

**École Sir John Franklin High School
Parent Advisory Committee Meeting
Minutes
November 18th, 2021**

Present: Dean MacInnis, Leanne Dragon, Shirley Gau, Newton Grey, Cathy Tumoth, Angela MacDonald, Miki Ehrilch, Amy Lea, Doreen Cleary

1. Approval of Agenda

- ❖ Agenda approved
 - Motioned by: Angela MacDonald
 - Seconded by: Leanne Dragon

2. Introductions

- ❖ PAC Chair – Miki Ehrilch & Newton Grey
- ❖ SJF Principal – Dean MacInnis
- ❖ YK1 Board Rep – Doreen Cleary

3. Approval of Previous Minutes – October 21st, 2021

- ❖ Agenda approved
 - Motioned by: Leanne Dragon
 - Seconded by: Cathy Tumoth

4. Chair Report: Miki Ehrilch & Newton Grey

- No update, there hasn't been a PAC Chairs meeting this year.

5. School Information Update: Dean MacInnis

❖ **Admin Report**

- See attachment: Admin – November PAC attachments - If you have any questions about the documents – contact Dean
- Transition back to in-person learning, focus on moving forward. Overall, this went smoothly.
- AATs and Diplomas will be written this year.
- Report/progress reports – reports cards were not printed this year.
- Parent-Teacher interviews – virtual appointments were well attended.
- Courses and class size: 151 classes (only counting classes that do not have a cap on the number of students). Of those 151 classes, the average class size is 24 students.
- All clubs and activity groups have started.
- Staff hiring – 3 EAs, 2 French Immersion teachers, Route 51 teacher
- Grade level assemblies have been completed.
- Grade 12 parent meeting -73 parents attended.
- Proposal has been put forward to start sports programs/intermural

- Discipline policy and assessment guidelines will be shared, looking for feedback.
- Lifetouch is tentatively coming in February, grade photos and school pictures
- Last of classes of January 18th.

6. YK1 Board Report: Doreen Cleary

- Welcome Doreen!
- Every Board member is on at least 3 different committees.
- Terry Brooks is Chair and Doreen Cleary is Vice-Chair.
- Doreen will bring forward the suggestion for SJF PAC to re-establish the month PAC Chairs meeting with the board of trustees and superintendent.

7. Discussion Items

❖ **New PAC Chair**

- Thanks Miki Ehrilch & Newton Grey for taking on the role of PAC co-chairs.

❖ **Music Counts Grant**

- Susan Shantora, Music teacher, has requested a letter of support from PAC for her Music Counts Grant application.
- Shirley will forward the email from Susan to Miki and Newton.

8. Next Meeting: January 6th @ 7pm

- Motioned by: Leanne Dragon
- Seconded by: Cathy Tumoth

9. Meeting adjourned @ 8:30 p.m.