



YELLOWKNIFE EDUCATION DISTRICT NO. 1

BOARD of TRUSTEES Regular Board Meeting MINUTES

November 14, 2023 – 7:00 PM

District Office Boardroom & Google Meet

Trustees present: Allan Shortt, Barbara Bell (video conference), David Wasylciw, Jason Snaggs, Michelle Peters, Terry Brookes, Tina Drew

Absent/Regrets: none

Administration Present: Jameel Aziz, Tram Do, Shirley Zouboules, Landon Kowalzik, Jordan Martin, Pat Thagard and Bronwyn McPhail

Others Present: Fred Deschenes (Auditor, Crowe MacKay), Chris Smeaton (Board consultant), and Representatives (2) from YCS

Chairperson: David Wasylciw

Meeting Recorder: Patrizia Thagard

1.0 Meeting called to Order at 7:05 PM. Seven (7) Trustees were present, quorum was met.

2.0 Land Acknowledgement

Chairperson Wasylciw respectfully acknowledged that we live, work, and learn on Chief Drygeese Territory in the Akaitcho region, the traditional territory of the Yellowknives Dene First Nation.

3.0 Chairperson's Opening Remarks

4.0 Declaration of Conflict of Interest - none

5.0 Adoption of Agenda

Motion #: 01/11-14/23-24

I move that Yellowknife Education District No. 1 Board of Trustees adopt the November 14, 2023, Regular Board Meeting agenda as proposed with the following amendments: move 12.4 Standing Committee Reports to 12.2, 12.5 Ad Hoc Committee Reports to 12.3 and inserting a new 12.5 Trustee Reports (making Trustee PAC Meeting Reports 12.6).

Moved by: Trustee Drew; Seconded by: Trustee Bell

Carried

6.0 Delegations & Presentations

Mr. Deschenes presented the 2022/2023 audit. It was a clean audit showing 85% of the expenses were directly related to the classroom.

It was noted that long-time serving Audit Committee member James Wong is retiring and will no longer be serving on the YK1 Audit Committee.

Mr. Deschenes left the meeting.

9.0 Trustee Statements - none

10.0 Unfinished Business

10.1 Bussing Update

The appeal process is underway. The bus passes that are granted under this process will be a different colour and only valid for this school year.

10.2 Election Activities

Election forums were held at École William McDonald Middle School (EWMS) and École Sir John Franklin High School (ESJF).

10.3 USW – Board Advisory Committee (Policy #8 & Terms of Reference)

The final version of the approved Policy #8 and Terms of Reference for the new committee is in the agenda package. It will be posted on the website.

11.0 New Business

11.1 Approval of the Audit Report

Motion #: 10/11-14/23-24

I move that the Board of Trustees of Yellowknife Education District No. 1 adopt the audited financial statements for 2022/2023 as presented.

Moved by: Trustee Brookes Seconded by: Trustee Snaggs

Carried

11.2 Approval of 2022/2023 Operating Plan Report

A Board meeting will be the last week of November for approval and signing of the report.

11.3 Superintendent – Letter of Agreement

Motion #: 11/11-14/23-24

I move that the Board of Trustees of Yellowknife Education District No. 1 agree to the proposed (confidential) Letter of Agreement as discussed.

Moved by: Trustee Brookes Seconded by: Trustee Shortt

Carried

11.4 Annual Communications Report – deferred

11.5 Annual Maintenance Department Report – deferred

12.0 Reports

12.1 Chairperson’s Report – attached to agenda package

12.2 Standing Committee Reports

12.2.1 Finance Committee (Committee Chairperson – Trustee Snaggs)

Action: Procurement Procedure to be completed and provided to Trustees for comments by the end of November.

12.2.2 Public Relations Committee – have not met yet

12.2.3 Policy Committee (Shared Committee Chairperson – Trustees Bell & Peters)

Action: Nutrition Policy to be reviewed and suggestions made to the Board

12.2.4 Audit Committee (Committee Chairperson – Trustee Brookes)

Appreciation was expressed for the work by the auditor and YK1 staff.

12.2.5 Committee of the Whole (Chairperson – Trustee Drew)

Information is in the Agenda Package.

12.2.6 Facilities Committee – have not met yet

12.2.7 NWTTA Teacher – Board Committee (YK1 Reps: Trustees Brookes & Snaggs)

Information is in the Agenda Package.

12.3 AD Hoc Committee Reports

12.3.1 Strategic Plan Committee – have not met yet

12.3.2 Negotiations Committee – no negotiations at the moment.

12.4 Superintendent’s Report

District Office (DO) staff is encouraged to attend upcoming events at schools.

YK1 does not have a substantial change to report cards. Discussions regarding report card information for parents are ongoing. Parents can provide feedback at Parent/Teacher meetings. The Board is looking forward to the Mental Health Framework draft that will be presented next month. We currently only have 96 subs.

YK1 is in a very good financial condition.

Maintenance plans to have all the outstanding projects delayed by the evacuation completed by late spring or early summer.

12.5 Trustee Reports – none

12.6 Trustee PAC Meeting Reports

12.6.1 École It’ò - no meeting

12.6.2 Mildred Hall School – report in the agenda package

12.6.3 N.J. Macpherson School – meeting is tomorrow

12.6.4 Range Lake North School – report in the agenda package

12.6.5 École Sir John Franklin High School – the meeting is on Friday

12.6.6 École Wm. McDonald School – have only had an organizational meeting

13.0 Announcements – events calendar in the agenda package

Addition: Challenge Cup Hockey games will take place tomorrow.

14.0 Date and Time of Next Meetings:

Nov. 28, 2023, 12:00 PM Board Meeting

15.0 Chairperson’s Closing Remarks – included in the agenda package

16.0 Adjournment

Motion #: 11/11-14/2023

I move to adjourn this meeting of the Board of Trustees of Yellowknife Education District No. 1.

Moved by: Trustee Shortt Seconded by: Trustee Brookes

Carried

The meeting adjourned at 9:19 PM

Signed after approval:

Chairperson Wasylciw

Tram Do, Secretary Treasurer