



YELLOWKNIFE EDUCATION DISTRICT NO. 1

BOARD of TRUSTEES

Board Meeting

MINUTES

December 12, 2023 – 7:00 PM

District Office Boardroom & Google Meet

Trustees present: Allan Shortt, Barbara Bell, David Wasylciw, Terry Brookes, and Tina Drew

Regrets: Jason Snaggs and Michelle Peters

Administration Present: Jameel Aziz, Tram Do, Landon Kowalzik, Jordan Martin, Jean-Marie Mariez, Pat Thagard and Bronwyn McPhail

Others Present: none

Chairperson: David Wasylciw

Meeting Recorder: Patrizia Thagard

1.0 Meeting called to Order at 6:33 PM. Five (5) Trustees were present, quorum was met.

Motion #: 01/12-12/23-24

I move that Yellowknife Education District No. 1 Board of Trustees move into in-camera to discuss a financial matter.

Moved by: Trustee Drew; Seconded by: Trustee Brookes

Carried

Motion #: 02/12-12/23-24

I move that Yellowknife Education District No. 1 Board of Trustees move out of in-camera.

Moved by: Trustee Brookes; Seconded by: Trustee Shortt

Carried

2.0 Land Acknowledgement

Chairperson Wasylciw respectfully acknowledged that we live, work, and learn on Chief Drygeese Territory in the Akaitcho region, the traditional territory of the Yellowknives Dene First Nation.

3.0 Chairperson's Opening Remarks

4.0 Declaration of Conflict of Interest - none

5.0 Adoption of Agenda

Motion #: 03/12-12/23-24

I move that Yellowknife Education District No. 1 Board of Trustees adopt the December 12, 2023, Regular Board Meeting agenda as proposed with the following amendments: remove 10.3 (a blank line).

Moved by: Trustee Drew; Seconded by: Trustee Bell

Carried

6.0 Delegations & Presentations

Iona Strachan, YK1 Regional Inclusive School Coordinator introduced consultant Monique Thomas who went over the draft YK1 Mental Health Framework.

Implementation of the framework will have budgetary implications which will be brought to Administration and the Board of Trustees.

7.0 Review and Approval of Minutes

7.1 November 15, 2022 Organizational Meeting Minutes

Motion #: 04/12-12/23-24

I move that the Yellowknife Education District No. 1 Board of Trustees approve the November 15, 2022 Organizational Meeting Minutes.

Moved by: Trustee Wasylciw Seconded by: Trustee Shortt

Carried

7.2 October 5, 2023 Organizational Meeting Minutes

Motion #: 05/12-12/23-24

I move that the Yellowknife Education District No. 1 Board of Trustees approve the October 5, 2023 Organizational Meeting Minutes.

Moved by: Trustee Wasylciw Seconded by: Trustee Brookes

Carried

7.3 November 14, 2023 Board Meeting Minutes

Motion #: 06/12-12/23-24

I move that the Yellowknife Education District No. 1 Board of Trustees approve the November 14, 2023 Board Meeting Minutes as amended.

Moved by: Trustee Wasylciw Seconded by: Trustee Shortt

Carried

7.4 November 28, 2023 Board Meeting Minutes

Motion #: 07/12-12/23-24

I move that the Yellowknife Education District No. 1 Board of Trustees approve the November 28, 2023 Board Meeting Minutes as amended.

Moved by: Trustee Wasylciw Seconded by: Trustee Brookes

Carried

8.0 Business Arising from the Minutes

8.1 **Action Items**

The Action Items List was reviewed and updated.

9.0 Trustee Statements - none

10.0 Unfinished Business

10.1 Bussing Update

The appeal and waitlist processed and parents have been advised of the result of their request.

Action: Administration is to report back to the Board of Trustees regarding updates to the process.

10.2 Annual Maintenance Report

The reports presented the ongoing status of projects and the challenges of 2022/2023 and the start of the 2023/2024 school year.

11.0 New Business

11.1 2024-2025 Draft School Calendars

Draft calendars were reviewed. They will be posted for parent feedback.

