May 14, 2024, Regular Board Meeting Minutes

Motion #: 02/06-27/23-24

I move that the Yellowknife Education District No. 1 Board of Trustees approve the minutes of the May 14, 2024, Regular Board Meeting as presented.

Moved by: Trustee Wasylciw Seconded by: Trustee Drew **Carried**

7.2. June 7, 2024, Special Board Meeting Minutes

Motion #: 03/06-27/23-24

I move that the Yellowknife Education District No. 1 Board of Trustees approve the minutes of the June 7, 2024, Special Board Meeting as presented.

Moved by: Trustee Wasylciw Seconded by: Trustee Brookes **Carried**

8. Business Arising From the Minutes

No business arising from the minutes.

8.1. Action Items

Motion #: 04/06-27/23-24

I move that the Yellowknife Education District No. 1 Board of Trustees approve and update the board's action item list as discussed.

Moved by: Trustee Snaggs Seconded by: Trustee Peters **Carried**

Updates: Mark the review of the name change policy, bus pass topic, and COW regarding IT questions as complete.

Moved by: Trustee Wasylciw Seconded by: Trustee Brookes **Carried**

9. Trustee Statements

None

10. Unfinished Business

10.1. Draft 2024-2025 Operating Budget

Motion #: 05/06-27/23-24

I move that the Yellowknife Education District No. 1 Board of Trustees adopt and approve the draft 2024/2025 Operating Budget as presented.

Moved by: Trustee Snaggs Seconded by: Trustee Bell **Carried**

Trustees indicated that in light of the challenges faced this year, including the evacuation and absence of key staff the leadership and finance staff did a great job preparing the budget. Well done!

10.2. Draft 2024-2025 Operating Plan

Motion #: 06/06-27/23-24

I move that the Yellowknife Education District No. 1 Board of Trustees adopt and approve the draft 2024/2025 Operating Plan as presented.

Moved by: Trustee Snaggs Seconded by: Trustee Brookes **Carried**

Trustees thanked all the staff for the work that went into the completion of The Operating Plan.

10.3. National Food Funding Follow-up

Administration responded to a trustee's request to determine what an ideal food program would look like. Trustees inquired if having one person in the district responsible for a district-wide food program would be helpful. Administration indicated that one school with a high need does have a dedicated person. Other schools are being creative to deliver a food program. More discussions are needed to determine the full extent of needs before the district makes a funding request. Trustees noted the need to include what will be needed (training, supplies, etc) to ensure sanitization and food safety requirements are met in the funding request.

10.4. YK1 Montessori Program

Administration clarified that this program started in 2005. Numerous discussions with stakeholders resulted in the following motion.

Motion #: 07/06-27/23-24

I move that the Yellowknife Education District No. 1 Board of Trustees discontinue offering the Public Montessori program at NJ Macpherson School effective the fall of 2024.

Moved by: Trustee Shortt Seconded by: Trustee Snaggs **Carried**

Trustee Drew requested that her vote against the motion be recorded.

11. New Business

11.1. Appointment of Superintendent/CEO

Motion #: 08/06-27/23-24

I move that the Yellowknife Education District No. 1 Board of Trustees appoint Shirley Zouboules as our Superintendent/CEO effective July 2, 2024.

Moved by: Trustee Drew Seconded by: Trustee Bell **Carried**

Trustees indicated that they make this appointment with great joy.

It is a happy day for YK1.

11.2. Draft 2023/2024 Annual Report

Motion #: 09/06-27/23-24

I move that the Yellowknife Education District No. 1 Board of Trustees approve the draft 2023-2024 Annual Report for submission to the Department of Education, Culture and Employment for review.

Moved by: Trustee Snaggs Seconded by: Trustee Bell **Carried**

Administration acknowledged all the work by Interim Assistant Superintendent Arts to gather all the information necessary for the report.

Trustees sincerely thanked Interim Assistant Superintendent Arts and the rest of the team for all their work on the report.

11.3. Visual Identity Guide Update

Administration spoke about the creation of a Pride version of the YK1 logo to show support for Pride events and activities within YK1 schools.

Generally speaking, trustees are in support of the idea. Administration was tasked with having further discussions with the Northern Mosaic Network to clarify the appropriate use of a Pride version of the YK1 logo and to develop guidelines for the creation and use of a Pride and possibly other special occasion versions of the YK1 logo for Board consideration.

11.4. Cell Phone Information

Trustee Brookes spoke about the reason he requested this item be added to the agenda. He would like to request a statement that trustees should use to answer questions members of the community might have about cell phone use in schools which resulted in the following motion.

Motion #: 10/06-27/23-24

I move that the Yellowknife Education District No. 1 Board of Trustees Direct Administration to prepare a briefing note that describes:

- a) The current classroom and school management of cellular/smartphone use by students;*
- b) Any differences in management for different grade levels; and*
- c) What is being done to monitor the effectiveness of this management?*

Moved by: Trustee Brookes Seconded by: Trustee Bell **Withdrawn**

The administration made trustees aware that there is an Administrative Procedure (AP) related to cell/smartphone use in schools. It was also noted that school policies align with the AP.

