



Yellowknife Education District No.1

Committee of the Whole

May 9, 2023

12:10 p.m.

YK1 District Office Boardroom & Video Conference

Video call link: <https://meet.google.com/cet-jevy-jxs>

1. Call to Order
2. Land Acknowledgment
3. Approval of Agenda
 - a. Committee of the Whole: May 9, 2023
4. Approval of Minutes
 - a. Committee of the Whole: April 11, 2023
 - b. Budget Committee of the Whole: April 12, 2023
 - c. Board Retreat: April 29, 2023
5. 2023/2024 Budget Approval
6. Board Training in June
7. Community Survey Update
8. Education Services Follow-up
9. School Names
10. Board Professional Development Policy
11. Adjournment

Draft Motions for Regular Board Meeting:

Adoption of Agenda

I move to approve the agenda as presented.

Review & Approval of Minutes – Regular Meeting

I move the Board of Trustees of Yellowknife Education District No.1 to accept the minutes of the Regular Board Meeting of [date] as presented/amended.

Adjournment

I move to adjourn the meeting.



Commission scolaire publique n° 1 de Yellowknife
Réunion du Comité plénier 9 mai 2023 à 12h10
Salle de réunion du bureau de district de YK1 et vidéoconférence

Lien Google Meet: <https://meet.google.com/cet-jevy-jxs>

1. Ouverture de la séance
2. Reconnaissance territorial
3. Adoption de l'ordre du jour
4. Approbation du procès-verbal
 - a. Réunion du Comité plénier du 11 avril 2023
 - b. Comité plénier du budget du 12 avril 2023
 - c. Retraite du conseil du 29 avril 2023
5. Approbation du budget 2023/2024
6. Formation du conseil d'administration en juin
7. Mise à jour sur l'enquête communautaire
8. Suivi des services éducatifs
9. Noms des écoles
10. Politique de perfectionnement professionnel du conseil
11. Ajournement

Motions prévues — Réunion ordinaire

Adoption de l'ordre du jour

Je propose l'adoption de l'ordre du jour tel qu'il est présenté.

Révision et approbation du procès-verbal de la réunion ordinaire

Je propose approuver le procès-verbal de la réunion ordinaire du [date] tel que présenté.

Levée de la séance

Je propose de lever la séance.



Yellowknife Education District No. 1 Board of Trustees Committee of the Whole Meeting MINUTES

April 11, 2023 @ 12:00PM

District Office Boardroom & Video Conference

Trustees Present: Barbara Bell, David Wasylciw (video conference), Jason Snaggs (video conference), Michelle Peters, Terry Brookes, Tina Drew

Absent: none

Regrets: Allan Shortt

Administration Present: Jameel Aziz, Shirley Zouboules, Tram Do, Tessa Elliott & Pat Thagard

Guests present: none

Meeting Chairperson: Chairperson Brookes

1. Meeting called to order at 12:05PM. Six Trustees were present, quorum was met.
2. Chairperson Brookes respectfully acknowledged that we live, work and, learn on Chief Drygeese Territory in the Akaitcho region, the traditional territory of the Yellowknives Dene First Nation. Everyone was welcomed to the meeting.

3. Motion #: 04-01-22/23

I move to accept the agenda as presented.

Moved by: Trustee Wasylciw Seconded by: Trustee Snaggs

Carried

4. Motion #: 04-02-22/23

I move that the YK1 Board of Trustees accept the Committee of the Whole (CoTW) minutes of March 11, 14 and 18, 2023 as circulated.

Moved by: Trustee Snaggs Seconded by: Trustee Wasylciw

Carried

Education Achievement results to be presented during a separate CoTW meetings. One presentation will be for Ed. Services to provide information on Education Achievement and the other meeting will be about assessment information provided by Administration.

Motion #: 04/03/22/23

I move that the CoTW move in camera.

Moved by: Trustee Wasylciw Seconded by: Trustee Drew

Carried

Motion #: 04/04/22/23

I move that the CoTW move out of in camera.

Moved by: Trustee Drew Seconded by: Trustee Wasylciw

Carried

5. Negotiations Update

Trustee Drew gave an update on the status of USW negotiations. A tentative agreement has been reached. It will now go to union members for ratification. The Negotiations Committee recognized invaluable contributions by facilitator David Johnson.

- 6. Budget CoTW Meeting and Ratepayers Meeting Date
Finance Committee Chairperson Snaggs pointed out that a number of finance related documents have been shared and asked Trustees to review them and provide feedback by adding comments on the documents. Included was a document which gives useful budget category explanations. A mill rate briefing note was shared by email. Ratepayers and property tax briefing note documents will be shared with the Board today for review.
Staff difficulties finding accommodations was raised. Chairperson Snaggs indicated although this issue is not included in the budget it will be researched and discussed. A 5-year forecast will be developed in the next quarter. Administration to research housing availability.
Administration gave a brief overview of the draft 2023/2024 Budget.
Questions were raised about payroll processing fees for Ndilo and Dettah. As long as staff at Ndilo and Dettah are YK1 employees their payroll will be administered by YK1. If they hire a comptroller that position will only provide financial services.

- 7. Date and Time of Next Meeting(s) as indicated on agenda.

- 8. Chairperson Closing Remarks
Everyone was thanked for attending the meeting.