11.2 Canadian School Boards Association (CSBA)

Motion #: 08/12-12/23-24

I move that the Yellowknife Education District No. 1 Board of Trustees authorize the Board Chair to attend and observe the Canadian School Boards Association's February Board Meeting in Edmonton, AB on behalf of the board and to report back at the March Board meeting.

Moved by: Trustee Drew Seconded by: Trustee Bell

Carried

11.3 Trustee Honorarium 2023/2024

Action: Information come forward to the January Board meeting.

11.4 Appointment of Auditor

This item will return to the Board of Trustees once the RFP process is completed.

11.5 Community Survey Results

Due to a technical error the survey results were lost.

12.0 Reports

12.1 Chairperson's Report – attached to agenda package

12.2 Standing Committee Reports

12.2.1 Finance Committee (Committee Chairperson – Trustee Snaggs)

Meeting held Dec 7, 2023. The report will be provided for the January Board meeting package.

12.2.2 Public Relations Committee

The committee has not held a meeting therefore, there is nothing to report.

12.2.3 Policy Committee (Committee Co-Chairs – Trustees Bell & Peters)

Meeting reports to be provided for the January Board meeting package.

12.2.4 Audit Committee (Committee Chairperson – Trustee Brookes)

The committee recognized James Wong who retired after serving on the YK1 Audit Committee for many years. His replacement will be sought in the new year.

12.2.5 Committee of the Whole (Chairperson – Trustee Drew)

Committee meeting minutes are contained in the agenda package. There are no additional items to report.

12.2.6 Facilities Committee

The committee has not held a meeting. There are no items to report.

12.2.7 NWTTA Teacher – Board Committee (YK1 Reps: Trustees Brookes & Snaggs)

There is nothing to report.

12.2.8 USW-Board Advisory Committee (YK1 Reps: Trustees Bell & Peters)

There is nothing to report.

12.3 AD Hoc Committee Reports

12.3.1 Strategic Plan Committee

Action: Administration to share proposal received to date.

12.3.2 Negotiations Committee – no negotiations at the moment.

12.4 Superintendent's Report

The Superintendent report provided updates on professional development, shift to the BC curriculum, school events, food/toy drives, winter break and appreciation of all staff efforts to date.

Action: In the new year the Board would like to recognize organizations and businesses that have and continue to support YK1.

Action: The Secretary Treasurer will share presentations from attendance at the BC Association of School Business Officials (BCASBO) with the Board of Trustees.

The maintenance department plans to have all the outstanding projects delayed by the wildfire evacuation completed by late spring or early summer of 2024. Deficiencies still outstanding at École İt'ò do not have any effect on education programs.

12.5 Trustee Reports

12.5.1 Trustee Brookes' ASBA Report – included in the meeting package

12.5.2 Trustee Peters' Report – included in the meeting package.

12.6 Trustee PAC Meeting Reports

12.6.1 École İt'ò - no meeting as there is no PAC Chair

12.6.2 Mildred Hall School

The meeting took place after the report deadline. A report will be included in the January meeting package.

12.6.3 N.J. Macpherson School – meeting is to be held December 13th. A report will be included in the January meeting package

12.6.4 Range Lake North School – report will be in the January meeting package

12.6.5 École Sir John Franklin High School – nothing to report

12.6.6 École Wm. McDonald School – nothing to report

13.0 Announcements – events calendar in the agenda package

14.0 Date and Time of Next Meetings:

January 16, 2024, 12:00 PM	COW
January 16, 2024, 6:30 PM	Executive Session – in camera
January 16, 2024, 7:00 PM	Board Meeting

15.0 Chairperson's Closing Remarks

Everyone was thanked for their patience and diligence and wished a happy holiday season and safe travels.

16.0 Adjournment

Motion #: 9/12-12/23-24

I move that this board meeting of the Yellowknife Education District No. 1 Board of Trustees be adjourned.

Moved by: Trustee Brookes Seconded by: Trustee Shortt

Carried

The meeting adjourned at 9:30 PM

Chairperson Wasylciw

Tram Do, Secretary Treasurer