

# How parents can solve a concern at school

Contact and book an appointment with the teacher involved

Talk privately with the teacher. Many concerns should be resolved at this point

To resolve a concern further, arrange to meet with a guidance counsellor or program support teacher

If a concern remains unresolved, arrange to meet with the principal or assistant principal

Is new information available to solve a concern?

YES

NO

Principal or assistant principal will meet with the teacher

Meeting will be held with all parties if necessary to resolve a concern

If a resolution is not reached, contact the Superintendent

Meet or talk privately with the Superintendent

Superintendent will confer with the principal or assistant principal and parent

If a resolution is not reached, contact the Chairperson

