

**École Sir John Franklin High School
Parent Advisory Committee Meeting
Minutes
June 9, 2022**

Present: Dean MacInnis, Shirley Gau, David Wasylciw, Newton Grey, Miki Ehrlich, Amy Lea, Doreen Cleary, Cathy Tumoth, Ufuoma Ovebala, Darlene & Larry Nitah, Paula Campbell-Rogers, Carla Skauge

1. Approval of Agenda

- ❖ Agenda approved
 - Motioned by: Paula Campbell-Rogers
 - Seconded by: Carla Skauge

2. Introductions

- ❖ PAC Chair – Miki Ehrlich & Newton Grey
- ❖ SJF Principal – Dean MacInnis
- ❖ YK1 Board Rep – Doreen Cleary

3. Approval of Previous Minutes – May 19th, 2022

- ❖ Agenda approved
 - Motioned by: Miki Ehrlich
 - Seconded by: Cathy Tumoth

4. YK1 Board Report: Doreen Cleary

- The board is looking at the possibility of having a student rep at the board meetings.
- Enrollment was down in Sept 2021 due to Covid closures. Unfortunately, ECE is not adjusting funding due to the low enrollment, therefore YK1 will be underfunded for the 2022-2023 school year.
- Sacred Feather Indigenous Student Awards will be awarded this month.
- Advertisement for the Superintendent position has closed. The board will be conducting interviews in July. The new superintendent will hopefully start this fall.

5. School Information Update: Dean MacInnis

❖ **Admin Report**

- See attachment: Admin – June PAC attachments - If you have any questions about the documents – contact Dean
- Indigenous Honor Ceremony – June 11th. Individual time slots.
- No school for Grade 8 students on June 20th.

- Staffing – 5 EA positions still need to be filled, 2-3 will be filled by the end of the week. 1 teaching position still needs to be filled; they have applicants to interview, and the position should be filled soon.
- 2022-2023 student schedules will be posted soon.
- Award ceremonies:
 - Gr. 9-11: June 14 during the school day
 - Grade 8: June 22 during the school day
 - Grade 12: June 24 during academic grad

6. Discussion Items

- **Mental Health of our Students**
 - Considering the shootings that have happened recently in Texas, it was brought up that we need to be aware of the well being of all of our students/children
 - Making sure our students/children feel safe, seen, and heard
 - Creating an environment where everyone feels valued
 - Academic councillors, PSTs, and CYCCs are build relationships with the students within our schools
 - Parents/families also play a roll in cultivating a healthy/welcoming/inclusive environment
- **Follow up from May PAC meeting regarding False absence notifications**
 - The Auto-dialer to notify parents of student absences go out twice a day: at 9:30am and 6:30pm. Students may be marked absent accidentally for various reasons: e.g., student has entered the class after the teacher has taken attendance, the student does not respond when their name is called. This can cause parents to worry if they receive a call that their student is absent when they are at school.
 - Some solutions: if students are more than 15 minutes late to a class have them check in at the front office. Parent or student to notify the school if their student will be absent, even if it is a school event (e.g., sports, youth parliament, etc.) as it is difficult for each teacher to know if the student is away for a school activity. If a parent receives a student absence notification and are concerned, parents are encouraged to call the front office as the student may have come in after the auto-dialer has made the absence call and/or staff can check if the student is in class.
- **School board election**
 - There will be an election on October 17, 2022 to elect YK1 Trustees, 4-year term

7. Next Meeting: September 15, 2022, time TBD

- Motioned by: Paula Campbell-Rogers
- Seconded by: Carla Skauge

8. Meeting adjourned @ 8:15 p.m.