



## Yellowknife Education District No. 1 Board of Trustees Minutes

Date of Meeting: Tuesday, June 14, 2016  
Location: YK1 District Office Board Room  
5402 50 Avenue

Members Present: Chairperson John Stephenson  
Vice Chairperson Duff Spence  
Trustee Terry Brookes  
Trustee Jay Butler  
Trustee Allan Shortt  
Trustee Tina Drew  
Trustee Rajiv Rawat

Staff Present: Superintendent of Education Metro Huculak  
Assistant Superintendent of Education Ed Lippert  
Director of Corporate Services Tram Do  
Supervisor of Instruction (French Services) Jean-Marie Mariez  
Supervisor of Facilities & Maintenance Elvis Beaudoin  
Executive Assistant to the Superintendent Tracy Turk

Media and Others Present: Minister Alfred Moses, Maia Lepage, Wendy Karstad, Courteney Lizotte, Dean MacInnis, Belinda Formaniuk, Jamie Cluff, Ethan Persaud, Mark Lingard, Zoe Clark, Marilyn Morrison, Jill Herbert, Linda Chung, James Persaud, Sarah Persaud, Kelsey Howard, Wayne Formiak, Michelle Saunders, Jake Saunders, Katie Saunders, Jamal Begg, Mary Chocolate, Sabrina Dubach, Meghan Newberry, Celena Hoeve, Helen Hoeve, Pam Schlosser, Mia MacInnis, Minami Tsuboi, Ally MacInnis, Kirianne Ashley, Tasha Stephenson, Cindy Ngo, Kristina Lafferty, Joseph Tunney  
(*Yellowknifer*)

### 1. Call to Order

The meeting was called to order at 7:03 p.m.

## 2. Chairperson's Opening Remarks

Chairperson Stephenson welcomed everyone to the meeting.

## 3. Adoption of Agenda

ADD: RLN Presentation

06-5899-16

Moved by Trustee Brookes

Seconded by Vice Chairperson Spence

I move to accept the agenda as amended.

**Carried**

## 4. Delegations and Presentations

### 4.1 RLN Musical Presentation

Chairperson Stephenson welcomed The Range Lake North School music group to the meeting. They performed a selection from their production of Strictly Panto. The kids felt they all had a lot of fun and did "amazing". They thanked their teachers, Ms. Morrison and Ms. Howard.

### 4.2 Presentation: SJF Kenya Project

Chairperson Stephenson welcomed SJF Principal Dean MacInnis and the students who participated in the trip to Kenya over March Break. The group presented a PowerPoint of the trip they took and the work they did while in Kenya. With the money they fundraised they were able to build six new classrooms. Moving forward the group plans to fundraise for a family who has several children and their 14 year-old daughter had a stroke. They have no money for rehabilitation. The group is hoping to do another trip. Mr. MacInnis noted they are heading into another period of fundraising.

Trustee Rawat asked if they kept a journal while they were away. Kirianne Ashlie said she was the most dedicated writer on the trip and was able to reflect on what she experienced each day. They also took part in a blog as they went along. He asked how long they were in the communities. Mr. MacInnis said they were in rural areas the entire trip.

Trustee Brookes asked what kind of change the new kitchen made in the children in terms of education. Ms. Ashlie said now that there is a proper stove the Government of Kenya will provide beans and rice to feed the kids so they do not have to go home each day at lunch. It was also noted that part of the money raised for the kitchen went towards a proper ventilation system.

Mr. Brookes asked how do the Kenya students see the difference in the uniform system as opposed to here where kids can wear anything. Ms. Ashlie said they were really proud of their uniforms.

Trustee Drew asked if anyone would think they would like to go back and work there. Everyone said they want to go back. The founder of A Better World inspired all of the kids.

Trustee Butler asked what the students over there thought about life in our area. The students said they were amazed we drove on ice, that dogs pull sleds etc. They were very curious and insightful with their questions.

Trustee Drew replied UNICEF and Save the Children did research on why there was a high birth rate in developing countries and it was found children are essential to the income of households. By the age of 8, they have earned for their families more money than it will cost their parents to raise them. With no old age pensions in these countries, children are essential to help care for the elderly population.

Trustee Butler asked if the teachers had a month over there what would they change. Ms. Schlosser said they would just do some modelling with the other staff.

Chairperson Stephenson said the Board takes it very seriously to approve these trips and we want the students to have a safe and meaningful experience. Going to Africa is definitely over-the-top and

an amazing experience. He thanked them for sharing with the Board.

Ms. Ashlie thanked the Board for their continued support of not only the Kenya trip, but for all SJF trips.

#### 4.3 Presentation: Canadian Parents for French

Chairperson Stephenson welcomed Wendy Karstadt, President of the Canadian Parents for French. He is pleased to recognize the support CPF has provided to the North and to YK1, in particular.

