



Yellowknife Education District No. 1 (YK1) Board of Trustees Board Meeting MINUTES

Sept 26, 2024 @ 12:10 PM

District Office Boardroom & Video Conference

Trustees Present: Allan Shortt, Barbara Bell, David Wasylciw, Jason Snaggs, Michelle Peters, Terry Brookes, and Tina Drew

Absent: none

Administration Present: Shirley Zouboules, Landon Kowalzik, Graham Arts, Lisa Vass, Pat Thagard and Annie Lagomasino

Guests present: David Chen, Crowe MacKay LLP

Meeting Chairperson: Barbara Bell & Allan Shortt

Meeting recorder: Pat Thagard

1. Call to Order

The meeting was called to order at 12:10 PM. Seven (7) Trustees were present. Quorum was met.

2. Land Acknowledgement

Chairperson Bell respectfully acknowledged that we live, work and learn on Chief Drygeese Territory in the Akaitcho region, the traditional territory of the Yellowknives Dene First Nation.

Motion #: 01/09-26/25-26

I move that the Yellowknife Education District No. 1 Board of Trustees move to in camera.

Moved by: Trustee Drew Seconded by: Trustee Snaggs **Carried**

Motion #: 02/09-26/25-26

I move that the Yellowknife Education District No. 1 Board of Trustees move out of in camera.

Moved by: Trustee Drew Seconded by: Trustee Shortt **Carried**

3. Chairperson's Opening Remarks

Chairperson Bell welcomed everyone to the meeting.

4. Declaration of Conflict of Interest

None declared.

5. Adoption of Agenda

Motion #: 03/09-26/25-26

I move that the Yellowknife Education District No. 1 Board of Trustees adopt the agenda as presented, but remove items 7 to 10, 12, 13 and 15, and replace item 6 with the items in item 11, making item 11.2 to item 6.1 and item 11.1 to item 6.1.

Moved by: Trustee Brookes Seconded by: Trustee Snaggs

Carried

6. New Business

6.1 Academic Year and School Attendance Regulations Letter

After discussion on the contents of the letter, the following motion was made in order for the auditor to make their presentation within the time allotted.

Motion #: 04/09-26/25-26

I move that the Yellowknife Education District No. 1 Board of Trustees defer further discussion on the letter until after the Auditor's presentation.

Moved by: Trustee Drew Seconded by: Trustee Snaggs

Carried

6.2 Approval of 2024-2025 Annual Report and Audited Financial Statements

David Chen of MacKay LLP went through the 2024-2025 audit presentation. The audit was considered clean. The Auditor will note 2 items in the management letter: that the current financial application (Serenic) being used is outdated and needs to be replaced and a note indicating they are aware of the surplus.

Trustees asked for clarification on funding totals and requested that in future budgets, the amount from the Yellowknife property tax school support be noted.. The Auditor provided clarification and indicated they can explore how to add a note about the property tax funds in future budgets.

Motion #: 05/09-26/25-26

I move that the Yellowknife Education District No. 1 Board of Trustees extend the meeting in order to complete items on the agenda.

Moved by: Trustee Snaggs Seconded by: Trustee Shortt

Carried

Trustee Peters left the meeting at 1:12 PM. The meeting still had a quorum.

Motion #: 06/09-26/25-26

I move that the Yellowknife Education District No. 1 Board of Trustees approve the 2024-2025 Audited Financial Statements as presented.

Moved by: Trustee Drew Seconded by: Trustee Shortt

Carried

Trustees thanked Mr. Chen and the staff of Crowe MacKay LLP and the YK1 Finance staff for all their work on the audit.

Chairperson Bell was not able to stay and therefore turned the meeting over to Vice-Chairperson Shortt at 1:30 PM. The meeting still had a quorum.

Discussion about the annual report and whether or not the Board had seen the final version, clarification from Administration that changes or additions made were included in the Assistant Superintendent's executive summary, and weighing the potential risks associated with postponing the approval, the following motion was made.

