



YELLOWKNIFE EDUCATION DISTRICT NO. 1
BOARD of TRUSTEES
Board Meeting
MINUTES

January 16, 2024 – 7:00 PM

District Office Boardroom & Google Meet

Trustees present: Allan Shortt, Barbara Bell, David Wasylciw, Jason Snaggs (online), Michelle Peters, Terry Brookes, and Tina Drew (online)

Regrets: none

Administration Present: Jameel Aziz, Tram Do, Shirley Zouboules, Landon Kowalzik, Jordan Martin, Jean-Marie Mariez, Pat Thagard and Bronwyn McPhail

Others Present: Darcy and Achla Southam - Owners, Canadian Tire Yellowknife, Richard Kresky - General Manager, Canadian Tire Yellowknife, Rochdi Mortada-Owner, Rochdi's Your Independent Grocer

Chairperson: David Wasylciw

Meeting Recorder: Patrizia Thagard

1.0 Meeting called to Order at 6:33 PM. Five (5) Trustees were present, quorum was met.

Motion #: 01/01-16/23-24

I move that Yellowknife Education District No. 1 Board of Trustees move into in camera to discuss a financial matter.

Moved by: Trustee Shortt; Seconded by: Trustee Brookes

Carried

Motion #: 02/01-16/23-24

I move that Yellowknife Education District No. 1 Board of Trustees move out of in camera.

Moved by: Trustee Peters; Seconded by: Trustee Brookes

Carried

Motion #: 03/01-16/23-24

I move that the Yellowknife Education District No. 1 Board of Trustees take a brief recess before beginning the Regular Board Meeting at 7:00 PM.

Moved by: Trustee Brookes; Seconded by: Trustee Shortt

Carried

Reconvened at 7:05 PM

2.0 Land Acknowledgement

Chairperson Wasylciw respectfully acknowledged that we live, work, and learn on Chief Drygeese Territory in the Akaitcho region, the traditional territory of the Yellowknives Dene First Nation.

3.0 Chairperson's Opening Remarks

Motion #: 04/01-16/23-24

I move that Yellowknife Education District No. 1 Board of Trustees move item 6 up to the item 4 spot in the agenda for this meeting.

Moved by: Trustee Shortt; Seconded by: Trustee Peters

Carried

École Sir John Franklin students' being awarded 12 of the 15 Minister's medals and one

of those students also receiving the Governor General's Award was highlighted. Guests from Canadian Tire, Yellowknife and Rochdi's Independent Grocer were welcomed.

4.0 Delegations & Presentations

Rochdi Mortada, Owner of Rochdi's Your Independent Grocer, Darcy and Achla Southam, Owners of Canadian Tire Yellowknife, Richard Kresky, General Manager for Canadian Tire Yellowknife Each person present was presented with a certificate and letter of gratitude for their continued support of YK1 schools and programs.

Both businesses were thanked for their generous support of YK1 programs including food programs, holiday hampers, sports, gardening and a multitude of other programs that occur at YK1 schools. Their support is generous and greatly appreciated by all who benefit from their contributions.

(photo attached)

5.0 Declaration of Conflict of Interest – none

6.0 Adoption of Agenda

Motion #: 05/01-16/23-24

I move that Yellowknife Education District No. 1 Board of Trustees adopt the January 16, 2024, Regular Board Meeting agenda as amended.

Moved by: Trustee Peters; Seconded by: Trustee Brookes

Carried

7.0 Review and Approval of Minutes

7.1 December 12, 2023 Board Meeting Minutes

Motion #: 06/01-16/23-24

I move that the Yellowknife Education District No. 1 Board of Trustees approve the December 12, 2023 Board Meeting Minutes as amended.

Moved by: Trustee Wasylciw Seconded by: Trustee Bell

Carried

8.0 Business Arising from the Minutes

8.1 Action Items - The list was reviewed and updated.

9.0 Trustee Statements - none

10.0 Unfinished Business

10.1 Bussing Update - Administration reviewed the status of school bus services. The report will be added to the post-meeting package.

10.2 Trustee Honorarium 2023-2024 - Information in the agenda package.

10.3 2023-2024 Auditor

Discussion held regarding auditor for 2023-2024. The recommendation by the Audit Committee and discussion resulted in the following motion:

Motion #: 07/01-16/23-24

I move that the Yellowknife Education District No. 1 Board of Trustees approve Crowe MacKay as the YK1 auditors for the 2023-2024 school year.

Moved by: Trustee Brookes Seconded by: Trustee Bell

Carried

11.0 New Business

11.1 Approval of Early Staffing

Having an early start to recruitment was discussed.

11.2 Child and Youth Counselling (CYC) Update

An update was provided about the CYC program. The report will be included in the post-meeting package.

11.3 Policy 8 – Committees of the Board Update

Two recommendations were made for changes to this Policy. The discussion resulted in the following motion:

Motion #: 08/01-16/23-24

I move that the Yellowknife Education District #1 Board of Trustees adopt the proposed changes to the committee names in Policy 8 as presented.

Moved by: Trustee Peters Seconded by: Trustee Bell

Carried

11.4 Appointment of Acting Superintendent

Motion #: 09/01-16/23-24

I move that the Yellowknife Education District #1 Board of Trustees appoint Assistant Superintendent Shirley Zouboules as Acting Superintendent/CEO effective March 18, 2024.