He noted Keith Spicer was the first Commissioner of Official Languages (1977). He met with parents across Canada who wanted their children to learn French. He organized a national conference and this resulted in the foundation of CPF. It is a volunteer-based advocacy group to ensure children have the opportunity to become bilingual. In 2003 CPF-NWT was founded by a small group from YCS and YK1. Since then CPF-NWT has continued to promote French language education in the way of programming and extracurricular activities. In 2004 CPF YK1 Chapter supported YK1 during its French Programs Revitalization Plan, in particular with the implementation of Early French Immersion at JHS and the creation of the JHS French Immersion Centre in 2007 and the implementation of Intensive French in 2006.

CPF-NWT and CPF YK1 Chapter contribute to the enhancement of French for YK1 students by providing funding to many activities such as: National French Concours d'art oratoire, Camp de Neige, canoe trip (WMS/JHS), French author visits, travel to Festival des Voyageurs in Winnipeg, MB for MHS Core French students, travel to Quebec for WMS French Immersion students, travel to Quebec for RLN for Post-Intensive French students, French resources, bursaries (SJF) and miscellaneous French activities.

He noted from 2005-2015 CPF YK1 Chapter has had a parent representative on the YK1 French Steering Committee.

He extended thanks from YK1 to CPF – NWT Branch and CPF YK1 Chapter who represented parents and volunteers, in particular CPF

YK1 Chapter past and present leaders Brenda Dragon, John Stephenson, Karen Hamre, Madelon Haener and Tina Drew. They have advocated and supported all YK1 French initiatives for students and families who are part of the YK1 French programs.

Ms. Karstad said at the Branch level they are very active in programs. She said it is easy to run the Branch in the NWT when there are willing partners around the table and French second language learning is valued by boards.

## **5. Review and Approval of Minutes**

### **5.1. Regular Meeting Minutes – May 10, 2016**

06-5900-16

Moved by Trustee Rawat

Seconded by Trustee Shortt

I move the Board of Trustees of Yellowknife Education District No. 1 approve the minutes of the Regular Meeting of May 10, 2016 as presented.

**Carried**

### **5.2. Ratepayer's Meeting Minutes – May 30, 2016**

06-5901-16

Moved by Trustee Brookes

Seconded by Trustee Shortt

I move the Board of Trustees of Yellowknife Education District No. 1 approve the minutes of the Ratepayer's Meeting of May 30, 2016 as presented.

**Carried**

## **6. Business Arising from the Minutes**

None

## **7. Trustee Statements**

None

## **8. Reports**

### **8.1. Chairperson's Report**

Chairperson Stephenson thanked everyone for coming. He said the Aboriginal Honour Ceremony, which is a joint effort with Aurora College, YCS and YK1, was a great event recognizing students who have identified as indigenous in the community. He said it continues to grow in attendance each year. This year there were approximately 30 students in attendance. He said YK1 met with the consultants on French First directive. Another meeting he attended was the Chairpersons meeting for NWT school boards the evening prior to the Minister/Chairs meeting. There have been numerous cultural and arts events at the schools. He thanked all of the schools for organizing them. SJF had the first annual Sports Hall of Fame Awards on May 27. Sport North had their annual awards evening and some of our district students were recognized. He also noted both Anita Griffore and M.F. LeDoze are retiring this year. He wished them well in their retirement. He said the Terry Fox Run fundraiser has raised over \$40,000 total over the years. Sandra Neilsen is leaving the City of Yellowknife and wrote to thank YK1 for all of our participation in City events.

### **8.2. Superintendent's Report**

Superintendent Metro Huculak presented a written report dated June 14, 2016. Superintendent Huculak said he has met with the staff at SJF regarding the continuation of the At-Risk Program. Staff is meeting with the students to get them registered in the necessary classes for next year. He is also working with local businesses on school beautification. He said the SJF Grad is June 24 and he will be preparing 100 dozen perogies for the Dry Grad. SJF has 132 grads this year. He said there was a Real Estate meeting and it went well. He recently met with a new family who is coming to town.

Trustee Brookes asked what type of cameras are being installed in the schools and what is the reason behind this. Metro said the reason is safety. JHS can't see when someone enters the school. Metro thanked

ECE for their assistance with this. We will also be updating the SJF cameras and this was also for safety reasons.

Mr. Huculak said we are also supporting kids for academic travel. He noted there were two students who went to Montreal for the National Science Fair and there are now two students from SJF going to Edmonton for the WISEST Summer Program.

