



## Yellowknife Education District No. 1 Board of Trustees Minutes

Date of Meeting: Tuesday, November 10, 2015  
Location: YK1 District Office Board Room  
5402 50 Avenue

Members Present: Chairperson John Stephenson  
Vice Chairperson Duff Spence  
Trustee Terry Brookes  
Trustee Jay Butler  
Trustee Rajiv Rawat  
Trustee Allan Shortt  
Trustee Tina Drew

Staff Present: Superintendent of Education Metro Huculak  
Assistant Superintendent of Education Ed Lippert  
Director of Corporate Services Tram Do  
Supervisor of Instruction (French Programs) Jean-Marie Mariez  
Supervisor of Facilities and Maintenance Elvis Beaudoin  
Executive Assistant to the Superintendent Tracy Turk  
Communications & Administrative Assistant Sarah Bradfield

Media and Others Present: Ollie Williams (Mix 100), Evan French (*Yellowknifer*), Nancy McNeill, Grace Butler

### 1. Call to Order

The meeting was called to order at 7:02 p.m.

### 2. Chairperson's Opening Remarks

Chairperson Stephenson welcomed everyone to the meeting. He said he would like to welcome the new Board members – Tina Drew, Rajiv Rawat and welcome back to Duff Spence. He also welcomed back the other Trustees who were re-elected.

### 3. Adoption of Agenda

11-5864-15

Moved by Vice Chairperson Duff Spence

Seconded by Trustee Terry Brookes

I move to accept the agenda as presented.

**Carried**

### 4. Delegations and Presentations

#### 4.1 Presentation: FOXY (Nancy MacNeill)

Nancy MacNeill from FOXY made a presentation on the sexual health program her group does aimed at bringing more information to the girls of today. She noted that not much had changed from the sex ed courses she took in schools to what is currently being taught. She said it was surprising to see how much youth know about sex but they still do not feel comfortable talking about it.

Ms. MacNeill said FOXY is expanding this year into Nunavut and Yukon. It has almost all been in all high and middle schools in the NWT. She said they hold workshops and do many different types of activities there. The girls do a community-based project when they return from the workshop. Ms. MacNeill said they feel they have improved education amongst the girls. She noted there are credits available for completing the workshop and community projects.

Ms. MacNeill said they were named the sole Laureate of the Arctic Inspiration Prize of 2014 and won \$1 m. With the money they are planning a project for young men. She said LGBTQ research is being conducted and they are working with Pride groups across the North.

Grace Butler has taken part in the workshop. She stated it is great for learning a lot about yourself and helps your self-confidence. She also noted the program was really fun.

Chairperson Stephenson asked how many girls per year FOXY put through their program. Ms. MacNeill said about 300-350 girls per year. She noted this is with the school-based program and they have been to YK1 schools.

Vice Chairperson Spence asked if they have seen any change in the amount of abuse. Ms. MacNeill said they are still working with data. She did note that girls are less inclined to put up with negative behavior. She feels the research will show those results. Vice Chairperson Spence asked if with the boys program if they are planning to look at the violence issue from the other side, where some men feel that it is OK to hurt women? Ms. MacNeill said the boys seem to be dealing with the same issues as girls and the program will be delivered by men.

How did the BBC see your group and how did you respond to them? Ms. MacNeill said the BBC were travelling around Yellowknife and looking for stories while they were in town. They were really interested in the group and the work they do.

Trustee Drew asked if there is any way to reach the girls who are not attending school. Ms. MacNeill said they let the girls who are attending at the school know a couple days in advance that they are welcome and encouraged to bring in someone if they want to come in. The typical age group is 12-17 that they work with.

## **5. Review and Approval of Minutes**

### **5.1. Regular Meeting Minutes – October 13, 2015**

11-5865-15

Moved by Trustee Terry Brookes

Seconded by Trustee Jay Butler

I move the Board of Trustees of Yellowknife Education District No. 1 approve the minutes of the Regular Meeting of October 13, 2015 as presented.