Moved by: Trustee Snaggs Seconded by: Trustee Peters

Carried

12.0 Reports

12.1 Chairperson's Report – attached to agenda package

12.2 Standing Committee Reports

12.2.1 Finance Committee (Committee Chairperson – Trustee Snaggs)

No meeting held since the last report.

As Secretary Treasurer Do will be leaving YK1 on February 7th she was recognized for all her hard work over the years. Her dedication and professionalism is greatly appreciated. Her shoes will be hard to fill.

12.2.2 Public Relations Committee

The committee has not held a meeting. There is nothing to report.

12.2.3 Policy Committee (Committee Co-Chairs – Trustees Bell & Peters)

Meeting reports are attached. Policy 3 is being tabled for feedback.

Action: Trustees were asked to provide feedback to the Policy Committee by or before January 31, 2024.

12.2.4 Audit Committee (Committee Chairperson – Trustee Brookes)

A call for submissions has been distributed seeking a member of the public to fill a vacancy on the Audit Committee.

12.2.5 Committee of the Whole - CoTW (Chairperson – Trustee Drew)

Committee meeting minutes are contained in the agenda package. There are no additional items to report.

12.2.6 Facilities Committee

The committee has not held a meeting. There are no items to report.

12.2.7 NWTTA Teacher – Board Committee (YK1 Reps: Trustees Brookes & Snaggs)

There is nothing to report.

12.2.8 USW-Board Advisory Committee (YK1 Reps: Trustees Bell & Peters)

A United Steelworkers (USW) union representative will be coming to Yellowknife. If his schedule allows a meeting will be arranged.

12.3 AD Hoc Committee Reports

12.3.1 Strategic Plan Committee – nothing to report

12.3.2 Negotiations Committee – no negotiations at the moment, nothing to report.

12.4 Superintendent’s Report

The report is included in the agenda package.

The NWT Sports Director position was discussed.

12.4.1 Assistant Superintendent of Curriculum & Learning Report

The report is included in the agenda package.

Discussions were held about the QR code in the report, School Improvement Plans (SIP), neuro-linguistic videos, the YWCA aftercare program, and presenter Shelley Moore.

12.4.2 Assistant Superintendent of HR & Learning Report

The report is included in the agenda package.

Discussions were held about the staff deferred leave program.

12.4.3 Secretary Treasurer Report

The report is included in the agenda package. Secretary Treasurer Do thanked everyone she has worked with over the last 19 years. There have been challenges for which staff always stepped up to find solutions, and there were many positives over the years. She is grateful for all the great people she has worked with and all that she has learned from them.

12.4.3.i Director of Operations Report

The report is included in the agenda package. One highlight was the purchase of an electric vehicle for the maintenance department. Deficiencies at École ı̀ı̀ı̀ are design and technology related and are being addressed and paid for by the GNWT.

12.5 Trustee Reports - none

12.6 Trustee PAC Meeting Reports

12.6.1 École ı̀ı̀ı̀ - no meeting held

12.6.2 Mildred Hall School – meeting is on January 17th.

12.6.3 N.J. Macpherson School – the school has asked for the status of renovations

Action: Maintenance to provide an update at February meeting.

12.6.4 Range Lake North School – no meeting held

12.6.5 École Sir John Franklin High School – nothing to report

12.6.6 École Wm. McDonald School – no meeting held

13.0 Announcements – events calendar in the agenda package

Principals to be reminded to put school events into the Trustee Calendar.

14.0 Date and Time of Next Meetings:

February 13, 2024, 12:00 PM	COW
February 13, 2024, 6:30 PM	Executive Session – in-camera
February 13, 2024, 7:00 PM	Board Meeting

15.0 Chairperson’s Closing Remarks

Everyone was thanked for their patience and diligence and wished a happy new year.

Secretary Treasurer Tram Do was thanked for her years of service to YK1. Her dedication to the students, staff and YK1 facilities was always top of mind. Her work with the Board of Trustees and at the District Office has been professional, and she’s always been willing to share her extensive knowledge of the district’s history. On behalf of the Board of Trustees Chairperson Wasylciw wished her all the best in her future endeavors.

16.0 Adjournment

Motion #: 10/01-16/23-24

I move that this board meeting of the Yellowknife Education District No. 1 Board of Trustees be adjourned.

Moved by: Trustee Shortt Seconded by: Trustee Bell

Carried

The meeting adjourned at 9:08 PM

Chairperson Wasylciw

Jameel Aziz, Superintendent/CEO
(in place of Secretary Treasurer,
currently vacant)



Certificates and letters of appreciation were presented to Canadian Tire and Rochdi's Your Independent Grocer for their support of YK1 school programs.

L – R David Wasylciw (YK1 Board Chair), Richard Kresky (General Manager, Canadian Tire), Jean-Marie Mariez (YK1 Supervisor of Instruction – French Programs), Darcy and Achla Southam (Owners, Canadian Tire), Rochdi Martada (Owner, Rochdi's Your Independent Grocer), and Jameel Aziz (YK1 Superintendent/CEO).