

**École Sir John Franklin High School  
Parent Advisory Committee Meeting  
Minutes  
January 12, 2023**

**Present:** Dean MacInnis, Shirley Gau, Leanne Dragon, Keri-lyn McLeod, Cathy Tumoath, Terry Brooks, Amy Lea, Angela Martin, Carla Skauge, Paula Campbell-Rogers, Kushalini Naidoo

**1. Approval of Agenda**

- ❖ Agenda approved
  - Motioned by: Keri-lyn McLeod
  - Seconded by: Kushalili Naidoo

**2. Introductions**

- ❖ PAC Chair – Miki Ehrlich & Newton Grey
- ❖ SJF Principal – Dean MacInnis
- ❖ YK1 Board Rep – Terry Brooks

**3. Approval of Previous Minutes – Nov 22<sup>nd</sup>, 2022**

- ❖ Agenda approved
  - Motioned by: Leanne Dragon
  - Seconded by: Keri-lyn McLeod

**4. YK1 Board Report: Terry Brooks**

- Impacts of Covid – mental health and socialization have been a concern. They will be assessing the impacts on both students and educators. Looking at learning strategies to address some of the learning gaps that have occurred since the pandemic started.
- Budget: They will look at finances over the next month. Budget will be approved in May or June and will be posted on the website. Parents are encouraged to email Terry if they have any questions, comments, or concerns around the budget.

**5. School Information Update: Dean MacInnis**

❖ **Admin Report**

- See attachment: Admin – January PAC attachments - If you have any questions about the documents – contact Dean
- Exam started today. Exam schedule has been finalized and distributed to students and parents.
- AWG – many students will be absent at the beginning of 2<sup>nd</sup> semester. It is important for students to be at school on the first day of 2<sup>nd</sup> semester - January 27<sup>th</sup>

- CWG and AWG – students who will be absent need to stay on top of their homework/assignments. Students should be in contact with their teacher of their absences.
- Parent meeting on Feb 9 for parents who have students currently in Grades 9, 10, or 11.
- Grade 8 parent meeting will happen in April
- Next grad parent meeting is May 4<sup>th</sup>.
- 23/24 school calendar are being worked on
- Formal Wear Donations – can be anything from dress shoes, dresses, sports jackets, etc.

## 6. Discussion Items

- **School Dress Code**
  - Please review the dress code. Please contact Dean if you have any questions, comments, or concerns.
- **Cultivating a welcoming environment**
  - If a parent, friend, or another student is told/aware that a student is not feeling safe or feeling support, what should they do?
  - Contact Dean directly to see if there are strategies/supports to help the students.
  - The school encourages student become involved in the many activities and club offered at school.

## 7. Next Meeting: Thursday February 16, 2023 @ 7pm

- Motioned by: Carla Skauge
- Seconded by: Leanne Dragon

## 8. Meeting adjourned @ 8:00 p.m.