

Ecole Sir John Franklin High School

Parent Advisory Committee Meeting Minutes

Thursday, October 16, 2025

Present: Dean MacInnis, Miki Ehrlich, Carla Skauge, Janet Murray, Melinda Pederson, Joanne Townsend, Charlsey White

1. Approval of Agenda

- Agenda approved
Motioned by: Carla Skauge
Seconded by: Janet Murray

2. Approval of Previous Minutes - September 18, 2025

- Minutes Approved
Motioned by: Joanne Townsend
Seconded by: Carla Skauge

3. Principal's Report:

- Schools received their budgets and there are budget cuts from ECE
- Admin to meet with department heads regarding cuts
- Funding formula based on student population from October 1, 2024.
- Parent teacher interviews (Nov.12/13) offered online and attendance is higher than “in person” interviews offered in years past.
- PAC Chairs meeting - Oct. 27 (Paula to attend as Miki is unable to make it)

Discussion Items sent to Admin:

- Cell phone policy - there are cell phone guidelines/rules in place and they vary depending on the classroom. For

example, some teachers allow students to use them for research, while some areas ban them due to safety concerns (welding shop). Staff make students aware of the expectations and students are expected to comply. A schoolwide ban would be very difficult to enforce.

- Expectation for staff when students miss extended time due to holidays. Staff is not expected to re-teach material to students who miss an extended period of time. If a student misses a few days, most staff will help the student to catch up. It was discussed that this expectation should be publicized and perhaps included in the new student welcome package so everyone is aware of it.
- AI - some staff did sessions in the spring and brought this knowledge back to other staff. Staff working on how to teach students to use it appropriately. Sir John is coming up with guidelines going forward to help students and staff. Staff want students to master skills such as writing in Social Studies and English and then use AI as a tool. Time is an issue as staff is working between Alberta and B.C. curriculum so it is difficult to find time for AI.
- Impact of staff reductions on school. Less Educational Assistants means not as much general help in different classes as every Educational Assistant is assigned to a specific student. Student safety is the number one priority among staff. Some class sizes have been reduced to provide support to the teacher. District giving short term funding for Educational Assistants.

Next meeting: Thursday, November 20 @ 7:00 pm