

Ecole Sir John Franklin High School  
Parent Advisory Committee Meeting Minutes  
Thursday, November 20, 2025

**Present:** Dean MacInnis, Miki Ehrlich, Carla Skauge, Janet Murray, Charley White, Paula Campbell-Rogers, Bronwyn McPhail, Melinda Pedersen

**1. Approval of Agenda:**

- Agenda Approved  
Moteded by: Carla Skauge  
Secoded by: Miki Ehrlich

**2. Approval of Previous Minutes - October 16, 2025**

- Minutes Approved  
Moteded by: Janet Murray  
Secoded by: Paula Campbell-Rogers

**3. Principal's Report:**

- "Take Your Kid To Work Day" was held on November 7, 2025 and had a very good response. The school promoted it earlier than previous years. Parents and children can organize or students can reach out to their counsellor to find them a spot at a place that interests them.
- Parent/Teacher meetings continue to have good attendance in the online format.
- Challenge Cup was held on November 19.
- Drama production of Frozen Junior to be held on November 20, 21 and 22

- Grad Parent meeting being held on November 25
- Winter concert scheduled for December 3
- Educational Assistant hiring is in process and the goal is to get the new hires in the building as soon as possible.
- Sir John on the schedule for a new boiler system
- Accessible washrooms also on the schedule although the exact plan of what the school will get is unclear as of now.
- PAC Staff Appreciation Lunch will be held December 12
- No Alberta Diploma exams this semester as the Alberta Teachers Strike and time missed caused them to be cancelled. In school exams will be held January 19-26
- Staff report card writing day is Tuesday, January 27
- First day of second semester is Wednesday, January 28
- Teachers conference will be held February 18, 19, 20, 2026

**4. Discussion Item:** Course selection for students - how does it happen? How do parents get information? Grad requirements are included in every newsletter, counsellors do classroom visits ahead of course selection for the following academic year before March break, students can meet privately with their counsellors, parents can reach out to counsellors, course selection process is advertised on the various social media platforms and an email is sent to all parents/guardians.

**5. Next meeting:** Thursday, January 15 @ 7:00 pm