After the discussion, Trustee Brookes requested permission to withdraw Motion 10/06-27/23-24. The Chair called for and then announced the Board's

unanimous consent to withdraw the motion. Unanimous consent was given.

11.5. Association Membership

Deferred to the August Board Meeting

12. Reports

12.1. Chairperson's Report

The report is in the agenda package. No questions.

12.2. Standing Committee Reports

12.2.1. Finance & Facilities Committee

The report is in the agenda package. No questions.

Committee Chair Snaggs thanked the team again for the work on the 2024/2025 budget. He looks forward to working with the new Secretary Treasurer.

12.2.2. Policy & Governance Committee

The report is in the agenda package. The Committee would like to look at risk management in the future. No questions.

12.2.3. Public Engagement & Advocacy Committee

The Committee congratulated all the Sacred Feather Indigenous Student Award winners and nominees. The Committee plans to bring forward some proposed changes to the Sacred Feather Indigenous Student Award guidelines for approval next year.

Trustees liked seeing the media coverage documents included in the agenda package.

Administration will follow up on CKLB Radio's request for a list of the Sacred Feather Indigenous Student Award winners.

12.2.4. Audit Committee

The report is in the agenda package. No questions.

12.2.5. Committee of the Whole (COW)

Minutes are in the agenda package. No questions.

It was noted that some trustees liked having the two-day break between the COW and Board meetings.

12.2.6. NWTTA Teacher-Board Committee

No meeting was held.

12.2.7. USW-Board Advisory Committee

No meeting was held.

12.3 Ad Hoc Committee Reports

12.3.1 Strategic Plan Committee

Not currently active.

12.3.2

Not currently active.

12.4 Superintendent's Report

The report is in the agenda package. Cover pages provided for information were reviewed.

Motion #: 11/06-27/23-24

I move that the Yellowknife Education District No. 1 Board of Trustees direct the Superintendent to continue developing the plan for alternative education options and locations, and report back to the Board on progress this fall.

Moved by: Trustee Drew Seconded by: Trustee Peters **Carried**

12.4.1 Interim Assistant Superintendent of Curriculum and Learning Report

The report is in the package.

Trustees asked about the numbers expected for the after-school program next year. Administration indicated that at this time it is expected that the wait list next year will be less than half of what it was this year (30 vs. 80 students, respectively).

12.4.2 Assistant Superintendent of Human Resources and Learning

Administration provided a verbal report on staffing for next year. A detailed, written report will be provided at the next Regular Board Meeting. Staffing is complete for next year.

Administration responded to questions about fall attendance at the high school, and the mentoring program for staff.

12.4.3 Secretary Treasurer Report

The Board welcomed Lisa Vass as the new YK1 Secretary Treasurer. This is her first week with YK1. Ms. Vass will provide her first Secretary Treasurer report at the next Regular Board Meeting.

12.4.3.i Director of Operations Report

The report is in the agenda package. No questions.

Director Martin provided an update to a question about the capping of

water and sewer lines at École William MacDonald Middle School when the portable was removed. Trustees expressed their gratitude for the follow-up.

12. 5 Trustee Reports

12.5.1 T. Brookes - District Food Programs

Trustee Brookes was enlightened by helping with the food program at some of the schools and recommended others do the same if they are able to.

12.5.2 and 12.5.3 T. Brookes - PD Courses

Trustee Brookes gave an overview of the ASBA course about Advocacy Leadership he took.

12.6 Trustee PAC Meeting Reports

12.6.1 École İtł'ò

No meeting was held in June. The next meeting will be in September.

12.6.2 Mildred Hall School

There was a meeting in late May which focused on the Hide Camp. The next meeting will be in the fall.

12.6.3 N.J. Macpherson School

There were no parents at the May meeting and only one parent attended the June meeting. There is concern about attracting parents to attend NJM PAC meetings.

12.6.4 Range Lake North School

No meeting was held in June.

12.6.5 École Sir John Franklin High School

There was an impromptu meeting in June. Trustee Snaggs was unable to attend due to the short notice.

12.6.6 École William MacDonald Middle School

Trustee Wasylciw attended on behalf of Trustee Bell. The meeting was primarily as PAC farewell for Principal Seabrook.

Trustees indicated it was nice to have Ms. Lee-Lewis in attendance at the meeting, and that Jeff Seabrook, Natalie Kelln, and Liz West will be missed.

13. Announcements

The events calendar is in the package.

14. Date and Time of Next Meetings

August 20, 2024	6:30 PM	Organizational Meeting
August 20, 2024	7:00 PM	Board Meeting

15. Adjournment

Motion #: 12/06-27/23-24

I move that the Yellowknife Education District No. 1 Board of Trustees adjourn the June 27, 2024 Regular Board Meeting.

Moved by: Trustee Shortt

Seconded by: Trustee Snaggs

Carried

The meeting adjourned at 9:19 PM

David Wasylciw
Chairperson

Lisa Vass
Secretary Treasurer