



YELLOWKNIFE EDUCATION DISTRICT NO. 1

BOARD of TRUSTEES

Regular Meeting

AGENDA

January 17, 2023 – 6:30 PM

Google Meet Link - <https://meet.google.com/avq-gpty-ywj>

- 1.0 Call to Order
- 2.0 Land Acknowledgement
- 3.0 Chairperson's Opening Remarks
- 4.0 Declaration of Conflict of Interest
- 5.0 Adoption of Agenda
- 6.0 Delegations & Presentations - YK1 Rainbow Connection
- 7.0 Review and Approval of Minutes
 - 7.1 December 13, 2022
- 8.0 Business Arising from the Minutes
- 9.0 Trustees' Statements
- 10.0 Unfinished Business
 - 10.1 Policy 16
 - 10.2 Policy 5
 - 10.3 COVID-19
- 11.0 New Business (below are items from last month)
 - 11.1 Bussing Transportation
 - 11.2 SWIS Program – Jean-Marie Mariez (JMM)
 - 11.3 Jumpstart Program – JMM
 - 11.4 ASBA Membership Renewal
 - 11.5 Educational Assessment Tools Review
- 12.0 Reports
 - 12.1 Chairperson's Report
 - 12.2 Superintendent's Report
 - 12.3 Director of Corporate Services' Report
 - 12.4 Trustee Reports
 - 12.5 Standing Committee Reports
 - 12.5.1 Finance (Chairperson - Trustee Snaggs)
 - 12.5.2 Public Relations (Chairperson - Trustee Bell)
 - 12.5.3 Policy (Chairperson – Trustee Brookes)
 - 12.5.4 Audit Committee (TBD)
 - 12.5.5 Committee of the Whole (Chairperson - Trustee Brookes)
 - 12.5.6 Facilities Committee (Chairperson – Trustee Drew)
 - 12.5.7 NWTTA Teacher-Board Committee (Reps: Trustees Bell & Brookes)

- 12.6 Ad Hoc Committee Reports
 - 12.6.1 Strategic Plan
- 12.7 Trustee PAC Meeting Reports
 - 12.7.1 École It'ò
 - 12.7.2 Mildred Hall School
 - 12.7.3 N.J. Macpherson School
 - 12.7.4 Range Lake North School
 - 12.7.5 École Sir John Franklin High School
 - 12.7.6 École William McDonald School
- 13.0 Announcements – events calendar attached
- 14.0 Date and Time of Next Meetings:
 - February _14_, 2023, 12:00 PM CoTW Meeting
 - February _14_, 2023, 6:30 PM Regular Board Meeting
- 15.0 Chairperson's Closing Remarks
- 16.0 Adjournment



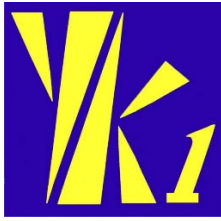
**PROCÈS-VERBAL DE LA RÉUNION
ORDINAIRE DU CONSEIL
D'ADMINISTRATION
DE L'ADMINISTRATION SCOLAIRE DE DISTRICT
N° 1 DE YELLOWKNIFE**

Le 17 décembre 2023, à 18h30

Lien Google Meet: [17 décembre Lien Google Meet](#)

1. Ouverture de la séance
2. Reconnaissance territoriale
3. Mot d'ouverture du président
4. Déclaration de conflit d'intérêts
5. Adoption de l'ordre du jour
6. Délégations et présentations – YK1 Rainbow Connection
7. Examen et approbation du procès-verbal
 - 7.1 Réunion ordinaire du 13 décembre 2022
8. 2022 Affaires découlant du procès-verbal
9. Déclarations des administrateurs du conseil
10. Affaires courantes
 - 10.1 Politique 16
 - 10.2 Politique 5
 - 10.3 COVID-19
11. Nouvelles affaires (**translation to follow**)
 - 11.1 Transport par autobus
 - 11.2 Services d'accueil et intégration (JMM)
 - 11.3 Bon départ (JMM)
 - 11.4 Renouvellement de l'adhésion à l'ASBA
 - 11.5 Examen des outils d'évaluation pédagogique
12. Rapports
 1. Rapport du président
 2. Rapport du surintendant
 3. Rapport de la directrice des services corporatifs
 4. Rapports des membres des administrateurs du conseil

5. Rapports des comités permanents
 1. Finances (président Snaggs)
 2. Relations publiques (président Bell)
 3. Politiques (président Brookes)
 4. Comité de vérification financière (reste à déterminer)
 5. Comité plénier (président Brookes)
 6. Comité de gestion des installations (président Brookes)
 7. Comité de membres du conseil et d'enseignants de l'AETNO
(Représentants Bell & Brookes)
6. Rapports des comités spéciaux
 6. Rapports des réunions entre les membres des comités consultatifs des parents
 1. École It'ò
 2. École Mildred Hall
 3. École N. J. Macpherson
 4. École Range Lake North
 5. École secondaire Sir John Franklin
 6. École intermédiaire William McDonald
13. Annonces - jointes
14. Dates et heures des prochaines réunions
 1. 14 Février, 2023 à 18h30 : Réunion ordinaire du conseil d'administration et Comité plénier
15. Mot de la fin du président
16. Ajournement



Yellowknife Education District No. 1 Board of Trustees Meeting MINUTES

December 13, 2022 @ 06:00PM

District Office Boardroom & Video Conference

Trustees Present: Allan Shortt, Barbara Bell, David Wasylciw, Jason Snaggs, Michelle Peters, Terry Brookes, Tina Drew

Absent: none

Regrets: none

Administration Present: Jameel Aziz, Tram Do, Shirley Zouboules, Landon Kowalzik, Jean-Marie Mariez, Mike Gibbins, & Pat Thagard

Guests present: none

Meeting Chairperson: Chairperson Wasylciw

1. Meeting called to order at 06:11PM. Seven Trustees were present, quorum was met.
2. Chairperson Wasylciw respectfully acknowledged that we live, work and, learn on Chief Drygeese Territory in the Akaitcho region, the traditional territory of the Yellowknives Dene First Nation.
3. Chairperson Wasylciw welcomed everyone to the meeting and noted that it was great to see everyone here.
4. Declaration of Conflict of Interest – none declared

5. Approval of Agenda

Motion #: 12-01-22/23

I move to accept the agenda as presented.

Moved by: Trustee Drew; Seconded by: Trustee Snaggs

Motion #: 12-02-22/23

I move to amend the agenda by removing items 11.2 and 11.3

Moved by: Trustee Brookes; Seconded by: Trustee Snaggs

Defeated

Vote on Main Motion# 12-01-22/23 Carried

6. **Delegations and Presentations – YK1 Rainbow Connection** – postponed to January

7. **Approval of Minutes**

Motion #: 12-03-22/23

I move to approve the minutes of October 11, 2022 and November 15, 2022 as circulated.

