



Yellowknife Education District No. 1 Board of Trustees Minutes

Date of Meeting: Tuesday, November 8, 2016
Location: YK1 District Office Board Room
5402 50 Avenue

Members Present: Chairperson John Stephenson
Vice Chairperson Duff Spence
Trustee Terry Brookes
Trustee Jay Butler
Trustee Allan Shortt
Trustee Tina Drew
Trustee Rajiv Rawat

Staff Present: Superintendent of Education Metro Huculak
Assistant Superintendent of Education Ed Lippert
Director of Corporate Services Tram Do
Supervisor of Instruction (French Programs) Jean-Marie Mariez
Executive Assistant to the Superintendent Tracy Turk

Media and Others Present: Neils Konge, Renee Konge, Kirsten Fenn (*Yellowknifer*)

1. Call to Order

The meeting was called to order at 7:00 p.m.

2. Chairperson's Opening Remarks

Chairperson Stephenson welcomed everyone to the meeting. He said sadly we lost a teacher today, Marilyn Morrison. Our thoughts are with the family. Superintendent Huculak has put supports in place for the school. Also, Ruth Spence passed recently. She was such an inspiration to many in this community and a champion for many organizations. He extended his condolences to both

families. He also noted he unfortunately lost a brother last week. He said all of these events remind us that we can be a bit kinder to each other and do a bit better as humans.

3. Adoption of Agenda

11-5914-16

Moved by Trustee Brookes

Seconded by Vice Chairperson Spence

I move to accept the agenda as presented.

Carried

4. Delegations and Presentations

4.1 Presentation: Konge Construction

Chairperson Spence presented Neils Konge with a plaque to express our thanks for supporting our schools by volunteering his time to help put in blockwork at NJM and WMS. He also noted Konge Construction also helped with the JHS playground construction and many other projects around the District where he has lent a hand. Neils said it was his pleasure to help out and take care of the schools and children.

5. Review and Approval of Minutes

5.1. Regular Meeting Minutes – October 11, 2016

11-5915-16

Moved by Trustee Butler

Seconded by Trustee Rawat

I move the Board of Trustees of Yellowknife Education District No. 1 approve the minutes of the Regular Meeting of October 11, 2016 as presented.

Carried

6. Business Arising from the Minutes

None.

7. Trustee Statements

None

8. Reports**8.1. Chairperson's Report**

Chairperson Stephenson thanked everyone for coming. He said he attended a few meetings: Montessori AGM, PAC meetings at a few schools, PAC Chairs meeting, SJF Drama department production of Elf – it was a great show. He said negotiations with the NWTTA are underway. He and Trustee Rawat are on the negotiating team.

8.2. Superintendent's Report

Superintendent Metro Huculak presented a written report dated November 8, 2016. Superintendent Huculak noted the gravel has been removed off the roof of WMS so work is moving along nicely. More repairs to the roof at WMS will likely be coming soon. He noted in 2018 NJM should be getting some modernization. The security systems should hopefully be in place at RLN and MHS later this month. Door openers at SJF should also be completed this month.

Mr. Lippert said Minister Alfred Moses toured SJF and met with staff to discuss some programs, specifically the At-Risk Program. Programs he was interested in were the night school, high school prep, Knowledge and Employability. They spoke with the counselling team as well. The Minister seemed to be impressed with what is being done at the school.

Vice Chairperson Spence asked where the increase in enrolment came from and what the benefits of this are. Mr. Huculak said the staff at SJF work hard to get students enrolled and go so far as to visit their homes. Kindergarten is also a key to future enrolment and this year we had 160 in Kindergarten. This is putting some pressure on some schools as we are

getting full with the increased enrolment. He also noted we have to make sure the SJF kids are graduating.

Vice Chairperson Spence said we have received criticism for low utilization. Mr. Huculak said our utilization increases with the increased enrolment. With JK we will likely be around 80% utilization.

Trustee Brookes said the minister was surprised about the night school program. Can we put out the invitation to him to visit the night school. Mr. Huculak will extend the invitation.

8.2.1. Assistant Superintendent's Report

Assistant Superintendent Ed Lippert presented a written report dated November 8, 2016. Mr. Lippert noted Carole Fullerton and Leyton Schnellert were up again to conduct more PD. He said the Principal's Conference also took place. There is legislation which is becoming mandatory which ensures we are translating key things into French. We have a list of things we need to translate and the translations will be sent to the Language Bureau and be done for free.