**Carried**

## **6. Business Arising from the Minutes**

None.

## **7. Trustee Statements**

None.

## **8. Reports**

### **8.1. Chairperson's Report**

Chairperson Stephenson thanked everyone for coming to the meeting. He said the Board held their annual Organizational Meeting tonight. Congratulations to Duff Spence for being elected as Vice Chairperson. He noted there will be an MLA Forum November 12, 2015 at 7:00 p.m. at St. Pat's Gym. He said he has been meeting with various MLA candidates. Chairperson Stephenson also noted three trustees will be attending the Fall ASBA meeting this weekend. He said on October 26, 2015 he met with NWT Superintendent's and encouraged them to talk to their Chairs to encourage advocacy in their region. He has also been working on a Terms of Reference for the Chairperson's Council. This document will be shared for review amongst trustees once complete.

### **8.2. Superintendent's Report**

Superintendent Metro Huculak presented a written report dated November 10, 2015. Superintendent Huculak said he has a meeting November 18, 2015 with the Deputy Minister to discuss items from the NWTSA meeting. He and the assistant superintendent met with Aurora College about a program they are interested in. Aurora College is looking for office space and we may have some space for them at MHS and this may be viewed favourably in ECE's eyes. Metro also noted that Aurora College has a proposal writer and if we give them space they may help us out with proposal writing. Superintendent Huculak is also looking at beautification at a couple of schools – MHS and WMS. He said there is also the mural project underway at MHS. For the planters at WMS they were able to get the blocks at a great price. He said a garden shed is planned to be built at MHS that will match the school. There are 18 garden plots now available. Mr. Huculak said the final enrolment for this year is 1,845 and after some billing we have to do we will come in at 1,851. He noted Kindergarten

enrolment is 161. Due to the hard work of staff at SJF we will likely see an extra 20 kids graduating.

Vice Chairperson Spence asked if we acknowledge people who make donations from a financial POV. Ms. Do said we issue charitable donation receipts to those have requested a receipt. In our financial reporting it only shows up from in-kind donations.

Trustee Brookes asked for a qualitative type of measure regarding the PD we have been doing over the years with Carole Fullerton and Leyton Schnellert. Mr. Huculak said one of the Presentation COW meetings will be around the support and PD they have provided.

Trustee Brookes said he went to see the Musical Adventures of Flat Stanley at SJF and said it was really great to see kids come out and present them in a formal way.

### **8.2.1. Assistant Superintendent's Report**

Assistant Superintendent Ed Lippert presented a written report dated November 10, 2015. Mr. Lippert said this month staff has been working with the new Benchmark assessment that is replacing the DRA. He said Math assessment is being worked on by Carole Fullerton. This month also saw the DWW assessment and a lot of other PD with Leyton Schnellert and Carole Fullerton. He noted a Masters-level course is being offered by Leyton Schnellert and there are a few staff members taking advantage of that. He said he has also been working with Martin Male and Tracy Turk on a template for behaviour. PBIS is being implemented at all of the schools and some of our leaders were able to attend a conference on the subject. He attended other meetings through the month. There is a Leadership Program at the high school and four SJF students have been selected to participate. He also noted he just returned from travelling to Vancouver Island to take part in a Crisis Response workshop to introduce school personnel to crisis response and how to deal with it. He said we are investigating further and always looking to update the YK1 Crisis Response Plan. Mr. Huculak said this will be one of the items he will be presenting to the Deputy Minister.

Trustee Brookes asked about the Healthy Children's Initiatives report. Can it be shared with the Board? Mr. Lippert said some of these things are difficult to measure and they will be working together to get the information.

Trustee Brookes asked about the new leadership program. Ed said there is a lot going on with CTS credits and there is more information available for review from Scott Willoughby.