Moved by: Trustee Wasylciw; Seconded by: Trustee Brookes

Motion# 12-04-22/23

I move to amend the minutes of October 11, 2022 and November 15, 2022 as indicated below.

Moved by: Trustee Wasylciw; Seconded by: Trustee Brookes

Amendments:

Item 8 – 3rd bullet point, last sentence to read: the GNWT is reviewing what other options may be available for less expensive filters.

October 11, 2022 minutes: no amendments noted

November 15, 2022 minutes:

Item 6 (pg. 1) - remove discussion information below motion.

Item 6 – remove information about number of votes for each side

Item 10 – remove “unanimously” from result of vote.

Item 12.2 – 3rd bullet point (pg. 3) – correct typo to read – “There **is** a three-year gap...”

Item 12.3 – Trustee Reports – none Future discussion to be held regarding trustee attendance at PAC meetings.

Item 12.? – 5th bullet point – implementing the current operational plan

Item 12.6 – RLN re. concerns about attendance at Bush Kids school and SJF

8. Business Arising from the Minutes

Trustees:

- Cell phone use in schools should include no recording.
- All reports from staff should be presented as highlights.
- New HEPA filters have not yet arrived.
- Administration to provide more information on the new insurance deductible. Administration reviewed proposal to use \$2M surplus to self-fund part of the insurance deductible. This request was denied. More information will be provided after follow-up meeting with GNWT in January.

9. Trustee Statements - none

Trustee Statements are individual opinions and are not intended to represent the views of the Board

10. Unfinished Business

10.1 Operating Plan 2022/2023

Operating Plan has been submitted to the Department of Education, Culture and Employment. Administration indicated that district is not involved in the design the plan. The template is provided by ECE; In the future the finalized report will be shared with school PACs; it was suggested the report be provided to PACs in plain language to make it easier for lay people to understand.

A spring café is being considered for principals and students to showcase what is taking place in their school.

Motion #: 12-05-22/23

I move that the Yellowknife Education District No. 1 Board of Trustees approve the 2022/2023 Operating Plan.

Moved by: Trustee Snaggs; Seconded by: Trustee Drew

Carried

10.2 COVID-19

COVID funding uses permitted are currently very limited. In other jurisdictions funds can be used to help with learning gaps. It was suggested the Board advocate to have the parameters for the funding changed to allow for use of the funds to address learning gaps. Board to send a letter to ministers of ECE and the Finance to request use of the funds be made more flexible. Letter should include examples of what would be done with the funds if more flexibility was given.

Motion #: 12-06-22/23

I move that the YK1 Board of Trustees write a letter to the Government of the NWT requesting more flexibility regarding use of COVID-19 funding.

Moved by: Trustee Wasylciw; Seconded by: Trustee Snaggs

Carried

11. New Business

11.1 International Pre-Trip Approval Form for 2024

Motion #: 12-07-22/23

I move the YK1 Board of Trustees approve, in principle, the 2024 international SJF trip.

Moved by: Trustee Brookes; Seconded by: Trustee Shortt

Motion #: 12-08-22/23

I move that motion #12-07-22/23 be amended to add the requirement that families are required to purchase full insurance coverage for the trip.

Moved by: Trustee Wasylciw; Seconded by: Trustee Snaggs

Carried

Vote on amended Main **Motion 12-07-22/23** **Carried**

11.2 Policy 16 – Parent Advisory Council Policy

Motion #: 12-09-22/23

I move that the YK1 Board of Trustees table Policy 16 to get public feedback.

Moved by: Trustee Wasylciw; Seconded by: Trustee Snaggs

Motion #: 12-10-22/23

I move to amend motion #12-09-22/23 to refer Policy 16 to the Policy Committee for review and feedback at the January board meeting.

Moved by: Trustee Drew; Seconded by: Trustee Peters

Carried

Vote on amended Main **Motion 12-09-22/23** **Carried**

11.3 Policy 5 – Board By-Laws

Motion #: 12-11-22/23

I move to refer Policy 5 to the Policy Committee for review and feedback

Moved by: Trustee Snaggs; Seconded by: Trustee Drew

Carried

Motion #: 12-12-22/23

I move to amend motion #12-11-22/23 to table proposed changes to section 1.1 for review and feedback at the January board meeting.

Moved by: Trustee Drew; Seconded by: Trustee Peters

Carried

11.3 Livestreaming

Motion #: 12-13-22/23

I move YK1 begin livestreaming public board meetings as soon as the necessary infrastructure is in place.

Moved by: Trustee Brookes; Seconded by: Trustee Bell

Carried

11.5 Standing Committees

Trustees asked to advise Chairperson Wasylciw when committee meetings will take place.
Administration to advise which district staff will attend each committee meeting.

11.6 Strategic Plan

Timing of Strategic Plan (strat plan) to be reviewed.

Board to consider creating a 4-year term strategic plan and completing the 3-year plan.

Start by having a survey to find out what each trustee's priorities are before working with a facilitator to create a new plan.

Administration to provide trustees with a BC board strategic plan as an example.

Motion #: 12-14-22/23

I move to create an ad hoc committee to develop the process for and creation of the strategic plan.

Moved by: Trustee Drew; Seconded by: Trustee Snaggs

Carried

Strategic Plan Committee to consist of trustees Bell, Snaggs and Wasylciw.

11.7 British Columbia School Trustees Association (BCSTA)

Feedback from all attendees was very positive.

Chief Delorme in particular gave a very good, unifying presentation. Administration working to bring Chief Delorme up to present in 2023 at an event that will be open to all interested organizations.

Board suggested bringing Shelley Moore up to speak to parents at some time in the future.

12. Reports

12.1 Chairperson's Report

Chairperson Wasylciw continues to have weekly meetings with Superintendent Aziz.

BCSTA was a very good event.

He attended parts of WMS and İt'ò PAC meetings. He would like to get to know schools better.

Attended Challenge Cup and enjoyed the experience.

He met with the Minister of Education, Culture and Employment as a general hello and to learn who is responsible for what.

12.2 Superintendent Aziz's report – attached

Superintendent Aziz continues to visit schools as a reminder of what we do and why we do it.

A transfer request from Jodi Lee-Lewis has been approved.

A retirement notice from Stacey Mahe was accepted.

A new Director of Facility Management has been hired and will start on January 16, 2023.

Education in BC is 25 years ahead of the NWT. Our students will not experience deficits moving to the BC system. Board suggested having presentations for parents in the spring.

A STIP day will be used to go over the curriculum change.

12.2.1 Assistant Superintendent Kowalzik's report - attached

Updated information - we now only have 3 positions open since the writing of his report.

