

## Purpose:

Policies support the important governance function of the Board. It shall define the role of the Board, the role of the Superintendent and the delegation of authority from the Board to the Superintendent. Policies will also include the following:

- 1. Foundational statements which provide guidance and direction for all activities within the District;
- 2. Directions for how the Board, its committees and representatives function and how individual Trustees are to conduct themselves;
- 3. Statements as to how appeals and hearings will be conducted and;
- 4. Specific matters that the Board has chosen not to delegate to the superintendent.

These Policies shall be supplemented by an Administrative Procedures, the primary written document by which the Superintendent directs staff. Administrative Procedures must be entirely consistent with Board Policies.

The development of two separate and distinct documents is meant to reinforce the distinction between the Board's responsibility to govern and the Superintendent's executive or administrative duties.



## INTERPRETATION AND DEFINITION

YK1 policies and other documents governed by it,

- > "Board" shall mean the Yellowknife District No. 1 Education Authority;
- "Board of Trustees" shall mean the governing elected body of the Yellowknife District No. 1 Education Authority;
- > "District" shall mean the Yellowknife Education District No. 1;
- > "GNWT" shall mean the Government of the Northwest Territories;
- > "ECE" shall mean the Department of Education, Culture and Employment;
- > "Minister" shall mean the Minister of Education, Culture and Employment;
- > "parent" shall also mean guardian unless otherwise noted;
- > "school day" shall mean a day when school is in session in the District;
- "Trustee" shall mean an elected member of the Yellowknife District No. 1 Education Authority;
- Administrative Manual" shall mean the document developed and implemented by District administration.

All other terms shall have the meaning attributed to them in the Education Act, Regulations of the Government of the Northwest Territories and Board documents.

## **References/Related Documents:**

- Education Act
- Administrative Procedures



Revision History			
Revision	Revision Description	Approved Date	Review Date
1	See board minutes from 2017	March 2017	2022-2026 Board
2			
3			
4			