### **8.2.1. Assistant Superintendent's Report**

Assistant Superintendent Ed Lippert presented a written report dated June 14, 2016. Mr. Lippert noted the number of graduates over the years has been steadily increasing and a lot of it has to do with the support from the Board for the programs we are able to offer. He noted it is a very hectic time of the year for schools and the District as he gathers multiple reports to wrap up the year. He noted there is a lot at this time of year preparing for the start of next year. He noted regarding the At Risk Program that there are areas to improve on the program. They have made some changes to the staffing allocations to better support the students. Mr. Huculak also noted there are proposals ready to be submitted to Dominion Diamonds Inc. for the Backpack Program. He also noted he has received feedback on Carole Fullerton and Leyton Schellert's PD for the year from staff. It was very positive for participants and they noted it greatly impacted their learning.

Trustee Brookes asked about the assessment instruments and where we are for replacing the AAT's. Mr. Lippert said the Diploma exam is now only worth 30% of the final mark as opposed to the previous 50%. Grade 3 AAT's have been phased-out. Grade 6 & 9 AATs are still being used. The SLA's are being worked on. The DWW will continue for Grades 1-8. The Fountas and Pinnell assessment replaces the DRA and it is for Grades 1-8. A new Math assessment tool is being worked on with Carole Fullerton. They are looking at an assessment for proportional reasoning and number sense. It will be based on the South Slave assessment.

Trustee Brookes asked about the Education Technology and Physical Literacy reports and when they will be ready for review.

Mr. Lippert said they are ready now and were in the binder at the meeting. They can be circulated after the meeting as well.

Trustee Brookes asked about issues with the Phys Ed teachers. Mr. Lippert said there are issues with our schools when there are larger tournaments and the extra workload required to host them. They did some overall planning and it was a very positive meeting.

Trustee Drew asked about feedback that was received from Stanton and have we looked at a full time Speech Pathologist at MHS. Mr. Huculak said we are looking at it, but it wouldn't be a full time position.

Trustee Drew said bandwidth is short and can we get it increased? Mr. Lippert said we purchase our bandwidth separately. The IT people have submitted a letter to the ADM at ECE regarding bandwidth to try and work together with the department. Trustee Rawat said we need a presentation regarding District IT and ET. Vice Chairperson Spence said we need to understand what we are using the bandwidth for before going to ECE.

### **8.2.2. Director of Corporate Services Report**

Director of Corporate Services Tram Do presented unaudited financial statements to May 31, 2016. She also submitted a written report dated June 14, 2016. Ms. Do said we had our Ratepayer's meeting May 30, 2016. She submitted the draft budget to ECE and they were happy with it. She said the Audit Committee is meeting this Friday to set their Audit timeline for this year. She noted Finance has continued to meet with Principals and departments to review their budgets and spending. She said she is also scheduling a Finance orientation for the Board and Schools. She said year-end is coming up and we are preparing for this and then heading into the Audit.

### **8.2.3. Supervisor of Facilities and Maintenance Report**

Supervisor of Facilities and Maintenance Elvis Beaudoin submitted a written report for the month of May 2016. Mr. Beaudoin said he has



met with the school principals regarding their summer work. Tenders have been put out for supplies and inspections for 2016-2017. He also noted painting, carpet cleaning and some carpet installation will take place over the summer.

### **8.3. Trustee Reports**

Trustee Drew said she attended the WMS Cadet Review and we were presented with a certificate. She said she was also able to attend many of the school year-end celebrations.

Trustee Brookes said he attended the concerts and the SJF Awards Ceremony. One of the fun things he did was conduct a tour for an NJM Grade 4 class. The topic was "What does a Board do?" He took them on a tour of the office and then took them over to the Little School House. They made a card and all signed it for him.

### **8.4. Standing Committee Reports**

#### **8.4.1. Finance**

Trustee Brookes said there were no meetings. He noted the annual Ratepayer's meeting was held May 30, 2016. He noted there were no additional comments submitted from the public on the Draft Budget.

#### **8.4.2. Public Relations**

Vice Chairperson Spence said there was no meeting. The next meeting is coming up.

#### **8.4.3. Policy**

Trustee Brookes said there was a meeting on June 7<sup>th</sup>. The committee has been working on various policy revisions and updates. Meetings are planned for the summer months, with the intent to have draft revised policies to the Board for review in the Fall.

#### **8.4.4. Aboriginal Education**

Trustee Butler said there was a meeting. They discussed the canoeing trips, Passage to Womanhood and the Moosehide Tanning Camp. Next meeting is in September.

#### **8.4.5. Special Needs**

Trustee Butler said there was no meeting. Next meeting is in September.

### **8.5. Ad Hoc Committee Reports**

#### **8.5.1. Committee of the Whole**

There were COW meetings May 19 (Draft Budget presentation) and May 24 (French presentation).