The new staffing assessment model will enable teaching staff to improve their skills using competencies for teachers. ECE is also looking at a process. We will share our experiences with ECE.

Our FTE is slightly higher than last year. Administration would like to advocate for an October pull of data to be used to determine funding.

12.2.2 Assistant Superintendent Zouboules' report – attached

An overview of the Violence Threat Risk Assessment (VTRA) Training (phase 1) was provided.

The training was delivered over 2 days. It was delivered in partnership with YCS and CSFTNO. Phase 2 will be implementation training.

A hide tanning camp is being planned in partnership with Dechinta Centre for Research and Learning. Shelley Moore will be coming to Yellowknife to work with educators.

Program Support Teachers (PST) worked on site specific class reviews.

12.3 Director of Corporate Services Do's report

An overview of the recent Finance Committee and Facility Committee meetings was given.

She attended a meeting with the GNWT regarding insurance. Another meeting is to be held in January 2023. A report will be provided to the Board after that meeting.

Higher interest rates will result in higher interest income on our investments. Heating and snow removal costs are expected to be higher due to the cost of fuel and snowfall this year.

12.4 Trustee Reports

Trustee Brookes went over his BCSTA report.

No other reports

12.5 Standing Committee Reports (some committees have not met yet)

12.5.1 Finance

Chairperson Snaggs reviewed topics discussed during committee meeting.

Replacement of NJM due to permafrost issues is estimated to cost \$3M and upgrades to WMS are estimated to be 7 figures. The committee would like to recommend the rebuild/renovation of these two school be added as a topic for the meeting with MLAs.

The security software at SJF needs to be upgraded ASAP. Cameras are adequate for now.

Maintenance work is currently very reactive. The committee will be looking at proactive maintenance.

A list will be created that itemizes all the items close to failure in the district.

Once the list is created the committee will advocate for additional funding from the GNWT.

12.5.2 Public Relations - no report

12.5.3 Policy - no report

12.5.4 Audit Committee - no report

12.5.5 Committee of the Whole – review provided by CoW Chairperson Brookes.

12.5.6 Facilities Committee

Chairperson Drew indicated many items were brought up during the meeting.

The assessment created by TAG was shared.

Elvis will be in for two weeks in January to work with the new director during which time they will work on a project list.

12.5.7 NWTTA Teacher-Board Committee

Administration indicated the next meeting will take place in January. Negotiations will begin in April.

12.6 Ad Hoc Committee Reports – none

12.7 Trustee PAC Meeting Reports

12.7.1 École It'ò

Discussion at the PAC meeting were about appropriate winter clothing.

12.7.2 Mildred Hall School – no report, report planned for December 20th.

12.7.3 N.J. Macpherson School – no report

12.7.4 Range Lake North School

This is a very engaged PAC. Report attached.

12.7.5 École Sir John Franklin High School

Parents are concerned about COVID impact on learning. Principal MacInnis gave a good summary from the school perspective.

12.7.6 École William McDonald School

Students very happy to have the school back to themselves. Staffing is an issue being worked on. Parents are concerned with lack of subs. Next meeting will be January 8th.

13. Date and Time of Next Meeting(s) as indicated on agenda.

Next Committee of the Whole meeting to take place on January 17, 2023 at 12:00PM

Next Board meeting to take place on January 17, 2023 at 6:30PM

14. Chairperson Closing Remarks

Everyone was thanked for attending. It is nice to see everyone in person.

15. Motion #: 12-15-22/23

I move that this board meeting of the YK1 Board of Trustees be adjourned

Carried

Moved by: Trustee Brookes; Seconded by: Trustee Drew

The meeting adjourned at 9:09PM

Patrizia Thagard, Secretary

Signed after update, as required and approval:

Chairperson Wasylciw

Director of Corporate Services



Policy #5: Board By-Laws

Purpose:

These by-laws have been prepared and adopted by the Board in accordance with the *Education Act* and the regulations made pursuant to it. The purpose of these by-laws is to establish procedures that must be followed by the Board in conducting the business of the District.

Selection of Chairperson and Vice-Chairperson

1. The selection of the Chairperson and Vice-Chairperson shall take place at the annual organizational meeting of the Board that will be held immediately prior to the regularly scheduled meeting in November.
2. The Superintendent shall advise each Trustee of the date, time and place of the organizational meeting.
3. Should the organizational meeting follow the District Education Authority election, the Superintendent shall immediately, after calling the meeting to order:
 - 3.1. Proceed to read the returns of election to the Board as certified by the returning officer;
 - 3.2. Certify that all Members meet the eligibility criteria to take office and have signed the oath of office and have received a copy of the Declaration of Elected Office; and
 - 3.3. Proceed to have the Trustees elect a Chairperson and Vice-Chairperson to serve at the pleasure of the Board. Either can be relieved by a two-thirds majority vote of Trustees.
4. Should the organizational meeting not follow the District Education Authority election, the Superintendent shall call the organizational meeting to order and proceed to have the Trustees elect a Chairperson and Vice-Chairperson to serve at the pleasure of the Board.
5. The Organizational Meeting shall have an agenda established as follows:
 1. Call to Order
 2. Land Acknowledgement
 3. Superintendent's Opening Remarks
 4. Declaration of Conflict of Interest
 5. Review & Approval of the Chairperson and Vice-Chairperson Election Process
 6. Election of Chairperson
 7. Election of Vice-Chairperson
 8. Other Organizational Items (as required)
 8. Adjournment
6. The Superintendent shall appoint two scrutineers, who are not Trustees, for the election of both the Chairperson and Vice-Chairperson.
7. The Superintendent shall call for nominations for the office of Chairperson.



Policy #5: Board By-Laws

8. Any Trustee may nominate themselves or any other Trustee for the office of Chairperson or Vice-Chairperson and a seconder is not required. Any Trustee may participate in the election of the Chairperson or Vice-Chairperson in person, electronically, or in writing.
9. A Trustee does not have to be present to be nominated for the office of Chairperson or Vice-Chairperson, providing that they have indicated in writing to the Superintendent their willingness to accept nomination.
10. Nominations shall remain open for one minute following the last nomination.
11. The Superintendent shall then declare nominations closed and ask each nominee in reverse order if they accept nomination.
12. A vote by secret ballot shall be conducted in the election of the Chairperson and the Vice-Chairperson.
13. The scrutineers shall collect, count the ballots, and provide written results to the Superintendent.
14. The Trustee receiving a clear majority, greater than 50% of all the votes cast shall be declared elected.
15. Should no Trustee receive a clear majority of the votes cast, the Superintendent shall announce the name of the Trustee receiving the least number of votes whose name shall then be dropped from the ballot. In the event there is a tie for the least number of votes, the Trustees shall vote again. In the event that a tie remains for the bottom position, the Trustees will vote in order to determine which Trustee will remain on the ballot.
16. Balloting shall continue until one Trustee receives a clear majority of votes.
17. The Trustee receiving a clear majority of votes shall be declared as Chairperson and shall immediately take over the chair.
18. The Chairperson shall then proceed to have the Trustees elect the Vice-Chairperson following the same procedure that was used to elect the Chairperson.
19. The Chairperson shall call for a motion to destroy all cast ballots following the completion of the elections.
20. If the position of Chairperson or Vice-Chairperson becomes vacant, the Trustees shall elect a replacement using the same voting procedures as outlined above.
21. Other Organizational Items may be determined at the Organizational meeting as required such as: conflict of interest and disclosure forms, a schedule for regular board or other predetermined meetings, standing committee appointments, Trustee Parent Advisory Council appointments, etc.



