



Yellowknife Education District No. 1 Board of Trustees Minutes

Date of Meeting: Tuesday, February 9, 2016
Location: YK1 District Office Board Room
5402 50 Avenue

Members Present: Chairperson John Stephenson
Vice Chairperson Duff Spence
Trustee Terry Brookes
Trustee Jay Butler
Trustee Rajiv Rawat
Trustee Allan Shortt

Regrets: Trustee Tina Drew

Staff Present: Superintendent of Education Metro Huculak
Assistant Superintendent of Education Ed Lippert
Supervisor of Facilities and Maintenance Elvis Beaudoin
Executive Assistant to the Superintendent Tracy Turk

Media and Others Present: Dean MacInnis, Evan French (*Yellowknifer*)

1. Call to Order

The meeting was called to order at 7:01 p.m.

2. Chairperson's Opening Remarks

Chairperson Stephenson welcomed everyone to the meeting.

3. Adoption of Agenda

02-5877-16

Moved by Vice Chairperson Spence

Seconded by Trustee Brookes

I move to accept the agenda as presented.

Carried

4. Delegations and Presentations

4.1 Presentation: At-risk Students Program (Dean MacInnis)

Chairperson Stephenson welcomed Principal Dean MacInnis to the meeting. He discussed the At-Risk Student Program in place at École Sir John Franklin High School (SJF).

Mr. MacInnis had a PowerPoint presentation and reviewed the new program. He noted the school is seeing a lot of returning students who have been out of school for a semester or more.

Superintendent Huculak said we have applied for funding for two support workers and Evelyne Straker's position will be in the draft budget for next year. Mr. Huculak thanked the Board for supporting this program

Trustee Butler asked if there are any opportunities for peers to step up and support these students. Mr. MacInnis said this has been looked at but they are trying not to have too much weight on the other kids as some of the issues are pretty heavy. Trustee Butler also asked if there are any kids who will age out and will Aurora College step in at that point. Mr. MacInnis said some likely will age out, but the talks with Aurora College have not been very positive in terms of a program yet. He said the school wants to change the perceptions some kids have about school by working with them in a positive way. He noted that Social Services has supported a couple of single moms by providing babysitting so they can go to school.

Trustee Brookes asked what some of the small goals would be to keep the kids motivated. Mr. MacInnis said they would help set

them up with a job where they can get work experience and get credits. They also set up a rough outline for one semester at a time which makes it more manageable for the students.

Chairperson Stephenson thanked Mr. MacInnis and the At-risk Team on behalf of YK1 Trustees, for their work in support of the students.

5. Review and Approval of Minutes

5.1. Regular Meeting Minutes – December 8, 2015

02-5878-16

Moved by Trustee Brookes

Seconded by Trustee Butler

I move the Board of Trustees of Yellowknife Education District No. 1 approve the minutes of the Regular Meeting of January 12, 2016 as presented.

Carried

6. Business Arising from the Minutes

None.

7. Trustee Statements

None.

8. Reports

8.1. Chairperson's Report

Chairperson Stephenson thanked everyone for coming to the meeting. He said he attended the 35th Anniversary of French Immersion and it was a wonderful celebration. There were the Strategic Planning days that were held January 23-24, 2016. He noted that there was a meeting with the Minister and Deputy Minister on February 2, 2016 in the afternoon and the Board met with the Yellowknife MLAs, DM and Minister that night. He said he also went with Superintendent Huculak to attend the Dettah DEA meeting February 4, 2016.

8.2. Superintendent's Report

Superintendent Metro Huculak presented a written report dated February 9, 2016. Superintendent Huculak said he would like to highlight the Kindergarten Information nights that are taking place. Enrolment is looking good for next year and a lot of parents are choosing YK1 for their child's education.

Trustee Brookes asked about assessment tools and how do you pick a tool with a multiple use. Mr. Huculak said there is one the South Slave is using and we are looking at it, and Carole Fullerton has also been asked to research some assessment tools that would fit our District's needs. He noted we there are also the CAT Assessments and Pearson Inform. He said we want to increase the student results and better meet the needs of our students.

Vice Chairperson Spence asked if the tools would be used individually or as a whole. Mr. Huculak said they can be adapted and be used for both.

8.2.1. Assistant Superintendent's Report

Assistant Superintendent Ed Lippert presented a written report dated February 9, 2016. Mr. Lippert said all of the Districts across the North are in search of new assessment tools. He said he and Supervisor of Instruction, Student Support, Anita Griffore met with Spider Jones from Sport North to discuss a project with the LGBTQ. They are planning a promotional video and discussed utilizing the SJF high school students. Ms. Griffore has been developing guidelines for gender non-conforming students and these were shared at the meeting as well.

Trustee Shortt asked what was discussed at the Educational Technology committee meeting last week. Mr. Lippert said they wanted to make sure everyone was engaged with staff at the school. They discussed how we can move forward and how we can plan better to get into classrooms. Trustee Shortt asked what the Terms of Reference for the committee are and we need to have regular reporting to the Board. Mr. Lippert will ensure this information is supplied.