Chairperson Stephenson reported on the agenda items which were discussed at the COW meeting June 14. Items included a discussion on the 2016-2017 Draft Budget, the Draft Strategic Plan, the Francophone and YK1 agreement, cadet partnership, a school beautification update, staffing update and regular meeting motions.

#### **8.5.2. Audit Committee**

Trustee Brookes said the committee is meeting this June 17.

#### **8.5.3. NWTTA Teacher-Board Advisory Committee**

Trustee Shortt said there was no meeting.

### **8.6. Trustee PAC Reports**

#### **8.6.1. École J.H. Sissons**

Trustee Drew said there was a meeting. Items discussed were the annual plant sale, pasta lunch, discussion about the parking lot, chess tournament, spring concert, school calendar and a thank you to Jean-Marie Mariez. The school is looking forward to Stephane Sevigny coming back to do the canoe trip next year.

#### **8.6.2. Mildred Hall School**

Trustee Butler said there was no meeting. Report was distributed.

**8.6.3. N.J. Macpherson School**

Trustee Brookes said there was a meeting. Report attached.

**8.6.4. Range Lake North School**

Trustee Shortt said there was a meeting. There was a get-together for PAC members to celebrate the achievements and work for the year.

**8.6.5. École Sir John Franklin High School**

Vice Chairperson Spence said there was a meeting. Items discussed were Grad and Student Council presentations, budget, bike racks, teacher appreciation, immunization for teens and talking about next year and the plans for PAC.

Trustee Drew asked for a report regarding the age of consent at a future meeting.

**8.6.6. École William McDonald Middle School**

Trustee Rawat said there was a meeting. Report attached.

**9. Unfinished Business**

None.

**10. New Business**

**10.1 Strategic Plan Approval**

06-5901-16

Moved by Vice Chairperson Spence

Seconded by Trustee Shortt

I move the Board of Trustees of Yellowknife Education District No. 1 approve the Board's Draft Strategic Plan for 2016-2019 as presented.

Vice Chairperson Spence said it is incumbent on a well-managed board to have a Strategic Plan. It allows us to evaluate programs to make decisions on what, and how, we move forward. It allows us to be a better Board. It makes us accountable to stakeholders.

Trustee Brookes said this is a better plan than our previous one. He feels it is a good plan. It is an instrument to make us accountable. We have to continually follow-up and allocate resources.

Vice Chairperson Spence said we have to review it on an annual basis. This is a good first step.

**Carried**

## **10.2 Draft Budget 2016-2017**

06-5902-16

Moved by Trustee Brookes

Seconded by Trustee Drew

I move that the Board of Trustees of Yellowknife Education District No. 1 approve the draft budget for the 2016-2017 school year as presented.

Trustee Brookes said we did not receive any comments from our Ratepayer's meeting. This is the same document as presented at that meeting. The budget is a document to move YK1 forward.

Vice Chairperson Spence said thank you to ECE for working with us to get our funding in order to cover some of the costs for some projects.

Ms. Do said thank you to many people in Finance at ECE.

Trustee Brookes said it is a cooperative effort to put it all together.

**Carried**

**11. Announcements**

- Family Potluck: June 16, 2016 – NJM @ 11:30 a.m.
- Grade 8 Farewell: June 16, 2016 – MHS @ 5:00 p.m.
- Grade 8 Farewell: June 16, 2016 – RLN @ 6:00 p.m.
- Eagle Awards: June 17, 2016 – MHS @ 12:00 p.m.
- Montessori Picnic Day: June 20, 2016
- Talent Show: June 22, 2016 after lunch
- Grade 8 Farewell: June 23, 2016 – WMS @ 6:30 p.m.
- Grade 6 & 7 Awards: June 24, 2016 – WMS in the morning
- Grade 5 Farewell: June 24, 2016 – JHS @ 1:30 p.m.
- SJF Academic Grad Ceremony: June 24, 2016 – Ed Jeske Arena @ 2:30 p.m.
- SJF Formal Grad Ceremony: June 24, 2016 – Ed Jeske Arena @ 9:00 p.m.

**12. Date and Time of Next Meeting**

- COW Meeting – June 23, 2016 @ 12:00 p.m.
- COW Meeting – September 13, 2016 @ 12:00 p.m.
- Regular Board Meeting – September 13, 2016 @ 7:00 p.m.

**13. Chairperson's Closing Remarks**

Chairperson Stephenson thanked everyone for coming. He thanked Minister Moses and Maia Lepage, Executive Assistant for attending. Chairperson's safety message: This is the time of year for travel and spending time with family. Be vigilant in terms of safety for yourself and your family.

**14. Adjournment**

06-5903-16

Moved by Trustee Shortt

I move the meeting be adjourned.

**Carried**

Meeting adjourned: 8:57 p.m.

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Chairperson of the Board

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Director of Corporate Services