Policy #5: Board By-Laws

Rules of Order

1. The Chairperson shall preside at all Board meetings.
2. In the absence of the Chairperson, the Vice-Chairperson shall preside. In the absence of both the Chairperson and Vice-Chairperson, the Trustees present shall select a Trustee to serve as chairperson for the meeting, or until such time as either the Chairperson or Vice-Chairperson arrive.
3. If there is no quorum present at the expiration of one-half hour from the announced start time of the meeting, the Board shall stand adjourned, and the Director of Corporate Services shall enter into the record the names of the Trustees present.
4. Motions shall normally be put in writing and seconded before the Chairperson calls for debate and a vote.
5. Before speaking, every Trustee shall address the Chairperson and, when recognized, speak to the question under debate avoiding all discourteous language and reference to personalities.
6. When two or more members speak at once, the Chairperson shall name the Trustee that is to speak first.
7. No Trustee while speaking shall be interrupted by another, except upon a point of order, or for the purpose of explanation. The Trustee who interrupts shall confine all remarks to the point of order or explanation.
8. If any Trustee violates these rules of order, the Chairperson shall, and any Member can, call them to order. In such a case the Trustee shall immediately be silent, but afterwards be permitted to explain; and the chairperson, if appealed to, shall decide the case, without debate.
9. No Trustee shall speak to any issue more than twice, or for more than three minutes each time speaking without prior permission of the Chairperson. Trustees shall be permitted to clarify something or to reply to a specific question not previously answered. The Chairperson shall not permit any repetitive commentary.
10. A Trustee may request that the motion under discussion be read at any time during the debate, but not to interrupt a Trustee that is speaking.
11. No Trustee shall speak to a motion after the Chairperson has called for the vote.
12. A notice of motion may be given at any meeting. It shall be recorded in the minutes, but shall not be debated or voted on until the motion is properly moved and seconded.
13. When a motion is being debated no other motion is allowed unless it is to:
 - 13.1 Adjourn;



Policy #5: Board By-Laws

- 13.2 Table;
- 13.3 Call the Question;
- 13.4 Refer;
- 13.5 Amend;
- 13.6 Postpone; or
- 13.7 Recess.

14. Every Trustee present shall vote on every motion except where a Trustee declares a conflict of interest.

15. The Chairperson shall declare the results of all votes as either carried or defeated. A Trustee may request that their vote be recorded into the minutes.

16. In the case of a tie vote, the motion shall be declared defeated.

17. The following motions will be voted on without debate:

- 17.1. To Adjourn;
- 17.2. To Table; or
- 17.3. To Call the Question.

18. If an issue arises that is not addressed by these rules of order, *Robert's Rules of Order will apply.*

Meetings Through Electronic Means

Normally a Trustee, or a staff member required at a meeting, is expected to be present at meetings. However, where circumstances warrant, they may participate at a Board Meeting or Committee Meeting by using electronic means. A member of the public (if requested) may also participate at a Board Meeting or Committee Meeting by using electronic means. In addition, due to circumstances the Chairperson may determine that a meeting be held entirely by electronic means.

In these situations, the following conditions will apply:

- Trustees, or staff members, participating in a meeting held by electronic means are deemed to be present at the meeting. and will be recorded in the meeting minutes as being connected remotely. A member of the public observing the meeting will be recorded in the meeting minutes as being connected remotely.
- Trustees participating electronically can participate in meeting discussions and vote on motions.
- Trustees wishing to participate electronically must provide the Superintendent, prior to the meeting, a telephone number from which contact can be made during the meeting.
- Trustees participating electronically shall inform the Chairperson of their departure from a meeting; temporarily or permanently.
- If a Trustee participating electronically has a conflict of interest on a matter under discussion, the Trustee shall advise the Chairperson, and disconnect from the



Policy #5: Board By-Laws

meeting. The Superintendent shall call the Trustee and reconnect the Trustee back into the meeting when the item under discussion has been dealt with.

- The electronic means must enable all the meeting's participants to communicate with each other, and if possible, enable all participants to view each other.
- The electronic means must enable the public to listen to the meeting, and if possible, enable the public to view the meeting and participants.
- Reasonable steps must be taken to notify the public of locations and/or means by which members of the public may attend electronically to observe a meeting.
- Where required the Superintendent or designate will be responsible for the organization of the electronic communications with the meeting participants.
- The Chairperson shall conduct voting on a motion verbally by asking first for those in favour, and then for those opposed.
- A Trustee must ensure the means and location used to participate in the meeting electronically will allow moving in-camera and will meet all requirements of an in-camera session.

Order of Business

1. Annually the Board at a regular meeting the following shall be appointed:
 - 1.1. A general solicitor (typically at the June Board meeting), and
 - 1.2. An auditor (typically at the November Board meeting).
2. The Board shall hold a regular meeting every month of the school year at a date, time to be determined by the Board. Each regular meeting agenda will confirm the date and time of the next regular meeting. Regular meetings will take place at the Yellowknife Education District No. 1 Board room unless otherwise announced.
3. The Chairperson, in consultation with the Superintendent, shall establish the agenda for regular Board meetings.
4. Trustees may place items on the agenda by contacting the Chairperson two weeks prior to the meeting.
5. The agenda, together with supporting materials, will be circulated to Trustees, the Superintendent and school principals at least four calendar days in advance of the meeting.
6. The agenda, together with supporting materials, will be made available to the public at least four days in advance of the meeting.
7. Amendments to the agenda may be made after the meeting is called to order provided there is two thirds majority vote in favour by the Trustees in attendance and are made prior to the adoption of the agenda.
8. The Superintendent shall provide the order of business in the general form of a prepared agenda as follows: (Actual agendas shall list all respective Administration, Board, Committees, Parent Advisory Committee, etc. Reports.)
 5. Call to Order
 6. Land Acknowledgement