Trustee Brookes said the Bullying report reflects hard work done in the schools over the year. Mr. Huculak said the schools are dealing with the issues quickly before the issue escalates into bullying. They are using PBIS in all of the schools now.

Trustee Brookes asked what kind of data is being collected. Mr. Lippert said this is part of the Education Renewal strategy. It is data required for the support plans

Trustee Brookes said we are very fortunate to have such a positive relationship with Leyton Schnellert. He said from the results he has seen it seems to be making a difference. Mr. Lippert said Carole Fullerton is our Math consultant and we are also fortunate to have the relationship we do with her. She is in high demand. Both of them are Master Teachers. They will be presenting to the Board later in the year.

8.2.2. Director of Corporate Services Report

Director of Corporate Services Tram Do presented unaudited financial statements to January 31, 2016. She also submitted a written report dated February 9, 2016. Mr. Huculak said we are slightly under budget and are in a good position.

Trustee Brookes noted that wellness comes in many forms and it is nice to see it mentioned in the report that staff should stay home if they are not well.

8.2.3. Supervisor of Facilities and Maintenance Report

Supervisor of Facilities and Maintenance Elvis Beaudoin submitted a written report for the month of January 2016. He said there was a meeting with janitors to ensure the cleaning and disinfecting products were out to help stop the spread of germs. The new fountains are being installed and are a hit. He said boiler inspections are done. He also noted the pellet boiler is down at the

moment as the auger is broken. He noted there was a freeze-up in the Akaitcho Hall sewer line.

Trustee Shortt asked when the auger at SJF is expected to be fixed. Mr. Beaudoin said it will be fixed right away.

8.3. Trustee Reports

Chairperson Stephenson reported on his role on the City's Canada Winter Games Committee. He sat on the committee as a trustee of YK1. The Committee was comprised of business, school board, sport, government and city representatives. Their task was to determine the feasibility of hosting the Canada Winter Games in 2023. A final report has been produced and submitted to City Council. The City's Municipal Service Committee will review the report on February 15, 2016 and the report goes before City Council on February 22, 2016. Chairperson Stephenson sees it as a very positive promotion of sport in the North. He is going to speak to City Council and will make it clear he is not speaking for YK1, but rather for himself.

8.4. Standing Committee Reports

8.4.1. Finance

Trustee Brookes said there was a meeting and the committee discussed the Variance report and Trustee compensation. He said we are pretty well on budget. There were some discussions on the honorarium Trustees receive and compared them to other boards in Alberta. The Finance Committee felt Trustees are fine with the honorarium as it stands. If Trustees wish to participate in health coverage they can piggy-back on the Board's health coverage. Another piece of the compensation was for the professional development funding over the term of the Trustee (\$3,500). The Committee decided this was something to look at.

Vice Chairperson Spence clarified if you want to have health benefits the cost would come out of your honorarium.

8.4.2. Public Relations

Vice Chairperson Spence said there was a meeting last week. Items discussed were the Communications Plan surrounding the Strategic Plan. They discussed key messaging and building a plan and disseminating this to stakeholders. There will be a further update in March.

8.4.3. Policy

Trustee Brookes said they met. He said they have distributed the existing Terms of Reference for Standing Committees to Trustees for review and input. Please provide input by the end of the month. They have planned for two meetings per month and one of them is an evening meeting. They plan to look at all of the policies over the term of the board. Please have comments submitted on Policy 8 and the Mandate, Beliefs and Goals by the end of the month. They would like to bring it forward for approval at the May Board meeting.

Trustee Shortt inquired about the Negotiations Committee and whether we have to set it up as an ad hoc committee. Trustee Brookes said it is an ad hoc committee and a new policy needs to be created for the committee to be back on the agenda.

8.4.4. Aboriginal Education

Trustee Rawat said there was a meeting. He said they met with Aboriginal Education Coordinator Scott Willoughby and they discussed what the goals and measures are for the Strategic Plan. He said they also discussed ER and the TRC and implications on the goals and measures.

Trustee Shortt asked about the term Indigenous and how it is being received. Trustee Rawat said the only group not receptive to it is the Elders.

8.4.5. Special Needs

Trustee Butler said there was no meeting and they have not selected a chair.

8.5. Ad Hoc Committee Reports

8.5.1. Committee of the Whole

Chairperson Stephenson reported on the agenda items which were discussed. Items included a discussion on comments for the Policy Committee, the Canada Winter Games Committee report, Conversations with Parents, PK and Kindergarten Information Nights, Intensive French/English at RLN, 2016-2017 staffing, the National Science Competition, the Teacher-Board advisory Committee, negotiations committee, at-risk student program, Positive Path Forward, the Strategic Plan, items from the ECE/NWTSA Meeting and the regular meeting motions. He also noted that presentations from the schools had been received.

8.5.2. Audit Committee

Trustee Brookes said the committee won't be meeting formally until spring.

8.5.3. NWTTA Teacher-Board Advisory Committee

No meeting.

8.6. Trustee PAC Reports**8.6.1. École J.H. Sissons**

No report.