### **8.2.2. Director of Corporate Services Report**

Director of Corporate Services Tram Do presented unaudited financial statements to October 31, 2015. She also submitted a written report dated November 10, 2015. Ms. Do said financially we are in-line with the budget. She said if we go over it could be in the area of sub costs. Finance has been visiting administration at the schools to make sure everyone has all of the important information. She noted we are also looking at the bussing information and conducting a bussing study. ECE is also rolling out Bellamy Version 8 which requires updating financial software and training the staff. This could mean delays in the reporting for December.

Trustee Shortt asked about the school surpluses and why there was nothing listed for WMS. Ms. Do said there is currently no surplus there.

### **8.2.3. Supervisor of Facilities and Maintenance Report**

Supervisor of Maintenance Elvis Beaudoin presented a report for October 2015. He said he and Deputy Fire Chief Gerda Gruuthizen did their walk-throughs and there were no deficiencies found at all but one of the schools. He said the gym floors are being refinished. Two are complete and MHS and RLN will be complete before Christmas. Refinishing is a cost we can cover as it is not a large cost, but removing the dead spots is a very large project.

Trustee Shortt asked if the refinishing gets rid of the dead spots. Mr. Beaudoin said it does not. That would require pulling up the entire floor.

Trustee Shortt asked about the roof repair at WMS and does he have any information regarding potential cost? We might need to go out for RFP and it would be nice to know the amount so it can be budgeted for. Mr. Huculak said when he meets with the Deputy Minister gym floors will be on the agenda. He also noted the roof at WMS is a capital project. It was also noted WMS is getting two new water fountains.

Ms. Do said Drop the Pop is looking into funding one fountain for each school. They are accepting applications from all schools at this time. She also noted this is Drop the Pop's 10 year anniversary and they are looking for success stories that stemmed from the funding.

### **8.3. Trustee Reports**

None.

### **8.4. Standing Committee Reports**

#### **8.4.1. Finance**

No report.

#### **8.4.2. Public Relations**

No report.

#### **8.4.3. Policy**

No report.

#### **8.4.4. Aboriginal Education**

No meeting. No report.

#### **8.4.5. Special Needs**

No report.

### **8.5. Ad Hoc Committee Reports**

#### **8.5.1. French Steering Committee**

Chairperson Stephenson said it was his pleasure to sit on the committee for the last six years. He encourages Mr. Huculak to continue the work of the committee under the guidance of Mr. Jean-Marie Mariez. The committee met November 9, 2015. Caroline Roux received the 2015 Ministerial Professional Educator Literacy Award. He noted Mr. Mariez is a representative on the National Intensive French Committee. This is the 35<sup>th</sup> Anniversary of French Immersion in YK1. The French Immersion students did Lip Dub and it has been posted on the website. There is a Family Event January 14, 2016. He noted enrolment for Intensive French and French Immersion are positive. The French Immersion Kindergarten is going very well. Students at SJF will be doing the International French test. A French author, Dominique Pelletier, that visited the schools. He said we are proud of the partnerships with the Hay River for Intensive and Post-Intensive French and PIF and French Immersion in Fort Smith. He noted CTS courses have been offered in French at the high school at they take place in Period 5 (after school).

#### **8.5.2. Committee of the Whole**

Chairperson Stephenson reported on the agenda items which were discussed. Items included the scheduling, Trustee Orientation, presentations from schools, MLA Forum, Syrian refugee dinner. There was a second COW tonight and items discussed were the PAC and Committee assignments (listed below) and future of the ad hoc committees.

### **STANDING COMMITTEES**

#### **Finance Committee**

Trustee Allan Shortt  
Vice Chair Duff Spence  
Trustee Terry Brookes

#### **Policy Committee**

Trustee Jay Butler  
Trustee Terry Brookes  
Trustee Tina Drew



**Public Relations  
Committee**

Vice Chair Duff Spence  
Trustee Rajiv Rawat  
Trustee Tina Drew

**Aboriginal Education  
Committee**

Trustee Jay Butler  
Trustee Rajiv Rawat

**Special Needs Committee**

Vice Chair Duff Spence  
Trustee Jay Butler  
Trustee Tina Drew

**AD HOC COMMITTEES (to be determined)****Healthy Schools  
Steering Committee****French Steering  
Committee****Information Technology  
Committee****EXTERNAL COMMITTEES****Deferred Salary Leave  
Committee**