Trustee Brookes asked if there were any goals or anything else that came out of the think tank. Mr. Lippert said this is the first phase and they were discussing ways to keep students interested and in school as well as alternative pathways to meet student needs.

Trustee Brookes mentioned Leyton and Carole are frequently mentioned in our reports and have done a lot of work with our District. What do we do to thank them? Mr. Lippert said they are paid contractors who are in huge demand elsewhere in Canada. The teachers are very keen to work with them and they are planning to present to the Board.

Trustee Brookes asked how the Dene Language Program is planned to be implemented. Mr. Lippert said they are trying a few different things at the moment and they are not sure how they are going to frame it. It is perhaps going to be along the lines of the Intensive French program structure. Intensive French consultant David

Macfarlane has spent some time with the instructor to help structure the program.

Trustee Drew asked if the Dene Language students will receive credits. Mr. Lippert said they will.

Chairperson Stephenson thanked the staff for their work on the Dene Language program. It is very positive to have the two new ILC staff members working in the District.

8.2.2. Director of Corporate Services Report

Director of Corporate Services Tram Do presented unaudited financial statements to October 31, 2016. She also submitted a written report dated November 8, 2016. She said we have come up with different formatting for the variance reports. She noted there will be additional revenues with the increase in enrolment. She is also anticipating a reduction in heating costs. She said the RFP for lighting is going out soon. The three school boards met with Cardinal Coachlines to discuss bussing JK students and they have been working on a costing for it.

Trustee Drew asked about car seats for the JK kids. Ms. Do said there is an option to have the seats put into a bus or perhaps a special bus with the booster seats already installed. They would require an attendant on-board to buckle them in.

Vice Chairperson Spence asked if there were baselines recorded for the exterior lights before changing them out. Ms. Do said we do have the baseline.

Trustee Shortt inquired about the fees for JK bussing. Ms. Do said the parents pay a fee and the Board pays the rest. There will be an increase in cost for the attendant to ride with the kids.

8.2.3. Supervisor of Facilities and Maintenance Report

Supervisor of Facilities and Maintenance Elvis Beaudoin submitted a written report for the month of October 2016. Mr. Huculak said tools have been purchased for head janitors to perform minor

maintenance. Job descriptions will be revamped to reflect this. He noted there will be a training program for the maintenance staff put in place.

Trustee Brookes asked about the WMS roof repair and if this will cause any disruption to the school. Mr. Huculak said there should be no disruption.

Trustee Brookes asked about the proper disposal of the LED lights and is this included in the tender. Ms. Do said she will have to check with Maintenance. Trustee Shortt said the contractor usually takes possession of the old lights.

8.3. Trustee Reports

Trustee Butler said he attended some of the Sr. Spike It! Volleyball tournament over the weekend. There was some really great action and SJF took home a few banners.

8.4. Standing Committee Reports

8.4.1. Finance

Trustee Brookes said there was a meeting October 31, 2016. He said they discussed variance reports and enrolment.

8.4.2. Public Relations

Vice Chairperson Spence said there was a meeting. They discussed the Strategic Direction boards and communications surrounding the plan. They also discussed translation requirements according to the legislation.

8.4.3. Policy

Trustee Brookes said the committee met November 1, 2016 and has been working on various policy revisions and updates. He said they are not quite ready for tabling yet.

8.4.4. Aboriginal Education

Trustee Butler said there will be a meeting. Chairperson Stephenson thanked the team for their work.

8.4.5. Special Needs

Trustee Drew said there was a meeting. Items discussed were the role of the Education Assistant. They also discussed the Ed Psych report as well as the Gifted Parent's Information Meeting. Next meeting: January 2017.

8.5. Ad Hoc Committee Reports

8.5.1. Committee of the Whole

Chairperson Stephenson reported on the agenda items which were discussed at the COW meeting November 8, 2016. Items included an update on the YK1/NWTTA negotiations, and update on Junior Kindergarten, communication, Inclusive Education update, admission policy to the francophone board update, enrolment, the Minister's visit to SJF, a facilities update, the facilities audit, upcoming Superintendent's meetings, upcoming Minister/Chair's meetings, review of the Board Path Forward and regular meeting motions.