8.6.2. Mildred Hall School

Trustee Butler said there was a meeting. The PAC minutes were distributed. He said ENR provided a snowmobile course for nine students. Eggs were provided for the school and needy families from Polar Egg. He said a skating party is being organized and they discussed how to get more parents to the Conversations with Parents.

Trustee Shortt said the reason some kids don't know how to skate is because they can't afford skates. Can we get skates for them? Mr. Huculak said we have skates in storage for use.

8.6.3. N.J. Macpherson School

Trustee Brookes said there was a meeting. Report attached.

8.6.4. Range Lake North School

Trustee Shortt said there was a meeting. Ms. Lizotte presented her School Report to the committee.

8.6.5. École Sir John Franklin High School

Vice Chairperson Spence said there was a meeting. Items discussed were the exam schedule, grad activities, the new draft of the website, feedback on the new website and navigation, vaccines and when do kids start being able to sign for themselves, concern regarding terror attacks and what does the school go through in terms of risk assessment for international field trips.

8.6.6. École William McDonald Middle School

Trustee Rawat said there was a meeting. Minutes were provided and are attached.

9. Unfinished Business

None.

10. New Business

10.1 International Field Trip Request – Cozumel, Mexico

02-5879-16

Moved by Trustee Brookes

Seconded by Trustee Butler

I move the Board of Trustees of Yellowknife Education District No. 1 approve in principle École Sir John Franklin High School's international field trip request to Cozumel, Mexico in April 2017.

Trustee Brookes said there is a lot of preparation work surrounding these trips and he wanted to thank Colin Baile as he has supported this trip for many years.

Vice Chairperson Spence said our forms state a lifeguard has to be identified before approval. Mr. Huculak noted there will be three lifeguards on the trip and they will be identified prior to final approval.

Carried

10.2 International Field Trip Request – Morocco & Spain

02-5880-16

Moved by Trustee Butler

Seconded by Vice Chairperson Spence

I move the Board of Trustees of Yellowknife Education District No. 1 approve École Sir John Franklin High School's international field trip request to Morocco & Spain in March 2 to March 15, 2016.

***Note:** This trip received approval in principle from the Board at the March 10, 2015 meeting – all paperwork has been received and is in order.*

Trustee Butler said there were some concerns initially about this trip and the terror attacks but the board voted to stand behind it.

Vice Chairperson Spence asked if there are issues are there ways to change the trip. Mr. Lippert said this tour company always provides alternates routes should something come up. When they are on the ground and when they are planning to go to the next site the company is phoning ahead so they know what is coming at all times.

Carried

10.3 International Field Trip Request – Nairobi, Kenya

02-5881-16

Moved by Trustee Shortt

Seconded by Trustee Brookes

I move the Board of Trustees of Yellowknife Education District No. 1 approve École Sir John Franklin High School's international field trip request to Nairobi, Kenya March 12 to March 23, 2016.

Note: *This trip received approval in principle from the Board at the December 9, 2015 meeting – all paperwork has been received and is in order.*

Carried

10.4 Northern Governance Conference

02-5882-16

Moved by Vice Chairperson Spence

Seconded by Trustee Rawat

I move the Board of Trustees of Yellowknife Education District No. 1 approve the attendance of up to two Trustees at the Northern Governance Conference in Yellowknife, NT on March 1-3, 2016.

Vice Chairperson Spence said it looks like a great conference and he is looking forward to the report back to the Board.

Carried

11. Announcements

- PK & Kindergarten Information Night – JHS – February 10, 2016 @ 7:00 p.m.
- PK & Kindergarten Information Night – MHS - February 11, 2016 @ 6:30 p.m.
- Jr. Cager Basketball Tournament – February 11 – 14, 2016
- Conversations with Parents – for RLN and NJM (held at RLN) – February 16, 2016 @ 7:00 p.m.
- Conversations with Parents - JHS – February 17, 2016 @ 7:00 p.m.
- Grade 8 Information Night – SJF – February 17, 2016 @ 7:00 p.m.
- Kindergarten Information Night – NJM - February 18, 2016 @ 7:00 p.m.
- Sr. Cager Basketball Tournament – February 18 – 21, 2016
- CASSA Planning Meetings – February 21 – 22, 2016

- Conversations with Parents - MHS – February 25, 2016 @ 6:30 p.m.
- SIP Day – no school - K-12 – February 26, 2016
- Conversations with Parents - WMS – February 29, 2016 @ 7:00 p.m.
- Conversations with Parents - SJF – March 1, 2016 @ 7:00 p.m.
- Trustee Brookes noted he liked the new artwork in the Boardroom.

12. Date and Time of Next Meeting

- COW Meeting – February 23, 2016 @ 12:00 p.m.
- COW Meeting – March 8, 2016 @ 12:00 p.m.
- Regular Board Meeting – March 8, 2016 @ 7:00 p.m.

13. Chairperson's Closing Remarks

Chairperson Stephenson thanked everyone for coming. He said he would like to say how remarkable the new student artwork is that is hanging in the Board room.

14. Adjournment

02-5883-16

Moved by Trustee Shortt

I move the meeting be adjourned.

Carried

Meeting adjourned: 8:31 p.m.

Chairperson of the Board

Director of Corporate Services