Policy #5: Board By-Laws

7. Chairperson's Opening Remarks
 8. Declaration of Conflict of Interest
 5. Adoption of Agenda
 6. Delegations & Presentations
 7. Review and Approval of the Minutes
 8. Business Arising from the Minutes
 9. Trustees' Statements
 10. Unfinished Business
 11. New Business
 12. Reports
 13. Announcements
 14. Date and Time of Next Meeting
 15. Chairperson's Closing Remarks
 16. Adjournment
9. Delegations and/or individuals wishing to make a presentation to the Board shall:
- 9.1. Provide to the Chairperson or Superintendent a written summary of information to be presented at least five days prior to the meeting at which they wish to appear.
 - 9.2. In special circumstances, and with the consent of the majority of Trustees present, the requirement for five days' notice may be waived.
 - 9.3. Be restricted to providing comments about those matters that are within the jurisdiction and responsibility of the Board.
- There will be a maximum of three presentations permitted at a single meeting, each limited to ten minutes. These restrictions can be waived at the discretion of the Chairperson.
- The Board, in a public meeting, will not hear personal complaints or comments directed toward any person employed by the District.
- No motions relating to any request of the delegation shall be dealt with until the next meeting of the Board.
10. Minutes are the legal record of all action taken at regular and special Board meetings. The meeting minutes and all attachments (and any required translations) are kept on file (electronic and hardcopy) in the District office. In the event that there is a discrepancy later discovered between the English and the translated version, the English version shall be the official version. The minutes shall contain:
- 10.1. A full description of the meeting including date, location, times of opening and adjournment;
 - 10.2. A list of all Trustees and administration in attendance;
 - 10.3. A complete and accurate record of all motions, specifying the movers and seconders, and whether or not the motion was carried or defeated;
 - 10.4. Names of Trustees who either request their vote be recorded or declare a conflict of interest;



Policy #5: Board By-Laws

- 10.5. Points of order or appeals and their outcomes;
- 10.6. All appointments to committees; and
- 10.7. The signature of the Chairperson and the Director of Corporate Services after they have been approved by Board motion.

Meeting approved agendas and minutes will be posted on the District's website as soon as available for public viewing.

The Director of Corporate Services shall ensure that a backup electronic and hardcopy of all minutes is kept in a secure and separate location.

11. Trustees wishing to make a public statement on a matter not included on the agenda may do so as long as the item is political in nature. Trustees are responsible for their personal opinions expressed in these statements. Statements must be in written form and will be included in the minutes of the meeting. The written copy must be filed with the Director of Corporate Services prior to the meeting so that copies may be distributed to other Trustees.

The minutes will reflect that a statement was made, the title and the name of the individual making the statement. The agenda for the Board Meeting will include the following statements under item 9, Trustee statements:

“Trustee statements are individual opinions and are not intended to represent the views of the Board.

Trustee statements are not debatable and there will be no opportunity for rebuttal or questions.”

0. Board Meetings shall end by 10:00 pm unless extended by unanimous consent of the Members present.
1. Observers
 - 1.1. Meetings of the Board are open to the public who are welcome to attend and observe from the designated public seating area, or attend and observe via electronic means.
 - 1.2. Observers are not permitted to address the Board unless invited by the Chairperson to provide information with respect to a specific item on the agenda.
 - 1.3. Cameras and recording devices may be restricted at the discretion of the Chairperson.

Special Meetings

1. Special Meetings of the Board may be requested at any time by the Chairperson, or by written agreement of at least four Trustees.

Each Trustee must be notified of a Special Meeting in writing by registered mail at least six clear days before the date of the Meeting. The requirement to inform Trustees of Special Meetings by registered mail may be waived if all Trustees have



Policy #5: Board By-Laws

provided a signed and written acknowledgement of the Meeting. Proof of registered mailings or signed acknowledgements of the Meeting will be included in the record of the Special Meeting.

The notice of Special Meeting shall state the date, time and location of the Special Meeting and the nature of the business to be conducted. No other business shall be dealt with at a Special Meeting other than that stated in the notice.

A public notice shall be advertised as soon as possible indicating the date, time, location, and relevant details of the Special Meeting.

Meetings Closed to the Public (In-Camera)

Section 95 of the *Education Act* requires that all Board decisions are to be made in open public meetings. However, the Board can hold a meeting, or part of a meeting in private, if two-thirds of the Trustees present decide that it is in the public interest to do so. When a meeting is held in private, the Board cannot make any motions other than to revert to a public meeting.

The Chairperson, or any Trustee, can request that the Board meet in private at any time during a meeting if deemed necessary, and can also determine who may be in attendance, subject to a two-thirds majority.

In-Camera Meetings are held to discuss confidential matters which may include:

1. Individual staff or student issues,
2. Collective bargaining or salary negotiations,
3. Legal issues, or
4. Acquisition/disposal of land

Members in attendance shall not disclose the details of any discussion that occurred at an In-Camera Meeting.

At the next Regular Meeting, the Chairperson shall include in their report an acknowledgement that an In-Camera Meeting has taken place, and the subject matter discussed.

Trustee Compensation

Each Trustee shall receive an annual honorarium.

Effective January 1st, 2021, the following amounts are the approved annual honorarium:

Trustees	9,808.00 per annum
Vice Chair	11,116.00 per annum
Chair	13,078.00 per annum

These amounts will be adjusted annually according to the Yellowknife Consumer Price Index.



Policy #5: Board By-Laws

Trustee Resignation

Trustee resignations must be in writing and presented to the Director of Corporate Service or announced at a Regular meeting as a Trustee Statement.

Section 93 of *The Education Act* grants the Board the power to decide whether to replace a vacant Trustee position. If the Board chooses to fill a vacant Trustee position, the following process will be followed:

1. Appointment the individual who had the next greatest number of votes in the most recent District Education Authority election.
2. If that individual refuses to accept the position or is unable to serve, then the position shall be offered to the other candidates in the order of the votes received.

If there are no candidates available to fill the position the Board may either hold an election or appoint an eligible candidate.

References/Related Documents:

- Education Act
- Administrative Procedures

Revision History			
Revision	Revision Description	Approved Date	Review Date
1-2	Adopted and revised before the revision table was included. Going forward a summary for the changes will be included	June 2021	N/A
3	Added an agenda outline for the Organizational meeting, and clarified that Trustees may nominate themselves to be the Chairperson or Vice-Chairperson		
4			

Superintendent's Report January 2023

I hope that staff, students, and families are settling in after the winter break and looking forward to another year of learning. The month of December is always busy so I want to take a moment to thank our schools for hosting family and community events leading up to the holiday season, including concerts, shows, and feasts. I hope that everyone enjoyed a well-deserved break and is excited for the year ahead.