8.5.2. Audit Committee

No report.

8.5.3. NWTTA Teacher-Board Advisory Committee

Trustee Shortt said there was no meeting.

8.6. Trustee PAC Reports

8.6.1. École J.H. Sissons

Trustee Drew said there was a meeting. Items discussed were: Fountas and Pinnell assessments, artist John Rombough is returning, a possible indoor garden, the school dance, a bike rack donation, Dominique Demers author visit, Carl Bouchard to implement the second part of the PBIS program, a map of the parking lot improvements was distributed, a discussion of play-based education and the fundraising focus to create an outdoor classroom.

8.6.2. Mildred Hall School

Trustee Butler said there was a meeting. A report was distributed.

8.6.3. N.J. Macpherson School

Trustee Brookes said there was a meeting. Items discussed were: Inclusive Schooling directives, lunch program support, strong focus on Math programs, Santa Claus Parade plans.

8.6.4. Range Lake North School

Trustee Shortt said there was a meeting. Items discussed were: Organizing a staff appreciation lunch & Christmas Feast, loss of the matching grant for playground equipment and other alternatives to improve the playground with fundraised money.

8.6.5. École Sir John Franklin High School

Vice Chairperson Spence said there was a meeting but he was unable to attend. Next meeting: November 17, 2016.

8.6.6. École William McDonald Middle School

Trustee Rawat said there was a meeting. A report was distributed.

9. Unfinished Business

None.

10. New Business**10.1 International Field Trip: Germany, Poland, Czech Republic**

Chairperson Stephenson declared a conflict of interest. He turned the position of Chairperson over to Vice Chairperson Spence.

11-5916-16

Moved by Trustee Butler

Seconded by Trustee Brookes

I move the Board of Trustees of Yellowknife Education District No. 1 approve École Sir John Franklin High School's international field trip request to Berlin, Germany – Warsaw & Krakow, Poland and Prague, Czech Republic March 16 to March 27, 2017.

Note: *This trip received approval in principle from the Board at the December 8, 2015 meeting – all paperwork has been received and is in order.*

Trustee Butler supports all field trips and this one is focusing on the holocaust and this will be a heavy but educational trip.

Vice Chairperson Spence said Micheline Ricard was very excited about this trip. He said this trip will show the kids what things we, as humans, are capable of doing to one another and show we can do better. He also noted the risk assessment is always very detailed and reviewed with parents and the school.

Carried

Vice Chairperson Spence turned the role of Chairperson back over to Chairperson Stephenson.

10.2 Appointment of Legal Counsel

11-5917-16

Moved by Trustee Shortt

Seconded by Vice Chairperson Spence

I move the Board of Trustees of Yellowknife Education District No. 1 appoint Dragon Toner Law Office as legal counsel for the 2016-2017 school year.

Vice Chairperson Spence said Dragon Toner Law Office has been our legal counsel for many years and they do excellent work.

Carried

10.3 Appointment of Auditor

11-5918-16

Moved by Trustee Brookes

Seconded by Trustee Butler

I move the Board of Trustees of Yellowknife Education District No. 1 appoint Crowe Mackay LLP as auditor for the 2016-2017 school year.

Trustee Brookes said even though we appoint auditors every year we do a three-year tender and this is the final year of that three years.

Carried

11. Announcements

- Remembrance Day Ceremony: St. Patrick's High School - November 11, 2016
- Power Up! Conference for Girls: SJF – November 21, 2016
- Power Up! Conference for Girls: SJF – November 22, 2016
- Challenge Cup: Multiplex – November 23, 2016
- Lunch With a Bunch – Baker Centre – November 25, 2016
- Santa Claus Parade – City Hall – November 26, 2016

12. Date and Time of Next Meeting

- COW Meeting (Policy) – November 15, 2016 @ 12:00 p.m.
- COW Meeting – December 13, 2016 @ 12:00 p.m.
- Regular Board Meeting – December 13, 2016 @ 7:00 p.m.

13. Chairperson's Closing Remarks

Chairperson Stephenson thanked everyone for coming. Chairperson's safety message: The streets are very slippery so please be very careful.

14. Adjournment

11-5919-16

Moved by Trustee Rawat

I move the meeting be adjourned.

Carried

Meeting adjourned: 8:05 p.m.

Chairperson of the Board

Director of Corporate Services