Trustee Allan Shortt

**Teacher-Board Advisory  
Committee**

Trustee Allan Shortt  
Trustee Rajiv Rawat

**OTHER COMMITTEES****Audit Committee**

Trustee Terry Brookes

**Joint PD Committee**

Trustee Allan Shortt

**PAC ASSIGNMENTS**

Range Lake North  
Sir John Franklin High School  
N.J. Macpherson School  
Ecole J.H. Sissons  
William McDonald Middle School  
Mildred Hall School

Trustee Allan Shortt  
Vice Chair Duff Spence  
Trustee Terry Brookes  
Trustee Tina Drew  
Trustee Rajiv Rawat  
Trustee Jay Butler

**8.5.3. Audit Committee**

Trustee Brookes said the committee won't be meeting formally until spring.

**8.5.4. Information Technology Committee**

No meeting.

**8.5.3. NWTTA Teacher-Board Advisory Committee**

No meeting.

**8.5.6. Healthy Schools Steering Committee**

Chairperson Stephenson said they have not met. Some successes of the committee over the last couple of years include monitoring health at JHS, PD for phys ed teachers and other initiatives based on the strategic plan. Vice Chairperson Spence asked if there is a way we can model healthy lifestyles as a board in the community.

**8.6. Trustee PAC Reports**

**8.6.1. Ecole J.H. Sissons**

Trustee Butler said there was a meeting. Items discussed included the Christmas dance and composting. He said they are a very active PAC.

**8.6.2. Mildred Hall School**

Mr. Huculak said there was a meeting and he cooked supper to try and encourage more people to join the PAC. There were a lot of people out. He said they poke about the mural and some of school programs.

**8.6.3. N.J. Macpherson School**

Chairperson Stephenson said there was no meeting.

**8.6.4. Range Lake North School**

Trustee Brookes said there was a meeting. See the attached report.

**8.6.5. Ecole Sir John Franklin High School**

Trustee Shortt said the meeting is Thursday at noon.

**8.6.6. Ecole William McDonald Middle School**

Meeting to come.

**9. Unfinished Business**

None.

**10. New Business**

**10.1. Appointment of Legal Counsel**

11-5865-15

Moved by Vice Chairperson Duff Spence

Seconded by Trustee Allan Shortt

I move the Board of Trustees of Yellowknife Education District No. 1 appoint Dragon Toner Law Office as legal counsel for the 2015-2016 school year.

Trustee Spence said they have been the legal counsel for a very long time.

**Carried**

**10.2. Appointment of Auditor**

11-5866-15

Moved by Trustee Terry Brookes

Seconded by Trustee Jay Butler

I move the Board of Trustees of Yellowknife Education District No. 1 appoint Crowe Mackay LLP as auditors for the 2015-2016 school year.

**Carried****11. Announcements**

- Remembrance Day Service – St. Pat's @ 11:00 a.m.
- MLA Election Forum – Nov. 12 – 7:00
- Lunch With a Bunch – Nov. 20, 2015 @ 10:30 a.m.
- NWT Election – Nov. 23, 2015

**12. Date and Time of Next Meeting**

- COW Meeting – December 8, 2015 @ 12:00 p.m.
- Regular Board Meeting – December 8, 2015 @ 7:00 p.m.

**13. Chairperson's Closing Remarks**

Chairperson Stephenson thanked everyone for coming. He said thank you for joining us for the first official meeting. His safety message this month is to remind everyone to get their flu shots.

**14. Adjournment**

11-5867-15

Moved by Trustee Al Shortt

Seconded by Vice Chairperson Duff Spence

I move the meeting be adjourned.

**Carried**

Meeting adjourned: 8:30 p.m.

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Chairperson of the Board

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Director of Corporate Services