I would like to thank the staff of N.J. Macpherson School for inviting me to participate in a blanket exercise at their school during the first week back. I found this experience to be engaging, powerful, and thought-provoking.

I am also excited that YK1 is working with the Arctic Rose Foundation to launch after-school programming at Mildred Hall School, supported by tutors from École Sir John Franklin High School. I am hopeful that this program can be expanded in the future.

BUSSING

One challenge that we are facing in the first couple weeks of 2023 is busing. Unfortunately, First Transit - the company that provides busing services for Yellowknife school boards - is dealing with recruitment and staffing challenges to start the new year. Routes 10 and 12 have been cancelled until further notice due to a lack of available drivers. Yellowknife school boards met with First Transit last week to discuss possible solutions, including those put forward by families and community members. As we work to address these unprecedented workforce challenges, I want to thank families for their patience and understanding. This is not an ideal situation for anyone. We will continue to provide updates as they become available to us. Families can also follow First Transit ([@FirstTransitYK](https://twitter.com/FirstTransitYK)) on Twitter for the latest information related to local bus routes.

RECRUITMENT

Members of YK1's senior leadership team, myself included, will be attending various job fairs across the country in the weeks to come. I will be heading to British Columbia later this week in an effort to recruit teaching staff for the 2023-2024 school year and beyond. Other staff will be travelling to central Canada and the East Coast throughout January and February to do the same.

MEETINGS

Upon my return from British Columbia, much of the following week will be spent with fellow superintendents for Northwest Territories Superintendents' Association (NWTSA) meetings in Yellowknife. Board chairs will also convene for a meeting with Education Minister R.J. Simpson on January 24, 2023. I look forward to working alongside my peers in the weeks ahead.


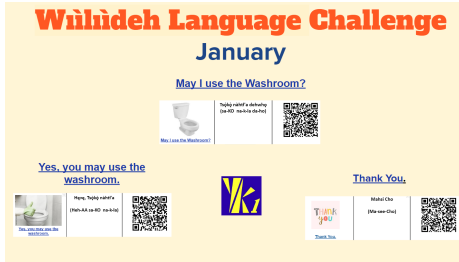
UPCOMING EVENTS

Towards the end of the month, many of our students will be travelling to Wood Buffalo, Alberta for the 2023 Arctic Winter Games. This will mark the first such event since 2018 due to the COVID-19 pandemic. I would like to wish our athletes well as they represent our territory. I would also like to extend my best wishes to high school students who are writing exams right now. The exam period ends on January 26, with Semester 2 starting the next day. Good luck to all!

I encourage families to monitor YK1 websites and social media pages to stay on top of school and district events. We have a lot to look forward to in 2023!

Board Report
January 17th, 2023

Assistant Superintendent Report

<p>Wellness Cultivate a culture of holistic wellness <i>1.1 Recognize the importance of relationships in learning</i> <i>1.2 Foster and promote personal wellness</i> <i>1.3 Create healthy, safe and caring learning environments</i></p>	<p>Indigenous Language & Education Honour and celebrate Indigenous Language and Culture for all learners <i>2.1 Create a welcoming environment for all learners</i> <i>2.2 Integrate an Indigenous approach to education</i> <i>2.3 Strengthen Indigenous Language instruction</i></p>	<p>Learning Ensure inclusive, equitable and authentic learning Experiences <i>3.1 Engage learners through meaningful and innovative teaching and learning practices</i> <i>3.2 Strive for excellence</i> <i>3.3 Celebrate diversity of all learners</i></p>	<p>Community Foster critical understanding of local, national and global issues <i>4.1 Inspire critical thinking through innovation and pursue sustainable practices</i> <i>4.2 Embrace diversity and encourage empathy to promote global citizenship</i> <i>4.3 Model and encourage ethical leadership and engage in opportunities for service learning</i></p>
<p>Rainbow connection meeting January 5th to plan presentation at the January board meeting (use your phone camera to click on the QR code and view the full presentation)</p>  <p>Participated in HR Download video training on Harassment practices</p> <p>Attended Sir John's Winter Assembly and Drum Dance</p>	<p>January Language Challenge found here.</p>  <p>Began digitizing Traditional Games resources (with permission from Sport North) These will be shared with all staff, and used as pre/post teaching for traditional games camp::</p> <ul style="list-style-type: none"> -Pole Racing -Backslapping Race -Caribou chase -Snow Snake -Mitten Game 	<p>Strengthening Teacher Instructional Practices (STIP) January 4th Safe Work Environment training -Blanket Exercise -Our Languages workshop</p> <p>Welcomed a new Grade 5 French Immersion teacher January 4th Welcomed a new Grade 4 French Immersion teacher January 9th Welcomed a Grade 8 teacher January 4th</p> <p>Monthly Program Support meeting - January 13th - preparing for EA professional development, IEP review</p> <p>Post-Intensive French OPI (oral language) student interviews at SJF conducted by David Macfarlane</p>	<p>Indigenous Languages Secretariat at ECE - providing the Blanket Exercise to NJ Macpherson Staff</p> <p>Indigenous Languages Secretariat at ECE -Whole School Approach to Indigenous Language Use Professional Development at Mildred Hall School</p> <p>Indigenous Languages Secretariat at ECE - Blanket Exercise to all Northern Studies students at Sir John Franklin High School</p> <p>Community Feast @ Mildred Hall School</p>

Continued meetings with the Arctic Rose Foundation (Susan Aglukark), which has decided to expand for the first time to the NWT, and partner with YK1 schools.

During her visit, we hosted a youth engagement session at SJF, as well as a staff engagement session at MHS.

Susan Aglukark and Hovak Johnston hosted art sessions under the Arctic Rose Foundation to show staff what a typical session in the program looks like. Twenty staff from across the district attended.



- [Stick Throw](#)
- [Stick pull](#)
- [Dene Baseball](#)
- [Tug-of-war](#)
- [Stick twist](#)

Carla Rae Taylor (Artist in residence)-workshops With students at Range Lake North and Sir John Franklin



Carla Rae Taylor Mural : Continuing to work with students at WMS to create a 16x 8 foot mural that will hang on the exterior École Jt'ò Winter concert

Verification of French translation of Dene Kede curriculum in progress (last meeting Dec 15). Verification is being done in partnership with ECE, YCS and CSFTNO

Jan 9-12th
Neurolinguistic Approach film project (teacher PD resource) continued. Filming for capsule on the application of the NLA in Core French classrooms completed Dec 14th at RLN

Working group meeting with ECE - Assessment

Working group meeting with ECE - Curriculum and Assessment Sub-committee

Artist in residence student sample



Draft calendar for 2023-2024 in progress

Holiday school wide Breakfast @ WMS

CBYFYK (Communities Building Youth Futures YK) meeting - strategies to get students back to school & learning

Partnered with community organizations, Rochdi, Canadian Tire, YK Cares to support hampers for YK1 families

Meeting with Guy Paradis - promotional agent for Explore and Odyssee (federal programs for students in Gr 8-12 to travel to learn French). Guy will be promoting these programs at NWT schools in Jan/Feb

Meeting to support SSDEC PIF teacher with student oral evaluations (Jan 4th)

Partnering with universities in Moncton, Halifax, Vancouver, Edmonton, Lethbridge, Fredericton for recruitment fairs - taking place January 19-February 2nd

Meeting with Racheal Gray: Afterschool 2023-24 Registration, Staff recruitment issues



Student Support Sub-committee meetings January 18-20th - Safe and Caring Schools, Regional Indigenous Language and Education attending

Meeting with the new SWIS (Settlement Worker in School) to discuss the profile of YK1 school and the location of our new comer families in our schools and some background information related to the process to approach these families.