- 9. **Motion #: 04-05-22/23**
I move that this Committee of the Whole meeting of the YK1 Board of Trustees be adjourned.
Moved by: Trustee Snaggs Seconded by: Trustee Wasylciw **Carried**

The meeting adjourned at **12:58PM**

Patrizia Thagard, Secretary

Signed after update, as required and approval:

Committee Chairperson Brookes

Director of Corporate Services



Yellowknife Education District No. 1 Budget Committee of the Whole Meeting MINUTES

April 12, 2023 @ 12:10PM

District Office Boardroom & Video Conference

Trustees Present: David Wasylciw (videoconference), Jason Snaggs (videoconference), Tina Drew (videoconference), Barbara Bell, Michelle Peters

Absent: Allan Shortt

Regrets: none

Administration Present: Jameel Aziz, Tram Do, and Tessa Elliott

Guests present: none

Meeting Chairperson: Terry Brookes (videoconference)

Meeting called to order at 12:10PM.

Budget draft discussion

- Admin went through an overview of the draft budget with Trustees
- For Jordan's Principle, how is the money received? Why are the schools not receiving the 10% admin fee?
 - o We put in a request for an additional 10% admin fee in order to process and run the program
 - o Schools apply for funding based on their needs, and the admin fee is based on 10% of that
 - o District office staff are the ones who handle all of the administrative/organization of the funding. If the schools require specific money for their own admin/organization, they would be able to apply for that in their funding requests
- Where is the admin fee revenue going?
 - o Partially, it funds the JP administrative position at DO, as well as the new RILE inclusive coordinator position.
- If we are only getting 18% of the budget from municipal revenues compared to the 20% as is usual, is there a shortfall?

- On the Ratepayers document page 12, it explains that this number changes every year depending on our blend of students and enrolment in each grade. E.g., if we had more grade 12 students, funding would increase, or more JK students, funding would decrease. It fluctuates year to year
- In the assumptions tab, it shows JP Administration position to Administration.
 - We are moving the Jordan's Principle admin position from the Jordan's Principle budget to admin to keep it all centralized
- District office positions has increased by 5?
 - There are 4.5 teacher positions on reserve, which will sit in the district budget until they can be distributed to the schools based on need/enrolment
- If our enrolment goes down, and we have these 4.5 staff on reserve that aren't needed, what happens?
 - The positions are not staffed yet. If not needed, they will continue to be unstaffed and there will be savings in that area.
- How much are we funded for maintenance?
 - Around \$3 million altogether for maintenance and utilities
- \$400,000 is broken out from the main maintenance budget to go specifically towards capital projects
 - Projects from 2022-23 that were not completed in this year will be carried forward/accrued. This is why they are not shown in the 2023-24 new capital projects budget
- Administration tab – what positions are funded out of what for the administrative positions?
 - The proposed changes in the org chart are shown on the side of the administration tab
- Mill rate – indicates that we have to give the City the new mill rate % by April 26. What number do we provide to the City? Is it a number amount or a percentage?
 - Next year, we would collaboratively work with YCS and the City to increase the mill rate percentage to meet the increased amount of funding that each school board requires. The City would then calculate a new mill rate percentage based on our needs.
 - If YK1 wanted an increase but YCS didn't agree, could YK1 still put in the request?
 - It needs to be a joint decision with YCS
- Board budget question: is the Board PD per Trustee amount of \$2,000 based on their term, or per year?

- In the past budgets, it has been per year. We can decrease it to per term in the budget if the Trustees request it
- This is a policy that the Board should look at and potentially revisit the motion that was made in 2015
- Admin to send a report to Trustees on how much they have each spent to date in PD
- Forward to the Policy Committee to look at a policy change on the budget amounts set for Board PD (per term vs. per year)

Tessa Elliott, Secretary

Signed once approved:

Chairperson Brookes

Tram Do, Director of Corporate Services



Yellowknife Education District No. 1

Board Retreat

April 29th, 2023 @ 9:00 am

District Office Boardroom

Trustees Present: Terry Brookes, Tina Drew, David Wasylciw, Michelle Peters, and Barbara Bell

Absent: Allan Shortt and Jason Snaggs

Administration Present: Jameel Aziz and Education Services Team

Meeting Chairperson: Chairperson Terry Brookes

Meeting Called to Order: 9:10 am

1. Education Services Team Presentation

Shirley Zouboules and her team lead a presentation on the activities, education measurement tools and some District wide educational achievement results. The Trustees present asked questions. Future presentations will be scheduled to further explore the District's educational successes and challenges.

2. *Education Act* Review

The *Education Act* is being amended with some changes. YK1 has been asked to provide comment on the proposed changes. There was a general discussion on the various proposed changes. Trustee Wasylciw took note of the questions and comments from the various Trustees. He will forward these to ECE.

3. Organizational Review

The Board went in-camera and discussed the recent organizational review completed by a consultant.

4. Staff Accommodations

With the sale of the Nordic Arms apartment building the District has limited ability to help new staff transition into living in Yellowknife. There was discussion on various options of how the District can attract and retain quality teaching staff to Yellowknife. The Finance Committee to look into the options in greater detail and report back to the Board.

5. Bussing Issue

The District is losing bussing routes as staff at the bussing company quit and find other employment. It is proving to be very difficult to attract people to this type of work. The District is very limited in what it can do to support and/or provide

transportation services to those students who need transportation to school each day. Parents are frustrated. The Administration will continue to look at options and ways to support parents for the remainder of the school year.

6. Adjournment

Meeting end: 2:35 p.m.