**Assistant Superintendent Kowalzik's Report
January 11, 2023**

Evaluations

Evaluations are ongoing and will continue to take place for the remainder of the school year. At this stage of the year, evaluations are focused on the second or possibly third formal observation. For those administrators and teachers piloting the new evaluation tool, the initial planning meeting for the evaluation will be taking place in the next few weeks.

Recruitment and Hiring

As of December 1, we were actively looking to fill eight teaching positions, five for leaves, two for resignations and one that we hadn't been able to fill from last spring. As of January 9, we have managed to fill six of the eight positions, with the only two remaining positions being a Program Support Teacher position at NJ Macpherson and a music position at Range Lake that has been open since the spring of 2022. In the last month, we have also been able to add six new substitute teachers to our sub list.

The recruitment tour has been finalized with the first career fair taking place at UBC in Vancouver on January 20 and the final career fairs taking place February 2 at the University of Moncton and the University of Lethbridge, respectively. If we are unable to fill all of our upcoming positions, we may attend other career fairs later in the spring.

New Vice Principal Cohort

The new principal cohort's next meeting will take place in February. At this time, planned topics include transition planning for students, spring hiring, and mid year reflections.

Yellowknife Education District No. 1
Enrolment Report as of: December 31, 2022

School	JK	K	1	2	3	4	5	6	7	8	9	10	11	12	Totals		
															Dec-22	Dec-21	Change
Mildred Hall	31	29	24	32	28	33	39	20	26	23					285	294	-9
Ecole Itlo (French)	32	51	39	43	54	31	38								288	307	-19
William McDonald (All)								99	79	83					261	172	89
N.J. Macpherson	58	52	45	63	67	40	33								358	362	-4
Range Lake North (All)	24	23	33	19	21	34	19	28	30	31					262	269	-7
Ecole Sir John Franklin											152	266	154	130	702	755	-53
Totals	145	155	141	157	170	138	129	147	135	137	152	266	154	130	2156	2159	-3

Yellowknife Education District No. 1
Monthly Enrolment Tracking

School	FTE Totals									
	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23
Mildred Hall	294.00	299	283	285						
Ecole Itlo	285.00	287	289	288						
William McDonald	259.00	260	261	261						
N.J. Macpherson	356.00	355	357	358						
Range Lake North	267.00	261	261	262						
Ecole Sir John Franklin	702.00	692	697	702						
Totals	2163.00	2154.00	2148.00	2156						



Yellowknife Education District No. 1

Director of Corporate Services Report

Board Meeting – January 17, 2023

School Support

Staff at district office supported Mildred Hall School and Range Lake North School with purchasing gifts for families and donations of food and goods. It is wonderful to see staff participate in supporting our families during the holiday season.

Finance

As of December 30, 2022, our overall financial projection will be a deficit below the Budgeted Deficit of \$841,804. Interest Revenue is higher than budget due to increased interest rates, heating costs will be higher than budget due to an increase in fuel prices, and snow removal costs higher than budget due to higher than normal snow falls in Yellowknife, maintenance expenditures will be higher than budgeted due to the rising cost of goods and services and some unexpected costs. Our Projected year end Budget 2022/ 2023 deficit will be less than \$841,000. We remain in an excellent financial position with a estimated surplus of approximately \$3.4 million (8% of total budget).

Payroll Training for staff

Training staff on the completion of the payroll year end and the start of the new payroll year during December and January. The new payroll year starts in January.

Bussing

We are experiencing challenges with bus services due to a lack of drivers for school busses. The three Yellowknife School Boards are meeting with First Transit to discuss possible solutions to address the staffing shortages. We will also be meeting with the Department of Education to discuss the current bussing challenges.

Telephone System for SJF

Communicating with the Department of Education, Culture and Employment on the need to replace telephone system at Sir John Franklin High School. Researching GNWT phone systems and reviewing various options for telephone systems.

Yellowknife Education District #1

Policy Committee Meeting – Tuesday January 10th, 2023, at 5:30pm

Attendance: Tina Drew and Terry Brookes

Not in Attendance: Michelle Peters

Agenda:

1. Update Work Plan
2. Policy 16 – PAC Advisory Councils
3. Policy 1 – Board Mandate, Beliefs and Goals
4. Policy 5 – By-Law Updates
5. Policy Review Process

Item 1

The Committee reviewed the draft work plan that was initially developed by the previous Board term's Policy Committee. Edits were made to match the overall Board work plan.

Item 2

Policy 16 was edited and updated at the last Committee meeting. Committee Member Peters was leading the changes. If the changes are available and time permits the draft Policy will be tabled at the next Board Meeting.

Item 3

Policy 1 is scheduled to be discussed and updated, if needed, at the upcoming Board Retreat. It was agreed that it would be good to have the Policy updated and approved as a foundation document before the Board starts to develop the next strategic plan.

Item 4

Need to ensure the By-Laws have been changed due to the removal of legal services appointment requirements. Discussed the possible change in timing for the annual organizational meeting. It was noted that the selection of Board Members for school PAC's is the school year sensitive factor. A possible timing for mid-term organizational meetings could be August or September.

Item 5

The Committee needs to develop a process for reviewing the effectiveness of the Board's Policies, to determine if they are being implemented as intended, and do they achieve the desired results. And to develop a feedback mechanism to receive information for future updating.

Next Meeting: TBD

Yellowknife Education District #1

Policy Committee Meeting – Friday December 16th, 2022, at 12:00 pm

Attendance: Tina Drew, Michelle Peters and Terry Brookes

Agenda:

1. Selection of Committee Chair
2. Policy 16 – Parent Advisory Councils
3. Policy Committee Work Plan

This was the initial meeting of the Policy Committee for this term of the Board. Discuss was primarily around getting the Committee going on its work.

Item 1

There was a round-table discussion, and Terry Brookes was chosen as Chair of the Committee.

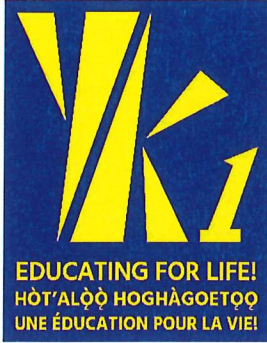
Item 2

There was some direction from the Board to add wording into Policy 16 that would include the meeting of PAC Chairs with the Superintendent on a regular basis. The Committee Members discussed several wording suggestions. Michelle was to take the lead and develop a final draft from the suggestions in preparation for Tabling at an upcoming Board Meeting.

Item 3

The Committee briefly discussed some work plan formats. Carla from the previous Policy Committee had developed a draft work plan. The new Committee will use that as a basis to develop an updated work plan.

Next Meeting: TBD



Yellowknife Education District No. 1 Facilities Committee Meeting Report

December 12, 2022 @ 12:00_{PM}
District Office Boardroom

Committee Members Present: Allan Shortt, Jason Snaggs and Tina Drew (video conference)
Administration Present: Jameel Aziz, Tram Do,
Elvis Beaudoin (video conference), and Pat Thagard
Absent: None
Regrets: None
Guests: None
Meeting Chairperson: To be determined

1. Selection of Chairperson

Trustee Drew was nominated and accepted the nomination. No one else expressed interest in the position. Therefore, Tina Drew was named the Chairperson for the Facilities Committee (for the 2022/2023 Operational year?)

2. Discussion:

- ◆ A TSC (?) was done on all schools after 2017.
- ◆ Leaks at NJM are a result of the school sinking due to permafrost and sink hole issues.
- ◆ Sometime in 2020 the Facilities Committee started going through the issues identified and worked to get them addressed so they could be removed from the capital budget.
- ◆ Getting supplies has been an issue. For example, a new generator that was ordered for MHS a year ago is expected to arrive in March of 2023.
- ◆ All the items in the last maintenance work list with the exception of installation of the new windows received for the District Office have been completed.
- ◆ The list of items to be completed between 2022 and 2023 will be shared with the committee once Elvis and the new Director have had time to review and update it.
- ◆ It was noted that no capital funding has been requested in the last couple of years. This was because YK1 was told not to ask for funding for a couple of years because there was no funding available.
- ◆ Underground fuel tanks at WMS and RLN were removed last summer at a cost of \$300K each.
- ◆ The GNWT Department of Infrastructure has indicated big ticket items such as the replacement of NJM will not happen for a while.
- ◆ Currently the WMS retrofit is scheduled to occur before the replacement of NJM.
- ◆ It was suggested Administration request copies of the TSCs for NJM and WMS.

- ◆ It should be determined what ECE will pay for and where the NJM and WMS projects are on their list.
- ◆ The scope of work for the retrofit at WMS is to be determined; Committee would like information on what is proposed. Administration indicated that currently bathroom renovations are on the list with an estimated cost of \$100K. Rising costs will likely cause an increase in the cost of this and other projects.
- ◆ It was suggested the meetings with MLAs occur at schools so that the MLAs can see the state of the schools.
- ◆ The replacement of NJM will require a new site to locate the new school which will have to be considered in the cost. ECE is aware of this.
- ◆ Board of Trustees would like to see a 5-year capital plan developed for approval by the board; Elvis and the new Director will develop a plan for consideration by the Board of Trustees. All costs should be justified because if they exceed \$400K ECE should be paying.
- ◆ Older schools in need of upgrades/repair should be included in list with NJM replacement and WMS upgrades at the top of the list. NJM is a safety concern due to limited exits. Creation of a video to show issues to MLAs was suggested.
- ◆ Since SJF is a GNWT facility should the GNWT be paying for the replacement of the phone system and other repairs/replacements needed there?

Next Meeting: January 30th at noon in the YK1 Boardroom

BOARD MEMBER PAC REPORT – SJF High School

Date: Thursday January 12th, 2023

Parents Discussion, Comments and Concerns

- There had been a general concern by parents about the impacts of Covid on student education at the last PAC meeting. Following up on some research I gave the PAC some information about what the District is doing to recover from the impacts of “Covid education” from the last several years.
- I noted that the District is just about to start the next budget process and gave the general timelines and when parents can provide input. There were some concerns about budget amounts for the following year and potential impacts on staffing.
- Dean (principal) noted that the school is just starting the exam period. He gave a reminder to parents for them to prepare their kids with good sleep and proper study habits. Dean also noted that some students are participating in for the CWG. It is possible that they will miss the first week of the second semester. It is important that they prepare for this class time loss, so that they do not fall behind.
- SJFH is starting the development of the 2023/24 school calendar. It will go out for comment, but it can be hard to make many changes as the calendar is highly based on the Alberta time schedule for exams. SJFH is also having a program to “recycle” old formal wear for students and for fun.
- There was a very long and interesting discussion on the new version of the school’s dress code. There were lots of good and bad examples that challenge any definition of what is appropriate. There were questions about how it would be implemented in gym classes. The code takes a level of common sense that at times can be very hard to define.

I will have a copy of the full minutes of the PAC Meeting if trustees are interested.

Next Meeting: Thursday February 16th, 2023, time 7pm.

Submitted by: Terry Brookes

Upcoming Events: January & February 2023

JANUARY						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
			Back to School (SJF) STIP Day (JK-8)	Back to School (JK-8)		
8	9	10	11	12	13	14
	Ith'ò PAC seed sale starts		Ith'ò PAC Meeting PR Mtg	SJF Exams Begin>> SJF PAC Mtg	YK1 PST Mtg	
15	16	17	18	19	20	21
	PR Cttee Finance Cttee (tentative)	YK1 Leadership Mtg CoTW & Board Mtgs	MHS PAC Mtg WMS PAC Mtg	NJM PAC Mtg		
22	23	24	25	26	27	28
				SJF Exams End RLN PAC Mtg	Finance Cttee	
29	30	31	1	2	3	4
AWG start>>	Facilities Mtg	Ith'ò PAC seed sale ends				

FEBRUARY - Indigenous Languages Month

29	30	31	1	2	3	4
			YK1 STIP Day (JK-8)		AWG End	
5	6	7	8	9	10	11
	MHS & WMS Photo Retake Days		İtł'ò PAC Mtg			
12	13	14	15	16	17	18
	YK1 STIP Day (JK-8) SJF Grad Photo Day	CoTW & Board Mtgs	SJF Grad Photo Day MHS PAC Mtg	Junior Cager Starts>>		Canada Winter Games PEI>> WMS Dance
19	20	21	22	23	24	25
Junior Cager Ends						
26	27	28	1	2	3	4
						Canada W. Games End

March Break: March 11 - 26, 2023